

CABINET

MINUTES OF THE MEETING HELD ON 13 JULY 2016

AT 4.30 PM

IN THE COUNCIL CHAMBER, WILLITON

Present:

Councillor A Trollope-Bellew Leader

Councillor M Chilcott
Councillor C Morgan
Councillor D J Westcott

Councillor K Mills
Councillor K Turner

Members in Attendance:

Councillor I Aldridge
Councillor N Thwaites

Councillor B Heywood

Officers in Attendance:

Director of Operations/Section 151 Officer (S Adam)
Assistant Chief Executive (B Lang)
Democratic Services Manager and Meeting Administrator (R Bryant)
CIM Fund Manager (L Redston)
Tourism Officer (R Downes)
Corporate Strategy and Performance Manager (P Harding)
Finance Manager (S Plenty)
Asset Manager (T Child)
Assistant Estates Officer (R Mulcaire)

CAB10 Apologies for Absence

Apologies for absence were received from Councillors M Dewdney and S Pugsley.

CAB11 Minutes of the Meeting held on 18 May 2016

(Minutes of the Meeting of Cabinet held on 18 May 2016 - circulated with the Agenda.)

RESOLVED that the Minutes of the Meeting of Cabinet held on 18 May 2016 be confirmed as a correct record.

CAB12 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Councillor A Trollope-Bellew	All	Crowcombe	Spoke and voted
Councillor C Morgan	All	Stogursey	Spoke and voted
Councillor K Turner	All	Brompton Ralph	Spoke and voted
Councillor D Westcott	All	Watchet	Spoke and voted

CAB13 Public Participation

No members of the public spoke at the meeting on any items on the agenda.

CAB14 Forward Plan

(Copy of the Forward Plan for the month of September 2016 – circulated with the Agenda.)

The purpose of this item was to approve the Forward Plan.

RESOLVED that the Forward Plan for the month of September 2016 be approved.

CAB15 Cabinet Action Plan

(Copy of the Action Plan – circulated with the Agenda.)

It was noted that there were no resolutions/recommendations from the meeting held on 18 May 2016.

CAB16 HPC Planning Obligations Board – Allocations of CIM Funding

(Report No. WSC 84/16 – circulated with the Agenda.)

The purpose of the report was to present the recommendations of the Hinkley Point C Planning Obligations Board for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point.

The Lead Member for Resources and Central Support presented the report.

RESOLVED that it be recommended to Council to endorse the recommendations of the Hinkley Point C Planning Obligations Board for projects applying for over £25,000 as follows:

- To recommend the release of £65,000 from the 1st Annual Payment to Greenways and Cycloroutes Limited to support the Brean Down Way project with the conditions that funding would not be released until:

- The applicant had provided copies of its policies, insurance documents and current financial position; and
- The budget had been reviewed following the tender process to ensure the project was viable.

- To release £57,036 from the CIM Fund ring-fenced for West Somerset to West Somerset Council on behalf of the West Somerset Employment Hub Network for the West Somerset Community Employment Hubs Future Development and Sustainability project.

- That the application for £96,048 from Sustrans should be refused on the basis that it did not sufficiently meet the value for money criteria and the application had the potential to duplicate other Section 106 Agreement transport schemes being developed by Somerset County Council.

CAB17 Hinkley Tourism Action Plan – Phase 2 Delivery 2016/2017

(Report No. WSC 71/16 - circulated with the Agenda.)

The purpose of the report was:- (a) To consult with the Council on the contents of Phase 2 of the Hinkley Tourism Action Plan, developed by the Hinkley Tourism Action Partnership (HTAP) for delivery during 2016/2017, which continued work from Phase 1 of the plan in 2015/2016; and (b) To outline proposals to Council for the drawdown of the second contribution for tourism from the Hinkley Point C Site Preparation Section 106 Agreement, which totalled £171,926 (including £11,926 indexation uplift).

The Lead Member for Regeneration and Economic Growth presented the report.

During the discussion of this item Members sought clarification as to how the tourism figures for West Somerset were calculated. The Tourism Officer confirmed that a research agency had been engaged to compile these statistics which also included 'hits' to the Visit Somerset and Exmoor websites.

