

To Members of Scrutiny Committee  
(Councillors P H Murphy (Chairman), R Lillis (Vice Chairman),  
M J Chilcott, M O A Dewdney, G S Dowding, J Freeman,  
B Heywood, and K J Ross)  
Members of Cabinet  
(Councillor T Taylor (Leader), K Kravis (Deputy Leader),  
C Morgan, K Mills, S J Pugsley, A H Trollope-Bellew,  
K H Turner, D J Westcott)

Our Ref CS  
Your Ref  
Contact Sam Rawle sjrawle@westsomerset.gov.uk

Date 30 July 2014

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING  
THIS DOCUMENT CAN BE MADE AVAILABLE IN LARGE PRINT, BRAILLE, TAPE FORMAT  
OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

**SCRUTINY COMMITTEE**

**Date: Thursday 07 August 2014**  
**Time: 3.30 pm**  
**Venue: Council Chamber, Council Offices, Williton**

**There will be a pre-meeting held in the Grabbist Room at 2.30pm to which all Scrutiny Members are invited.**

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact Committee Services on 01643 703704.

Yours sincerely



**BRUCE LANG**  
Proper Officer

## RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

**Risk Scoring Matrix**

<b>Likelihood</b>	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
<b>Impact</b>							

<b>Likelihood of risk occurring</b>	<b>Indicator</b>	<b>Description (chance of occurrence)</b>
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- › Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- › Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.

## **SCRUTINY COMMITTEE**

**Meeting to be held on Thursday 7 August 2014 at 3.30 pm**

**Council Chamber, Williton**

### **AGENDA**

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Scrutiny Committee held on 10 July 2014, to be approved and signed as a correct record – **SEE ATTACHED.**

**3. Declarations of Interest**

To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this Meeting.

**4. Public Participation**

The Chairman to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

**5. Notes of Key Cabinet Decisions/Action Points**

To review the Key Cabinet Decisions/Action Points from the Cabinet Meeting held on 6 August, 2014 – **TO BE CIRCULATED AT MEETING**

**6. Cabinet Forward Plan**

To review the latest Cabinet Forward Plan for the months of August, September & October published on 19 June 2014 – **SEE ATTACHED.**

**7. Presentation from Quantock Hills Area of Outstanding Natural Beauty (AONB)**

To receive a presentation from Chris Edwards, Quantock Hills AONB Manager.

To provide the Committee with the opportunity to receive an update from the Quantock Hills AONB Manager regarding the service that the Quantock Hills AONB provides and its latest funding position and the impact on the service should funding be reduced in the future.

**8. Scrutiny Committee Work Plan**

To receive items and review the Scrutiny Committee WorkPlan for 2014/15 – **SEE ATTACHED.**

**COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS**

**The Council's Vision:**

To enable people to live, work and prosper in West Somerset

**The Council's Corporate Priorities:**

- Local Democracy:  
Securing local democracy and accountability in West Somerset, based in West Somerset, elected by the people of West Somerset and responsible to the people of West Somerset.
- New Nuclear Development at Hinkley Point  
Maximising opportunities for West Somerset communities and businesses to benefit from the development whilst protecting local communities and the environment.

**SCRUTINY COMMITTEE****Minutes of the Meeting held on 10 July 2014 at 3.30 pm****Present:**

Councillor P H Murphy .....Chairman  
Councillor R P Lillis .....Vice Chairman

Councillor M O A Dewdney  
Councillor B Heywood

Councillor P N Grierson  
Councillor K J Ross

**Members in Attendance:**

Councillor K Kravis  
Councillor D J Sanders  
Councillor A H Trollope-Bellew  
Councillor D J Westcott

Councillor K Mills  
Councillor T Taylor  
Councillor K H Turner

**Officers in Attendance:**

Monitoring Officer (B Lang)  
Assistant Director – Resources (P Fitzgerald)  
Assistant Director – Housing and Community Development (S Lewis)  
Assistant Director – Corporate Services (R Sealy)  
Corporate Strategy and Performance Manager (P Harding)  
Efficiencies and Performance Manager (K Batchelor)  
Scrutiny and Performance Officer (S Rawle)  
Administrative Support (A Randell)

**SC1 Apologies for Absence**

Apologies were received from Councillors M J Chilcott, G S Dowding and J Freeman.

