

## **TAUNTON DEANE BOROUGH COUNCIL**

**EXECUTIVE 8 DECEMBER 2004**

### **REPORT OF THE FINANCIAL SERVICES MANAGER**

#### **FEES & CHARGES 2005/06**

This matter is the joint responsibility of Executive Councillors Hall and Edwards

|                            |
|----------------------------|
| <b>1 EXECUTIVE SUMMARY</b> |
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| 1.1 The proposed fees and charges for 2005/06 for the Land Charges, Licensing and Cemeteries/Crematorium services are laid out in this report. The Executive are requested to recommend these charges to Full Council. |
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#### **2 INTRODUCTION**

2.1 The purpose of this report is for the Executive to consider the proposed fees and charges for 2005/06 for the following services:

- Land Charges,
- Licensing,
- Cemeteries & Crematorium.

2.2 In previous years the proposed fees and charges for the forthcoming financial year were considered by the Executive as part of the budget setting report. In many ways this approach did not allow sufficient debate of the proposed fee increases as the focus of discussion lent towards the budget itself.

2.3 This year in order to allow a greater degree of debate the fees and charges for 2005/06 are being presented to the Executive in this separate report.

#### **3 PROPOSED INCREASES FOR 2005/06**

3.1 Appended to this report are the detailed proposed charges for each service as outlined in paragraph 2.1 above.

3.2 For the Land Charges service no increase is proposed. For the Licensing service the proposed changes will result in no substantial increase in income. It should be noted that the licensing fees attached do not include fees which the Council will collect under the requirements of the Licensing Act, (ie licensing of pubs etc) as these are currently out for consultation. In addition if the second appointed day in accordance with the Licensing Act 2003 is delayed from November 2005 it is likely that the Public Entertainment and Theatre licence fees will revert to the 2004/05 charges.

3.3 For the Cemeteries & Crematorium service an estimated additional £72,600 will be generated by the proposed charges and a brief narrative accompanying these increases is attached at Appendix C.

3.4 The Review Board at their meeting of 25 November considered the proposed fees and charges, and a verbal update on their comments will be given to the Executive on the night. Following consideration by the Executive, Full Council will be asked to approve the proposed charges on 14 December.

3.5 Due to the formation of the Leisure Trust this Authority is no longer responsible for the setting of the fees and charges for the Council's Leisure Centres. In addition the fees and charges relating to the Car Parks service have already been discussed by the recent Traffic Regulations Orders Panel and are also due to be considered by Full Council on 14 December.

#### 4 **RECOMMENDATIONS**

4.1 The Executive are requested to recommend the fees and charges for 2005/06 to Full Council as set out in this report.

**BACKGROUND PAPERS:** Traffic Regulations Orders Panel, 21 October 2004,  
Parking Charges Increases.

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## **Appendix A**

### **1 LAND CHARGES SEARCH FEES**

- 1.1 It is the Council's usual practice to review the Local Land Charges Search fees annually. Normally this review results in an increase which reflects the additional costs of operating the service. The current fee charged for an ordinary search is £135 and we have gone from being the lowest in Somerset to one of the highest.
- 1.2 The service has a target of being delivered electronically by 2005 but this may not be met. Somerset County Council levy a fee for the element of the search carried out by them and this fee is included in the sum charged by the Council. The County Council's fee is due for review with effect from the 1st April 2006. In addition to the search fee, property purchasers would normally make drainage enquiries of the relevant Water Company for which another fee is payable.
- 1.3 There has been a reduction in the number of searches processed this year though the number of personal searches has continued to rise. This has resulted in a projected loss of income against budget of some £130,000. Given the continuing increase in the number of personal searches and the anticipated loss of income any further increase in the search fee is likely to exacerbate this situation.
- 1.4 In the circumstances it is recommended that the fee for a standard search be maintained at £135 for the year commencing 1st April 2005.

Contact Officer: Ian Taylor, Chief Solicitor  
Tel: 01823 356408.

## Appendix B - Licence Fees 2004/5 – Proposed 2005/6

### Public Entertainment Licence Section 79 Certificates (Registered Clubs) Sports Exhibitions Theatre Licence Annual Licence Category Charge

£1.20 per person based on the maximum capacity of the venue. Minimum fee £100 **£100**.

April Renewal/Grant £1.00 per person.

July Renewal/Grant £0.80 per person.

October Renewal/Grant £0.60 per person.

Premises wishing to remain open after Midnight add £185 **£200** to above fee for annual licence.

Premises wishing to remain open after 1am add £370 **£400** to above fee for annual licence.