Concerns were also expressed about the possibility of tourists being put off from visiting the area when construction work at Hinkley C began in earnest. The Tourism Officer stated that a draft Travel Plan was being developed in conjunction with Somerset County Council, with input from both Butlins and the National Trust, to mitigate this potential issue. Other tools were also being developed to provide recommended itineraries for visitors to follow around the district.

RESOLVED (1) that it be recommended to Council to formally approve Phase 2 of the Hinkley Strategic Tourism Action Plan for delivery in 2016/2017; and

RESOLVED (2) that it be recommended to Council to approve the drawdown of the £171,926 second allocation for Tourism from the Hinkley Point C Site Preparation Section 106 Agreement for delivery of Phase 2 of the Hinkley Tourism Action Plan in 2016/2017.

CAB18 **Planning Obligations Allocations – Redesign of the play space at the Memorial Ground, Watchet and provision of a Multi-Use Games Area (MUGA) at the Dunster Marsh Junior Playing Field**

(Report No. WSC 80/16 - circulated with the Agenda.)

The purpose of the report was to make proposals for the allocation of monies secured through planning obligations to individual schemes.

The Lead Member for Resources and Central Support presented the report.

RESOLVED (1) that the allocation of £16,984 to Watchet Town Council for the redesign of the play space at the Watchet Memorial Ground be agreed; and

RESOLVED (2) that the allocation of £12,240 to Dunster Parish Council for a Multi-Use Games Area (MUGA) at Dunster Marsh Junior Playing Field be agreed.

CAB19 **Quarter 4 2015/16 Performance**

(Report No. WSC 83/16 - circulated with the Agenda.)

The purpose of the report was to provide Members with key performance management data up to the end of quarter 4 2015/2016, to assist in monitoring the Council's performance.

The Leader of Council presented the report.

With regard to the performance indicators relating to Staff Sickness and Fly-Tipping, the Corporate Strategy and Performance Manager reported that further updated information would be provided to Members.

It was noted that over 90% of the indicators had either been met or were on target and that this represented excellent performance.

RESOLVED that the Council's performance be noted.

CAB20 **Revenue and Capital Outturn 2015/2016**

(Report No. WSC 82/16 – revised report circulated prior to the Meeting.)

The purpose of the report was to provide Members with details of the Council's financial outturn position for both revenue and capital budgets, together with information regarding end of year reserve balances, for the financial year 2015/2016.

The Lead Member for Resources and Central Support presented the report.

RESOLVED (1) that the Council's reported General Fund Revenue Budget underspend of £199,132 for the financial year 2015/2016, which took into account proposed earmarked reserve transfers including budget carry forwards be noted;

RESOLVED (2) that it be recommended to Council to approve the net Earmarked Reserve transfers as set out in **Table 4** and **Appendix B** of the report, including recommended Budget Carry Forward of 2015/2016 underspends for specific service costs in 2016/2017 totalling £212,775 as set out in **Appendix B** of the report;

RESOLVED (3) that it be recommended to Council to approve the proposed Capital Programme Budget Carry Forwards totalling £1,535,237 for general schemes to be funded using capital receipts, capital grant and Section 106 Agreement contributions (as set out in **Appendix D** of the report);

RESOLVED (4) that it be recommended to Council to approve the proposed Capital Programme Budget Carry Forwards totalling £1,282,629 for Hinkley Section 106 Agreement funded schemes (as set out in **Appendix D** of the report); and

RESOLVED (5) that the residual net underspend of £33,999 in relation to the Capital Programme for general schemes in 2015/2016 be noted.

CAB21 Freehold Disposal of Church Street Public Conveniences, Dunster

(Report No. WSC 81/16 - circulated prior to the Meeting.)

The purpose of the report was to consider the freehold disposal of the Church Street Public Conveniences in Dunster.

The Lead Member for Resources and Central Support presented the report.

RESOLVED (1) that the freehold sale of the Church Street Public Conveniences by auction be approved, subject to a reserve price which was to be agreed by the Assistant Director for Property and Development in consultation with the Portfolio Holder for Resources and Central Support. Should the site not be sold at auction, the Council would seek to dispose of the site by alternative methods; and

RESOLVED (2) that it be agreed to ring-fence the net proceeds specifically related to the sale of these premises for sustainability initiatives.

The meeting closed at 5.45 pm.