**SC2 Minutes**

(Minutes of the Meeting of the Scrutiny Committee held on 14 April 2014 – circulated with the Agenda.)

**RESOLVED** that the Minutes of the Scrutiny Committee held on 14 April 2014, be confirmed as a correct record.

**SC3 Declarations of Interest**

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Description of Interest	Personal or Prejudicial or Disclosable Pecuniary	Action Taken
Cllr P N Grierson	All Items	Alcombe	Personal	Spoke and voted
Cllr K J Ross	All Items	Dulverton	Personal	Spoke and voted
Cllr P H Murphy	All Items	Watchet	Personal	Spoke and voted
Cllr K H Turner	All Items	Brompton Ralph	Personal	Spoke

**SC4 Public Participation**

No members of the public had requested to speak on any item on the Agenda.

**SC5 Notes of Key Cabinet Decisions/Action Points**

(Copy of Notes of Cabinet Decisions/Action Points, circulated with the agenda.)

**RESOLVED** that the Key Cabinet Decisions/Action Points from the meeting held on 2 July 2014, be noted.

**SC6 Cabinet Forward Plan**

(Copy of the Cabinet Forward Plan published 19 June 2014, circulated with the agenda.)

**RESOLVED** that the Cabinet Forward Plan published 19 June 2014, be noted.

**SC7 Corporate Performance Report : April-March 2013-2014**

(Report No. WSC 102/14, Circulated with the Agenda.)

The purpose of the report was to provide Members with an update on progress in delivering the corporate priorities and performance of council services for the period from 1 April 2013 to 31 March 2014.

Councillor T Taylor introduced the report and stated that monitoring the Council's performance - which included progress against quarterly performance indicators and the delivery of corporate priorities with the associated objectives and key tasks - was a key element in the Council's Performance Management Framework.

Councillor K Ross declared an additional interest in his wife being an employee of Engage West Somerset

During the course of discussion the following points were made:-

- It was confirmed that long terms sickness cases had had an affect and made the current average higher than normal. It was confirmed that stress related illness was not a major factor in the current sickness figures.
- IT issues were believed to be a sizeable barrier preventing Somerset Fire and Rescue moving to West Somerset House.
- An update was given relating to the proposed Building Control partnership. A decision was due to be made later in the year with Mendip District Council being the authority taking the lead on the project.
- Work was anticipated to be done on aligning the fees and making the service more competitive taking into account the increase in building work being undertaken. The issues surrounding the competitiveness of the Building Control service could be due to the Council being required to publish the fee structure. This enabled private sector companies to undercut them.
- KPI 51 – the total number of properties made decent in the private sector through informal or formal action – concern was raised that the current target was unachievable and that it should be reviewed given the change in the funding framework from Warm Streets to Green Deal.
- Affordable Homes figures were discussed. Members were keen for these figures to be achieved given the local need for housing.

**RESOLVED** that:-

- 1) The progress in delivering the Corporate Priorities for 2013/2014 be noted; and
- 2) The performance against group and service indicators be also noted.

**SC8**

**Revenue and Capital Outturn 2013/2014**

(Report No. WSC 103/14, Circulated with the Agenda.)

The purpose of this report was to provide members with details of the Council's financial Outturn position for both revenue and capital budgets, together with information regarding the end of year reserve balances.

Councillor K V Kravis introduced the report, the high level headlines of which could be summarised as follows:-

- The Outturn against the Revenue Budget was a net underspend of £101,000. The Final Budget included an allocation of £102,000 from General Reserves in the year, however the underspend meant that only £1,000 had been used.
- The General Reserves Balance at the end of the financial year (subject to audit) was £992,000, which was above the recommended minimum balance of £500,000.
- Total Capital Expenditure for the year was £1,101,000. After taking into account the use of funding from capital grants plus Section 106 Agreement contributions, the outturn had produced a £75,000 overspend

against budget. This overspend had been funded using the Capital Receipts Reserve.

During the course of discussion the following points were made:-

- The £101,000 underspend was discussed. This was to be used to finance the revenue budget.
- An update was requested on the circumstances relating to Clanville Housing and properties up for sale. The situation regarding this was to be investigated and brought back to Councillors for consideration at a later date.
- It was questioned how the support in the delivery of further affordable homes would be pursued following their sale.
- The underspend surrounding open spaces was considered along with the Blenheim Gardens budget.
- The £10,000 spent on sand improvements was debated. Members asked whether a permanent solution should be considered to prevent further costly improvements being required in the future. The rainwater gullies were believed to be the problem with a poor original design.