Transfer £55 **£60**

Standard Variation £85 **£95**

Variation to extend hours until 1am £185 **£200**

Variation to extend hours after 1am £370 **£400**

Provisional Licence full fee

Confirm Provisional Licence £85 **£95**

### Additional Fees if the matter is to be determined by a Licensing Board

Grant of a PEL for a Premises wishing to remain open after 11.30pm £570 **£600**

Grant, Variation Or Renewal of PEL £200 **£250**

**These fees are payable in advance and are in addition to the Standard fee(s). All fees are for the application process and are non refundable.**

### Community Premises (Village Halls etc.) are exempt from Entertainment Licensing Fees

Where Community Premises Licences include authority for theatrical production a £32 **£32** fee will be levied for the theatre section of the licence.

Transfers - No Charge

Variations - £32 **£32**

### Miscellaneous

Gaming Machines **£250**

**(Fixed by Statute)**

Gaming Machines

### Cinemas

Cinemas [per screen] £140 **£140**  
[Maximum fee fixed by statute at £600 per Licence]

Restricted Video Licence £285 **£285**

Transfer £55 **£55**

Variation £85 **£85**

### Occasional PEL, Occasional Theatre and Temporary Theatre Licences

| All Buildings/Marquees/Open Air Category | Charge | Each Extra Day |
|--|--------|----------------|
|--|--------|----------------|

|           |                   |                 |
|-----------|-------------------|-----------------|
| Up to 500 | £ 145 <b>£150</b> | £ 60 <b>£60</b> |
|-----------|-------------------|-----------------|

|         |                   |                 |
|---------|-------------------|-----------------|
| 501-750 | £ 230 <b>£250</b> | £ 60 <b>£60</b> |
|---------|-------------------|-----------------|

|          |                   |                 |
|----------|-------------------|-----------------|
| 751-1000 | £ 315 <b>£350</b> | £ 60 <b>£60</b> |
|----------|-------------------|-----------------|

|                |                   |                  |
|----------------|-------------------|------------------|
| 1001 and above | £ 570 <b>£650</b> | £115 <b>£115</b> |
|----------------|-------------------|------------------|

Plus any additional costs/fees incurred by the Council

### Theatre Licence

Where a premises has a PEL & Theatre licence the fee will be charged at £1.20 per person **The same as PEL fees** for the highest max capacity plus £100 **£100** for the other licence.

### Street Trading.

Market House £1500 **£1680**

High St, Castle Bow, North St £1200 **£1320**

Paul Street, Billet St £925 **£925**

Lay Bys up to £2200 **£2200**

Mobile Traders £250 **£250**

Permanent site private land £250 **£250**

Daily Rate £10 £50 per day.

Promotional Events £100.

### Pavement Cafes – No Change

Less than 10m2 £150

Less than 20m2 £200

Less than 30m2 £300

Less than 40m2 £350

New grants in excess of 40m2 £500

### Buskers

£10

### Hackney Carriage/Private Hire

Hackney Carriage £135 **£140**

Vehicle Licence

(Section 34)

**(Fixed by Statute) £32**

Late Night Refreshment

House Licence £140 **£140**

**Lotteries (Fixed by Statute)**

**New £35**

**Renewal £17.50**

**Sex Establishment**

**Licence Grant (Shop) £10000 **£11000****

Licence renewal £5500 **£6000**

**Skin Piercing Registration\*\***

**Acupuncture/Tattooing/Ear-piercing & Electrolysis**

Premises £50 **£50**

Individual at premises £50 **£50**

**Administration**

Uncleared cheques £25

Admin charge - requests for information  
[Lists etc] £25

Duplicate Licence £10

**All fees relate to the Licence application, not for the Licence itself. Once an application has been received irrespective of whether a Licence is issued or not no refund will be made.**

**All cheques should be made payable to 'Taunton Deane Borough Council'.**

Private Hire Vehicle Licence £135 **£140**

Hackney Carriage & Private Hire Certificate of Compliance as specified **by the Department of Transport**

Owner Transfer £25

Meter Test £12 **£14**

Replacement Plate £12 **£14**

Internal Identification Sticker £3 **£3**

Photo fee £2 **£2**

Private Hire Operator £ 70 **£75**

**Application for New Drivers Licence **££95****

[includes 1st knowledge test, badge fee of £8 and police check fee £29]

**[Police check fee is subject to change by the CRB]**

Additional knowledge test £17.50 **£17.50**

**Driver Renewal 1 year **£75 £75****

**Driver Renewal 3 year **£200 £200****

[includes badge fee of £8 and police check fee of £29]

