

TAUNTON DEANE BOROUGH COUNCIL

EXECUTIVE – 20 NOVEMBER 2002

REPORT OF THE BUSINESS PLANNING MANAGER

**THIS MATTER IS THE RESPONSIBILITY OF EXECUTIVE COUNCILLOR
HORSLEY (LEADER OF THE COUNCIL)**

SECOND QUARTER BUDGET MONITORING REPORT

1.0 Purpose of Report

1.1 To update members of the Executive on the overall financial position of the authority at the mid point of the financial year, following the second quarterly budget monitoring exercise of 2002/03.

2.0 Background

2.1 A report to the Executive in August 2002 outlined the results of the 1st Quarterly budget monitoring exercise, discussed the significant variations and set out recovery plans where appropriate. The current budget is the budget for 2002/03 as approved by Council on 13th February 2002 plus any subsequently approved supplementary estimates and virements.

3.0 The Process

3.1 Service Unit Managers (SUMs) and Responsible Budget Officers (RBOs) were issued with FMS budget monitoring reports in October, which was followed by a meeting with their accountant. The meeting focused on significant variances found and concentrated on predicting the expected outturn position for 2002/03.

3.2 The results of this exercise have now been collated. Details for individual portfolio (Appendix 'A') have been issued to each portfolio holder with a summary of the main issues arising within their group of services. The corporate position of each fund is reported below.

4.0 General Fund - Revenue

4.1 The current General Fund Budget and Reserve position is as follows: -

<u>General Fund Budget 2002/03</u>	£
Budget Requirement (set in Feb. 2002)	11,216,821

General Fund Reserve 2002/03

Predicted Reserves Position @ 1/04/02	£ 1,692,558
Additional Resources Available (CSL)	157,799
CSL Subsidy Reserve	350,000
Supplementary Estimates Agreed	<u>(850,959)</u>
Current Predicted Fund Balance	<u>1,349,398</u>

5.0 Current Position

- 5.1 The budget monitoring exercise did highlight few areas that are likely to overspend. The majority of these are minor operational issues, which SUMs can solve through virement, and no change to the bottom-line budget position is necessary. An updated summary of the net spend on each service have been included in Appendix 'A'.
- 5.2 However, the exercise has highlighted some more significant budget variances that will change the estimated budget position of the authority. Based on the September monitoring exercise the forecast outturn figures for 2002/03 total service expenditure is £14,995,250, and therefore represents a forecast net underspend of £188,300 against the approved budget of £15,183,550.
- 5.3 The forecast net underspend for the year consists of:

Service	SUM/RBO	Dir.	Issue	Financial Implication £	Action
Homelessness	David Jones	PJ	Increased costs of bed and breakfast accommodation.	90,000	Budget will overspend in 2002/03
Housing Miscellaneous	John Seabrook	PJ	On-going private sector stock condition survey costs	16,000	Budget will overspend in 2002/03
Rent Allowance	David Gary	JJT	Anticipated increase in housing benefit subsidy for 02/03	(80,000)	Increased revenue in 2002/03
Off-street Parking	Jon Pallett	JJT	General reduction in spending, e.g., Court Costs, DVLA Enquires and Adjudication services.	(31,300)	Anticipated underspend in 2002/03
			Reduced season ticket income.	16,000	Under achievement season ticket income.

On-street Parking	Jon Pallett	JJT	General reduction in spending, e.g., Court Costs, DVLA Enquires and Adjudication services.	(37,000)	Anticipated underspend in 2002/03
			Anticipated over achievement of on-street penalty income.	(50,000)	
			Anticipated over achievement of residents permit income.	(10,000)	
Insurance	Shirlene Adam	JJT	Significant sums were set-aside during the 2002/03 budget setting process for the expected increase in insurance premiums. The renewal has now been settled and the increase is less than anticipated.	(25,000)	Anticipated underspend in 2002/03
Concessionary Travel	Greg Dyke	JJT	Reduced projection on the take up of vouchers and passes.	(30,000)	Current budget is likely to underspend.
Verification Framework	David Gary	JJT	Correction of budget error.	(47,000)	Anticipated underspend in 2002/03
Forecast variations from approved budget for 2002/03				(188,300)	

5.4 There are one or two other areas that have been flagged up during this exercise as potential budget variances. However, the outcome of each is still uncertain and until further work has been done on them, no changes are recommended to the budget.