**RESOLVED** that:-

- 1) The financial position for the 2013/2014 financial year be noted and that the proposed transfers to and from earmarked reserves and general reserves be supported.
- 2) The proposed recommendations to Council to allocate supplementary budget allocations of £5,500 for improvements to Blenheim Gardens and £10,000 for sand clearance from drains and gulleys on the seafront in Minehead be endorsed.

## **SC9 Towards a Financially Fit Future**

(Report No. WSC 104/14, Circulated with the Agenda.)

The purpose of the report was to share the latest updated Medium Term Financial Plan (MTFP) position and to outline the proposed approach to budget setting for 2015/2016 and beyond.

The Assistant Director – Resources introduced the report which provided details of the updated MTFP and a suggested new approach to financial planning and budget setting.

During the course of discussion the following points were made:-

- Questioning took place on the impact on shared services if one authority decided it could not afford a service whilst the other could. This could only ever be considered depending on circumstances at the time.
- The timetable was discussed which highlighted the importance of keeping Councillors involved, particularly in view of next year's elections.
- It was questioned how far the New Homes Bonus income stream would be eroded by empty home figures. Due to there no longer being an Empty

Homes officer in WSC, work would need to be done around this area to assess what would be necessary.

- Officers were thanked for the work that had already been done, to close the budget gap in the previous financial years.

**RESOLVED** that:-

- 1) The updated MTFP position and key messages therein be noted; and
- 2) The proposed approach to budget setting for 2015/2016 outlined in the report be supported.

## **SC10 Review of Scrutiny Working Practice**

(Report No. WSC 105/14, circulated with the Agenda.)

The purpose of the report was to provide Members with details of how Scrutiny could change its working procedures for the year ahead.

The Scrutiny Officer presented the report which had been drafted following an informal meeting of the Scrutiny Committee in June when a number of suggestions as to how the Committee could change its working practices were discussed. This was aimed at ensuring the Committee remained focused, efficient and continued to add value to the work of the Council.

Particular thought had been given to the introduction of agenda setting meetings and pre-meetings, as well as a new approach for dealing with Performance and Financial Monitoring reports.

During the course of the discussion the following points were raised:-

- Members were requested to seek answers to specific points of concern before a Scrutiny meeting to enable a more in depth discussion to take place.
- Members could also ask for the relevant officers to attend meetings when particular topics were due to be considered.
- It was clarified that all Councilors were able to put items on the Forward Plan.
- The pre-meetings and layout suggested in the report was largely welcomed by Councilors, although it was stressed that business should always be concluded in public committees.
- Some Councillors objected to a change of reporting timescales for performance and financial monitoring from quarterly to six monthly.
- Officers would be encouraged to attend pre meetings as this enabled greater focus on more important matters to be discussed at the Scrutiny Committee.
- Members requested that paper copies of the quarter 1 and quarter 3 monitoring reports be circulated to the Committee as well as to electronic copies.

**RESOLVED** that the suggested changes to the working practices of the Committee, as set out in the report, and as amended at the meeting, be endorsed.

**SC11 Scrutiny Committee Work Plan**

(The Scrutiny Committee work plan, circulated with the Agenda was considered.)

The report provided the Scrutiny Committee with the opportunity to consider the meeting timetable for 2014/2015. It was agreed at the last meeting (SC134) that this item would be put back on the agenda for consideration.

Councillors were requested to consider and comment on the proposed Work Plan submitted.

During the course of the discussion the following points were raised:-

- The GP out of hour's specification was discussed. It was felt that the proposed new contract should be considered.
- Members requested the opportunity to scrutinise Engage West Somerset at a future committee.

**RESOLVED** that the Work Plan be adopted.

The meeting closed at 5.30 pm.

