



To: All Councillors

Our Ref DS/KK
Your Ref
Contact Krystyna Kowalewska kkowalewska@westsomerset.gov.uk
Extension 01984 635307
Date 9 May 2018

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING.
THIS DOCUMENT CAN BE MADE AVAILABLE IN LARGE PRINT, BRAILLE, TAPE FORMAT
OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

ANNUAL COUNCIL

Date: Thursday 17 May 2018
Time: 2.30 pm
Venue: Council Chamber, Council Offices, Williton

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation, you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact Committee Services on 01984 635307.

Yours sincerely

A handwritten signature in black ink, appearing to read "Bruce Lang".

BRUCE LANG
Proper Officer

WEST SOMERSET DISTRICT COUNCIL

ANNUAL MEETING OF COUNCIL

AGENDA

Thursday 17 May 2018 at 2.30 pm

A prayer will be read before the meeting commences.

1. Election of Chairman

It is a legal requirement that the first formal business at the Annual Meeting of Council shall be the election of a Councillor to be the Chairman of the Council.

Once the new Chairman is elected he/she will make and sign the Declaration of Acceptance of Office and receive the Chain of Office from the former Chairman.

The newly elected Chairman will preside from this point in the proceedings.

2. Appointment of Vice Chairman

Following the election of the Chairman and Vice Chairman, there will be a short break for formal photographs of the incoming and outgoing Chairmen.

3. Apologies for Absence

4. Declarations of Interest

To receive and record any declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

5. Minutes

Minutes of the Meetings of Council held on 19 March 2018 (Special), 21 March 2018 and 25 April 2018 (Special) to be approved and signed as correct records – **SEE ATTACHED.**

6. Public Participation

The Chairman to advise the Meeting of any items on which members of the public have requested to speak.

7. Appointment of Leader

8. Cabinet

8.1 The Leader to announce the Cabinet Lead Members and their allocated portfolios (including the role of Deputy Leader).

8.2 The Leader of the opposition to announce the Shadow Lead Members.

9. Allocation of Seats to Committees

To agree the list of Committee members nominated by Group Leaders to enable the following Committees to appoint Chairmen and Vice Chairmen of –

Scrutiny Committee
Planning Committee
Licensing Committee
Audit Committee

Local Development Panel

Standards Advisory Committee (Chairman and Vice-Chairman to be appointed at the first committee meeting of the municipal year)

10. Appointment of Representatives on Outside and Internal Bodies

To appoint representatives to serve on outside and internal bodies for the period to Annual Meeting in 2019 (except where specific periods are stated) – **SEE ATTACHED.**

11. HPC Planning Obligations Board – Allocation of CIM Funding, Grant Applications

To consider Report No. WSC 39/18, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED.**

The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board, for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point.

12. Planning Obligations Allocation – New Sports and Community Hall, Minehead

To consider Report No. WSC 40/18, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED.**

The purpose of this report is to make proposals for the allocation of monies secured through planning obligations to individual schemes.

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAY

WEST SOMERSET COUNCIL**Minutes of Special Council held on 19 March 2018 at 6.00 pm****Oake Manor Golf Club, Oake, Taunton****Present:**

Councillor B Heywood Chairman
Councillor R Woods Vice-Chairman

Councillor I Aldridge	Councillor B Allen
Councillor A Behan	Councillor M J Chilcott
Councillor H Davies	Councillor M Dewdney
Councillor G S Dowding	Councillor S Goss
Councillor A P Hadley	Councillor I Jones
Councillor A Kingston-James	Councillor R Lillis
Councillor B Maitland-Walker	Councillor K Mills
Councillor C Morgan	Councillor P H Murphy
Councillor J Parbrook	Councillor P Pilkington
Councillor S Pugsley	Councillor R Thomas
Councillor N Thwaites	Councillor A H Trollope-Bellew
Councillor K Turner	Councillor T Venner
Councillor D J Westcott	

Officers in Attendance:

Chief Executive (P James)
Assistant Chief Executive (B Lang)
Section 151 Officer (P Fitzgerald)
Senior Transformation Lead - New Council (E McGuinness)
Media and Communications Officer (D Rundle)
Principle Lawyer – SHAPE (L Dolan)
Democratic Services Officer (M Prouse)
Meeting Administrator (K Kowalewska)

C75 Apologies for Absence

An apology for absence was received from Councillor R Clifford.

C76 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Cllr I Aldridge	All	Williton	Spoke and voted
Cllr M Chilcott	All	SCC	Spoke and voted
Cllr H Davies	All	Williton	Spoke and voted
Cllr S Goss	All	Stogursey	Spoke and voted
Cllr A Kingston-James	All	Minehead	Spoke and voted
Cllr B Maitland-Walker	All	Carhampton	Spoke and voted

Cllr C Morgan	All	Stogursey	Spoke and voted
Cllr P H Murphy	All	Watchet	Spoke and voted
Cllr J Parbrook	All	Minehead	Spoke and voted
Cllr P Pilkington	All	Timberscombe	Spoke and voted
Cllr R Thomas	All	Minehead	Spoke and voted
Cllr N Thwaites	All	Dulverton	Spoke and voted
Cllr A H Trollope-Bellew	All	Crowcombe	Spoke and voted
Cllr K H Turner	All	Brompton Ralph	Spoke and voted
Cllr T Venner	All	Minehead	Spoke and voted
Cllr D J Westcott	All	Watchet	Spoke and voted

C77 **Public Participation**

No member of the public had requested to speak at the meeting.

Reference was made to a written submission requested by a member of the public which had been circulated prior to the start of the meeting.

C78 **Transitioning to a New Council**

(Report of the Joint Chief Executive and the Director of Operations and Transformation, circulated prior to the Meeting.)

In March 2016, Taunton Deane Borough Council (TDBC) and West Somerset District Council (WSC) confirmed commitment to a core, and on-going JMASS (Joint Management & Shared Services) Partnership and authorised and prioritised work to create a high level Transformation Business Case that tested what transformation could deliver under three governance scenarios.

In July (TDBC) and September (WSC) 2016, the councils agreed to progress work to create a new transformed council for their combined areas. Following this ground-breaking and ambitious decision, a public consultation exercise was carried out seeking views on the proposal before submitting a case to Government for consideration in March 2017.

The creation of a new Council would, if supported, follow the successful legacy of both Councils working closely together since 2013. It would be a model that other authorities would increasingly follow as they decided how best to grapple with the significant challenges facing local government. Councils needed to be of a scale large enough to face these challenges by having a loud enough voice, a strong bargaining position, a healthy balance sheet and a resilient workforce, yet small enough to feel connected to their residents. The creation of the new Council for Taunton Deane and West Somerset would strike that balance.

Since submitting the case to Government in March 2017, engagement with the Ministry for Housing & Local Government (MHCLG) had continued and although a number of high profile matters had diverted the government's attention away from progressing local government issues, the Secretary of State published his "minded to implement" decision on 30 November 2017.

Following this, the Secretary of State invited representations on the proposal (closing date of 19 January 2018). The final decision was awaited. If this was positive, this would set in train the parliamentary process for making the statutory Orders required to bring the new Council into effect. The Secretary of State would – with the consent of the Councils – lay orders before Parliament that would dissolve both Taunton Deane Borough Council and West Somerset Councils and create a new single Council covering both areas.

The Leader presented the report and referred to the financial viability challenges facing West Somerset. He thanked all officers concerned for their time and effort on working very hard on the preparation of the report and for their involvement in setting up the meeting; it was very much appreciated by Members.

The Principle Lawyer provided an explanation of the process being undertaken. She advised that Council was being asked as a matter of principle to give consent under the Cities and Local Government Devolution Act 2016 to the making and laying of the necessary orders in Parliament for a dissolution of the two existing Councils and the creation of a single new Council. The Cabinet, at the meeting following the full Council meeting, would be asked to delegate the authority for consenting to the laying before parliament of the final Statutory Orders. The process was based on advice received from leading counsel.

The Leader stated that if the recommendations were approved, the Council would have done all it could to achieve the vesting date in April 2019. He drew attention to the fact that simultaneous meetings of the two full Councils and of the Executive and Cabinet were being held at the same venue so there would be parity of decision making.

It was acknowledged that if the new Council was not formed, services in West Somerset would degrade. Reassurance was provided that in the transformation plan there would be provision for economic development for the rural areas, market towns and the coastal strip. The Leader stressed that going forward West Somerset would be equally represented, and if the creation of a new Council was not agreed upon West Somerset Council would no longer be sustainable in the future and Members would be letting down the people of West Somerset.

The Leader advised that the recommendations to be considered by Cabinet later would provide a name to be used by the Secretary of State in the draft Structural Change Order. However, the strong feelings of many were understood and Members would continue to listen to the concerns of residents and reflect in the coming months on the best title and would review the options going forward.

The Leader advised of an addition to the wording printed in recommendation 2.1 (d) of the Cabinet report to include “and provision be requested for 1 substitute from each Council”.

The Leader proposed the recommendations which were duly seconded by Councillor M Chilcott.

A lengthy debate ensued and various issues were raised. The following main points were made:

- Members of the Opposition Group advised that they would be voting on a free vote.
- Members rejected the idea of suggestions to become a commissioning authority.
- The West Somerset Labour Party was fully supportive of the recommendations.
- The creation of a new Council was considered as being the best course of action for staff.
- The quality of Council services were of most importance to the community and it was felt that facilities would improve with the formation of new Council.
- Attention was drawn to the statement issued following the assurance review undertaken in autumn 2017 which stated that the creation of a new council was the best long-term solution for TDBC and WSC, as well as being the best solution for the communities served by the two councils.
- The business rates income from Hinkley Point B Power Station should not be continually relied upon to bolster the Council's finances, and without it WSC was totally unviable.
- Further points on Hinkley B and C power stations were raised, and the continuation of sensible budgeting into the Business Rates Smoothing Reserve to increase business rates income in West Somerset was supported.
- Clarification was given that as the matters were not reserved for full Council in the Constitution nor stipulated in the Local Government Act 2000 or Regulations they were therefore matters for Cabinet to consider.
- Under the circumstances this was the only option open to the authority.
- In order to make WSC viable, continued cuts in finances and staff have had to be made, and the Authority had almost lost all capacity to grant any assistance to voluntary organisations.
- The position of WSC's budget was extremely volatile.
- The new Council would be sustainable and viable in the long-term, and would be in a better position to compete competitively for national and regional funding.
- The new Council would offer great opportunities; and it was felt that the standard of services would be the same across the district, the income revenue would benefit the whole district, and that West Somerset would not be the "poor relation".
- The funding benefits of the New Homes Bonus were expressed.
- There was no reason to change the successful partnership between TDBC and WSC.

