

**Wednesday, 22nd February, 2023,  
6.15 pm**

**The John Meikle Room - The Deane  
House**

---

**Members:** Libby Lisgo (Chair), Dave Mansell (Vice-Chair), Simon Coles, Tom Deakin, Ed Firmin, Roger Habgood, Steve Griffiths, Dawn Johnson, Richard Lees, Mark Lithgow, Janet Lloyd, Andy Milne, Andy Pritchard, Ray Tully and Vivienne Stock-Williams

### **Agenda**

**1. Apologies**

To receive any apologies for absence.

**2. Minutes of the previous meeting of the Community Scrutiny Committee**

To approve the minutes of the previous meeting of the Community Scrutiny Committee held on Wednesday 25 January 2023.

(Pages 5 - 10)

**3. Declarations of Interest**

To receive and note any declarations of disclosable pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors and Clerks of Somerset County Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

**4. Public Participation**

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time

limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting website](#).

- 5. Community Scrutiny Request/Recommendation Trackers** (Pages 11 - 26)

To update the Community Scrutiny Committee on the progress of resolutions and recommendations from previous meetings of the Committee.
- 6. Executive and Full Council Forward Plans** (Pages 27 - 30)

To review the Forward Plans of the Executive and Full Council.
- 7. Chair's Report** (Pages 31 - 32)

This matter is the responsibility of the Chair of Community Scrutiny Committee, Councillor Libby Lisgo.

To approve the Annual report of the Community Scrutiny Committee 2023/11 for consideration by Full Council. Article 6 of the SWT Constitution states that "*The Scrutiny Committees must report annually on their work*".
- 8. Sports and Leisure Management (Everyone Active) Bi-Annual Report** (Pages 33 - 64)

This matter is the responsibility of Executive Councillor Derek Perry, Portfolio Holder for Sports, Parks, Leisure and Phosphates.

Report Author: Steve Hughes, Programme Manager (Coastal, Assets and Leisure) -External Operations.

A presentation will be made by representative from Sports and Leisure Management, Mark Washington and Toni Gaskins.
- 9. Housing Revenue Account Financial Monitoring as at Qtr 3 (31 December 2022)** (Pages 65 - 88)

This matter is the responsibility of Executive Councillor Fran Smith, Housing.

Report Author: Kerry Prisco (Management Accounting and Reporting Lead).

## 10. Health and Wellbeing Board Update

This matter is the responsibility of Executive Councillor Chris Booth, representative on the Somerset Health and Wellbeing Board.

Mark Leeman, Strategy Specialist will give a presentation on recent work

A handwritten signature in black ink, appearing to read 'A Pritchard', with a horizontal line underneath.

**ANDREW PRITCHARD**  
**CHIEF EXECUTIVE**

Please note that this meeting will be recorded. At the start of the meeting the Chair will confirm if all or part of the meeting is being recorded and webcast. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Members of the public are welcome to attend the meeting and listen to the discussions. There is time set aside at the beginning of most meetings to allow the public to ask questions. Speaking under "Public Question Time" is limited to 3 minutes per person in an overall period of 15 minutes. The Committee Administrator will keep a close watch on the time and the Chair will be responsible for ensuring the time permitted does not overrun. The speaker will be allowed to address the Committee once only and will not be allowed to participate further in any debate. Except at meetings of Full Council, where public participation will be restricted to Public Question Time only, if a member of the public wishes to address the Committee on any matter appearing on the agenda, the Chair will normally permit this to occur when that item is reached and before the Councillors begin to debate the item.

If an item on the agenda is contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group. These arrangements do not apply to exempt (confidential) items on the agenda where any members of the press or public present will be asked to leave the Committee Room. Full Council, Executive, and Committee agendas, reports and minutes are available on our website: [www.somersetwestandtaunton.gov.uk](http://www.somersetwestandtaunton.gov.uk)

The meeting room, including the Council Chamber at The Deane House are on the first floor and are fully accessible. Lift access to The John Meikle Room, is available from the main ground floor entrance at The Deane House. The Council Chamber at West Somerset House is on the ground floor and is fully accessible via a public entrance door. Toilet facilities, with wheelchair access, are available across both locations. An induction loop operates at both The Deane House and West Somerset House to enhance sound for anyone wearing a hearing aid or using a transmitter. For further information about the meeting, please contact the Governance and Democracy Team via email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)

If you would like an agenda, a report or the minutes of a meeting translated into another language or into Braille, large print, audio tape or CD, please email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)