

Harbour Board Meeting: Monday 5th July 2021 starting 10.00am – 12.00 via ZOOM.

Present: Cllr Andrew Sully (Cllr S) New Chair, Michele Boobyer (MB), Chris Hall (CH), Craig Butler (CB), Marc Lawrence (ML), Martin Stevens (MS), Katie Marks (KM), Cllr Peter Murphy (Cllr M), Cllr Whetlor (Cllr W).

Apologies: Cllr Venner.

Agenda Item	Item detail/ Action	Owner	Achieve by
<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>	<p>The new Chairman introduced himself to the group and welcomed everyone to the meeting. Members introduced themselves before providing an update.</p> <p>Apologies received from Cllr Venner.</p> <p>Minutes of previous meeting were agreed and approved by the group. Proposer Marc Lawrence and seconded by Cllr L Whetlor.</p> <p>Member updates:</p> <p>Craig Butler – Assistant Harbour Master.</p> <p>Craig has been and will continue to support Kate on site with community & stakeholder engagement during the Watchet East Quay wall works.</p> <p>Craig recently passed his VHF Radio & Power Boat Training in compliance with the MCA and thanked Marc Lawrence for his support.</p> <p>Craig has been undertaking the Harbour Health and Safety Checks, Trinity House has passed its recent inspection.</p> <p>The no fishing, cycling, or diving lines have been re painted on the West quay.</p> <p>A volunteer has expressed an interest through Fiona Paine from the Visitors Centre in painting the esplanade railings in Watchet, they have a risk assessment and liability insurance in place and have asked if we could provide the paint and equipment.</p> <p>ACTION: Craig Butler will contact the depot about supplying the paint and any equipment the volunteer needs.</p> <p>ACTION: HB members approved this request.</p>	<p>CB</p> <p>Board</p>	

	<p>Kate Marks – East Quay Wall at Watchet Work on replacing the Harbour wall is progressing well. Primary piles have been placed and work will start on the anchor piles shortly. Ongoing communication with the local community and stakeholders & noise monitoring of the hammer drilling has been taking place. The work continues to generate a great deal of interest from the community. KM thanked Craig Butler and Cllr Whetlor for their support on site. KM is sending a weekly project update to Ward Cllrs, Town Council, SWT.</p> <p>ACTION: Cllr Peter Murphy thanked Kate for the update and will ask the town Clerk to circulate any information to the Town Councillors.</p> <p>Martin Stevens – Representative of Watchet Advisory Committee Martin has requested to be included on KM's weekly Watchet project email to enable information to be passed to the berth holders.</p> <p>ACTION: Kate Marks will add Martin Stevens to the Circulation list.</p> <p>Car parking is an ongoing problem which needs to be resolved, ongoing complaints from the berth holders.</p> <p>On the 24 & 25th July a 20th Anniversary celebration in Watchet is being planned, with various events including a BBQ.</p> <p>There is an outstanding action reference the fishing stakes, they need re- mapping.</p> <p>5. ACTION: Add to next Harbour Board agenda</p> <p>The Esplanade gate access needs to be resolved as the present system of locking the gate is not appropriate, discussions ongoing with the District Council and SWT Assets Team.</p> <p>CH mentioned there are ongoing discussions regarding parking in Watchet and further updates will be available in due course.</p> <p>6. Matters Arising: Martin Stevens asked if a representative from the Marine Group could be invited to join The Harbour Board.</p> <p>ACTION: Add item to next Harbour Board & WHAC agenda.</p> <p>Zoom will be used for all future meetings.</p> <p>ML requested Oil contingency training for Craig and one of the Marina staff</p> <p>Any other Business</p> <p>Cllr Sully has requested that future meetings are from 2 – 4pm. Next meeting is on Monday 4th October from 2 – 4pm.</p>	<p>Cllr M</p> <p>KM</p> <p>MB</p> <p>MB</p> <p>CB</p>	
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