- Concerns was raised regarding the predicted budget gap once the new council had formed; and whether the needs of residents would be suitably served and understood.
- The partnership work between officers and councillors undertaken to date was greatly appreciated.
- Concerns were expressed by a number of Ward Members as they felt that the new Council arrangement would not be in the interest of their wards or residents.
- Local residents would feel disenfranchised from the new council's decision making process.
- Concerns were raised about the ward restructure and having to travel to Taunton to attend meetings which would cause difficulties.
- Disappointment was expressed by one Member as it was felt that there had been a lack of communication between councillors and the local community about the work to create a new combined council.
- The Leader advised that thorough consultation had been undertaken and parish and town councils were all invited to attend Area Panel meetings.
- Problems with the demography, geography and road network between Minehead and Taunton were highlighted.
- WSC should not be moving in this direction as it would lose its local representation.
- Members were encouraged to look into the future and not the past.
- The new Council would be different to what existed presently, and was described as being cost effective, commercially minded, business-like and fit for the 21st Century.
- The alternative to not agreeing to the proposal was bankruptcy.
- The positive collective partnership working between the two councils had made savings and delivered on its promises, and as a result of this, Members expressed confidence that the new Council would put the customer first as well as representing and serving all communities equally.
- The transformation programme would deliver efficiencies and improve customer service delivery.
- The importance of having a sustainable future was emphasised; the new Council would deliver more, have a greater influence and rural representation would be improved.
- Every year WSC faced financial struggle and services under pressure, but this was a fantastic chance to move forward and Members should embrace the change.
- The formation of a new Council would provide a golden opportunity to build a better and brighter future for the residents of West Somerset.
- The S151 Officer provided clarification on how WSC operated above the minimum safety net and the consequences of there being a reduction in business rates income.
- The Resources and Central Support Lead Member provided reassurance that the finance figures presented in the report were accurate.

Separate recorded votes were taken in respect of the two recommendations contained in the report following a request to do so supported by two members.

RESOLVED (1) that subject to the Secretary of State confirming his final decision, consent be given under Section 15(4) of the Cities and Local Government Devolution Act 2016 to the making and laying of the necessary Orders for the dissolution of Taunton Deane Borough Council and West Somerset District Council and the creation of a single new council covering both areas.

Councillor I Aldridge	Against	Councillor B Allen	Against
Councillor A Behan	Against	Councillor M Chilcott	For
Councillor H Davies	Against	Councillor M Dewdney	For
Councillor G S Dowding	For	Councillor S Goss	For
Councillor A Hadley	For	Councillor B Heywood	For
Councillor I Jones	Against	Councillor A Kingston-James	Abstain
Councillor R Lillis	For	Councillor B Maitland-Walker	For
Councillor K Mills	For	Councillor C Morgan	For
Councillor P Murphy	For	Councillor J Parbrook	Abstain
Councillor P Pilkington	Against	Councillor S Pugsley	For
Councillor R Thomas	For	Councillor N Thwaites	For
Councillor A Trollope-Bellew	For	Councillor K Turner	For
Councillor T Venner	Against	Councillor D Westcott	For
Councillor R Woods	Against		

RESOLVED (2) that it be noted that the Taunton Deane Borough Council had agreed to commence a Community Governance Review of the unparished area at the earliest opportunity (taking into consideration the guidance from both the Local Government Boundary Commission for England (LGBCE) and Ministry for Housing, Communities and Local Government (MHCLG)).

Councillor I Aldridge	Abstain	Councillor B Allen	Abstain
Councillor A Behan	Against	Councillor M Chilcott	For
Councillor H Davies	Abstain	Councillor M Dewdney	For
Councillor G S Dowding	For	Councillor S Goss	For
Councillor A Hadley	For	Councillor B Heywood	For
Councillor I Jones	Abstain	Councillor A Kingston-James	Abstain
Councillor R Lillis	For	Councillor B Maitland-Walker	For
Councillor K Mills	For	Councillor C Morgan	For
Councillor P Murphy	For	Councillor J Parbrook	For
Councillor P Pilkington	Abstain	Councillor S Pugsley	For
Councillor R Thomas	For	Councillor N Thwaites	For
Councillor A Trollope-Bellew	For	Councillor K Turner	For
Councillor T Venner	Abstain	Councillor D Westcott	For
Councillor R Woods	For		

The meeting closed at 7.20 pm.

WEST SOMERSET COUNCIL**Minutes of Council held on 21 March 2018 at 4.30 pm****in the Council Chamber, Williton****Present:**

Councillor B Heywood Chairman
Councillor R Woods Vice-Chairman

Councillor I Aldridge	Councillor B Allen
Councillor A Behan	Councillor M J Chilcott
Councillor H Davies	Councillor M Dewdney
Councillor G S Dowding	Councillor S Goss
Councillor A P Hadley	Councillor I Jones
Councillor B Maitland-Walker	Councillor K Mills
Councillor C Morgan	Councillor P H Murphy
Councillor J Parbrook	Councillor P Pilkington
Councillor S Pugsley	Councillor R Thomas
Councillor A H Trollope-Bellew	Councillor K Turner
Councillor T Venner	Councillor D J Westcott

Officers in Attendance:

Director of Operations (S Adam)
Assistant Chief Executive (B Lang)
Section 151 Officer (P Fitzgerald)
Assistant Director – Place and Energy Infrastructure (A Goodchild)
Community and Housing Impact Lead (L Redston)
Meeting Administrator (K Kowalewska)

C79 Apologies for Absence

Apologies for absence were received from Councillors R Clifford, A Kingston-James and N Thwaites.

C80 Minutes

(Minutes of the meeting of Council held on 23 February 2018, circulated with the Agenda.)

RESOLVED that, subject to correcting Councillor B Allen's name within the recorded votes taken in Minutes Nos. C72 and C74, the Minutes of the meeting of Council held on 23 February 2018 be confirmed as a correct record.

C81 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Cllr I Aldridge	All	Williton	Spoke and voted
Cllr M Chilcott	All	SCC	Spoke and voted
Cllr H Davies	All	Williton	Spoke and voted
Cllr S Goss	All	Stogursey	Spoke and voted
Cllr B Maitland-Walker	All	Carhampton	Spoke and voted
Cllr C Morgan	All	Stogursey	Spoke and voted
Cllr P H Murphy	All	Watchet	Spoke and voted
Cllr J Parbrook	All	Minehead	Spoke and voted
Cllr P Pilkington	All	Timberscombe	Spoke and voted
Cllr R Thomas	All	Minehead	Spoke and voted
Cllr A H Trollope-Bellew	All	Crowcombe	Spoke and voted
Cllr K H Turner	All	Brompton Ralph	Spoke and voted
Cllr T Venner	All	Minehead	Spoke and voted
Cllr D J Westcott	All	Watchet	Spoke and voted

In addition, the following interests were declared:

Name	Minute No.	Description of interest	Personal or Prejudicial	Action Taken
Cllr H Davies	C86	Member of Somerset Wildlife Trust	Personal	Spoke and voted
Cllr S Dowding	C85	Member of RNLI	Personal	Spoke and voted
Cllr J Parbrook	C86	Mayor of Minehead Town Council	Personal	Spoke and voted
Cllr A Trollope-Bellew	C86	Member of Somerset Wildlife Trust	Personal	Spoke and voted

C82 Public Participation

Mike Webber, Chairman of Watchet Bowling Club, spoke in support of the Watchet Bowling Club application.

Jan Ross, Engage Development Worker, spoke in support of the Watchet Bowling Club application.

John Irvén, Watchet Town Council spoke in support of the Watchet Bowling Club application.

A request was made for the Council to refer the decision back to POB in order to give the Watchet Bowling Club the opportunity to address any misunderstandings about the viability of the project.

C83 Chairman's Announcements

On 16 March 2018, the Chairman attended South Somerset District Council Chairman's Civic Evening in Yeovil. Due to the adverse weather conditions, the Chairman sent his apologies for the High Sheriff of Somerset's Legal Service at Wells.

The Chairman took the opportunity, on behalf of the Council, to thank the officers for all their hard work in preparing and running the simultaneous Council and Cabinet/Executive meetings on 19 March 2018 at Oake Manor Golf Club. All agreed it was a great success.

C84 **Notice on Motion**

In accordance with Procedure Rule 11 the following motion was received from Councillor G S Dowding.

Recognising the waste and pollution caused by plastics, West Somerset Council resolves to become a 'single-use plastic free' council by:

- a) Phasing out single-use plastic products, such as bottles, cups, cutlery and drinking straws, and the unnecessary use of plastic bags in all council activities, where reasonable and possible, by Spring 2019.
- b) Encouraging users of Council facilities, local businesses and other local public agencies to do the same, by championing alternatives, such as reusable water bottles, cups, cutlery and bags.
- c) Submitting a public report to the Council by Autumn 2018, which summarises single-use plastic within the council, progress and plans for phasing it out, including by encouraging others; with a further update by Spring 2019.

It was stated that Councillors should set a good example to the electorate and it was hoped the Council would promote the non-use of plastic as much as possible, i.e. via its website and by including information in mail outs circulated to the public.

Councillor S Dowding proposed the recommendation which was duly seconded by Councillor P Murphy.

Members were fully supportive of the motion. It was important to start phasing out the use of plastics wherever practicable as there were more eco-friendly alternative products available. Members acknowledged that more could be done as an authority and on an individual basis, and that everyone should be encouraged to recycle or reuse their plastic. It was advised that more plastics would be able to be recycled as part of the roll out of the Somerset Waste Partnership's Recycle More scheme. It was noted that paper cups were coated and hard to recycle. Central government legislation was also needed to help drive this process forward.

RESOLVED that, recognising the waste and pollution caused by plastics, West Somerset Council to become a 'single-use plastic free' council by:

- a) Phasing out single-use plastic products, such as bottles, cups, cutlery and drinking straws, and the unnecessary use of plastic bags in all council activities, where reasonable and possible, by Spring 2019.
- b) Encouraging users of Council facilities, local businesses and other local public agencies to do the same, by championing alternatives, such as reusable water bottles, cups, cutlery and bags.

c) Submitting a public report to the Council by Autumn 2018, which summarises single-use plastic within the council, progress and plans for phasing it out, including by encouraging others; with a further update by Spring 2019.