7  
Weekly version of Forward Plan published on 16 July 2014

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/14/9/01 24/09/2013	3 September 2014  By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Corporate Performance &amp; Budget Monitoring Report 2014-15 – Quarter 1</b>  Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/9/02 24/09/2013	3 September 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/9/03 6/02/2014	3 September 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/9/04 29/04/2014	3 September 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Hinkley Point C Community Impact Mitigation Fund  Decision: to agree the release of funding for the Community Impact Mitigation Fund		No exempt / confidential information anticipated	James Holbrook, Major Projects Manager (Hinkley Point) 01984 635218

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/14/9/05 23/05/2013	3 September 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Medium Term Financial Plan Update</b>  Decision: to present the updated Medium Term Financial Plan.		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/14/10/01 24/09/2013	1 October 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 2</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Assistant Director Business Development 01984 635271
FP/14/10/02 24/09/2013	1 October 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/10/03 6/02/2014	1 October 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/10/04 5/06/2014	1 October 2014  By Councillor K V Kravis – Lead Member Resources & Central	Title: Proposed Shared Legal Services Partnership  Decision: to consider a proposal to establish a shared legal		Exempt information relating to staffing matters	Bruce Lang, Assistant Chief Executive 01984 635200

<b>Forward Plan Ref / Date proposed decision published in Forward Plan</b>	<b>Date when decision due to be taken and by whom</b>	<b>Details of the proposed decision</b>	<b>Documents and background papers to be available to decision maker</b>	<b>Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?</b>	<b>Contact Officer for any representations to be made ahead of the proposed decision</b>
	Support	services partnership between Taunton Deane Borough Council, West Somerset Council and Mendip District Council			
FP/14/11/01 6/02/2014	5 November 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/11/02 6/02/2014	5 November 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/11/03 29/04/2014	5 November 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Hinkley Point C Community Impact Mitigation Fund  Decision: to agree the release of funding for the Community Impact Mitigation Fund		No exempt / confidential information anticipated	James Holbrook, Major Projects Manager (Hinkley Point) 01984 635218

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors T Taylor, K V Kravis, K M Mills, C Morgan S J Pugsley, A H Trollope-Bellew, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors P H Murphy, R Lillis, M J Chilcott, M O A Dewdney, G S Dowding, J Freeman, P N Grierson, B Heywood and K J Ross.





## Quantock Hills Area of Outstanding Natural Beauty (AONB) on a page

### Why is the Quantock Hills AONB a nationally significant landscape?

- AONBs are recognised in law as equal in natural beauty to National Parks, and all AONBs follow the same purposes and similar strategies – the following bullet points draw on guidance from the National Association of AONB's (landscapesforlife.org.uk ).
- The Quantock Hills were the 1st AONB designated in England. Their heathland and upland oak woodland form one of the most extensive and important areas of semi-natural habitat in the South West.
- 36% of the Quantock Hills AONB is considered 'Priority Habitat' because of its rarity and rate of national and international decline. The surrounding land is made up of agriculture, commercial forestry, woodland and small villages and hamlets.
- The Quantocks comprise one of the few remaining moorland landscapes in southern Britain of National importance for the survival of monuments dating from the Neolithic and Bronze Age. 474 Significant archaeological features within the Quantocks are recorded on the Sites and Monuments Record.

### What does the Quantock Hills AONB Service and partnership do?

- Delivery of a statutory Management Plan, working with partner organisations to achieve (for the period 2014-2019) 72 Action Points and 32 Objectives all working towards the conservation and enhancement of the Quantock Hills.
- Lever into Somerset funding from local and national sources. For every £1 given in funding by SCC a further £15 is generated by the AONB team.
- On the ground staff undertake land and visitor management.
- A team of 50+ volunteers who in 2013 worked 3,749 hrs on a range of conservation tasks.
- The negotiation and delivery of financial packages and grants for the area. Including major infrastructure s106 agreements to deliver community and landscape projects.
- Tourism and landuse related funding and projects promoting and supporting the local economy.
- Close working with planning authorities to mitigate and offset harmful impacts on the Quantock Hills.

### Potential implications of further funding cuts

- Significant reduction in delivery of statutory Management Plan.
- Non compliance with requirement to review Management Plan every 5 years (CRoW Act 2000).
- Significant reduction of funding levered into the Quantock Hills and surrounding communities for direct delivery.
- Loss of front line staff, significant reductions or cessation in delivery of land and visitor management.
- Reduction in volunteer input and community engagement in management of Quantock Hills AONB.
- Inability to realise funding opportunities and attract significant resources to the Quantock Hills AONB.
- Quantock communities will no longer be targeted for rural economic initiatives.
- Loss of landscape expertise providing advice to local planning authorities .