6.0 General Fund Capital

6.1 The total capital budget for 2002/03 is £3,198,769, this includes any required underspends carried forward from 2001/02 and supplementary estimates approved since 1 April. Expenditure for the second quarter totaled £935,542, well below the budget, due to the following major projects not proceeding as timetabled within the capital programme:

- Wellspring Centre
- Taunton & Wellington Town Centre enhancements
- Contribution to Silk Mills
- Flood alleviation schemes
- Hestercombe Gardens

6.2 Many schemes will incur expenditure in the second half-year. However, the majority of any unspent monies in 2002/03 will be slipped into 2003/04, therefore, from a resources point of view reduced progress on the capital programme in itself does not represent a problem as the resources to finance those schemes are also rolled forward into 2003/04 and future years.

6.3 A copy of the capital programme including actual expenditure for the second quarter is attached at Appendix 'B'. Both CMT and the Executive are aware of high profile schemes where there are known problems, for example Wellsprings and the Hillfarrance Flood Alleviation scheme

6.4 At present there are no additional available resources to finance any new schemes, therefore future funding will have to come from either capital receipts or revenue contributions.

7.0 Housing Revenue Account

7.1 The budget approved in February 2002 showed a working balance at 31 March 2003 of £800,000. At the end of the second quarter, the estimated balance could be £117,000 higher than expected for the following reasons:

	<u>£000</u>
Additional surplus at 31.03.02 (as previously reported)	165
Slippage on Pre-Planned Maintenance (PPM) contracts	(123)
Lower debt charges (additional sales in 2001/02 & 2002/03)	82
Lower bad debts provision (reducing rent arrears)	32
Job evaluation for sheltered scheme managers	(20)
Slippage on 2002/03 PPM contracts (to 2003/04)	24
Lower rent income/rebates for war windows	(27)
Final subsidy adjustment for 2001/02	<u>(16)</u>
Total	<u>117</u>

8.0 Housing Capital

- 8.1 As previously reported, the total expenditure for 2001/02 was £5,852,016, which was £246,784 or 4% less than the revised estimate of £6,098,800. A revised budget taking into account the slippage has now been prepared.
- 8.2 Estimated expenditure for 2002/03 is now expected to fall from the budgeted figure of £6,269,430, to £5,705,810. This is due to certain contracts starting later than originally anticipated and, also, the tender for the replacement of windows in approximately 300 dwellings being extremely competitive.
- 8.3 The capital programme monitoring group is currently exploring all opportunities available to increase the expenditure during the remainder of this financial year. The summary is set out below:

Description	Actual 2001/02 £	Original Estimate 2002/03 £	Estimate (August) 2002/03 £	Estimate (October) 2002/03 £
HRA	4,247,036	4,652,360	4,848,770	4,096,040
Renovation Grants	853,361	861,000	861,000	861,000
Grants to Housing Association	738,464	756,070	756,070	748,770
Enabling Fund	13,155	0	0	0
Total	5,852,016	6,269,430	6,465,840	5,705,810

9.0 Conclusions

- 9.1 The Executive is recommended to:
- 9.1.1 Note the findings from the second quarter's budget monitoring exercise.
- 9.1.2 Approve the transfer of the expected underspend to the Council's General Fund Reserve.

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GENERAL FUND REVENUE ACCOUNT 2002/03

PORTFOLIO	Quarter 2			2002/03	
	Period Budget £	Period Actual £	Variance £	Current Budget £	Estimated Outturn £
Community Development Portfolio	309,232	316,979	7,747	530,170	530,170
Corporate Resources Portfolio	314,174	511,054	196,880	535,640	538,640
Economic Dev., Property & Tourism	520,814	358,660	-162,154	892,820	892,820
Environmental Policy & Services	2,086,098	1,519,208	-566,890	3,576,320	3,576,320
General Services Portfolio	1,209,201	799,424	-409,777	2,067,960	2,047,960
Housing Services Portfolio	1,750,602	1,385,348	-365,254	3,004,000	2,980,000
Leisure, Arts & Culture Portfolio	2,119,516	1,861,715	-257,801	3,542,860	3,537,860
Planning Policy & Transportation	602,910	339,960	-262,950	1,033,780	891,480
Total Services Expenditure	8,912,547	7,092,348	-1,820,199	15,183,550	14,995,250

