



To: Members of the Local Development Panel
(Councillors K H Turner (Chairman), S Y Goss (Vice Chairman),
B Heywood, B Maitland-Walker, J Parbrook, D Westcott,
P Pilkington and T Venner)

Our Ref DS/KK

Your Ref

Contact Krystyna Kowalewska kkowalewska@westsomerset.gov.uk

Extension 01984 635307

Date 31 January 2018

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING
THIS DOCUMENT CAN BE MADE AVAILABLE IN LARGE PRINT, BRAILLE, TAPE FORMAT
OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

LOCAL DEVELOPMENT PANEL

Date: Thursday 8 February 2018

Time: 2.30 pm

Venue: Council Chamber, Council Offices, Williton

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact Committee Services on 01984 635307.

Yours sincerely

A handwritten signature in black ink, appearing to read "Bruce Lang".

BRUCE LANG
Proper Officer

