

**CABINET**

**MINUTES OF THE MEETING HELD ON 3 JUNE 2015**

**AT 4.30 PM**

**IN THE COUNCIL CHAMBER, WILLITON**

**Present:**

Councillor A H Trollope-Bellew ..... Leader

Councillor M J Chilcott  
Councillor S J Pugsley  
Councillor D J Westcott

Councillor M O A Dewdney  
Councillor K H Turner

**Members in Attendance:**

Councillor B Heywood  
Councillor N Thwaites

Councillor P H Murphy  
Councillor R Woods

**Officers in Attendance:**

Chief Executive (P James)  
Assistant Chief Executive (B Lang)  
Assistant Director – Resources (P Fitzgerald)  
Assistant Director – Energy Infrastructure (A Goodchild)  
CIM Fund Manager (L Redston)  
Economic Development Officer (G Dwyer)  
Democratic Services Coordinator (E McGuinness)  
Meeting Administrator (K Kowalewska)

**CAB1      Apologies for Absence**

Apologies for absence were received from Councillors K Mills and C Morgan.

**CAB2      Minutes of the Meeting held on 1 April 2015**

(Minutes of the Meeting of Cabinet held on 1 April 2015 - circulated with the Agenda.)

**RESOLVED** that the Minutes of the Meeting of Cabinet held on 1 April 2015 be confirmed as a correct record.

**CAB3      Declarations of Interest**

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Councillor A Trollope-Bellew	All	Crowcombe	Spoke and voted
Councillor K H Turner	All	Brompton Ralph	Spoke and voted
Councillor D J Westcott	All	Watchet	Spoke and voted
Councillor P H Murphy	All	Watchet	Spoke
Councillor N Thwaites	All	Dulverton	Spoke

**CAB4 Public Participation**

Naomi Griffiths spoke on Agenda Item 9 HPC Planning Obligations Board – Allocations of CIM Funding in support of the Watchet Boat Museum and Visitor Centre project.

**CAB5 Forward Plan**

(Copy of latest Forward Plan published 20 May 2015 – circulated with the Agenda.)

The purpose of this item was to approve the latest Forward Plan published 20 May 2015.

**RESOLVED** that the latest Forward Plan published 20 May 2015 be approved.

**CAB6 Cabinet Action Plan**

(Copy of the Action Plan – circulated with the Agenda.)

**RESOLVED (1)** that CAB120 – Wheddon Cross Public Conveniences Proposed Transfer be deleted as actioned.

**RESOLVED (2)** that CAB121 – Grant to Exford Parish Council for Future Public Convenience Provision be deleted as actioned.

**RESOLVED (3)** that CAB122 – HPC S106 Agreement – Allocations of Housing Funding be deleted as actioned.

**RESOLVED (4)** that CAB123 – Proposed Asset Transfer – Flatner Boat Museum, Watchet be deleted as actioned.

**RESOLVED (5)** that CAB111 – Creation of Somerset Building Control Partnership be deleted as actioned.

**CAB7 Cabinet Appointments to Outside Bodies**

(Copy of the Cabinet Appointments – circulated with the Agenda.)

The purpose of the report was to appoint representatives to serve on outside bodies for the period to the annual meeting in 2016.

It was noted that Councillor D Westcott be included as deputy for ARTlife.

**RESOLVED** that the representatives detailed in the report, as amended, be appointed.

**CAB8 Housing Benefit Overpayment Write Off Request**

(Report No. WSC 78/15, circulated with the Agenda.)

The purpose of the report was to seek Cabinet approval in accordance with the Financial Regulations to authorise an individual write off in excess of £5,000.

The Lead Member for Resources and Central Support presented the item and provided Members with the background information and a further explanation as to the reasons for not being able to recover the debt.

She went on to propose the recommendation of the report which was seconded by Councillor M O A Dewdney.

**RESOLVED** that the write off for the sum of £5,780.50 be agreed as uncollectable.

**CAB9 Hinkley Point C – Economic Development Allocation**

(Report No. WSC 77/15, circulated with the Agenda.)

The purpose of the report was to outline proposals relating to the Economic Development allocation that forms part of the HPC Site Preparation S106 Agreement, and to take into consideration the recommendations of the HPC Planning Obligations Board.

The Leader introduced the item and the Economic Development Officer outlined the details in the report and drew attention to the three distinct activity strands in which the remaining economic development funding would be separated into, namely supply chain enhancement; small business and enterprise support; and local economic initiatives support.

The Leader proposed the recommendation which was duly seconded by Councillor M Chilcott.

