

**WATCHET HARBOUR ADVISORY COMMITTEE MEETING**

**Tues 21<sup>st</sup> June 14.00 – 16.00 at Watchet Visitors Centre**

**Attendees:** Peter Murphy (PM), Martin Stevens (MS), Steve Hughes (SH), Steve Yendle (SY), David Mainwaring (DM), Craig Butler (CB) Matt Driscoll (MD), Katie Marks (KM) Roger Ham (RM) is representing in John Richards absence.

Agenda Item	Item detail/ Action	Owner	Achieve by
	<p><b>Agenda:</b></p> <p>1 Present and Apologies for absence.</p> <p>2 Minutes of last meeting held</p> <p>3 Harbour Matters.</p> <p>4 Marina matters</p> <p>5 Matters raised by other members/AOB</p> <p>6. Date of next Harbour Board meeting</p> <p>7 Date, time &amp; venue of next meeting</p>		
<b>Item 1</b>	<p><b>Apologies:</b> John Richards (JR), Chris Odling – Smees (COS), Jonathan Stevens (JS), Marc Lawrence (ML) James Burnell (Jb) Rob Freemantle (RF)</p>	MB	
<b>Item 2</b>	<p>Minutes &amp; actions of last meeting on Tues 1<sup>st</sup> March were agreed as correct.</p> <p><b>Previous actions:</b> All actions complete.</p> <p><b>Election of officers:</b> The election of the new Chairman and representative on the Harbour Board took place.</p>	<p>PM</p> <p>MB</p> <p>PM</p>	

	<p>Martin Stevens, nominated, Cllr Murphy to be Chair Steve Yendel seconded, there was no other nominations and the a majority of members eligible to vote, voted in favour, of Cllr Murphy to be the new chair of the Watchet, Harbour, Advisory Committee.</p> <p>Election of officers for the representative on the Harbour Board</p> <p>Steve Yendle, nominated Martin Stevens to be the representative on the Harbour Board, seconded by Cllr Murphy and all eligible members voted in favour that Martin Stevens to be the representative on the Harbour Board.</p>	<p>MS</p> <p>PM</p> <p>SY/Cllr M</p>	
<p><b>Item 3</b></p>	<p><b>Harbour Updates</b></p> <p>Exercise Safe Haven A SAFE HAVEN exercise took place on Thurs 26<sup>th</sup> April, this was a mock exercise to test if an accident happens in the Watchet Harbour, how the emergency services, local authority and public would react. It was a successful, we are waiting for the debrief / report. Only the Emergency Services, and a couple of officers from the local authority knew so it was a true reaction.</p> <p>Martin thought the exercise went extremely well, it's important we test these things especially after the fire in Torquay &amp; recent incident in a Florida Harbour and requested that these should take place more frequent.</p> <p>Cllr Whetlor took photographs and although it was a little chaotic at times thought it went very well and received positive feedback.</p> <p>From the mariner's point of view, it was more of an inconvenience the boat owners were co-operative.</p> <p>There was an accident in Watchet Harbour many years ago whereby diesel, was spilt in the Harbour, so these tests are essential.</p> <p>Martin Stevens suggested a first response centre be allocated in Watchet.</p> <p>Cllr Murphy, was not sure where this response centre should be and will need further discussion once we have the debrief report.</p>	<p>SH</p> <p>MS</p> <p>Cllr W</p> <p>MD</p> <p>SY</p> <p>MS</p> <p>Cllr M</p>	