## Case Studies:



### Wildlife: 2012 Heathland Bird Survey

The outcome of this 6 year survey, shows how in almost every case heathland bird species in the Quantocks are increasing where nationally they are decreasing. These results provide the evidence to show that the way in which the Quantock Hills are managed through partnership working to improve habitats is clearly working. It also shows that the quality of the diverse habitats provided by the AONB is crucial for species that are of high conservation concern (national rate of decline at 50% or over).

Good conservation land management is vital for many wildlife species on the Quantock Hills and the AONB Service has the contacts, knowledge, expertise and experience to facilitate and negotiate continued best practice.



### Health & Wellbeing: Go Wild Stay Well

In 2012-13 the AONB Service worked with the mental health charity Mind to enable people who experience mental distress to undertake physical activity against an inspiring backdrop. The project aimed to improve overall mental health and offer the opportunity to make a positive impact to the environment. The project was funded through the Quantock Hills AONB Sustainable Development Fund and was in partnership with the National Trust.



### Economy: Coleridge Way

The AONB Service works in partnership with Ex-moor National Park Authority and many others to ensure the continued success of this popular walking route.

The Coleridge Way, a long distance walking route linking the Quantock Hills AONB to Ex-moor National Park, was an immediate success at its launch in 2005. By 2007 it was estimated to be bringing £160k pa into the local economy, with 72% of businesses along the route seeing 'significant benefits' as a direct result of the Coleridge Way. The route attracts both long distance walkers and cultural tourism from those wishing to follow in the footsteps of one of the nations greatest poets.

In May 2014 it was extended to 51 miles, and it is hoped that the new extension will bring further success and economic benefit to the area.

**SCRUTINY COMMITTEE – WORKPLAN 2014/15**

<b>2014 7 August</b>	<b>11 September</b>	<b>16 October</b>	<b>13 November</b>	<b>18 December</b>	<b>2015 15 January</b>	<b>12 February</b>	<b>12 March</b>	<b>16 April</b>	<b>May (provisional, date not yet set)</b>
Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points	Notes of key Cabinet Decisions/Action Points
Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan	Cabinet Forward Plan
Quantock Hills AONB – Overview of Service and Funding Update	Update on JMASS (post Tier 4/5 implementation)	Presentation from Engage WS	Corporate Performance – April-Sept 2014/15 (6 month review)	GP OOH	<b>Budget 2015/16 Draft Proposals</b>				
		Draft Community Asset Transfer Strategy	Financial Monitoring – April-Sept 2014/15 (6 month review)		Service Plans – 2016-2017				
		Minehead Rhynes – Roles & Responsibilities	<b>Budget 2015/16 Initial Savings Ideas</b>		Financial Standing and MTFP 2015/16-2017/18				
		<b>Budget Principles &amp; Medium Term Financial plan Update</b>	Fees and Charges 2015/16						
		<b>Earmarked Reserves Review</b>							
Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review

Items in Blue are those detailed in the 'Financially Fit Future' report, presented to Scrutiny in July

**Note: Members of the Scrutiny Committee and all other Members of West Somerset Council are invited to contribute items for inclusion in the work programme. Please contact Sam Rawle, Scrutiny Officer, who will assist you in submitting your item.**

## Work Programme – Selection of Items

This paper details topic areas that have been suggested by Scrutiny Members as potential items for the work programme, along with some **suggestions** as to how best to progress each idea. Each topic has been considered at the agenda setting meeting on the 28<sup>th</sup> July 2014 with the Chairman and Vice Chairman.

<b>Suggested Topic</b>	<b>Suggested way forward</b>
<p>GP Out of Hours – Consideration of parameters</p>	<p><b>Discussed at agenda setting meeting 28<sup>th</sup> July, 2014</b></p> <p>A new contract is scheduled to be awarded in September with new service commencement May 2015.</p> <p>Scrutiny Officer to write to Somerset CCG with invitation to December meeting to provide clarification of new arrangements.</p>
<p>Secondary Education in West Somerset –</p> <p>Review of the recent process undertaken by SCC to change the secondary education framework in WS.</p>	<p><b>Discussed at agenda setting meeting 28<sup>th</sup> July, 2014.</b></p> <p>Scrutiny Officer to investigate possible invitation to SCC officer to attend a future scrutiny meeting to explain educational framework in WS and review of the recent exercise to change the secondary education age ranges.</p>