C85 HPC Planning Obligations Board – Allocation of CIM Funding, Grant Applications under £100,000

(Report No. WSC 30/18, circulated with the Agenda.)

The purpose of the report was to present the recommendations of the Hinkley Point C Planning Obligations Board and Cabinet for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications under £100,000 received on 1 January 2018.

The Lead Member for Resources and Central Support presented the item. She provided information on the bids submitted for grant funding under £100,000 to the Planning Obligations Board (POB) and highlighted the key points from the report. Reassurance was given that comprehensive, detailed information was provided to the Board when they deliberated each application beyond what was printed in the Council report presented to Members. The considerable amount time and effort put in by applicants when preparing their bids was also acknowledged.

She went on to propose the recommendation of the report which was duly seconded by Councillor M Dewdney.

During the debate the following main points were made:

- It was hoped that POB would look more sympathetically and favourably at the RNLi's reapplication when they submitted their bid for a second time.
- The West Somerset Young People's Outreach Sexual Health Support project was considered to be very commendable.
- It was confirmed that the POB decisions on the three applications were unanimous.

RESOLVED that the recommendations of the Hinkley Point C Planning Obligations Board and West Somerset Cabinet be endorsed as follows:

- (1) To not approve the allocation of funding to the Minehead RNLi for the D Class Lifeboat project.
- (2) To not approve the allocation of funding to the ATWEST for the Grow Moor Rover project.
- (3) To approve the allocation of £71,150 from the 2nd Annual Payment to Minehead Eye for the West Somerset Young People's Outreach Sexual Health Support Project.

C86 HPC Planning Obligations Board – Allocation of CIM Funding, Grant Applications over £100,000

(Report No. WSC 31/18, circulated with the Agenda.)

The purpose of the report was to present the recommendations of the Hinkley Point C Planning Obligations Board and Cabinet for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications over £100,000 received on 1 December 2017.

The Lead Member for Resources and Central Support presented the report and provided information on the six applications submitted for grant funding over £100,000. For applications requesting grant funding over £100,000, POB felt it valuable to invite applicants to attend in person to speak about their projects to the Board. Attention was drawn to the evaluation criterion as well as Appendix A of the report which detailed the funding criteria comments and provided extra background information for each of the applications.

She proposed the recommendation of the report which was seconded by Councillor A Trollope-Bellew.

Various questions and issues were raised and the main points of discussion focussed on:

- The potential impact of the new Watchet Bowling Club building on other community buildings in the area.
- The new changing rooms and community hall at Minehead Recreation Ground – the project was welcomed as the provision of leisure facilities and the new building would greatly improve the area, benefitting both local people and the wider community.
- Watchet Bowling Club – disappointment was expressed that POB had recommended not to approve the application and it was hoped that an enhanced resubmitted bid would receive a favourable hearing. Following concerns raised at the Cabinet meeting, a very useful meeting had been held between officers and ward members which provided a better understanding as to how the decision was made.
- The YMCA Somerset Coast was an excellent project focusing on training and skills development and would generate jobs to the area, as well as making excellent use of the currently derelict Great Western Hotel in Taunton.

An amendment was proposed by Councillor P Murphy and seconded by Councillor R Woods that the recommendation 2.1.1 of the report be changed to read, “To not approve the application for funding for Watchet Bowling Club for funding towards the Watchet Bowling Club, Gym and Community Facility at the present time. To request that Council Officers offer to work with Watchet Bowling Club in order to assist them with the preparation to present a revised bid to the CIM Fund in due course.”

On being put to the vote the amendment was CARRIED.

This then became part of the new substantive motion and the recommendations contained in the report, as amended, were put to the vote and were CARRIED.

RESOLVED that the recommendations of the Hinkley Point C Planning Obligations Board and West Somerset Cabinet be endorsed as follows:

- (1) To allocate £382,047 from the 1st Annual CIM fund payment to Minehead Town Council for the New Changing Rooms and Community Hall at Minehead Recreation Ground.
- (2) To not approve the application for funding for Watchet Bowling Club for funding towards the Watchet Bowling Club, Gym and Community Facility at this present time. To request that Council Officers offer to work with Watchet Bowling Club in order to assist them with the preparation to present a revised bid to the CIM Fund in due course.
- (3) To allocate £112,235 from the 1st Annual Payment to Somerset Activity and Sports Partnership for the Naturally Active Project.
- (4) To allocate £159,035 from the 1st Annual Payment to Somerset Wildlife Trust for the Brilliant Coast Project.
- (5) To not approve the allocation of funding for the Somerset Rural Youth Project for the Coastal Character project.
- (6) To allocate £500,000 from the 1st and 2nd Annual Payments to YMCA Somerset Coast for the Great Western Hotel project.

C87 Financial Monitoring 2017-2018 as at 31 December 2017

(Report No. WSC 32/18, circulated with the Agenda.)

The purpose of the report was to provide an update on the projected “outturn” – end of year – financial position of the Council for the financial year 2017-2018 (as at 31 December 2017).

The Lead Member for Resources and Central Support presented the report in detail and went on to propose the recommendations of the report which were duly seconded by Councillor M Dewdney.

Members acknowledged the hard work undertaken by the Finance Team and the officers were thanked for providing regular updates and feedback.

The Chairman of the Scrutiny Committee made reference to the recommendations proposed by the Committee at its meeting on 15 February 2018 and the subsequent discussion held at Cabinet on 7 March 2018. Councillor P Murphy then went on to propose an amendment to recommendation 2.2 b) of the Council report to read, “£70,000 to the Sustainability reserve”. This was seconded by Councillor P Pilkington.

The Section 151 Officer reiterated the advice he gave at the Cabinet meeting and emphasised the original recommendations were based on prudent proposals to mitigate risk and to strengthen the resilience of the Authority during this significant period of change.

The Lead Member echoed her commitment to review the figures and the final outturn position at the end of the financial year in order to consider options for allocating additional funds to the Sustainability reserve should there be any underspends.

On being put to the vote the amendment was LOST.

RESOLVED (1) that the Council's forecast financial performance as at 31 December 2017 with the estimated position at the end of the financial year be noted.

RESOLVED (2) that the following transfers be approved:

- a) £600,000 to the Business Rates Smoothing reserve
- b) £70,000 to the Transformation reserve
- c) £30,000 to the Asset Management and Compliance reserve.

The meeting closed at 6.48 pm.

WEST SOMERSET COUNCIL**Minutes of Special Council held on 25 April 2018 at 4.30 pm****in the Council Chamber, Williton****Present:**

Councillor B Heywood Chairman
Councillor R Woods Vice-Chairman

Councillor B Allen	Councillor M J Chilcott
Councillor A P Hadley	Councillor I Jones
Councillor A Kingston-James	Councillor R Lillis
Councillor B Maitland-Walker	Councillor K Mills
Councillor C Morgan	Councillor P H Murphy
Councillor J Parbrook	Councillor P Pilkington
Councillor S Pugsley	Councillor R Thomas
Councillor N Thwaites	Councillor A H Trollope-Bellew
Councillor K Turner	Councillor T Venner
Councillor D J Westcott	

Officers in Attendance:

Assistant Chief Executive (B Lang)
Electoral Services Manager (E Day)
Electoral Services Manager - North Somerset Council (M Jones)
Meeting Administrator (K Kowalewska)

C88 Apologies for Absence

Apologies for absence were received from Councillors I Aldridge, R Clifford, H Davies, M Dewdney and S Dowding.

C89 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Cllr M Chilcott	All	SCC	Spoke and voted
Cllr A Kingston-James	All	Minehead	Spoke and voted
Cllr B Maitland-Walker	All	Carhampton	Spoke and voted
Cllr C Morgan	All	Stogursey	Spoke and voted
Cllr P H Murphy	All	Watchet	Spoke and voted
Cllr J Parbrook	All	Minehead	Spoke and voted
Cllr P Pilkington	All	Timberscombe	Spoke and voted
Cllr R Thomas	All	Minehead	Spoke and voted
Cllr N Thwaites	All	Dulverton	Spoke and voted
Cllr A H Trollope-Bellew	All	Crowcombe	Spoke and voted
Cllr K H Turner	All	Brompton Ralph	Spoke and voted

Cllr T Venner	All	Minehead	Spoke and voted
Cllr D J Westcott	All	Watchet	Spoke and voted

C90 Public Participation

No member of the public had requested to speak at the meeting.

C91 Warding Arrangements for the New Council

(Report No. WSC 38/18, circulated prior to the Meeting.)

One of the important steps to be taken to prepare for the establishment of the new Council was for the Local Government Boundary Commission for England (LGBCE) to undertake an Electoral Review of the area. The Structural Change Order (SCO) laid before parliament provided for a size of 58 councillors and so the focus was on agreeing a warding pattern for the distribution of the 58 councillors across the new Council area. Until the SCO is approved by parliament – probably late May/early June 2018 – the process would be handled by the Ministry for Housing Communities and Local Government (MHCLG).

The MHCLG had requested that any proposal for warding arrangements should be submitted to them by 4 May 2018 before the LGBCE commenced their formal review in June 2018 and this report provided the Council with the opportunity to agree to the submission of such a proposal.

The Lead Member for Executive Support and Democracy presented the item and highlighted key points from the report. The Lead Member stressed that the LGBCE would look to primarily achieve electoral equality and as a result wards had been created to meet this criterion. There were an additional two statutory criteria – reflecting community identities and interests; and providing for convenient and effective local government. It was noted that parishes and interested parties had been consulted and asked to comment on the possible arrangements; their views had, where possible, been incorporated into the report. Attention was drawn to Appendix A attached to the report which detailed the proposed warding arrangements for the new Council.

The Lead Member advised that individuals, groups, parish councils and any other interested parties would be entitled to put forward different views to the LGBCE during the public consultation period in July/August 2018.

At Taunton Deane Borough Council's special meeting on 23 April 2018, Members supported the options set out in Appendix A with one exception which was that the proposed two Member Wellington West and Rockwell Green ward should be split into a single Member Wellington South ward and a single Member Rockwell Green ward. It was confirmed that this would work within the overall numbers and would not affect the proposal.

The Lead Member stated that the complexity of the task undertaken by officers in drawing together the necessary figures, information and consultee comments should not be underestimated and, on behalf of the Council, the Lead Member took the opportunity to thank all concerned for the sympathetic and efficient way this had been achieved.

The Lead Member proposed the recommendation, as amended to include reference to the two single Member wards in Wellington, which was duly seconded by Councillor A Trollope-Bellew.