In response to a question, the Assistant Director – Energy Infrastructure provided further detail on the Delivery Steering Group (DSG) referred to in the appendix to the report and explained the ‘dashboard’ which was used to monitor and report performance, allocations and activity for all work streams relating to Hinkley.

**RESOLVED** that it be recommended to Council to approve the drawdown of the HPC S106 Economic Development allocation of £66,641 to support the

delivery of the areas of activity as detailed in paragraph 6.2 and Appendix A of the report.

**CAB10**     **HPC Section 106 Agreement – Allocations of Housing Fund – Administration Fees**

(Report No. WSC 80/15, circulated with the Agenda.)

The purpose of the report was to present the recommendations of the Hinkley Point Planning Obligations Board (POB) of 7 April 2015 for the allocation of Housing Fund monies secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point, and to request that Cabinet recommend to Full Council the approval of the allocation.

The Lead Member for Housing, Health and Wellbeing presented the item. He provided Members with the background information, drawing attention to the POB's recommendations.

The Assistant Director – Energy Infrastructure advised that as applications came forward, administration costs would need to be apportioned in order to justify a percentage request up to 5%, and in accordance with the legal obligations spend would be monitored and costs would be detailed and backed up by data and dealt with on a case by case basis for future bids.

On consideration of the recommendations it was agreed, for clarity purposes, to amend recommendation 3(i) and delete the last sentence.

The Lead Member proposed the recommendations of the report, as amended, which were duly seconded by Councillor M O A Dewdney.

**RESOLVED (1)** that it be recommended to Council that, in accordance with the Section 106 agreement to contribute to the costs of both Councils, a fee of 5% of total project costs covering additional local authority administration in delivering the wider suite of initiatives should be applied to all Housing Contribution Fund projects, including £34,245 for the recently approved Withycutter (£4,000), Paragon Laundry (£15,133) and Monmouth Street (£15,112) enabling projects.

**RESOLVED (2)** that it be recommended to Council to note that the Planning Obligations Board requested that Sedgemoor District Council and West Somerset Council officers monitor the actual costs in relation to the development and delivery of Housing Contribution Fund projects and that the results of this monitoring are presented at the next meeting of the Board. The results of the monitoring will be used as a model to enable greater accuracy in prediction of actual administration costs for future Housing Contribution projects.

**CAB11**     **HPC Planning Obligations Board – Allocations of CIM Funding**

(Report No. WSC 79/15, circulated with the Agenda.)

The purpose of the report was to present the recommendations of the Hinkley Point C Planning Obligations Board (POB), for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point.

The item was presented by the Lead Member for Resources and Central Support who provided detailed information on the five applications considered by POB. The Lead Member congratulated all applicants who had reached this stage of the process and appreciated the work undertaken.

She went on to propose the recommendations contained within the report, which were duly seconded by Councillor S J Pugsley.

Members were supportive of the POB's recommendations and the point was made that it was hoped that appropriate projects, which met the CIM fund criteria, would be submitted in the future from the more remoter areas in the district.

The Lead Member of Resources and Central Support commented that the Council was starting to see the delivery of results within the district and was looking forward to more projects being successful in order to further benefit the community.

**RESOLVED (1)** that the recommendations of the Hinkley C Planning Obligations Board to award £22,000 from the CIM Fund to Kilve Cricket Club for improvements to the club, storage shed and equipment be endorsed.

**RESOLVED (2)** that it be recommended to Council to endorse the recommendations of the Hinkley C Planning Obligations Board as follows:

- To not award funding of £200,000 from the CIM Fund to Bridgwater College Academy for the Gym and exercise area on the basis that the application did not demonstrate how the project would deliver maximum benefits to the community and did not meet the CIM fund criteria in relation to partnership support or sustainability.
- To award funding of £250,000 from the CIM Fund to Williton Parish Council to deliver the Williton Pavilion Project subject to the agreement of a spending and payment schedule and the securing of match funding to meet the full costs of the project.
- To not award funding of £151,000 to The Angling Trust to deliver the Sea Angling project on the basis that the application did not demonstrate how the project would deliver value for money in relation to maximising benefits to the community and mitigating the identified impacts.

- To award funding of £243,119 from the CIM Fund to the Onion Collective to deliver the Watchet Boat Museum and Visitor Centre project.

**Note:** With the agreement of the Chairman the items on the Agenda were reordered.

**CAB12     Member Reporting on Membership of Outside Body for Information**

(Copy of Cllr D Westcott's report on the Safer Somerset Partnership – circulated with the Agenda.)

**RESOLVED** that the Member report on the Safer Somerset Partnership be noted and approved.

The meeting closed at 5.35 pm