**[Police check fee is subject to change by the CRB]**

Replacement Badge £8 **£8**

**Animal Welfare**

Pet Shop Licence\* £95 **£100**

Animal Boarding\* £95 **£100**

Dog Breeding\* £95 **£100**

Dangerous Wild Animals\* £130 **£135**

Riding Establishments\* £130 **£135**

Zoos\* £500 **£500**

**Key**

\* Plus vet fee where appropriate

\*\* One off registration fee no annual charge

**Contact: Jim Hunter, Licensing Manager, Tel 01823 356343**

## Appendix C

### CEMETERY AND CREMATORIUM FEES AND CHARGES 2005/2006

#### INTRODUCTION

The charges detailed below will, if adopted, raise an additional £72,600. Of this £33,000 will fund the installation of a proposed capital scheme for the crematorium car park lighting (identified as being required through a risk assessment) and necessary cremator brickwork repairs.

#### PROPOSED CHARGES

The proposed charges are set out below.

Corresponding fees with neighbouring authorities are not yet available. However, a flavour of the current year's cremation charges nationally is shown below. Comparison has been made with crematoria that carry out similar cremation numbers to ourselves but does not indicate the services provided within that fee or whether the authority maintains cemeteries.

During the financial year 2003/04, the crematorium subsidised the cemetery service to the tune of nearly £170,000. Clearly cemetery fees need to be increased to a more realistic level. With this in mind, an increase of 15% has been applied with the exception of Part 3 – Memorials and Inscriptions, which has been increased by 10%..

#### RECOMMENDATIONS

The Executive is requested to recommend to Full Council the proposed charges from 1 April 2005 as laid out below.

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| <b>CREMATORIA</b>               | <b>NO. OF<br/>CREMATIONS</b> | <b>TOTAL<br/>CREMATORIUM<br/>CHARGES<br/>(£)</b> |
|---------------------------------|------------------------------|--|
| Edinburgh                       | 2,233                        | 380.00   |
| Aberdeen                        | 2,490                        | 372.00   |
| Leeds                           | 2,184                        | 352.00   |
| York                            | 2,142                        | 440.00   |
| Wolverhampton                   | 2,622                        | 320.00   |
| Solihull                        | 2,118                        | 340.00   |
| Birmingham (Sutton Coldfield)   | 2,155                        | 358.00   |
| Ipswich                         | 2,459                        | 344.00   |
| Nottingham                      | 2,582                        | 230.00   |
| Kettering                       | 2,445                        | 320.00   |
| Liverpool (Springwood)          | 2,290                        | 342.00   |
| Stockport                       | 2,313                        | 297.00   |
| Manchester (Chorlton-cum-Hardy) | 2,361                        | 315.00   |
| Dunkinfield                     | 2,076                        | 295.00   |
| Mortlake                        | 2,455                        | 225.00   |
| Blackpool                       | 2,111                        | 287.00   |
| Tunbridge Wells                 | 2,202                        | 315.00   |
| Barnham                         | 2,355                        | 295.00   |
| Hull                            | 2,260                        | 310.00   |
| Cheltenham                      | 2,180                        | 330.00   |
| Durham                          | 2,240                        | 249.00   |
| Poole                           | 2,402                        | 300.50   |
| Chesterfield                    | 2,326                        | 295.00   |
| Peterborough                    | 2,409                        | 300.00   |

***TAUNTON DEANE  
CEMETERIES AND  
CREMATORIUM  
TABLE OF FEES  
AND CHARGES***

***Proposed from 1st April 2005***





# **TAUNTON DEANE CREMATORIUM**

## **TABLE OF FEES AND CHARGES**

### **EFFECTIVE FROM 1<sup>ST</sup> APRIL 2005**

Table of fees and other charges, the payment of which may be demanded under Section 9 of the Cremation Act 1902, by the Taunton Deane Borough Council for the cremation of human remains.