Members were supportive of the proposal and the following main points were made during the discussion of this item:

- The Lead Member for Executive Support and Democracy was also thanked for his involvement in the process.
- It was felt the options set out in the proposal reflected the community's identity.
- Following a question on whether there was an opportunity for the new council to introduce a proportional representation system, it was clarified that the council did not have the authority to choose its own electoral system. The Electoral Commission administered the process nationally and it would require a change in legislation to change the current voting system.
- Specific reference was made to the arrangements to combine the Watchet and Williton wards into one with three Member seats, and it was acknowledged that it would not be feasible to keep the wards separate due to the electoral equality criterion not being met.
- It was pointed out that the parish boundaries would remain the same.

RESOLVED that the proposal, as set out in Appendix A to the report with the amendment regarding Wellington South and Rockwell Green, be submitted for consideration by the Ministry for Housing Communities and Local Government in regard to the proposed warding arrangement for the new Council area.

The meeting closed at 5.01 pm.

REPRESENTATION ON OUTSIDE BODIES – 2018/2019			
	INFORMATION	REPS 2017/18	NOMINATIONS 2018/19
Old People's Welfare Organisations			
Management Committee of Broadlands	Prefer one District Council representative and one Minehead Town Council representative in future.	Councillor J Parbrook	
Arts			
MATA Regal Theatre Co Ltd	Meets monthly	Councillor A J Kingston-James	
Sport and Recreation			
Monitoring and Evaluation Group (formerly Strategic Partnership Group), West Somerset Sports and Leisure Centre	Meets twice a year	Councillor T Hall	
Somerset County Playing Fields Association	Usually 2 to 3 meetings per year	Councillor H J W Davies	
Administrative			
Somerset Passenger Transport Forum	Normally meet twice a year generally around March/April and October/November	Councillor M O A Dewdney	
Exmoor National Park (politically balanced)	Statutory requirement to appoint 4 Councillors. (Appointed for a 4 year period)	Councillor S J Pugsley Councillor B Heywood Councillor M O A Dewdney Councillor I Jones	
Somerset Building Preservation Trust	Meets 3 times a year in February, June and October at 10.30 am	Councillor G S Dowding Deputy: Vacant	
The Parrett Drainage Board	4 full meetings and 5 sub-committees per year. Only 1 Member required to attend when any items relating to West Somerset are due to be discussed	Councillor B Maitland-Walker (Dunster Area) Councillor C Morgan (Stockland Area)	

REPRESENTATION ON OUTSIDE BODIES – 2018/2019			
	INFORMATION	REPS 2017/18	NOMINATIONS 2018/19
West Somerset Railway Partnership Development Group		Councillor A P Hadley Deputy: Councillor K Mills	
WSC Member Champion	To work with TDBC counterpart to promote member engagement and development	Councillor P H Murphy	
South West Audit Partnership (SWAP) Members Meeting		Chair of Audit Committee – Councillor R P Lillis	
Joint Waste Scrutiny Panel	Do not hold schedule meetings	Councillor R P Lillis	
Community Interests			
Quantock Hills Joint Advisory Committee		Councillor A Trollope-Bellew Councillor S Dowding	
West Somerset Advice Bureau	Meets 4 times a year to provide a link between funders, the WSAB and the Trustee Board	Councillor J Parbrook Deputy: Councillor R Clifford	
ENGAGE - West Somerset Voluntary Sector Development agency		Councillor R Lillis Deputy: Councillor N Thwaites	
Hinkley Point Site Stakeholder Group	Meetings held three times a year usually the last Friday in February, June and October. Two meetings per year held at Hill House Christian Centre, Otterhampton	Councillor M O A Dewdney Councillor C Morgan Councillor S Goss	
Taunton & Somerset NHS Trust – Foundation Trust Council of Governors	No rep required (shared with SDC) Appoint in 2019		
Minehead EYE Management Committee	Meets monthly normally on the second Wednesday of the month at 7pm at Minehead EYE	Councillor D J Westcott	
Somerset Armed Forces	Meets twice a year in June and 20	Councillor S Dowding	

REPRESENTATION ON OUTSIDE BODIES – 2018/2019			
	INFORMATION	REPS 2017/18	NOMINATIONS 2018/19
Community Covenant Partnership	December		
Somerset Local Access Forum	NO REP REQUIRED UNTIL 2023		
Minehead Coastal Community Team	Meeting approximately every six weeks	Councillor A P Hadley (PH) Councillor R Thomas Councillor J Parbrook Deputy: Councillor B Maitland-Walker	
Police and Crime Panel	To scrutinise the new Police and Crime Commissioner Unless change made no need to confirm rep every year. Do not have subs so a Deputy is not needed	Councillor G S Dowding	
Health and Wellbeing Board	To deliver the health and wellbeing agenda (4-6 meetings per year)	Councillor K Turner	

REPRESENTATIVES ON INTERNAL BODIES 2018/19

Joint Partnership Advisory Board (JPAG)	Councilor A H Trollope-Bellew Councillor M J Chilcott Councillor A P Hadley Councillor R P Lillis Councillor N Thwaites Councillor B Maitland-Walker Councillor P Murphy Councilor I Aldridge
Asset Project Group	Councillor K Turner Councillor A P Hadley Councillor G S Dowding Councilor P Murphy

Planning Obligations Board for Hinkley Point	Councillor M Chilcott Councillor C Morgan
Planning Obligations Group	Councillor M Chilcott Councillor P Murphy Councillor M Dewdney
Hinkley Housing Board	Councillor M Chilcott Councillor C Morgan Councillor K Turner Councillor P Murphy
Hinkley Leisure Fund	Councillor M Chilcott Councillor C Morgan Councillor D Westcott
Harbour Board	Councillor M Dewdney Councillor J Parbrook Councillor R Woods Councillor T Venner Non-voting members: Councillors C Morgan, M Chilcott

Report Number: WSC 39/18

West Somerset Council

Annual Council 17 May 2018

HPC Planning Obligations Board – Allocation of CIM Funding, Grant applications

This matter is the responsibility of Cllr M Chilcott, Lead Member for Resources and Central Support.

Report Author: Lisa Redston, Community and Housing Impact Lead, Energy Infrastructure

1 Purpose of the Report

- 1.1 The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board, for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point.

2 Recommendations

2.1 That Annual Council endorses the recommendations of the HPC Planning Obligations Board as follows:

- 2.1.1 To recommend approval of the release of £110,000 from the 2nd Annual CIM Fund Payment to Bridgwater Foodbank for the Bridgwater Foodbank Premises Purchase Project subject to the conditions set by the Planning Obligations Board.
- 2.1.2 To recommend approval of the release of £182,952 from the HPC CIM Fund ring-fenced for Cannington to Cannington Parish Council for the Cannington Traffic Calming Scheme from the subject to the conditions set by the Planning Obligations Board.
- 2.1.3 To recommend approval of the release of £73,000 funding Project from the 2nd Annual CIM Fund Payment to On Your Bike (Recycle) Ltd for the On Your Bike Bridgwater project subject to the conditions set by the Planning Obligations Board.

3 Risk Assessment

Risk Description	Current Score	Existing and planned control measures	Target Score after control
Lack of quality approvable bids to the CIM Fund due to communities not having the means (skills/resources) to make quality bids and deliver projects resulting in a lack of effective impact mitigation projects	Medium (12)	Community development officers in post in WSC/TDBC and Sedgemoor District councils and Engage WS contracted to support communities in WS in making bids and project delivery. Risk remains feasible as capacity of community development officers is limited.	Medium (9)
Risk of future community impacts not being mitigated due to early demand for funding exceeding available budget resulting an inability to respond to future or unknown impacts.	Medium (12)	Annual contribution payments (2015 and 2016) will ensure a budget is available to respond to future demand. Planning Obligations Board to continue to develop funding strategy that includes mechanisms for review and reprioritisation and trigger points for release of funding to reflect changes in circumstances and impacts.	Low (8)
Failure of the Planning Obligations Board to allocate CIM fund by April 2019 resulting in continued requirement for staff resource to manage application/decision making process, finances and to support community.	Medium (9)	Planning Obligations Board to continue to develop funding strategy to provide direction for release of funding.	Low (4)
Failure of the Planning Obligations Board to monitor the actual and potential impacts of the development due to the lack of a defined impact monitoring procedure resulting in the inability of the Planning Obligations Board to apply funding to achieve maximum mitigation of impacts.	Medium (16)	Planning Obligations Board to develop process and procedures for monitoring the impact and potential impact of the development and reflect this in the funding strategy.	Low (8)

- 3.1 The scoring of the risks identified in the above table has been based on the WSC and TDBC council's risk assessment scoring matrix. Only those risks that score medium or high are detailed in this report. The full risk assessment is available on request from the CIM Fund Manager.

4 Background

- 4.1 Applications to the CIM Fund are considered by the Planning Obligations Board against nine criteria outlined in the Section 106 legal agreement for the Site Preparation Works at Hinkley Point C. Recommendations are subsequently made to West Somerset Council's Cabinet. Any proposals above £25,000 require approval by West Somerset's Full Council.
- 4.2 **Due to the timing of the Annual Council and Cabinet meetings in May, Cabinet agreed (Cabinet agenda setting, 18th April 2018) that the recommendations of the Planning Obligations Board should be presented to Annual Council, without the need for prior consideration at a public Cabinet meeting, to ensure the start date of any project funded would not be delayed by a further 2 months.**

Criteria	Evaluation Criterion
Priority Impact Zones	<p>Priority shall be given to those areas that are anticipated in the Environmental Statement to experience or which actually experience the greatest adverse impact from the project in accordance with the following hierarchy:</p> <ol style="list-style-type: none"> 1) Directly adjacent to the site 2) Directly adjacent to the main transport routes to and from the site within West Somerset, Sedgemoor and Somerset 3) Within West Somerset and/or Sedgemoor and directly affected by adverse impacts of the project 4) In Somerset but beyond West Somerset and Sedgemoor and experiencing the next greatest degree of adverse impact, with projects which benefit West Somerset and Sedgemoor as well as its immediate area 5) In Somerset and experiencing indirect adverse impacts or in relation to a measure which benefits West Somerset and/or Sedgemoor.
Quality of Life	The principal purpose of the contribution shall be to enhance the quality of life of communities affected/potentially affected by the Project.
Sustainability	To what extent will the project contribute to achieving sustainable communities, contribute to regeneration objectives and raising environmental sustainability?
Extent of benefit	To what extent has the applicant demonstrated that the project will ensure a positive benefit and/or legacy to an adequate proportion of people within that community?
Community Need	To what extent has the applicant demonstrated a need for the project
Community Support	To what extent is there demonstrable local community and and/or business support for the project?
Partner Support	To what extent is there demonstrable local partner support for the project?
Governance	Demonstrate that good governance arrangements are in place, including financial and project management to ensure deliverability?
Value for Money	Can the applicant demonstrate value for money and that reasonable effort has been made to maximise the impact of any investment? Has match funding been secured where appropriate?

