

HARBOUR BOARD FEES MEETING – Mon 12th April 2021 starting 10.00 – 12.00 – on ZOOM

Present: Chairman Cllr P Pilkington, M Boobyer (SWT & Minutes) C Butler, K Marks, M Stevens, Cllr P Murphy, Cllr Whetlor, Cllr T Venner, Cllr Wakefield (10.21)

Apologies: Cllr Hadley, M Lawrence, C Hall,

Agenda Item	Item detail/ Action	Owner	Achieve by
	<p>Cllr Pilkington welcomed the HB members to the meeting & reminded of the recording protocols. Also to raise the hand if you have anything questions.</p> <p>The Minutes from the last meeting were approved by Cllr L Whetlor and seconded by Cllr T Venner.</p> <p>There are no matters arising</p> <p>Updates: Craig Butler – Assistant Harbour Master It has been very busy time in both Harbours and lot of changes especially in Watchet.</p> <p>The lighthouse repairs in Watchet has been completed and possibly look in painting the outside.</p> <p>We have received a quote for the repairs to the railings on Watchet esplanade these are for new mouldings and we will also look into possible painting just waiting for approval.</p> <p>Access to the beach via east quay is now open there are new step, however the old lower part is very slippery with so SWT have put up warning signs reminding them of the dangers and they use them at their risk.</p> <p>Warning signs have been put up by West and East Quay piers warning anglers of the dangers fishing across the harbour entrances as may cause damage to vessel and possibly injury. The new signage is having some impact as it's more about education rather than enforcement, if Craig see an angler he will politely remind them of the dangers that vessels have right of way. There are no bylaws to prohibit this.</p>	<p>PP</p> <p>CB</p>	

	<p>Marc Lawrence (Harbour Master) is looking into some form of general direction so that it could be enforced by the police, hopefully Marc will be able to update us at the next HB meeting.</p> <p>Cllr Whetlor asked do they need a licence.</p> <p>No licence required, only for fresh water & fly fishing.</p> <p>Cllr Whetlor requested look into licences regarding fishing off the piers as they would need have pubic liability insurance like the traders.</p> <p>New Marina Group: Great the Marine group has taken over running of the inner harbour they have already had an impact like re branding, new signage etc, since starting on the 1st April all the staff were kept on the books and it's all very positive and Craig thanked everyone for the hard work to make this happen.</p> <p>Cllr Pilkington: Agreed with Craig that it is good news about Watchet and thanked Chris Hall for all the hard work at bringing this to a conclusion, it's a very positive for Watchet.</p> <p>Craig has a new work van and thanked the HB members for helping to achieve this.</p> <p>Cllr S Wakefield Joined the meeting 10.30.</p> <p>Mooring Renewals: New Mooring registration and payment system has now been set up on the SWT website, Michele, Kate and Craig have been working with Andrew Rich and IT to get it on line by the beginning of April, there have been some minor clichés and assured it will be ready to go live in the next couple of days. Craig will email the berth holders when given the all clear as want to make ensure it is all working correctly. Craig will help any berth holders who's having problems with the registration or payment process. When berth holders register an email will be sent to Craig and Michele to authorise, they will need to see copy of insurance and proof of address before authorising for payment.</p> <p>The Union Jack is flying at half mast, as a mark of respect for Duke of Edinburgh passing away last Friday this will remain until after his funeral.</p> <p>Craig has a good rapport with Marc Lawrence (Harbour Master) Marc has arranged for Craig to complete a VHS radio course, he is also</p>	<p>CB</p> <p>Cllr LW</p> <p>CB</p> <p>Cllr LW</p> <p>CB</p> <p>Cllr PP</p> <p>CB</p>	
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	<p>attending power boat training course organised through The Watchet Sea Scouts.</p> <p>Oil Contingency Plan There needs to be 2 people need trained as first responders in the event of an oil spill and it was suggested that Craig Butler and Tom from the Marina Group attend the course and we will work together if an oil spill occurs. The course will be in Southampton time and date to be confirmed.</p> <p>A request was made to be able to fly a flag for the Duke of Edinburgh Cllr Whetlor suggested that the flag be flown and to find out who owns them. It is believed that the poles are maintained by the Marina Group and ask if they will continue with this.</p> <p>Cllr Venner who will retain the data regarding the berth holders and what income does the mooring and slipways fees raise annually.</p> <p>The income from moorings and slipway fees will be over £12,000 though expected to be a lot more due to the holiday restrictions abroad because of Covid.</p> <p>Action Cllr Pilkington will contact Paul Fitzgerald to find how much the mooring and slip way fees generates annually.</p> <p>Cllr Venner has requested that the income from mooring and fees are reported to the HB annually.</p> <p>The income was less because of Covid 19 Pandemic and travel restrictions so won't be a true reflection.</p> <p>Michele Boobyer envisage an increase in revenue when Butlins open as will increase visitors to the area. Unsure when holiday camp opens</p> <p>Cllr TV Butlin's re-opens on the Monday 17th May</p> <p>Cllr PP The income from next Harbour and slipways fees to be put on the next Harbour Board Agenda.</p> <p>Craig is keeping records of the slipway fees via card machine, though Michele will show Craig how to get access to the report on Izettle.</p> <p>Update: Kate Marks Kate is the Project Manager responsible for various works including the new East Quay wall in Watchet. The new mooring registration</p>	<p>CB</p> <p>Cllr LW</p> <p>Cllr TV</p> <p>CB</p> <p>PP</p> <p>Cllr TV</p> <p>CB</p> <p>MB</p> <p>Cllr TV</p> <p>Cllr PP</p> <p>CB</p> <p>KM</p>	
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	<p>process will go live very soon this will make it easier to track going forward and will be able to report an accurate figure to HB.</p>	CB	
	<p>The gate on the west pier and needs replacing with ether like for like or find an alternative. Possibly a chain and padlock though this might cause access problem for the emergency services, Craig is liaising with Steve Hughes to find a solution.</p>	MS	
	<p>Update: Martin Stevens</p>		
	<p>Very happy about the news regarding a new marina operator taking over the running of the inner harbour in Watchet and Craig is keeping an eye on the problem of fishing across the Harbour entrances.</p>		
	<p>The navigational lights on the East Pier have been replaced on the right sequence. Query about the removal of the fender bolts on the west pier it is important as will be an increase of little boats once the marina is back in use as they are likely to go alongside the pier and could be damaged.</p>	CB	
	<p>A couple of fenders and bolts where removed last year, it was decided not to remove all only as and when. Possibly look into designing a cover to go over the larger bolts and attach fenders over the 2 ladders so vessels can moore safely without risking damaging there vessel.</p>	MS	
	<p>We were expecting a programme of works about East Quay wall repairs, so that we can inform the community and boat owners about what access there will be as we had issues with Midas closing off the quay to do the road way and partial closure of Barbour road this week to run the gas mains. There was a lot of boats trapped upon the quay now so need the opportunity to move them before any work starts.</p>	KM	
	<p>Apologised for the delay sending the programme of works, the repair was planned to start in March, but for various reasons decided postponed until June after The Onion Collective finishes project as were mindful that theres not a lot of room on the quay for us both. Kate Marks will complete the newly revised programme this week and will send to HB members.</p>	MS	
	<p>It is really important to have clear communication with boat owners and the community to help smooth over any animosity it's important we all work closely together.</p>		
	<p>It is important when the gate is replaced on the west pier that it can be locked in the open position.</p>	KM	