Projected 2002/03 Outturn Summary		
	£	£
Original Budget		15,183,550
Variation/Supplementary Estimates:		
Homelessness	90,000	
Housing Miscellenous	16,000	
Rent Allowance	-80,000	
Off-Street Parking	-15,300	
On-Street Parking	-97,000	
Concessionary Travel	-30,000	
Insurance	-25,000	
Verification Framework	-47,000	
Net Savings		-188,300
Projected 2002/03 Outturn		14,995,250

TAUNTON DEANE BOROUGH COUNCIL
 QUARTERLY BUDGET MONITORING SUMMARY
 COMMUNITY LEADERSHIP PORTFOLIO

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£						
56,360	56,360	C15	Parish Councils	32,858	50,144	17,286	Annual grants paid in July
		P03	Community Safety				
296,330	296,330	P05	Community Initiatives	172,851	147,851	-25,000	Lower support services charges
37,370	37,370	R03	Parish Liaison	21,798	19,041	-2,757	
140,110	140,110	R04	Corporate Priorities Grants	81,725	121,928	40,203	Annual Welfare grants paid
0	0	R36	Community Initiatives	0	-21,985	-21,985	
530,170	530,170		Total	309,232	316,979	7,747	

Subjective Summary

	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
TOTAL BUDGET PORTFOLIO	Expenditure	£	£	£	
	Employee	135,065	97,937	-37,128	Includes outstanding pay awards
	Premises	26,201	44,905	18,704	Annual playing field/burial grant paid
	Supplies & Services	116,116	150,704	34,588	Annual welfare grants paid in July
	Transport	1,680	2,547	867	
	Support Services	210,427	176,208	-34,219	Lower support services charges
	Total	489,489	472,301	-17,188	
	Income				
	Internal Recharges	-180,257	-155,322	24,935	Outstanding recharges
	Total	-180,257	-155,322	24,935	
Net Expenditure		309,232	316,979	7,747	

