

Somerset West and Taunton Council

Executive – 27 April 2021

Member Training and Development Policy

This matter is the responsibility of the Leader of the Council, Cllr Smith-Roberts

Report Author: Amy Tregellas, Governance Manager and Monitoring Officer

1 Executive Summary / Purpose of the Report

To present the Committee with the Training and Development Policy for Elected Members.

2 Recommendations

That the Executive:

- a) Approves the Member Training and Development Policy
- b) Agrees to set up a cross party Members Working Group to focus on Member Training and Development (following the Member Working Group Protocol being approved by Council on 30 March)

3 Risk Assessment

- 3.1 Failure to appropriately train and develop Elected Members could impact on the quality of decision-making and the way in which the Council operates.

4 Background and Full details of the Report

- 4.1 The Council is committed to supporting the training and development of all elected Members to enable them to perform effectively in their role and to develop to meet future challenges.
- 4.2 Member Training and Development is a key element of the Council's Corporate Governance framework and is one of the seven key principles within the CIPFA/SOLACE framework 'Developing the entity's capacity including the capability of its leadership and the individuals within it.'
- 4.3 The SWT Member Training and Development Policy (attached as Annex 1), sets out the key elements of Member Training, including Induction training, Personal Development Reviews, an annual Training and Development programme and training and development sessions.

4.4 The Policy also sets out the roles and responsibilities of individual Members, Group Leaders, the Member Training and Development Working Group, Member Champion, the Executive and the Governance Team.

5 Links to Corporate Aims / Priorities

5.1 Having appropriately trained and developed Members is a fundamental element of being a 'well managed' council

6 Finance / Resource Implications

6.1 None arising from this report

7 Legal Implications

7.1 None arising from this report

8 Environmental Impact Implications

8.1 None arising from this report

9 Safeguarding and/or Community Safety Implications

9.1 None arising from this report

10 Equality and Diversity Implications

10.1 None arising from this report

11 Social Value Implications

11.1 None arising from this report

12 Partnership Implications

12.1 None arising from this report

13 Health and Wellbeing Implications

13.1 None arising from this report

14 Asset Management Implications

14.1 None arising from this report

15 Data Protection Implications

15.1 None arising from this report

16 Consultation Implications

16.1 None arising from this report

Audit, Governance and Standards Committee Comments / Recommendation(s) (if any) – The Audit, Governance and Standards Committee considered this report and had no amendments to the recommendations.

Democratic Path:

- **Audit, Governance and Standards Committee – Yes**
- **Cabinet/Executive – Yes**
- **Full Council – No**

Reporting Frequency: Ad-hoc

List of Appendices (delete if not applicable)

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| Annex 1 | SWT Member Training and Development Policy |
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Contact Officers

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