

Annex B - Workstreams Summary

Key Work-stream overview	Key activity to date	Next steps
Governance / Leadership & Culture <ul style="list-style-type: none"> • 23 actions (12 not yet started) • 8/23 Green/complete • 3/23 Amber 	<ul style="list-style-type: none"> • All 3 tiers of H & S cttee running since Nov, and Lead Cllr for H & S agreed (addressed key SWAP audit actions) • Circa 18 H&S meetings per quarter • Comms plan developed 	<ul style="list-style-type: none"> • Member awareness / training • H & S cttee recruitment (comms campaign) • Engagement in LGR programme? • Audit / assess 'culture' (starting with H & S cttees) • Refine & enhance reporting / scorecard data
Policy <ul style="list-style-type: none"> • 8 actions (4 not yet started) 	<ul style="list-style-type: none"> • Review / refresh of overall H & S Policy 	<ul style="list-style-type: none"> • Approve revised policy (Tier 2) • Revised sub-policies / arrangements – awareness
BAU Systems	<ul style="list-style-type: none"> • Software solutions researched (2 external, and other LA partners) / Project team established • Extensive list of 'BaU' systems in action plan for Tier 3 (eg COSHH, Lone working etc) • H & S intranet / sharepoint sites (addressed key SWAP audit action) 	<ul style="list-style-type: none"> • Tender decision on new software • Implement from April (depending on decision) • Implementation of Tier 3 actions (50+ actions)
People <ul style="list-style-type: none"> • 10 actions 	<ul style="list-style-type: none"> • Progress with HR data (sickness & training) • <i>People input to be continually reviewed vs LGR workload and value add</i> 	<ul style="list-style-type: none"> • Approach to / resourcing for workstream action delivery needs agreeing (ie H & S training needs analysis / L & D & qualifications audits)
Contractor / CDM management <ul style="list-style-type: none"> • 9 actions • 8/9 Amber + 1 Red 	<ul style="list-style-type: none"> • Draft policy and CDM template docs created • Contractor Database – proformas sent to 276 (highest risk contractors), 	<ul style="list-style-type: none"> • Address 'Red' action re H & S vetting process - continue focus on high-risk contractors – report progress (responses / vetting outcome)