**TAUNTON DEANE BOROUGH COUNCIL
QUARTERLY BUDGET MONITORING SUMMARY
CORPORATE RESOURCES PORTFOLIO**

2002/03		Main Code	Description	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£			£	£	£	
-270,530	-270,530	R05	Land Charges	-157,815	-125,572	32,243	Fluctuation in incoming revenue
89,320	89,320	R06	Registration of Electors	52,108	40,369	-11,739	Lower support services charges
84,120	84,120	R07	Municipal Buildings	49,077	21,014	-28,063	Seasonal variation in incoming rents
451,520	454,520	R10	Council Tax Collection	265,132	246,830	-18,302	Lower support services charges
-38,740	-38,740	R11	NNDR/Community Charge Collection	-22,610	67,299	89,909	Awaiting subsidy update
127,170	127,170	R12	Council Tax Benefits	74,186	86,098	11,912	Awaiting subsidy update
92,780	92,780	R13	Wellington Community Office	54,096	58,087	3,991	
0	0	R20	Mayoral Staff	0	678	678	
0	0	R21	Electoral Registration Staff	0	-1,368	-1,368	
0	0	R22	Land Charges Staff	0	-3,349	-3,349	
0	0	R41	Financial Services	0	-40,597	-40,597	
0	0	R42	Creditors	0	-5,889	-5,889	
0	0	R43	Payroll	0	5,220	5,220	
0	0	R44	Audit & Review	0	2,884	2,884	
0	0	R45	Valuation Services	0	-12,176	-12,176	
0	0	R46	Cashiers	0	69,724	69,724	
0	0	R47	Computers	0	-1,535	-1,535	
0	0	R48	Graphics	0	-12,083	-12,083	
0	0	R49	Central Services Administration	0	-18,571	-18,571	
0	0	R50	Word Processing Centre	0	346	346	
0	0	R51	Reception	0	44,403	44,403	
0	0	R52	Print Room	0	24	24	
0	0	R53	Assistant Chief Executive - JJT	0	-13,796	-13,796	
0	0	R55	Chief Executive	0	-4,157	-4,157	
0	0	R56	Public Relations	0	-864	-864	
0	0	R57	Personnel	0	16,852	16,852	
0	0	R58	Member Services	0	-727	-727	
0	0	R59	Legal Services	0	1,000	1,000	
0	0	R60	Assistant Chief Executive	0	-9,446	-9,446	
0	0	R61	Building Design Group	0	13,783	13,783	
0	0	R62	Service Support	0	-1,661	-1,661	
0	0	R63	Revenues Client	0	-1,000	-1,000	
0	0	R64	Rents	0	-5,817	-5,817	
0	0	R66	Corporate Purchasing	0	-9,480	-9,480	
0	0	R73	Benefits and Taxation	0	-21,266	-21,266	
0	0	R74	Recovery	0	717	717	
0	0	R75	Fraud Unit	0	2,214	2,214	
0	0	R77	Training	0	9,269	9,269	
0	0	R80	Deane House	0	88,580	88,580	
0	0	R83	Flook House	0	3,858	3,858	
0	0	R94	Internal Communications	0	27,870	27,870	
0	0	R95	Employees Central Costs	0	29,862	29,862	
0	0	R96	Central Photocopying Costs	0	-2,228	-2,228	
0	0	R97	Central Computer Costs	0	-29,003	-29,003	
0	0	R98	Central Telephone Costs	0	-2,416	-2,416	
0	0	R99	Sundry Debtors Holding Account	0	-2,926	-2,926	
535,640	538,640		TOTAL	314,174	511,054	196,880	

Subjective Summary

TOTAL PORTFOLIO BUDGET	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
	Expenditure				
	Agency	1,804,173	30,014	-1,774,159	Awaiting subsidy update
	Employee	2,949,534	2,338,877	-610,657	Includes pay award and vacancies
	Premises	236,005	302,259	66,254	Annual NNDR paid
	Supplies & Services	443,891	406,441	-37,450	Various underspend, but spending on target for the year.
	Transport	27,069	20,907	-6,162	
	Support Services	1,687,672	1,359,000	-328,672	Lower recharges
	Capital Financing	270,067	231,558	-38,509	Awaiting revised charges
	Total	7,418,411	4,689,056	-2,729,355	
	Income				
	Fees and Charges	-246,820	-208,093	38,727	Incoming revenue fluctuations
	Govt. Allowance and Subsidy	-1,923,831	0	1,923,831	Awaiting subsidy update
	Internal Recharges	-4,909,961	-3,932,450	977,511	Outstanding internal recharges
	Other Income	-23,625	-37,459	-13,834	Seasonal variation in incoming rents
	Total	-7,104,237	-4,178,002	2,926,235	
	Net Expenditure	314,174	511,054	196,880	

TAUNTON DEANE BOROUGH COUNCIL
QUARTERLY BUDGET MONITORING SUMMARY
ECONOMIC DEVELOPMENT, PROPERTY & TOURISM PORTFOLIO

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
266,010	266,010	C01	155,190	163,016	7,826		
162,430	162,430	C17	94,752	97,851	3,099		
82,240	82,240	R09	47,957	-52,659	-100,616	Property rent paid in advance	
280,300	280,300	S01	163,506	94,868	-68,638	Increased Contribution for West Deane	
59,550	59,550	S10	34,734	27,036	-7,698	Fieldworker/Agricultural Officer	
42,290	42,290	S11	24,675	36,746	12,071	Annual contribution to TCP paid	
0	0	C31	0	-11,827	-11,827		
0	0	S72	0	3,629	3,629		
892,820	892,820		520,814	358,660	-162,154		

