

## **Harbour Board Minutes Monday 9<sup>th</sup> December at 10.00 until 12:00**

Attending: Peter Pilkington, Michele Boobyer, Chris Hall, Ian Cobb, Craig Butler, Martin Steven, Terry Venner, Peter Murphy, Jerry Gilmore, Loretta Whetlor (Ian Aldridge) non member

No apologies

1. JG read second part of action plan

Duty Holder Statement added PMRC

Change – Statements of Harbour Authority

Georgina – from Ilfracombe is happy to hold licence though request we pay her mileage expenses  
Proposal LW Members voted = Accept CH

### **Risk Assessment**

By laws WHAC – General Directions to do with the mariner

### **ACTION**

Jerry to send a copy of actions to via email JG

SMS = outer harbour has been closed

Hydrographic surveys x 3

Measure water above mud

Next safety plan for the next 3 years

IC No attendance to Harbour Board meeting from Minehead harbour members a request has been sent with no interest.

Possibly set up a voluntary user group in Minehead, like the one in Watchet

### **ACTION**

TV Register of Harbour users

### **ACTION**

MB send list of Harbour users to Terry Venner

Harbour Advisory Committee

Update from Harbour Advisory committee = free press / report = 2

Offer across channel to purchase lease was well received – rejected by owner,

Concerns over the condition of the Marina, many health and safety issues risk to mariners entering the harbour = 6 x venders missing, other health and safety risks around mariner.

### **Advisory Committee Recommendations**

Pontoons in poor state of repair

Piles of the rubber coating in poor condition

Should have 20 year maintenance programme cause for concern

Possible notice of repair served on owner from the council to enforce work

Health and safety audit of the marina enforce the lease

CH Possibly place an enforcement notice on the owner we are not at that stage yet still liaising with the Mariner owner with little success action will be taken for non-compliance of the lease over H&S and lack of maintenance of the Marina including the mud issue.

## **ACTION**

CB Repair of the Harbour lights in Watchet Harbour

CH Bid has gone into Portfolio holder to dredge the mud in the outer harbour

CB Shingle removal was been carried out in Minehead another is planned for the spring 2020

Wind socks are in place as requested H&S have instructed to remain in place at all times and replace as and when sock become worn or damaged.

Safety checks has be carried out in Watchet and Minehead

CB has taken a permanent position of Assistant Harbour Master in SWT – congratulations

Craig's training in progress, induction, H&S and first aid planned in 2020

Problem with cycling on ether harbour & Fishing we need no cycling & no fishing beyond this point in Watchet also parking signs

CB To speak to localities and order signage

## **Any other business – No**

CH gave a brief update on the East Quay Wall

JG Document storage put onto the system here

CB Office maybe required for CB to work in when in Watchet, CB will look into this

Date Next Meeting

Mon 9<sup>th</sup> March 2020 - Time 10.00 until 12.00 - Venue Council Chamber West Somerset House