	<p>Kate, Michele & Craig will be carrying out monthly inspections in both Watchet and Minehead Harbours this will flag of any repairs / maintenance needs doing.</p> <p>Cllr L Whetlor has requested, we inform the ward councillors the date of the inspections that Kate just mentioned so they can flag up any problems Loretta also emphasised that is very important that information flows both ways.</p> <p>Peter expressed the importance of having good communication with DC to avoid any rumours on social media these can then be addressed and Peter wanted an assurance that the district council will continue with the clerical support for the Watchet Advisory Committee, as according to the Harbour revision order it is their duty to consult and to facilitate the meetings.</p> <p>Kate assured Peter that the admin support from SWT will continue though who administratively may need to change Michele carries out the role at present and will continue until an alternative can be found.</p> <p>Peter Murphy, thanked Kate for the reassurance and we also need to know what the intentions are on where and how we meet if we continue on media or meet physically as a group. Normally WHAC meet in the visitors centre in Watchet to avoid the members travelling to Williton Office, hopefully we can find most convenient platform and need to decide before the next meeting. Peter invited the HB member for their views.</p> <p>There are lots of problems with the meetings some prefer zoom, others prefer Teams, once the restrictions are removed then we could go back to meeting at physically but welcomed members views.</p> <p>MB I don't mind ether, both are easy to use, however although we have both systems available think WHAC's responsibility to open and pay for the zoom account and not district council.</p> <p>Cllr LW opinion that it's up to the individual, if the meeting is small and can accommodate providing the social distancing rules can be adhered then doesn't see a problem if it's only a small gathering.</p> <p>It is Cllr P Pilkington view that it's safer to meet virtually for the time being.</p> <p>No other Business thank you for attending the meeting</p> <p>Date and time of next meeting is on Monday 5th July 10 until 11.30</p>	<p>PP</p> <p>PM</p> <p>KM</p> <p>PM</p> <p>PP</p> <p>MB</p> <p>Cllr LW</p> <p>PP</p> <p>MB</p>	
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