

Harbour Board Meeting Tues 15th March 2022 at 09.00 -11.00

Present:

Cllr A Sully (Cllr S), Cllr D Darch (Cllr D), Michele Boobyer (MB), Craig Butler (CB), Martin Stevens (MS), Marc Lawrence (ML), Jonathan Stevens (JS), Cllr Murphy (PM), Cllr Venner, (Cllr V), Cllr A Hadley (Cllr H),

Agenda Item	Item detail/ Action	Owner	Achieve by
	<p>Agenda</p> <ol style="list-style-type: none"> 1. Apologies 2. Agree minutes & review actions of last meeting 3. Updates 4. Matters Arising 5. AOB 6. Date & Time of next meeting 		
Item 1	Apologies Katie Marks (KM), Steve Hughes (SH),		
Item 2	<p>The last meetings minute were agreed MS Proposed and Cllr V Seconded.</p> <p>Actions: All actions from the previous meeting were completed.</p>	MS/ Cllr V	
Item 3	<p>Updates-</p> <p>Craig Butler – The Waverly</p> <p>Craig is liaising with the owners of the Waverly about visiting Watchet Harbour and requested a timetable for spring summer 2022. It will bring tourist into the area and increase the economy in the area, however there are H&S measures that need to be put in place and a oil spill contingency plan/training before we and could have cost implications to the council before allowing the visits.</p>	CB	

	<p>Action: Craig to investigate regarding the Waverly and report back at the next HB meeting.</p> <p>The shingle on Minehead beach has been moved and scheduled to be done again in the Autumn.</p> <p>Some additional sinkers have been added into Minehead Harbour this will increase mooring capacity and will bring in additional income for the council.</p> <p>Storm Eunice, caused very minor damage some, lights where lost and scheduled to be replaced and a small amount of masonry was washed away on West Pier wall in watchet and we some life rings damaged in Minehead and already have been replaced.</p> <p>The navigation light in Minehead is due to be fitted next week.</p> <p>In Watchet, the lantern on top of the lighthouse has broken away Craig has cornered off area, he is meeting the contractor on site today evaluate and request a quote for a replacement.</p> <p>As a precaution, the flood boards were put up, prior to storm Eunice and we will need some repairs on the posts in the near future.</p> <p>Craig continues to have a good working relationship with the Marina Group and Marc Lawrence (Harbour Master) and things are moving forward with the dredging of the inner harbour.</p> <p>Update on behalf of Steve Hughes and Katie Marks</p> <p>Michele Boobyer</p> <p>East Quay project is fully complete, road, railings, ladder, and gate all installed. Kate Marks are currently investigating a replacement small generator for the Boatyard. Electrical work on East Quay going through tender process.</p> <ul style="list-style-type: none"> ➤ East Quay project is fully complete, road, railings, ladder, and gate all installed. ➤ KM currently investigating a replacement small generator for the Boatyard. ➤ Electrical work on East Quay going through tender process. ➤ Update on repairs to Lighthouse, other storm damage in Watchet, broken lights on West Pier – You and Craig can provide this? 	<p>MB</p>	
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	<p>MS The parking in East Quay is dangerous and needs a solution.</p> <p>And West Pier wall in Watchet needs to be monitored as it lost some masonry during storm Eunice, it is gravity held so any movement could be an issue as it is the main sea defence.</p> <p>And an action from WHAC to the Harbour Board, was to request a smaller generator to replace the larger and noisy one on East Quay until the electrics are sorted.</p> <p>The dredger in the inner harbour was post pone due to bad weather and is due back this week.</p> <p>Jonathan Stevens, confirmed that a smaller generator has been ordered and we are waiting for quotes regarding the permanent solution to the electrics, this is with procurement to find a better value for money solution.</p> <p>Martin Stevens The hydraulics of main harbour gates have failed</p> <p>Cllr A Hadley joined the meeting.</p> <p>Cllr W: There are 2 gates on the East Quay in Watchet only help on with cable ties and unsafe.</p> <p>Craig they are on the breakwater side, the 2 metal ladders are unsafe, he has requested a quote from contactor and will be closed until they have been repaired.</p> <p>Cllr PM There is current an electrical cable across the gate this is a health and safety hazard and a trip hazard, they could possibly fall into the maria and action as a matter of urgency is needed.</p> <p>Jontathan Stevens will engage with SWT health and safety team</p> <p>ACTION; Craig to contact H&S Team to visit and access the site.</p> <p>Cllr W; The new building has a licence to sell alcohol and it has been brought the Cllr Whetlors attention that they are using glass and not plastic as this is a requirement for all licenced premises and is a hazard.</p> <p>Vehicles on the East Quay are a hazard there needs to be a gate to the entrance only allowing limited access and when will the lighthouse be repaired?</p>	<p>MS</p> <p>JS</p> <p>Cllr W</p> <p>CB</p> <p>JS</p> <p>CB</p> <p>Cllr W</p>	
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	<p>And a correction to the previous minutes as it states the seating has been installed and this is not the case and there is will be bike racks installed where the flower boat is opposite the library.</p> <p>JS Peter Death is responsible for the lighthouse repair and is in hand, we are waiting for quotes and for the painting.</p> <p>Marc Lawrence joined the meeting at 9.45</p> <p>Cllr Murphy all that we discuss here goes to the town council and the access to the East quay should be closed off and understands that the lighthouse repairs and painting till take come time to organise.</p> <p>Craig was looking into the painting of the railings in Watchet using the community payback scheme but unfortunately this is not possible.</p> <p>JS We will get 3 quotes from contractors to paint the railings and will speak to SH/KM.</p> <p>Cllr PM will speak to the Town Council at the next meeting about the railings.</p> <p>CB has enquired who to contact regarding the permission to raise a Ukrainian Flag in support. The Town Council will be putting a flag over the building today we also need to know the responsibility of the flag poles and some are in need of a repair.</p> <p>Action Jonathan Stevens will find out who the flag poles responsibility are.</p>	<p>JS</p> <p>PM</p> <p>CB</p> <p>JS</p> <p>Cllr M</p> <p>CB</p> <p>JS</p>	
<p>Item 4</p>	<p>Matters Arising There are no matters arising</p>		

Item 5	AOB CB The New Harbour fees for 2022/23 will come into force on the 1 st April Marc Lawrence will be carrying out a full audit and will report back to the next Harbour Board meeting.	CB	
Items 6	Date and Time of next meeting. Tues 5 th July 10.00 until 12.00		