5 CIM Applications considered by the HPC Planning Obligations Board

- 5.1 The HPC Planning Obligations Board considered 2 applications for grant funding over £100,000 to the CIM Fund and 1 application for grant funding under £100,000 on 5th April 2018. The Board considered the applications against each of the nine funding criteria.
- 5.2 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in relation to education, skills, training or employment the Planning Obligations Board seeks the view of the Hinkley Point C Education, Employment and Skills Operations Group (EESOG). EESOG includes representatives from the District and County Council, EDFE, Department of Work and Pensions, and a range of Education and Training providers. The views of EESOG in relation to applications are included in the application summary where appropriate.
- 5.3 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in relation to the promotion of tourism the Planning Obligations Board seeks the view of the Hinkley Point C Tourism Action Partnership (HTAP). The view of HTAP in relation to the application is included in the application summary where appropriate.
- 5.4 The Planning Obligations Board may also seek expert advice from other professionals that have an overview of activity relating to projects applying for funding.
- 5.5 All applications have been subject to financial viability checks, any concerns in relation to the viability of an organisation or project are highlighted within the summary.
- 5.6

Project Name:	Bridgwater Foodbank Premises Purchase
Expression of Interest Ref No:	247
Organisation Applying:	Bridgwater Foodbank
Summary of Project:	To purchase the existing building (currently leased) for the purpose of providing: <ul style="list-style-type: none"> • Immediate support of a food parcel to those in crisis; • Premises for an advocacy team that provide additional advice and support in relation to housing, rent arrears, debt, benefits, utility issues etc; • Additional activities and development of further services.
Impacts mitigated as stated in application:	Since work began on HPC rents have risen in Sedgemoor due to tax changes and demand of HPC workers looking for accommodation. With an influx of 5000 workers local people, especially the poor, are being priced out of housing markets. Local people on minimal wages, zero contracts with little disposable income are unable to compete with better paid HPC workers from outside the area. Due to a range of pressures on those on low incomes the number of foodbank clients have raised by 30% since 2016/2017 to 3280 clients.
Start Date: Sept 17	Total Project Costs: £150,000
Completion Date: July 2019	Amount applied for: £110,000
Documents received:	Balance sheet 30 November 2017; Business Plan; Fundraising Plan 17-19, Governance document; Letters of support (Homes in Sedgemoor, Arrest Intervention Referral service; Eastover Primary School, Malachi specialist family support services, Salvation Army, Holy Trinity Church, Bridgwater Baptist Church, Mayor of Bridgwater,

	Cllr Redman SCC, Cllr Duddridge SDC); Safeguarding Policy; Voucher issue report by Ward; Public Liability Insurance; Bank Statement.
HTAP/EESOG/Expert:	
None requested	
Due Diligence – No issues raised.	
CIM Fund Manager Comments:	
<p>Quality of life - Meets Criteria. The project will secure the continuation and expansion of services that help to significantly improve quality of life for individuals and families in times of poverty and housing need. It is clear from the application, engagement with local organisations and agencies, take up by members of the public and letters of support that the service offered by the organisation is valued and forms an integral part in improving quality of life for those in crisis or with ongoing financial or housing issues. The service is seen by other agencies to assist in the delivery of services, improve educational outcomes for children, reduce offending and reoffending, prevent housing loss and family breakdown and improve mental health.</p> <p>Sustainability – Meets criteria with considerations. The project will secure the continuation of a current service that helps support sustainable communities. Further information is required in relation to ongoing fees/insurances etc. once the building is in the ownership of the charity. The business plan did not include costs projections ongoing maintenance and repair. The Business Plan suggests that the additional £8500 per year in income from rental of parking bays could be used to cover the costs of any loan repayments. However if a loan to purchase the building was required this would limit the use of any income generated to be used for costs of the maintenance and expansion plan for the building, expansion of the service and activities, or to reduce reliance on grant funding into the future.</p> <p>Extent of Benefit - Meets criteria. The project will provide a significant direct benefit for those in highest need in the community and an indirect benefit for the wider community. There are currently circa 3500 individuals per annum benefiting from the service. Expansion of life skill courses, a cafe and the advocacy service would provide further benefits for an additional 1000 people (approx.) per year. Securing the service at the location would provide a legacy for the community.</p> <p>Community Need - Meets criteria. The application demonstrates a need for the continuation and expansion of the service (projected number of beneficiaries/users, need of service users, and impact of HPC on users). If this project did not go ahead the community could be adversely affected by impacts of HPC combined with other national and local pressures on income and housing. The project significantly compliments and does not duplicate other projects/services in the area of impact.</p> <p>Community Support – Meets criteria with considerations. The application demonstrates community support from 40 local agencies and organisations for continuation of the service, although letters of support do not specifically reference the impacts of HPC on the community. Although no wider consultation with members of the public was evidenced in the application, the local community and businesses support the service through donations and local agencies that support the service are representative of the wider community. The application contains letters of support for the service from</p>	

Bridgwater Town Council and Sedgemoor District Council although these do not reference the CIM Fund application.

Partner Support - Meets criteria with considerations.

The applicants work in partnership with a range of organisations to deliver the current service. Partners provide donations or refer into or out of the service. The applicants also work closely with Grace Advocacy to deliver services from the building and work with the Trussel Trust to strengthen their service. However the application lacked letters of support from some of these agencies to provide specific evidence of these working arrangements.

Governance - Considerations.

Although many elements are in place the application further information is required to give assurance that the governance of the project and financial management is robust. The application did not contain a risk assessment or adequate measures to assess the success of the project. If the project is funded the project should be monitored for at least 3 years to measure expansion of the project and activities that mitigate the impacts of HPC on the community. Not all financial considerations have been taken into account in the business plan. A detailed project plan that outlines the timeline to make improvements and expand the project is required.

Value for money - Meets criteria with considerations.

The project will provide a significant benefit to those in highest need in an area impacted by HPC. The applicants work with a range of other organisations and add considerable value through volunteer time and community donations. The project will enable the service to continue into the future and expand to meet increasing need. The application is requesting the majority of the project costs from the CIM Fund, however local fundraising and grants have been secured. Approx. £1600 costs to purchase the building were not included in the project costs and explanation of how this will be funded is required.

S106 considerations	Does the project attract additional funding?	Yes
	Does the award reflect the actual or potential impact in that geography?	Yes
	Is it a community priority identified in community plan?	No
	Is it aligned with local authority plans?	Yes
	Is it an appropriate response to achieve mitigation of the identified impacts (taking into account value for money)?	Yes
	Can it demonstrate overall cost effectiveness?	Yes
	Does it contribute towards developing and maintaining sustainable communities throughout the area of impact?	Yes
	Does it compliment other s106 measures and partner practises?	Yes

POB comments:

The Board asked the applicants a range of questions in relation to sustainability, additional costs that relate to ownership of the building, the likely expenditure needed on maintenance and repairs, impact mitigation, valuation of the building, the number of beneficiaries of the service, exit strategy and partnership working and referral arrangements.

The Board felt the responses given by the applicants demonstrated that the project was deliverable and would achieve the aims set out in the application.

The Board agreed that the organisation was well established, had a sound understanding of the needs of the community and how to deliver the services required. The Board also felt the project was an important component in helping to mitigate impacts on the local housing market as part of a wider network of support.

The Board also agreed that the applicants provided assurance that the project would provide sufficient income to fund repairs to allow expansion of the services offered from the building and to ensure the project was sustainable.

The Board noted that the Business Plan required updating to ensure that all costs associated with the purchase of the building were included, but were satisfied that these had been considered by the applicants.

The Board agreed that the project should be monitored for at least 3 years in relation to the increase in numbers using the foodbank (benchmarked against other areas), expansion of its services and delivery of impact mitigation activities.

POB recommendation:	<p>To recommend approval of £110,000 funding to Bridgwater Foodbank for the Bridgwater Foodbank Premises Purchase Project from the 2nd Annual Payment with the following conditions: That the following are submitted and approved by the CIM Fund Manager:</p> <ul style="list-style-type: none"> • A revised budget and funding plan that reflects all costs associated with the purchase of the building. • Cost and income projections for three years that include all plans for improvements, expansion and ongoing maintenance and repairs. • A timeline of plans to include purchase, improvements and expansion of the current service. • A list of performance measures that reflect the aims and outcomes of the project as detailed in the application with an explanation of how this data will be measured for at least 5 years.
----------------------------	--

5.7

Project Name:	Cannington Traffic Calming Scheme
Expression of Interest Ref No:	238
Organisation Applying:	Cannington Parish Council
Summary of Project:	<p>Funding is required for a Traffic Calming Scheme to alleviate the increased speed and volume of vehicles travelling through the village.</p> <p>The scheme will provide a number of safety enhancements in the form of physical barriers throughout the village to deter and slow the through traffic and to encourage vehicles to use the Cannington bypass.</p>

	The funding is required to cover the design and construction costs for all aspects of the scheme.
Impacts mitigated as stated in application:	An increase in volume of vehicles travelling through the village to avoid being caught behind slow moving and multiple HGV's and buses using the western by-pass. This will be exacerbated by the recently approved additional 250 HGV's to advance the Hinkley C jetty works. Coupled with the increase in volume is the increased speed of traffic now travelling through the village which is impacting on the local community. Major safety concerns have been highlighted, in particular as the villages community facilities (school, play area, shop, leisure facilities) are along the main route.
Start Date: June 18	Total Project Costs: £187952
Completion Date: June 19	Amount applied for: £182952
Documents received:	Business Plan Sept 17; Project budget; Project timeline; Evidence of community support(drop in); Letters of support/concerns (23 shop, school, college, individuals 20); Letter of support SCC; Location maps and plans; Draft MoU between CPC and SCC; 5 year Personal Injury Collisions data; 2 Letters of complaint; SCC Feasibility Technical Study July 2017; Accounts 16/17; Standing orders; Financial Regulations; Public liability insurance;
HTAP/EESOG/Expert:	
None requested.	
Due Diligence – No issues raised.	
CIM Fund Manager Comments:	
<p>Detail - The scheme will provide road narrowing priorities at the eastern end of the village (adjacent to the eastern by-pass); traffic islands adjacent to Jubilee gardens, footway widening adjacent to the Village Hall; speed cushions on Rodway Hill (northern end of the village adjacent to the northern bypass roundabout); weight restrictions throughout the whole village; "Wig-wag" 20 mph speed restrictions adjacent to the School, together with other minor improvements such as additional bollards, signage, carriageway narrowing and extension of the lay-by at the bus stop to provide an additional car parking space.</p> <p>Quality of life - Meets criteria. The project aims to significantly improve quality of life for those affected by the impacts, with particular emphasis on road safety, access to services, improved health and wellbeing, reduced community tension, and improvements to the environment. The project will improve quality of life for a good proportion of local residents, especially the most vulnerable.</p> <p>Sustainability - Meets criteria. The project application clearly demonstrates and provides evidence of the long term financial sustainability of the project, SCC have confirmed their intention to adopt the scheme and any ongoing maintenance requirements. The project will also support how the project will support sustainable communities and improve the environment in the village.</p>	

Extent of benefit - Meets criteria.

