

**SWT Audit and Governance
Committee Addendum**

**Monday, 13th June, 2022,
6.15 pm**

**Somerset West
and Taunton**

**The John Meikle Room - The Deane
House**

Members: Lee Baker, Simon Coles, Hugh Davies, Tom Deakin,
Ed Firmin, Dawn Johnson, Marcus Kravis, Janet Lloyd,
Andy Milne, Steven Pugsley and Terry Venner

Addendum

**17. Health & Safety Management System - Performance
framework and Improvement Programme**

(Pages 3 - 4)

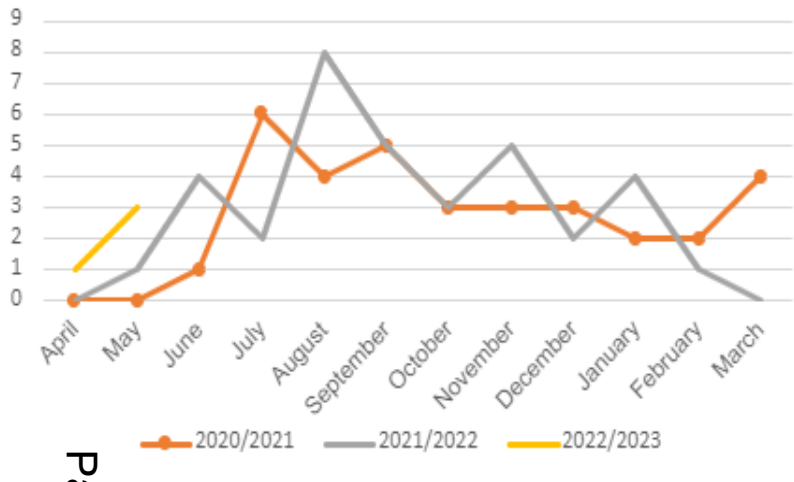
This is an addendum for Appendix A of the report.



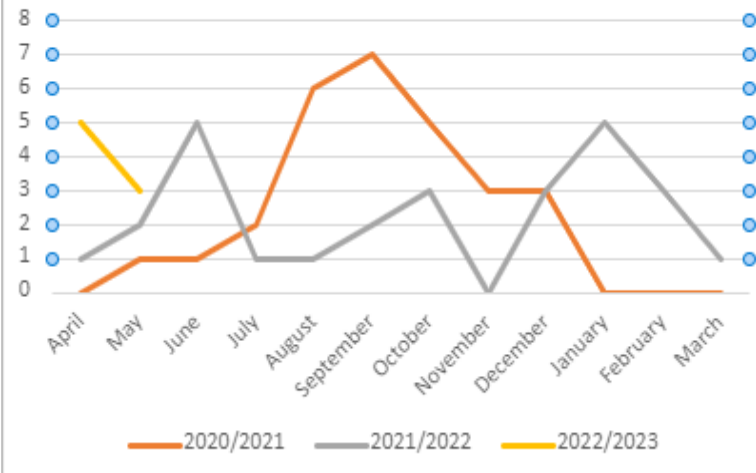
**ANDREW PRITCHARD
CHIEF EXECUTIVE**

Audit & Governance Committee – H & S Summary (up to 31st May 2022)

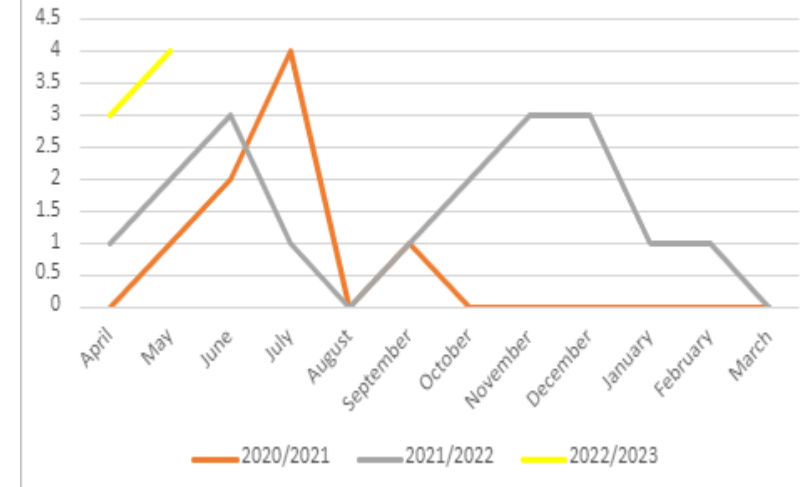
Accidents By Month - 2022/2023



Incident by Month - 2022/2023



Near Misses by Month 2022/2023



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Observations

- 1 Accident Recorded in April: 1 External involving a member of public hit by a golf ball in Vivary Park.
- 3 Accidents in May: 1 Member of Staff suffered twisted ankle, 1 member of staff suffered minor laceration to finger, and member of staff suffered slight bruising due to a dog bite.
- 5 Incidents reported in April: All vehicle related.
- 3 Incidents in May: 1 vehicle related, 1 of public concern involving fishing from harbours and 1 involving contractors striking an electrical cable.
- 3 Near Miss reported in April: member of public gained unauthorised access to work site (repeat event in same site).
- 4 Near Misses reported in May: 1 involving issues found with the Customer Liaison List register, 1 involving threats made to Somerset West & Taunton buildings from a disgruntled member of public, 1 involving electrical lock off processes, and 1 involving tenant's dog.
- 40 Executor Risk Assessments in place currently:
- 1 outstanding Health & Safety inductions to be booked in.
- No Health & Safety Executive interventions

Recommendations

- Driving Safety Campaign to be launched this summer.
- Teams responsible for construction site operations to assess the security of the sites and whether actions taken to prevent unauthorised access are sufficient.
- Contractor management process to be outlined in a comms to staff.
- Customer Liaison List has been consolidated with Academy- New system to iron out further issues.
- Comms sent to Voids contractors to inform them of Somerset West & Taunton electrical lock off procedures.
- Staff to be reminded to ensure that animals are kept away from work site when working in tenants homes.

Agenda Item 17

