

Taunton Deane Borough Council

Tenant Services Management Board 22nd March 2016

Tenant Services Management Board Forward Plan 2016

Report of the Tenant Empowerment Manager

(This matter is the responsibility of Executive Councillor Terry Beale)

1. Executive Summary

In order to plan when agenda items will be presented to the Tenant Services Management Board (TSMB) a forward plan has been developed.

The TSMB is asked to review the plan (Appendix 1) and comment on the scheduled dates of the agenda items and decide whether further agenda items should be presented.

2. Background

The TSMB meets on a monthly basis. In order to allow agenda items to be scheduled a forward plan has been developed for 2016. This is attached as Appendix 1 of this report. Please note that at the end of Appendix 1 you will see that some agenda items have been identified but have not yet been allocated to a meeting. This is because there is some uncertainty as to when the item will be finalised and ready to come before the board (for example when government legislation will be passed).

3. Recommendations

It is recommended the Tenant Services Management Board:

- Note this report
- Decide whether agenda items have been scheduled correctly – i.e. being presented at the correct meeting.
- Decide whether other agenda items should be presented and are missing from the Forward Plan.

Contact: Martin Price
Tel. 01823 356552
Email – m.price@tauntondeane.gov.uk

Tenant Services Management Board – 22nd March 2016

TSMB Forward Plan - March 2016

22nd March 2016 Meeting

- HRA Business Plan Review – *James Barrah*
- Repairs and Maintenance Update – *Terry May*
- Open Contractor IT System Update – *Terry May*
- TPAS Annual Conference 2016 – *Martin Price*
- TSMB Forward Plan – *Martin Price*

18th April 2016 Meeting

Annual General Meeting

- Tenant Services Management Board 2015/16..... *Chair of TSMB
Richard Balman*
- The year ahead for Housing and Communities - *James Barrah*
- Review of Tenant Services Management Board Terms of Reference and Code of Conduct - *Martin Price*
- Extra Care Housing Project (*provisional agenda item*) – *Jan Errington*
- Proposed Housing Performance Indicators – *Simon Lewis*

17th May 2016 Meeting

- Creechbarrow Road Update – *Rachel Searle*
- Development Update – *Rachel Searle*
- Weavers Arms Development Update - *Julie-Anne Gordon*
- HRA Business Plan Review – *James Barra*
- DLO Relocation Update – *Richard Brown*
- TDBC and the housing of refugees – *Simon Lewis*

27th June 2016 Meeting

- Review of Complaints 2015/16 – *Simon Lewis*
- One Teams Update – *Simon Lewis*
- Welfare Reform End of Year Report – *Paul Hadley*
- Anti-social Behaviour Update – *Paul Hadley*
- HRA Landlord Health and Safety Compliance Status – *Terry May*

25th July 2016 Meeting

- Tenant Services Management Board Election 2016 – *Martin Price*
- Financial Statement Quarter 4 2015/16 – *Lucy Clothier*
- Performance Indicators Quarter 4 2015/16 – *Simon Lewis and Terry May*
- Capital Programme 2015/16 by component – *Terry May*
- Rent Arrears by Area 2015/16 – *Stephen Boland*
- Impact of EU Referendum Result on Housing and Communities – *Simon Lewis*

15th August 2016 Meeting

- Feedback from TPAS Annual Conference 2016 – *attendees from TSMB*
- Financial Statement Quarter 1 2016/17 – *Lucy Clothier*
- Performance Indicators Quarter 1 2016/17 – *Simon Lewis and Terry May*
- “Get On” – Tenant Employment Support Programme Update - *Mark Evans – Inspired 2 Achieve*
- Creechbarrow Road Update – *Rachel Searle*
- Development Update – *Rachel Searle*
- Weavers Arms Development Update - *Julie-Anne Gordon*

20th September 2016 Meeting

- Election of Chairperson
- Election of Vice Chairperson
- DLO Relocation Update – *Terry May/Richard Brown*
- Universal Credit – *Simon Lewis and Paul Hadley*

24th October 2016 Meeting

- Fees and Charges 2017/2018 - *Stephen Boland*
- Welfare Reform 2016/17 Interim Year Report - *Paul Hadley*
- Anti-social Behaviour Update – *Paul Hadley*
- Dates for Tenant Services Management Board Meetings 2017 - *Martin Price*
- Open Contractor IT System Update – *Terry May*

14th November 2016 Meeting

- Financial Statement Quarter 2 2016/17 – *Lucy Clothier*
- Performance Indicators Quarter 2 2016/17 – *Simon Lewis and Terry May*
- Creechbarrow Road Update – *Rachel Searle*
- Development Update – *Rachel Searle*
- Weavers Arms Development Update - *Julie-Anne Gordon*

14th December 2016 Meeting

- Landlord Health and Safety Compliance Update – *Terry May*
- DLO Relocation Update – *Terry May/Richard Brown*

Agenda Items not yet allocated dates:

- Deane House Relocation Project

- “You Can Do” Project (utilisation of meeting halls)

- Tenant/Leaseholder Satisfaction Project

- Impact of Government legislation – *especially Housing and Planning Act and Welfare Reform Act*

- Lettable Standard

- Mobility Scooter Policy