The project will provide a direct benefit for a good number of the community and will benefit the wider community in both the short and long term. The projects provides an ongoing legacy for the community.

Community Need - Meets criteria with a consideration.

The application provides qualitative and quantitative evidence of need and is well supported by the majority of those that have commented on the proposals. The issue of increased traffic is a high priority for the community in general and the project seems to provide a suitable response to the issues raised, as a result of the feasibility study and options appraisal carried out by SCC and the applicants. The applicants were unable to provide more recent traffic count information comparable to previously collected data to show an increase in traffic volumes, however data collected via recent spot checks and speed watch exercises show increased speeds through the village and feedback from the community reiterates a notable increase in traffic.

Community Support - Meets criteria.

The application demonstrates and evidences that a significant number of the community have been consulted and support the project, a good range of letters of support and results of community consultation were provided with the application.

Partner Support - Meets criteria.

The application demonstrates and evidences support from SCC who are involved in the design and delivery of the project and who are making an in-kind contribution of staffing and resources to the project.

Governance - Meets criteria with considerations.

The application demonstrates the organisations ability to develop and deliver the project aims; project risks have been assessed and mitigations measures in place; project timeline, budget and plan all included in the application. The applicants and supporting partners have previous project management experience. The MoU between the applicants and SCC needs to be reviewed and strengthened. It is important that the applicants understand that they are ultimately responsible for the successful delivery of the project and will be responsible for any terms which require them to pay back any grant. The MoU needs to be reviewed and strengthened to include assurance that SCC will deliver the project in line with the grant terms and conditions and will repay any grant in line with the terms (including underspend, breach or issues with delivery). Although the applicants have plans to measure a reduction in traffic and speed, plans are not in place to measure success in terms of improving community confidence, reduced community tension, increased access to services and improved health and wellbeing.

Value for Money - Meets criteria with considerations.

There is a lack of match funding from other agencies to support the scheme, although it is possible to argue that the project is mitigating impacts affecting solely those in Cannington and therefore would be a suitable use of the Cannington ring-fence. In some applications agencies have costed their staff and resource contributions and included this as match funding for the project. If SCC costed their contributions to this project they could be classed as a match contribution.

S106 considerations	Does the project attract additional funding?	No
	Does the award reflect the actual or potential impact in that geography?	Yes

	Is it a community priority identified in community plan	Yes
	Is it aligned with local authority plans?	Yes
	Is it an appropriate response to achieve mitigation of the identified impacts (taking into account value for money)?	Yes
	Can it demonstrate overall cost effectiveness?	Yes
	Does it contribute towards developing and maintaining sustainable communities throughout the area of impact?	Yes
	Does it compliment other s106 measures and partner practises?	Yes
POB comments:		
<p>The Board asked the applicants a range of questions in relation to engagement with the community and the college, the issues faced by the community, the design and delivery of the scheme and the involvement of SCC and Highways.</p> <p>The Board recognised that Cannington on the main transport route to the site and that the community is significantly affected by the HPC traffic.</p> <p>The Board felt the responses given by the applicants gave assurance that the project would be a suitable and sustainable scheme to mitigate the identified impacts in the village.</p> <p>The Board recognised that the community in Cannington have identified the project as its top priority to address impacts in the area and that they should have a strong say in how funding from the ring-fence for Cannington is allocated.</p>		
POB recommendation:	<p>To recommend approval of the release of £182,952 to Cannington Parish Council for the Cannington Traffic Calming Scheme from the CIM Fund ring-fence for Cannington with the following conditions: That the following are submitted and approved by the CIM Fund Manager:</p> <ul style="list-style-type: none"> • A revised Memorandum of Understanding between Cannington Parish Council and Somerset County Council that reflects the requirements of the CIM Fund funding agreement in particular accountability for the grant, responsibilities, monitoring mechanisms and payments. • A list of performance measures that assess success in relation to improved confidence in the community, reduced community tension, increased access to services and improved health and wellbeing. 	

5.8

Project Name:	On Your Bike Bridgwater
Expression of Interest Ref No:	197
Organisation Applying:	On Your Bike (Recycle) Ltd

Summary of Project:	The organisation is a social enterprise that recycles used bikes and sells them back to the community. The project aims to provide work placements and training for vulnerable and disadvantaged individuals in bike mechanics, retail, office management and premises management to enable them to access pathways to employment. The project will also provide local employment, open access bicycle maintenance training, second hand bicycle market, organised and supported rides and confidence building sessions. The scheme is currently delivered in Taunton, funding is being sought to secure premises, employ staff and purchase workshop equipment to expand the project into Bridgwater.
Impacts mitigated as stated in application:	Employment - The project aims to help local people increase employability skills to take advantage of direct and indirect employment opportunities created by HPC. Traffic and congestion - Communities are affected by congested roads, increased air pollution, increased journey times, poorer parking facilities. Communities are affected whether travelling to school, work or using town centre shopping facilities. Cohesion - A large incoming work force in new housing sites can be challenged to achieve meaningful social cohesion with existing communities.
Start Date: September 2018	Total Project Costs: £227,285
Completion Date: August 2021	Amount applied for: £73,000
Documents received:	Funding offer letter, 3 year income and cost projections; Project Plan; Letter of support Bridgwater Town Council, Julian House and Sustrans; On your Bike 2017-2019 strategy; Location Map; Public liability insurance; Equality, Safeguarding and Health and Safety policies; 15/16 and 16/17 Accounts;
HTAP/EESOG/Expert:	
None requested	
Due Diligence – Strong balance sheet, slight reduction in turnover in Taunton last year.	
CIM Fund Manager Comments:	
<p>Quality of life - Meets criteria. The project would improve social, economic and environmental quality of life for its direct users and the wider community. The project will provide opportunities to improve health and wellbeing; social interaction; promote access to activities, services, education, employment and training; provide direct employment and training opportunities for those furthest from the job market; reduce traffic and congestion and reduce air pollution. The project is modelled on a successful project in Taunton Deane that has achieved real quality of life outcomes for the community.</p> <p>Sustainability - Meets criteria. The project aims to promote environmental sustainability through changing travel behaviours, reduction in air pollution and promotion of recycling. The project has a good understanding of and is positioned well it to promote stronger communities by providing opportunities for social interaction and creating community links, building skills and capacity, improving employability and providing activities and promoting behaviour that improves health and wellbeing.</p>	

The project aims to be self-sustaining by year 4 and has provided realistic cost projections based on the Taunton project model. Income generation will need to be on target each year to ensure the project remains viable, secured reserves will give additional financial security to the project.

Extent of Benefit - Meets criteria.

The project will provide a direct benefit to a good proportion of the community in Bridgwater e.g. young people and families; long term unemployed; businesses; existing cyclists; road users; new members of the community through work placements, affordable bike sales, activities and training, bike hire etc. and will indirectly benefit the wider community, residents, visitors, businesses etc. in the longer term. Training and activities are low cost and bikes are sold at affordable rates to ensure the services are accessible all and especially to those on low incomes. The project builds capacity in the community through cycle and confidence training and upskilling the local workforce.

Community Need - Meets criteria.

The community will be impacted by the HPC development due to increased traffic and transport on main transport routes. The community also need opportunities to upskill and benefit from direct and indirect HPC employment opportunities. The project is directly related to the mitigation of these impacts and assists local people to maximise opportunities. The project is likely to complement the current and proposed new cycleways in Bridgwater helping to encourage a change in travel behaviours, assist in reducing traffic congestion and promote improved health and wellbeing. The project does not duplicate other activities.

Community Support – Considerations.

Although the application stated that the project had been designed in consultation with the bicycle users group and that it was supported by other community representatives no evidence of this was provided in the application by way of letters of support. The application does not provide evidence of any further consultation with the wider community. A letter of support was provided by Bridgwater Town Council.

Partners Support - Meets criteria with considerations.

The applicants are working with or have plans to work with various charitable organisations and Bridgwater Town Council to support the delivery and promotion of the project, however only 2 organisations provided letters evidencing the potential partnership arrangements. The project will share resource with the Taunton project.

Governance - Meets criteria with considerations.

Good governance structures are in place that demonstrate the organisations ability to develop and deliver the project aims and to monitor success of the project. The application includes a project timeline, budget and plan. The organisation has successfully managed similar projects. The new Board of Trustees will give a local overview and governance structure. There are plans to record and measure data and success in terms of outcomes. It is unclear how the managers time will be split between the two projects and how this will be managed to ensure both projects are robust. The project requires a more detailed risk assessment.

Value for Money - Meets criteria with considerations.

The project provides a cost effective solution, using private sector income generation to support the project. The funding requested is 30% of the total project costs. Value is added through partnership involvement in delivery, volunteer time and community contributions. The project is seeking £103,000 grant funding in total, to cover shortfall over 3 years of £56,520 + £46,718 reserves. Project has secured £30,000 match funding, therefore is seeking £73,000 from the CIM fund. The project budget will need to be reviewed once premises secured to ensure project remains affordable and sustainable.

