



## West Somerset Council Harbour Board, (WSCHB)

10 September 2018, 10:00am – Meeting Minutes

	KB reiterated the Council's need to move forward with the Harbour Operations Manual and Oil Spill plan	
7.	<b>Feedback on concerns/requests previously raised;</b> CH gave a comprehensive update on actions which the Council had undertaken with the Harbours to improve the asset.	CH
8.	<b>Dredging report update;</b> CH stated the air lifting trials in the outer harbour had proved you can use airlift in the inner harbour/marina, but not so good for outer harbour. The phased used is this leaves elephant feet imprints with the sediment. Unfortunately, for whatever reason this was not trailed in the marina. More pilots are planned for a sustainable means to remove the mud. The Council are working together with the marina team on the options. Action; Update Minehead MMO licence within 6 months Action; Update on all the work which has been done and media Action; Investigate in a tide gauge	CH  CH
9.	<b>Updates from the Advisory Committees;</b> <b>A. Watchet Harbour Advisory Committee:</b> MS undated the Board on a near miss in the Harbour at Watchet when a vessel entered on a red-light. The issue is a Marina one to investigate. The fishing stakes are still considered an issue. KB advised the Board that we do have a notice to marinas out which publicised this concern. MS continued that the WHAC wondered if there was going to be an update on harbour dues; are they being discussed? CH advised the Council had not started looking at these yet, but would should be able to advise the Board at the next meeting.  <b>B. Minehead Users:</b> IC advised the Board that the harbour steps needed to be repaired as the wood has come away. The stainless bolts have not been ground-off either which could cause a trip hazard. Suggest CB and other Officers of the Council take a VHF course and enable him to use radio. IC also enquired is the Flag pole has been agreed? BMW stated she thought it had. KR to chase this up. IC asked about the Visitors buoy and if the sinkers be found? Can I ask Craig to put them out after work carried out, agreed.	CH  KR  CB
10.	<b>Any other Business;</b> CH updated the Harbour Board on changes now the Council's Transformation was underway.	
11.	<b>Time and Date of next WSCHB Meeting;</b> 10 December 2018, 10:00am	
11.1	<b>Calendar dates purposed for future WSCHB Meetings;</b> 11 March 2019 10 June 2019 09 September 2019	

End of meeting...

### Harbour Board:

#### Voting Members

- **Chairman** – Portfolio Holder for the Environment, *Cllr Brenda Maitland-Walker*

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- **3 Elected Members** – (Cross Party) *Cllr Jean Parbrook*, (Minehead) *Cllr Rosemary Woods*, (Watchet), and *Cllr Terry Venner*, (Minehead)

### Non-Voting Members

- **Assistant Harbour Master & Off Site Harbour Master** – *Craig Butler* and *Capt. Keith Badsey*, (CF Spencer)
- **Designated Person**, (Independent) *Natalie Green*
- **Duty Holder** – (2 members of the Cabinet) *Cllr Chris Morgan* and *Cllr Martin Dewdney*
- **Officer Representation** – *Chris Hall* and *Keith Richards*, (minutes)
- **Minehead Town Council Representative** – *Cllr Jean Parbrook MCT*
- **Watchet Town Council Representative** – *Cllr Peter Murphy WTC*
- **Watchet Harbour Advisory Committee Representative, (WHAC)** – *Martin Stevens*
- **Minehead Harbour Users** – *Iain Cobb*