

Taunton Shadow Town Council

**Thursday, 3rd November, 2022,
6.00 pm**

The logo for Somerset West and Taunton, featuring the text "Somerset West and Taunton" in white on a teal background with a white curved line at the bottom right.

**The John Meikle Room - The Deane
House**

[SWT MEETING WEBCAST LINK](#)

Members: Lee Baker, Chris Booth, Simon Coles, Dixie Darch, Tom Deakin, Caroline Ellis, Habib Farbahi, Marcia Hill, Isaacs, John Hunt, Dawn Johnson, Richard Lees, Sue Lees, Larcombe, Libby Lisgo, Derek Perry, Martin Peters, Hazel Prior-Sankey, Francesca Smith, Federica Smith-Roberts, Talbot, Danny Wedderkopp, Brenda Weston and Woodmason

Agenda

1. Appointment of Chair

2. Appointment of Vice-Chair

3. Apologies

To receive any apologies for absence.

4. Declarations of Interest

To receive and note any declarations of disclosable pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors of Somerset County Council, Somerset West and Taunton District Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

5. Public Participation

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time

limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting website](#).

6. Adoption of Procedure Rules

(Pages 5 - 28)

It is recommended that the Shadow Town Council Resolve:

1. That although the Shadow Town Council is not a formal decision making body, it will as far as possible follow the meeting procedure rules applying to Somerset West and Taunton Council.

7. Introduction to the Implementation Plan / Project Governance (Verbal Update)

Officers will present a verbal update on this item at the meeting with slides.

As per the Somerset County Council Resolution on 5th October 2022 that:

2.6 That a Shadow Taunton Town Council be established with effect from 14 October 2022 and with membership as set out at section 13.6 of the attached SWTC report (Appendix 2), to lead and oversee the work to establish on 1 April 2023 the new Taunton Parish/Town Council

That report went on to confirm that prior to 1 April 2023 the Shadow Town Council would not have delegated powers to make decisions or commit expenditure but would act as an advisory body to the officers and others working on the implementation programme with any formal decisions required then being made under existing officer or member delegations.

The Programme will regularly report to the Shadow Town Council about progress of the programme and any key risks and issues for their consideration.

It is recommended that the Shadow Town Council:

- Note the update on the Implementation Plan progress and project governance and provide any comments.

8. Taunton Shadow Town Council Forward Plan

(Pages 29 - 30)

To review the Forward Plan.

A handwritten signature in black ink, appearing to read 'A Pritchard', with a horizontal line underneath.

ANDREW PRITCHARD
CHIEF EXECUTIVE

Please note that this meeting will be recorded. At the start of the meeting the Chair will confirm if all or part of the meeting is being recorded and webcast. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Members of the public are welcome to attend the meeting and listen to the discussions. There is time set aside at the beginning of most meetings to allow the public to ask questions. Speaking under "Public Question Time" is limited to 3 minutes per person in an overall period of 15 minutes and you can only speak to the Committee once. If there are a group of people attending to speak about a particular item then a representative should be chosen to speak on behalf of the group. These arrangements do not apply to exempt (confidential) items on the agenda where any members of the press or public present will be asked to leave the Committee Room.

If you would like to ask a question or speak at a meeting, you will need to submit your request to a member of the Governance Team in advance of the meeting. You can request to speak at a Council meeting by emailing your full name, the agenda item and your question to the Governance Team using governance@somersetwestandtaunton.gov.uk

Any requests need to be received by 4pm on the day that provides 1 clear working day before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Tuesday, requests need to be received by 4pm on the Friday prior to the meeting.

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The meeting rooms, including the Council Chamber at The Deane House, are on the first floor and are fully accessible. Lift access to The John Meikle Room (Council Chamber), is available from the main ground floor entrance at The Deane House. The Council Chamber at West Somerset House is on the ground floor and is fully accessible via a public entrance door. Toilet facilities, with wheelchair access, are available across both locations. An induction loop operates at both The Deane House and West Somerset House to enhance sound for anyone wearing a hearing aid or using a transmitter.

Full Council, Executive, and Committee agendas, reports and minutes are available on our website: www.somersetwestandtaunton.gov.uk

For further information about the meeting, please contact the Governance and Democracy Team via email: governance@somersetwestandtaunton.gov.uk

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