S106 considerations	Does the project attract additional funding?	Yes
	Does the award reflect the actual or potential impact in that geography?	Yes
	Is it a community priority identified in community plan	No
	Is it aligned with local authority plans?	Yes
	Is it an appropriate response to achieve mitigation of the identified impacts (taking into account value for money)?	Yes
	Can it demonstrate overall cost effectiveness?	Yes
	Does it contribute towards developing and maintaining sustainable communities throughout the area of impact?	Yes
	Does it compliment other s106 measures and partner practises?	Yes
POB comments:		
<p>The Board agreed that the project provided additional benefits and social value to the community (e.g. education and training) alongside the ability to mitigate impacts of increased transport in the area.</p> <p>The Board agreed that the project complimented other CIM funded projects and partner activity in the area that aim to reduce the amount of traffic on the roads and improve road safety and access to services, leisure, employment and education.</p> <p>The Board were assured that the project would achieve its aims due to the success of the project in Taunton, and were particularly in favour of the provision of bikes at affordable prices that would be available to those on low incomes.</p> <p>The Board recommended that the applicants link with other projects that promote physical activity and in particular SASP and the recently funded Naturally Active project.</p> <p>The Board recommended that the conditions of the grant include the need for the funding provided to be used for costs associated with delivery of the project and not reserves.</p>		
POB recommendation:	<p>To recommend approval of £73,000 funding to On Your Bike (Recycle) Ltd for the On Your Bike Bridgwater Project from the 2nd Annual Payment with the following conditions:</p> <ul style="list-style-type: none"> • That funding is used to support costs associated with the delivery of activities and not be used as reserves. • That a reviewed budget is submitted to and approved by the CIM Fund Manager once premises are secured. 	

6 Links to Corporate Aims / Priorities

- 6.1 The allocation of these funds will enable the Council to deliver against the Corporate Priorities of *'Our Communities - Helping our communities remain sustainable and vibrant is vital in keeping West Somerset a great place in which to live and work'* and *'Our Place and Infrastructure - West Somerset is a beautiful place to visit and in which to live and work. We*

want to keep West Somerset a place to be proud of and one which is well maintained and welcoming to residents, visitors and businesses alike.

7 Finance / Resource Implications

- 7.1 On 6th May 2016, EDF made the payment for the second anniversary of phase two under the Site Preparation Work agreement. Under this, the CIM fund has received £1,937,220 inclusive of inflation uplift. Bringing the total CIM Fund received to £7,424,395.
- 7.2 Financial information regarding allocated funding from the Community Impact Mitigation Fund can be found in Appendix A.
- 7.3 These proposals will not have an impact on the Council's own resources.
- 7.4 All organisations applying for funding are subject to financial viability checks to reduce risk associated with the award of grant funding.

8 Legal Implications

- 8.1 These funds have been paid by a developer (NNB Genco) due to the signing of a Section 106 legal agreement for planning permission to carry out the site preparation works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037). As part of this legal agreement West Somerset Council shall take into account the recommendations of the Planning Obligations Board when deciding how to apply those elements of the Community Impact Mitigation Contributions (Schedule 1 – General, Para. 5.3 of the S106).

9 Environmental Impact Implications

- 9.1 There are not considered to be direct implications of approving the release of these monies associated with the Community Impact Mitigation Fund. However, there are obviously environmental impacts associated with the wider proposed development of Hinkley Point C. These have been assessed within the Environmental Statement submitted by NNB Genco with the application to carry out Site Preparation Works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037) and mitigation measures have been secured.
- 9.2 Applicants are encouraged to consider any environmental implications of their project and are asked to describe how their projects will promote environmental sustainability

10 Safeguarding and/or Community Safety Implications

- 10.1 Applicants are encouraged to consider the promotion of community safety and community cohesion as part of their project.
- 10.2 Applications for projects that provide facilities or services to children, young people or vulnerable adults are required to include copies of the applicants safeguarding policy and procedures.
- 10.3 The requirement for organisations to adhere to Safeguarding legislation and to ensure necessary checks are carried out to ensure the suitability of staff or volunteers involved in the project are included in the CIM Fund grant terms and conditions.

11 Equality and Diversity Implications

- 11.1 Members must demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 11.2 Organisations applying to the CIM and Stogursey Contributions Funds are required to describe how their project will promote equal opportunities and will be accessible to all people in the community regardless of background, ability or personal circumstances.
- 11.3 Projects that restrict membership or access to services without being able to 'objectively justify' their reasons for doing so will not be eligible to be considered for funding. Projects that wish to limit access must be able to show that the less favourable treatment contributes to a 'legitimate' aim and that it is 'proportionate.'
- 11.4 Organisations are required to provide a copy of their Equal Opportunity Policy with their application to demonstrate awareness of their responsibility to deliver accessible services that advance equality.
- 11.5 Wider community benefit and the ability of the project to promote cohesive communities are both taken into account when scoring applications and making recommendations.

12 Social Value Implications

- 12.1 Applications to the CIM Fund must demonstrate how they provide economic, social and or environmental benefits for the local area. Applicants are also encouraged to provide opportunities for volunteering and community involvement wherever possible.

13 Partnership Implications

- 13.1 The Planning Obligations Board has representative members from Sedgemoor District Council, Somerset County Council, EDF Energy and West Somerset Council.

14 Health and Wellbeing Implications

- 14.1 The Community Impact Contribution and Stogursey Contribution have been paid to West Somerset Council for the purpose of mitigating the impacts of the Hinkley C development on local communities through projects that promote or improve the economic, social or environmental wellbeing of local communities.
- 14.2 The application and scoring process has been developed to prioritise funding of projects that aim to improve the health and wellbeing of people, families and communities affected by the development.
- 14.3 Applications are required to evidence and demonstrate that
- The communities is taking responsibility for their own health and wellbeing;
 - Projects provide benefits which empower communities to be thriving and resilient
 - Projects provide benefits which support people to live independently.

15 Asset Management Implications

- 15.1 There are no asset management implications as a result of these recommendations.

16 Consultation Implications

- 16.1 Applications to the CIM Fund are considered Planning Obligations Board. The Board consists of representatives from EDF, Sedgemoor District Council, West Somerset District Council and Somerset County Council.
- 16.2 All applicants are required to demonstrate that they have consulted with their local and wider communities on project proposals with the aim of informing their need appraisal and to shape delivery of their project.

17 Cabinet Comments / Recommendation(s)

- 17.1 This report contains recommendations to Cabinet.

Democratic Path:

- **Scrutiny / Corporate Governance or Audit Committees – No**
- **Cabinet/Executive – No**
- **Full Council – Yes**

Reporting Frequency: Every 2 months.

List of Appendices

Appendix A	Funding criteria commentary
Appendix B	Hinkley Community Impact Mitigation Fund Approval Balances
Appendix C	Update on Funded Projects

Contact Officers

Name	Lisa Redston, Community and Housing Lead – HPC	Name	Andrew Goodchild, Assistant Director Place and Energy
Tel	01984 635218	Tel	01984 635245
Email	lredston@westsomerset.gov.uk	Email	Agoodchild@westsomerset.gov.uk

Appendix A: HPC Community Impact Mitigation Fund Approval Balances

39

	TOTAL £	West Somerset £	Sedgemoor £	Cannington £	1st Annual payment £	2nd Annual Payment £	Stogursey £
CIM Fund Received(including Inflation Uplift)	7,200,000	2,000,000	1,000,000	500,000	1,600,000	1,600,000	500,000
Inflation Uplift	758,027	134,529	67,265	33,632	151,749	337,220	33,632
TOTAL Received	7,958,027	2,134,529	1,067,265	533,632	1,751,749	1,937,220	533,632
<u>Less previously approved allocation</u>							
Stogursey Parish Council - Burgage Road Play Area	(90,373)	(90,373)					
Stogursey Earplug Scheme	(2,087)						(2,087)
Victory Hall	(200,000)						(200,000)
Wembdon Village Hall - New VH & Play Area	(250,000)		(250,000)				
Somerset Youth & Community Sailing Association	(9,600)		(9,600)				
Tropiquaria - Relocation of primates	(40,000)	(40,000)					
Tropiquaria - Relocation of play area	(37,350)	(37,350)					
Porlock Shellfish Project	(800)	(800)					
Westfield Street Café	(110,000)		(110,000)				
Williton Bowling Club	(13,000)	(13,000)					
Kilve Cricket Club	(22,000)	(22,000)					
Onion Collective	(243,120)	(243,119)					
Williton Parish Council	(250,000)	(250,000)					
Stogursey Football Club	(750)	(750)					
North Petherton Playing Fields	(46,000)		(46,000)				
SDC - Sydenham Together	(60,000)		(60,000)				
Tropiquaria - Marketing	(1,000)	(1,000)					
Bridgwater Education Trust	(18,295)	39	(18,295)				

		40			1st Annual payment	2nd Annual Payment	
	TOTAL	West Somerset	Sedgemoor	Cannington			Stogursey
	£	£	£	£	£	£	£
Sydenham and Bower FHWG	(200,000)		(200,000)				
Cannington Village Hall	(186,186)			(186,186)			
Victoria Park Community Centre	(14,524)		(14,524)				
Watchet War Memorial Pavilion	(7,500)	(7,500)					
Otterhampton Parish Play Area	(37,820)				(37,820)		
Bridgwater Doctors Cricket Club	(1,000)			(1,000)			
Stogursey and District Victory Hall	(400,000)	(400,000)					
Greenways and Cycle Routes Ltd	(65,000)				(65,000)		
West Somerset Council - Employments Hub	(57,036)	(57,036)					
Bridgwater Town Centre Support Scheme	(116,070)		(116,070)				
Southern Bridgwater and North Petherton Mitigation Scheme	(344,850)		(242,776)		(102,074)		
Watchet Arts Group	(1,000)	(1,000)					
YMCA SC Beach Hotel	(12,500)	(12,500)					
Steam Coast Trail (Phase 2)	(331,710)	(331,710)					
Enterprising Minehead	(501,688)	(501,688)					
Salavation Army Youth Space	(19,745)				(19,745)		
Bridgwater Chamber of Commerce	(79,289)				(79,289)		
Somerset EBP	(393,849)				(393,849)		
Holford and District Village Hall	(125,000)	(124,703)			(297)		
Minehead Town Council	(382,047)				(382,047)		
SASP	(112,235)				(112,235)		
Somerset Wildlife Trust	(159,035)	40			(159,035)		
YMCA Somerset Coast - GWH	(500,000)				(400,358)	(99,642)	

