

Harbour Board Meeting 10.00 until 12.00 Monday 9th March 2020 in Council Chambers Williton

Apologies: Chris Hall

Present: Cllr Peter Pilkington, Michele Boobyer, Jerry Gilmour, Craig Butler, Ian Cobb, Cllr Loretta Whetlor, Peter Murphy, Martin Stevens

Mon 9th December 2019 minute were approved

Actions from previous meeting

JG To Send MB his H&S Audit Update – Done

MB was to send Cllr TV a Registered of Harbour users so he could contact them all arrange a meeting with setting up a Minehead Advisory Group like the one in Watchet,

MB unable to send the list due to data protection, so Craig Butler will see them individually to gauge an interest

CB due to issues between the users Craig suggested we have the meeting in a natural place ie West Somerset or local hall and preferably in the day.

MB Though Jerry Gilmour (Harbour Master) needs copies of Licence Certificate and valid Insurance from boat owners in Minehead anyway this also applies to the owner of Watchet Marina to provide this information and copy of licence and valid insurance.

MB to update the our current Data Base and send to Jerry Gilmour

Replace Fenders surrounding bolts Craig was to arrange replacing the fenders surrounding the through bolts that are now sticking out at West Quay in Watchet there are 6 or 8 bolts exposed they are a hazard for boat users going in and out of the harbour as will easily damage a boat as they sit quite low in the water they are going to be expensive to repair

CB The request was put on firm step and emailed localities to arrange this and report back the progress at the next meeting

Light House damaged light

JG & CB will look at possible replace the light house light with a solar panel as cheaper to maintain Jerry will look into replacing.

PP Thanked everyone

JG: Georgina who's going to be our DB is getting very frustrated she needs a memorandum between the 2 councils this has to be from the duty holder so I'm trying to establish from yourselves who is the duty holders is it the council or a mixture of the 2 ie 2 executives from the board therefore need to know the board is the duty holder I need to know where that stands.

PP Thanked JG for the work he's done with Ilfracombe

Say something happened to Georgina here in terms of falling in she needs to know what the implications are the responsibilities so one of the things she has to do is regard happy to wait until the budget comes out Memorandum of understanding

PP this will be Chris Hall

MB Update the details of the board PP is the duty holder

One of the responsibilities is not to just deliver the 2 audits SMS fits with the public safety code

Remove Alan from contact list look at we are saying we are doing so if she needs something needs to be done and we cannot ignore it so need to clarify with Chris

JG Told hydrographic survey they are happy to wait until April as no benefit on doing it twice.

Mud of Watchet inner and outer harbour waiting for

PP Update from Chris Hall as sent his apologies as called away on an urgent matter

Marina update negotiations are continuing nothing else to report at this stage

Eastquay update wall has stabilisation stage and no further movement taken place most of the Harbour are already know of the current situation Chris has been brilliant also with the information infact the whole team has been great talking to the public answering any questions we were able to react quickly and the regular updates stopped all the rumours and arm chair engineers dead in its

Tracks so a good job was done by all.

PP Councils wishing to attend meetings a ward member came to a meeting LW wanted it put onto an agenda PP ward members are entitled to come and they will be treated as a member of the public they would ask if they had any questions to pose to the board at the beginning of the meeting but that would be the only input they are allowed one questions they can sit on the discussion only on non-confidential issues others would be asked to leave.

A motion was put that no one other than the board can attend a meeting

Action update our terms of reference the board confirms as it's a management board the attendance of ward members and other councillors and public would be in in appropriated to attend forward as motions TV seconded C LW put forward as a motion TV seconded.

CB Update,

The recent storms damaged 2 life rings they were replaced pretty quickly we lost a couple of signs to the sea and have ordered replacements.

Trinity house are happy with our navigation system they are aware the Watchet light is out this was a result of the east quay wall damage and looking for alternative possibly run by solar.

Minehead Repair to the harbour steps has now been completed and good job by the maintenance team.

The orange windsocks & Poles have weathered well over the winter despite concerns

PP It is important to leave the wind socks up permanently

Flood Boards in Watchet we put during recent storms and high tides and protected the properties from flooding though will need help to put the flood boards up as to heavy for one person will request help from the maintenance team.

The Light house in Watchet needs minor repairs

The lock need replacing and keeps falling away welding

Requested a use of a van due to the nature of his work or will claim his mileage for the time being.

Action Craig to speak to Chris Hall reference van.

Shingle bank removal scheduled for May we have always had only one clearance in Sept but think best to have another one before the season starts.

Please ensure the minutes are sent out minimum week before the Watchet harbour advisory board meeting so they can review in time.

Ian Cobb review Mooring and report update in Minehead

Date and Time of Next meeting