#### **Part 1 - Cremation**

For the Cremation:-

|   | '2004/05 | '2005/06 |
|---|----------|----------|
| (i) of the body of a stillborn child or of a child whose age at the time of death did not exceed one month;                   | 14.00    | 15.00    |
| (ii) of the body of a child whose age at the time of death exceeded one month but did not exceed sixteen years;               | 76.00    | 80.00    |
| (iii) of the body of a person whose age at the time of death exceeded sixteen years;  | 355.00   | 388.00   |
| (iv) a surcharge will be made when the service does not take place between the hours of 9.00 am and 4.00 pm Monday to Friday; | 46.00    | 48.00    |
| (v) use of Chapel for additional service time.  | 108.00   | 113.00   |
| (vi) Chapel Attendant pall-bearing fee.   | 12.00    | 13.00    |

NOTE:- The Cremation fee includes:-

Use of Chapel, waiting room etc.  
Services of organist and use of organ  
Services of chapel attendant, which includes playing CDs, tapes, etc.  
Medical referee's fee  
Disposal of cremated remains in Garden of Rest  
Certificate for burial of cremated remains  
Provision of Polytainer when required

## Part 2 - Urns

### Supply of Urn or Casket:-

|              |       |       |
|--------------|-------|-------|
| Stratford    | 23.00 | 25.00 |
| Avon         | 24.00 | 26.00 |
| Malvern      | 30.00 | 32.00 |
| Metal Postal | 26.00 | 28.00 |

## Part 3 - Cremated Remains

### (i) Temporary deposit of cremated remains:-

|                       |       |       |
|-----------------------|-------|-------|
| First month           | 14.00 | 15.00 |
| Each subsequent month | 17.00 | 18.00 |

(ii) Forwarding cremated remains excluding carriage 18.00 19.00

(iii) Collection of cremated remains on a Saturday (when available) 42.00 45.00

## Part 4 - Memorials

### (i) Entries in Book of Memory:-

|   |       |       |
|---|-------|-------|
| Two line inscription                          | 41.00 | 44.00 |
| Five line inscription                         | 58.00 | 62.00 |
| Eight line inscription                        | 79.00 | 85.00 |
| Flower ) with five or eight                   | 36.00 | 39.00 |
| Badge or Coat of Arms ) line inscription only | 46.00 | 49.00 |

### (ii) Memorial Cards:-

|   |       |       |
|---|-------|-------|
| Two line inscription                          | 20.00 | 21.00 |
| Five line inscription                         | 25.00 | 27.00 |
| Eight line inscription                        | 28.00 | 30.00 |
| Flower ) with five or eight                   | 39.00 | 42.00 |
| Badge or Coat of Arms ) line inscription only | 51.00 | 55.00 |

### (iii) Miniature Books:-

|                        |       |       |
|------------------------|-------|-------|
| Two line inscription   | 41.00 | 44.00 |
| Five line inscription  | 51.00 | 55.00 |
| Eight line inscription | 54.00 | 58.00 |
| Flower                 | 39.00 | 42.00 |
| Badge or Coat of Arms  | 51.00 | 55.00 |

|   |        |        |
|---|--------|--------|
| Subsequent inscriptions                           |        |        |
| Per line  | 13.00  | 14.00  |
| Flower  | 34.00  | 36.00  |
| Badge or Coat of Arms                             | 44.00  | 47.00  |
| <br>  |        |        |
| (iv) Cornish Granite tablet for a ten year period |        |        |
| Standard memorial tablet                          | 242.00 | 260.00 |
| Memorial tablet with vase                         | 279.00 | 300.00 |
| Provision of flower container in existing tablet  | 38.00  | 41.00  |
| Cost of renewal 50% of current fee                | 121.00 | 130.00 |
| <br>  |        |        |
| (v) Memorial plaque for a five year period        | 171.00 | 183.00 |
| Cost of renewal 50% of current fee                | 85.00  | 91.00  |
| <br>  |        |        |
| (vi) Baby memorial plaques for a ten year period  | 55.00  | 59.00  |
| <br>  |        |        |
| <b>Part 5 - Other Fees and Charges</b>            |        |        |
| (i) Certified extract from Register of Cremations | 12.00  | 13.00  |
| (ii) Floral Arrangements:-                        |        |        |
| Small arrangement                                 | 26.00  | 28.00  |
| Large arrangement                                 | 31.00  | 33.00  |

NOTE:- The charges in Part 4 and 5 (ii) include VAT.

# CEMETERIES

## TABLE OF FEES AND CHARGES

### EFFECTIVE FROM 1<sup>ST</sup> APRIL 2005

Table of fees and other charges fixed by the Taunton Deane Borough Council for and in connection with burials in the Taunton Deane St. Mary's, St. James and Wellington Cemeteries.

The fees indicated for the various parts set out below apply where the persons to be interred or in respect of who the right is granted is, or immediately before this death, was an inhabitant of Taunton Deane District, or in the case of a stillborn child where one of the parents is or at the time of the interment was such an inhabitant or parishioner. In all other cases the fees, payments and sums will be doubled with the exception that those set out in Parts 3 and 4 will not be so doubled.

Interment fees out of normal hours will be doubled.