	TOTAL £	West Somerset £	Sedgemoor £	Cannington £	1st Annual payment £	2nd Annual Payment £	Stogursey £
Minehead Eye	(71,150)					(71,150)	
Current Committed Balance	(5,513,609)	(2,134,529)	(1,067,265)	(187,186)	(1,751,749)	(170,792)	(202,087)
Current Uncommitted Balance	2,444,418	-	-	346,446	-	1,766,428	331,545
<u>Less Requested approvals</u>							
Bridgwater Foodbank	(110,000)					(110,000)	
Cannington Parish Council	(182,952)			(182,952)			
On Your Bike	(73,000)					(73,000)	
Uncommitted Balance if all requests were approved	2,078,466	-	-	163,494	-	1,583,428	331,545

Appendix C

EOI Ref	Name of Organisation	Name of Project	Date of award	Amount Awarded	Expected completion date	Current Status
22	Stogursey Parish Council	Burgage Road Play area	17/09/14	£90,373	30/5/15	Project completed. Play equipment now in use, monitoring of usage continues.
38	Wembdon Village Hall	Wembdon Village Hall and Playing Fields.	17/09/14	£250,000	1/1/17	Project completed. Official opening 21 st July 2017.
69	Somerset Y & C Sailing Assoc	Purchase of dinghies and extended sailing opportunities	05/11/14	£9,600	1/4/15	Project completed. Dinghies purchased and being used.
73	Porlock Parish Council	Porlock Bay Shellfish project website	02/12/14	£800	1/5/15	Project completed. Website now live.
74	Tropiquaria Ltd	Relocation of primate and animal enclosures	19/11/14	£40,000	1/4/15	Project completed. All enclosures now completed and all animals relocated.
74a	Tropiquaria Ltd	Replacement of play equipment	19/11/14	£37,350	1/6/15	Project completed. Play area completed and now in use.
51	Westfield United Reform Church	Westfield Street Café	18/03/15	£110,000	1/3/17	Project completed. Now open to public. Monitoring of usage continues.
63	Williton Bowling Club	Improvement to Green	04/03/15	£13,000	1/1/16	Project completed. Bowling green being used.
84	Kilve Cricket Club	New stores and scoreboard	03/06/15	£22,000	1/8/16	Project completed. Facilities in use. Official opening 28 th May 2017
199	Onion Collective	Watchet Boat Museum and Visitor Centre	17/06/15	£243,120	21/7/16	Project Completed. Opening event took place and project now open to visitors.
99	Williton Parish Council	Williton Pavilion Project	17/06/15	£250,000	31/10/18	Project begun. Plans amended to incorporate requests from Big Lottery to include meeting room and separate baby changing facilities. Stage 3 Lottery decision now approved. Preparation works have begun on site.
127	Stogursey Football Club	Goal Posts	5/6/15	£750	22/6/15	Project Completed. Goals purchased and in use.
113	North Petherton Playing Fields	Parkersfield Playing Fields	22/7/15	£46,000	1/12/15	Project completed. Play equipment and BMX track in use.

117	Sedgemoor District Council	Sydenham Together	43	22/7/15	£60,000	1/4/18	Project on track. Agreement signed, second year payment made. Annual monitoring report submitted.
144	Tropiquaria	Marketing		13/7/15	£1000	14/7/15	Project completed. Positive feedback and results from Summer marketing campaign.
135	Bridgwater Education Trust	Student Business Mentoring Scheme		4/8/15	£18,295	1/1/18	Project completed. End of monitoring report received.
133	Sydenham and Bower Health and Wellbeing Group	Coronation Park Enhancement		16/9/15	£200,000	1/12/15	Project completed. Play equipment and recreation ground now in use.
143	Cannington Village Hall	Village Hall enhancement project		18/11/15	£186,186	1/8/16	Project completed. Facilities in use and monitoring use.
130	Victoria Park Community Centre	Digital Inclusion and Job Club		4/11/15	£14,524	1/7/18	Project on track. Clubs being delivered.
146	Watchet War Memorial Ground	Pavilion Enhancement project		6/1/15	£7500	4/4/16	Project completed. Improved facilities in use by teams.
150	Otterhampton Parish Council	Play and Recreation area enhancement		16/3/16	£37,820	31/6/16	Project completed. Monitoring of usage ongoing.
153	Bridgwater Doctors Cricket Club	Cannington Cricket Club enhancements		24/3/16	£1000	1/5/16	Project completed. Equipment being used.
163	Stogursey and District Village Hall Committee	Victory Hall Project		11/5/16	£400,000	TBC	Project not yet started. Developing new designs for the Hall. New plans developed and costed. Seeking match funding opportunities.
163	Greenways and Cycleroutes Ltd	Brean Down Way		20/7/16	£65,000	1/6/17	Project completed. Usage being monitored.
164	WS Employment Hub Network (WSC)	Employment Hub Sustainability Projects		20/7/16	£57,036	1/7/18	Project on track. Officer now in place and development work has started, hubs progressing well. New hubs opened in Stogursey and pop up hub in Dulverton.
171	Watchet Arts Group	Heritage Murals Project		6/9/16	£1000	31/10/16	Project Completed.
175	YMCA Somerset Coast - Beach Hotel	Kitchen Theatre		2/11/17	£12,500	31/3/17	Project Completed. Kitchen open and in use.
181	Friends of Steam Coast Trail	Steam Coast Trail Phase 2		22/3/17	£331,710	1/4/19	Project paused. Development officer is leaving post, awaiting confirmation of plans to continue project from FSCT.
193	Salvation Army (Bridgwater)	Youth Space		21/7/17	£19,745	01/01/23	Project complete. Equipment in use, monitoring ongoing.
195	West Somerset Council	Enterprising Minehead	43	02/08/17	£501,688	01/09/20	Project has begun and is progressing. Applications for match funding

		44				submitted awaiting decisions, planning permission application submitted, Academy work has begun, BID development work underway.
203	Bridgwater Chamber	Supply the Supplier Engagement Project	20/9/17	£79,289	01/01/20	Recruitment due to start in December. Project update now due.
232	Somerset County Council	Somerset Education Business Partnership	22/11/17	£393,849	31/12/20	Funding agreement in place. Project manager recruited project due to begin delivery in April 2018.
179	Holford and District Village Hall Committee	Fit for Future	22/11/17	£125,000	1/9/18	Funding Agreement in place. Awaiting final match funding decisions.

Report Number: WSC 40/18

West Somerset Council

Annual Council – 17 May 2018

Planning Obligations Allocation-New Sports and Community Hall Minehead

This matter is the responsibility of Cabinet Member Cllr Mandy Chilcott

Report Author: Tim Burton Assistant Director Planning and Environment

1 Executive Summary / Purpose of the Report

- 1.1 The purpose of this report is to make proposals for the allocation of monies secured through planning obligations to individual schemes.

2 Recommendations

- 2.1 Council agree the allocation of £120,000 to Minehead Town Council for the provision of a new sports and community hall. The total project cost is £757,047.
- 2.2 To draw the £120,000 from the S106 contributions available in Minehead, pooled from two developments; Summerfield's Development at 'College Green' (£103,500) and ERM development in Blenheim Road (£16,500). For details see section 11 below.

3 Risk Assessment

Risk Matrix

Description	Likelihood	Impact	Overall
Failure to allocate monies in line with legal agreements causing requirement to repay	3	4	12
The proposals in this report are matched in the legal agreements and monies available in the area	1	4	4

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
Impact							

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

4 Background and Full details of the Report

- 5 The new hall will replace an old and partially condemned building and will come into the ownership of Minehead Town Council. It will be developed as a community asset with a provisional timetable already under consideration and several letters of support from providers of various activities available.
- 6 It will continue to be the home ground for Minehead Football Club and they will have priority access for 20% of usage time.
- 7 The following specific conditions would also need to be agreed:

1. That appropriate pedestrian and vehicle access is secured. The current plans show access is via land owned by the district council, and so a legal agreement setting out appropriate terms and conditions will be required.

2. That appropriate Governance arrangements are approved by the district council prior to them being signed, so that the S106 requirement for community benefit can be established.

3.1.1 This will include but may not be limited to; (a) ensuring that the income raising potential of the facility, including room hire and bar takings, are used to ensure the viability and development of the community and sports hall and therefore benefit the wider community and (b) that the finances should be held in a separate account managed by the town council and (c) that the steering group includes representatives from the broad range of users and also local residents

7.1 The Council has had a number of positive conversations with the applicants who have assured them they can and will meet the above criteria.

8 Links to Corporate Aims / Priorities

Key theme one – offering support to older and more rurally isolated residents

Key Theme three – supporting others to make available facilities that are valued

Key theme four – working with town councils to achieve mutually desirable outcomes

9 Finance / Resource Implications

11.1 Funding is available and the proposal is to pool funding as shown below:
Using the remaining funds from the Summerfield's Development at 'College Green'.
This will provide £103,500 and the funds are 'time-limited'. PI Ref 3/21/11/123

The second source would be the ERM development in Blenheim Road. This would take £16,500 out of the £24,000 available. PI Ref 3/21/09/119

10 Legal Implications

10.1 Access is via a car park owned by West Somerset Council and so a grant condition would be that a legal agreement is in place. There are also the standard and some specific conditions attached to the grant; see above

11 Environmental Impact Implications (if any)

11.1 LED floodlighting, energy saving considerations, centrally located in the town so easily accessible and minimal impact on traffic

12 Safeguarding and/or Community Safety Implications (if any)

- 12.1 An old building will be replaced with a modern and secure and well-lit building offering a range of activities, including football for all ages

13 Equality and Diversity Implications (if any)

- 13.1 This will be a modern facility and therefore better able to cater for people of all ages and with disabilities

14 Partnership Implications (if any)

- 14.1 There are no direct implications for WSC however the project will strengthen the relationship between Minehead Town council and the anchor tenant; Minehead Football club, as well as two key organisations, Age UK and SASP

15 Health and Wellbeing Implications (if any)

- 15.1 Extremely positive; supporting both existing football club activity and also facilitating the development of new indoor activities such as exercise classes for all ages.

Democratic Path:

- **Scrutiny / Corporate Governance or Audit Committees – Yes / No** (delete as appropriate)
- **Cabinet/Executive – Yes / No** (delete as appropriate)
- **Full Council – Yes / No** (delete as appropriate)

Reporting Frequency: **Once only** **Ad-hoc** **Quarterly**
 Twice-yearly **Annually**

Contact Officers

Name	Tim Burton	Name	Helen Phillips
Direct Dial	01823 257961	Direct Dial	01823 219438
Email	t.burton@tauntondeane.gov.uk	Email	h.phillips@tauntondeane.gov.uk