	<p><b>ITEM 5 Public Event</b></p> <p>Michele Boobyer, emailed photos of the event to the members of WHAC prior to the meeting, it showed the obstruction, to the East quay during the event, it prevented the mariners access their vessels and concerns about access for the emergency services.</p> <p>Craig Butler, confirmed that there was access to the boat yard behind the new building.</p> <p>Cllr Murphy asked to see the licence as he couldn't find any evidence of one.</p> <p>Steve Yendel, also expressed his concern with no access to the East Pier.</p> <p>Rob Ham mentioned about a previous Firework display that was held on the East Quay and part of the licence conditions was to keep access cleared and couldn't understand it was not part of the Onion Collectives conditions too.</p> <p>This differs as it relates to the fireworks with the increased risk of fire, The Onion Collective play is a totally different event and deemed a low risk, so a licence was granted.</p> <p>Cllr Murphy enquired if a risk assessment was carried out?</p> <p>Matt Driscoll was informed about the event and was happy with the temp obstruction the mariners could access their vessels behind the new building.</p> <p>Cllr Whetlor requested that the councillors are informed so they can keep the community updated.</p> <p><b>ACTION:</b> Steve Hughes, will contact the Onion Collective to request to see a copy of their risk assessment.</p> <p>Craig Butler monitored the area and confirmed that there was access to the area behind the new building.</p> <p>Martin Stevens expressed concern that the Boat owners Association had been asked to support the even but</p>	<p>MB</p> <p>CB</p> <p>Cllr M</p> <p>SY</p> <p>RH</p> <p>SH</p> <p>Cllr M</p> <p>MD</p> <p>Cllr W</p> <p>SH</p> <p>CB</p> <p>MS</p>	
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	<p>were unable to review the risk assessment, so they withdrew their support.</p> <p>Martin requested a review before any future events in Watchet this should ie SWT, local Cllrs, Cardiff Marina, WHAC, Harbour Board.</p> <p>Steve Hughes and Craig Bulter gave assurances that the event was properly licenced and that in an emergency, the audience could have been cleared if access was required to the east pier or quay.</p> <p>Cllr Murphy concluded. The concerns raised by the members have been noted in these minutes and will be addressed at the next meeting.</p> <p><b>ACCESS TO EAST QUAY:</b> Steve Yendel, requested a solution with access to East Quay and also the parking.</p> <p>A discussion developed about general vehicular access to the East Quay. The Committee agreed to recommend that the District Council ask the Onion Collective to reinstate the partial fence at the end of the site. It was temporarily removed before the construction of the new building and not reinstated upon finishing.</p> <p>There is no easy solution, relating to the Parking and driving on the East Quay, we agreed for planters and benches to be installed as prevention and will look into installing a new gate with a padlock or insist the partial gate that was remove by Midas be reinstated.</p> <p>Cllr Whetlor &amp; Martin Stevens suggested a vehicle number plate recognition gate so only authorised vehicles have access, or a parking meter be installed, and no parking signs put up and the Planters and benches have been put in the wrong place.</p> <p>Action Steve Hughes will contact the Onion Collective to request reinstated the partial gate that MIDAS removed</p> <p><b>ACTION:</b> Steve Hughes to contact the Onion Collective, to request they reinstate the gate.</p>	<p>MS</p> <p>SH/CB</p> <p>Cllr M</p> <p>SY</p> <p>All Members</p> <p>SH</p> <p>Cllr W/MS</p> <p>SH</p>	
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	<p><b>Port Marine Safety Code.</b>  Marc Lawrence sent his apologies and Craig will give an update on ML behalf.</p> <p><b>Update on Watchet Repairs:</b>  The painting of railings on the esplanade has done  The resurfacing of the West pier has been completed and the slab on East Quay has been removed. T</p> <p>The Painting of the lighthouse is due to in August, date to be confirmed. Peter Death has organised this</p> <p>H&amp;S signs warning the public of the unstable cliffs have been erected.</p> <p><b>Matt Driscoll - Update</b></p> <p>The trailer park needs weeding as looks like a garden.</p> <p><b>ACTION:</b> Craig Butler to contact Vicky Lowman request for some gardening to be carried out.</p> <p>Steve Hughes informed the member that the dredging of the outer harbour will re start in Sept/Oct, date to be confirmed.</p> <p>The base of a lamp post on East pier needs repairing as eroded at the bottom and could be a potential hazard.</p> <p>Action Craig Butler to inspect and request if any repairs are needed.</p> <p>CB A survey on the conditions of the flag poles in both harbours has been carried out, a couple need minor repair.</p> <p>Steve Hughes asked if the flag poles needed.</p> <p>Craig confirmed they are used some are used as warning signs ie orange wind socks.</p> <p>Cllr Whetlor mentioned the contractors responsible for painting the railing have painted over the tape, so it needs to be rectified.</p> <p>Action Craig to organise the tape to be reinstated.</p>	<p>MB</p> <p>CB</p> <p>CB</p> <p>CB</p> <p>MD</p> <p>CB</p> <p>SH</p> <p>MS</p> <p>CB</p> <p>SH</p> <p>Cllr W</p> <p>CB</p>	
<p><b>Item 4</b></p>	<p><b>Marina Matters</b></p>		

	<p>There is still water pooling on East Quay, floods heavily this needs to be resolved, the water is not draining out of the marina.</p> <p><b>ACTION</b> Steve Hughes to organise some remedial work to stop the pooling.</p> <p>The harass, fencing on the scalping at has been moved</p> <p><b>ACTION</b> Craig Butler will visit site and return the fencing back into the correct position.</p> <p>The dredging in the Watchet Marina will start again towards the end of July, as the dredger is in for minor repairs.</p>	<p>MS</p> <p>SH</p> <p>MS</p> <p>CB</p> <p>MD</p>	
<p><b>Item 5</b></p>	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>The Drain covers near the onion Collective building need to be sealed, they are OC responsibility.</li> </ul> <p><b>ACTION</b> Steve Hughes to contact Naomi from the Onion Collective to replace the drain covers.</p> <p>The bike racks, planters and benches have been installed on East Quay, though in the wrong place.</p> <p>And a statue of the goose that lived in the marina for years has been approved, it will be next to the anchor and waiting for a date to be installed.</p> <p>Matt Driscoll informed the member that there will be an air display at the end of July, there will be an exclusion zone preventing anyone entering the area whilst the display is taking place and will halt the show if anyone enters the zone.</p> <p>Cllr Murphy thanked the District Council for the works on the Esplanade and East Quay this included the Open Spaces Team they did a great job.</p> <p><b>ACTION</b> Steve Hughes will pass on the thanks to the Open Spaces Team.</p> <p>Cllr Murphy, thanked Kate Marks for the work in Watchet, who is leaving the council and wished her well in the future.</p>	<p>RH</p> <p>SH</p> <p>Cllr W</p> <p>MD</p> <p>Cllr M</p> <p>SH</p> <p>Cllr M</p>	

	Cllr Murphy thank the members for attending the meeting		
<b>Item 6</b>	<b>Date of next Harbour Board meeting:</b> Tues 4 <sup>th</sup> October 20.22 10.00 – 12.00 on Teams		
<b>Item 7</b>	<b>Date of next meeting:</b> Tues 20 <sup>th</sup> September 2022 14.00 -16.00 Visitors Centre Watchet		