#### **Part 1 - Interments**

The fees indicated for the various heads of this part include the digging of the grave but do not include the walling of a vault or walled grave.

1. For the interment in a grave in respect of which an exclusive right of burial has not been granted:-
  - (i) of the body of a stillborn child or a child whose age at the time of death did not exceed one year; 81.00 93.00
  - (ii) of the body of a child or person whose age at the time of death exceeded one year. 204.00 235.00
2. For any interment in a grave in respect of which an exclusive right of burial has been granted:-
  - (i) of the body of a stillborn child or a child whose age at the time of death did not exceed one year:-

|                 |        |        |
|-----------------|--------|--------|
| at SINGLE depth | 89.00  | 102.00 |
| at DOUBLE depth | 106.00 | 122.00 |
| at TREBLE depth | 118.00 | 136.00 |

|       |  |        |        |
|-------|--|--------|--------|
| (ii)  | of the body of a child or person whose age at the time of death exceeded one year but did not exceed ten:- |        |        |
|       | at SINGLE depth  | 172.00 | 198.00 |
|       | at DOUBLE depth  | 204.00 | 234.00 |
|       | at TREBLE depth  | 233.00 | 268.00 |
| (iii) | for the body of a person whose age exceeds ten years:-   |        |        |
|       | at SINGLE depth  | 254.00 | 292.00 |
|       | at DOUBLE depth  | 299.00 | 344.00 |
|       | at TREBLE depth  | 338.00 | 389.00 |
| 3.    | For the interment of cremated remains:-  |        |        |
| (i)   | in Garden of Remembrance (where cremation has not taken place at Taunton Deane Crematorium)                | 34.00  | 39.00  |
| (ii)  | in any grave in respect of which an exclusive right of burial has been granted                             | 58.00  | 74.00  |
| (iii) | Saturday interment (when available)  | 62.00  | 71.00  |
| (iv)  | To witness interment in Garden of Rest when cremation has taken place at Taunton.                          | 13.00  | 15.00  |

## **Part 2 - Exclusive Rights of Burial in Earthen Graves**

### **1. Taunton Deane Cemetery:-**

For the exclusive right of burial for a period of 75 years in an earthen grave 7' 6" by 4' 0"

|       |                                       |        |        |
|-------|---------------------------------------|--------|--------|
| (i)   | in Division L                         | 300.00 | 345.00 |
| (ii)  | in Division A                         | 344.00 | 396.00 |
| (iii) | in Division B                         | 323.00 | 371.00 |
| (iv)  | Cremated remains grave 78 cm by 76 cm | 220.00 | 253.00 |

### **2. St. Mary's and St. James Cemeteries:-**

For the exclusive right of burial for a period of 75

|  |        |        |
|--|--------|--------|
| years in an earthen grave 8' 6" by 4' 0" | 323.00 | 371.00 |
| <b>3. Wellington Cemetery:-</b>          |        | ,      |

For the exclusive right of burial for a period of 75 years in an earthen grave

|                     |        |        |
|---------------------|--------|--------|
| (i) 2.7 m by 1.2 m  | 323.00 | 371.00 |
| (ii) 1.2 m by 0.6 m | 220.00 | 253.00 |

For the exclusive right of burial for a period of 75 years in an earthen grave 2.7 m by 1.2 m

The fees indicated in Part 2 include the Deed of Grant and all expenses thereof.

### Part 3 - Memorials and Inscriptions

For the right to erect or place on a grave or vault in respect of which an exclusive right of burial has been granted.

|  |        |        |
|--|--------|--------|
| 1. In any "Traditional Section":-                          |        |        |
| (i) a flat stone, kerbstone or any other form of memorial; | 123.00 | 135.00 |
| (ii) a headstone or cross with base, bases or tablet;      | 109.00 | 120.00 |
| (iii) an inscribed stone vase.                             | 41.00  | 45.00  |
| 2. In any "Lawn Section":-                                 |        |        |
| (i) a headstone;   | 109.00 | 120.00 |
| (ii) an inscribed vase.                                    | 41.00  | 45.00  |
| 3. Cremated remains flat tablet                            | 109.00 | 120.00 |
| 4. Each removal of memorial for additional inscriptions.   | 41.00  | 45.00  |

### Part 4 - Other Fees and Charges

|   |       |        |
|---|-------|--------|
| 1. Certified extract from the Register of Burials.  | 13.00 | 15.00  |
| 2. Burial service in Crematorium Chapel (fee includes the use of Chapel, organ and the organist's fee); | 99.00 | 114.00 |
| 3. Register search.   | 13.00 | 15.00  |