

SWT Executive

Wednesday, 15th December, 2021,
6.15 pm



Somerset West
and Taunton

The John Meikle Room - The Deane
House

[SWT MEETING WEBCAST LINK](#)

Members: Federica Smith-Roberts (Chair), Derek Perry (Vice-Chair),
Chris Booth, Dixie Darch, Caroline Ellis, Ross Henley,
Marcus Kravis, Mike Rigby, Francesca Smith and
Andrew Sully

Agenda

1. Apologies

To receive any apologies for absence.

2. Minutes of the previous meeting of the Executive

To approve the minutes of the previous meeting of the
Committee.

(Pages 7 - 12)

3. Declarations of Interest

To receive and note any declarations of disclosable
pecuniary or prejudicial or personal interests in respect of
any matters included on the agenda for consideration at this
meeting.

(The personal interests of Councillors and Clerks of
Somerset County Council, Town or Parish Councils and
other Local Authorities will automatically be recorded in the
minutes.)

4. Public Participation

The Chair to advise the Committee of any items on which
members of the public have requested to speak and advise
those members of the public present of the details of the
Council's public participation scheme.

For those members of the public who have submitted any
questions or statements, please note, a three minute time
limit applies to each speaker and you will be asked to speak
before Councillors debate the issue.

Temporary measures during the Coronavirus Pandemic

Due to the temporary legislation (within the Coronavirus Act 2020, which allowed for use of virtual meetings) coming to an end on 6 May 2021, the council's committee meetings will now take place in the office buildings within the John Meikle Meeting Room at the Deane House, Belvedere Road, Taunton. Unfortunately due to capacity requirements, the Chamber at West Somerset House is not able to be used at this current moment.

Following the Government guidance on measures to reduce the transmission of coronavirus (COVID-19), the council meeting rooms will have very limited capacity. With this in mind, we will only be allowing those members of the public who have registered to speak to attend the meetings in person in the office buildings, if they wish (we will still be offering to those members of the public that are not comfortable in attending, for their statements to be read out by a Governance and Democracy Case Manager). Please can we urge all members of the public who are only interested in listening to the debate to view our live webcasts from the safety of their own home to help prevent the transmission of coronavirus (COVID-19).

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| <p>5. Executive Forward Plan</p> <p>To receive items and review the Forward Plan.</p> | <p>(Pages 13 - 14)</p> |
| <p>6. Draft 2022/23 General Fund Budget Update</p> <p>This matter is the responsibility of Executive Councillor for Corporate Resources, Councillor Ross Henley.</p> <p>The purpose of this report is to provide Members with an update on progress regarding Budget Setting for 2022/23, the latest Medium Term Financial Plan (MTFP) forecasts, and the areas to be finalised.</p> | <p>(Pages 15 - 26)</p> |
| <p>7. Draft 2022/23 Housing Revenue Account Budget Update</p> <p>This matter is the responsibility of Executive Councillor for Housing, Councillor Fran Smith.</p> <p>The purpose of this report is to provide Members with an update on progress of the Housing Revenue Account (HRA) regarding Budget Setting for 2022/23, the latest Medium Term Financial Plan (MTFP) forecasts, the 30-Year Business Plan, and the areas to be finalised.</p> | <p>(Pages 27 - 40)</p> |
| <p>8. 2021/22 General Fund Financial Monitoring as at Quarter 2 (30 September 2021)</p> | <p>(Pages 41 - 62)</p> |

This matter is the responsibility of Executive Councillor for Corporate Resources, Councillor Ross Henley.

This report provides an update on the projected outturn financial position of the Council's General Fund for the financial year 2021/22 (as at 30 September 2021 forecast).

9. 2021/22 Housing Revenue Account Financial Monitoring as at Quarter 2 (30 September 2021) (Pages 63 - 78)

This matter is the responsibility of Executive Councillor for Housing, Councillor Fran Smith.

This report provides an update on the projected outturn financial position of the Council's Housing Revenue Account for the financial year 2021/22 (as at 30 September 2021).

10. Corporate Performance Report, Quarter 2 2021/22 (Pages 79 - 100)

This matter is the responsibility of Executive Councillor for Corporate Resources, Councillor Ross Henley.

This paper provides an update on the council's performance for the first half of the 2021/22 financial year (1st April 2021 – 30th September 2021).

11. Access to Information - Exclusion of the Press and Public

During discussion of the following item it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 13 13.02(e) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. Executive will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommend that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the ground that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

12. Lease of Monkton Country Park (Pages 101 - 114)

This matter is the responsibility of Executive Councillor for Asset Management and Economic Development, Councillor

Marcus Kravis.

The report seeks approval to lease the Monkton Country Park, by entering into a joint lease agreement with Cheddon Fitzpaine Parish Council and West Monkton Parish Council.

A handwritten signature in black ink, appearing to read 'A Pritchard', with a horizontal line underneath.

**ANDREW PRITCHARD
CHIEF EXECUTIVE**

Please note that this meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by taking part in the Council Meeting during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Following Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will be live webcasting our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting website](#).

If you would like to ask a question or speak at a meeting, you will need to submit your request to a member of the Governance Team in advance of the meeting. You can request to speak at a Council meeting by emailing your full name, the agenda item and your question to the Governance Team using governance@somersetwestandtaunton.gov.uk

Any requests need to be received by 4pm on the day that provides 2 clear working days before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Tuesday, requests need to be received by 4pm on the Thursday prior to the meeting.

The Governance and Democracy Case Manager will take the details of your question or speech and will distribute them to the Committee prior to the meeting. The Chair will then invite you to speak at the beginning of the meeting under the agenda item Public Question Time, but speaking is limited to three minutes per person in an overall period of 15 minutes and you can only speak to the Committee once. If there are a group of people attending to speak about a particular item then a representative should be chosen to speak on behalf of the group.

Please see below for Temporary Measures during Coronavirus Pandemic and the changes we are making to public participation:-

Due to the temporary legislation (within the Coronavirus Act 2020, which allowed for use of virtual meetings) coming to an end on 6 May 2021, the council's committee meetings will now take place in the office buildings within the John Meikle Meeting Room at the Deane House, Belvedere Road, Taunton. Unfortunately due to capacity requirements, the Chamber at West Somerset House is not able to be used at this current moment.

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Full Council, Executive, and Committee agendas, reports and minutes are available on our website: www.somersetwestandtaunton.gov.uk

For further information about the meeting, please contact the Governance and Democracy Team via email: governance@somersetwestandtaunton.gov.uk

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