Subjective Summary

	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
TOTAL PORTFOLIO BUDGET	Expenditure	£	£	£	
	Agency	56	40	-16	
	Employee	71,099	64,293	-6,806	
	Premises	152,474	75,811	-76,663	Outstanding trade effluent charges
	Supplies & Services	205,205	206,831	1,626	
	Transport	4,200	6,995	2,795	
	Support Services	272,776	229,395	-43,381	Lower recharges
	Capital Financing	247,877	207,058	-40,819	Awaiting revised charges
	Total	953,687	790,423	-163,264	
	Income				
	Fees and Charges	-301,063	-279,452	21,611	Awaiting Auctioneer fees update
	Internal Recharges	-118,573	-101,598	16,975	
	Other Income	-13,237	-50,713	-37,476	Increased Contribution for West Deane Fieldworker/Agricultural Officer
	Total	-432,873	-431,763	1,110	
Net Expenditure		520,814	358,660	-162,154	

TAUNTON DEANE BOROUGH COUNCIL
 QUARTERLY BUDGET MONITORING SUMMARY
 ENVIRONMENTAL POLICY & SERVICES PORTFOLIO

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
-192,740	-192,740	C02	Crematorium	-112,434	-109,800	2,634	
155,310	155,310	C03	Cemeteries	90,587	98,628	8,041	
1,028,600	1,028,600	E01	Refuse Collection	600,012	505,610	-94,402	Outstanding contract payment
161,250	161,250	E02	Recycling	94,073	65,968	-28,105	Kerbside recycling payment
399,860	399,860	E03	Waterways	233,233	148,127	-85,106	Outstanding contract payment
97,800	97,800	E04	Pest Control	57,036	48,154	-8,882	Pending pay awards
335,320	335,320	E05	Conveniences	195,615	190,264	-5,351	
81,090	81,090	E06	Dog Wardens	47,278	19,616	-27,662	Received annual dog warden recharge
319,820	319,820	E07	Environmental Protection	186,564	174,681	-11,883	Lower support service charges
103,460	103,460	E08	Licensing	60,333	35,609	-24,724	Pay award and staff vacancy
489,220	489,220	E09	Street Sweeping	285,390	142,300	-143,090	Outstanding contract payment
118,620	118,620	E11	Health Response	69,181	28,404	-40,777	Lower support service charges
198,660	198,660	E12	Health & Safety	115,885	104,186	-11,699	Lower support service charges
280,050	280,050	E13	Food Control	163,345	125,504	-37,841	Lower support service charges
0	0	C33	Cemetery & Crematorium Staff	0	-3,934	-3,934	
0	0	E71	Environmental Health Management	0	-12,186	-12,186	
0	0	E72	Waste Control	0	-9,252	-9,252	
0	0	E74	Housing Standards & Env. Protection	0	-24,463	-24,463	
0	0	E75	Public Safety	0	-8,208	-8,208	
3,576,320	3,576,320		Total	2,086,098	1,519,208	-566,890	

Subjective Summary

	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
TOTAL PORTFOLIO BUDGET	Expenditure				
	Employee	817,817	683,657	-134,160	Pay awards and vacancies
	Premises	265,097	207,600	-57,497	Pending expenditure on non-recurring item
	Supplies & Services	1,101,149	710,987	-390,162	Outstanding contract payments
	Transport	36,274	23,756	-12,518	
	Support Services	966,798	823,049	-143,749	Lower support service charges
	Capital Financing	245,756	210,645	-35,111	Awaiting revised charges
	Total	3,432,891	2,659,694	-773,197	
	Income				
	Fees and Charges	-426,888	-315,420	111,468	Incoming revenue fluctuations
Internal Recharges	-769,328	-675,896	93,432	Outstanding internal recharges	
Other Income	-150,577	-149,170	1,407		
Total	-1,346,793	-1,140,486	206,307		
	Net Expenditure	2,086,098	1,519,208	-566,890	

TAUNTON DEANE BOROUGH COUNCIL
 QUARTERLY BUDGET MONITORING SUMMARY
 GENERAL SERVICES PORTFOLIO

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
1,371,170	1,351,170	R01	Corporate Management	802,767	440,985	-361,782	One-off contribution to reserve outstanding
696,790	696,790	R02	Corporate & Democratic Core	406,434	358,439	-47,995	Lower support services recharges
2,067,960	2,047,960		TOTAL	1,209,201	799,424	-409,777	

Subjective Summary

TOTAL PORTFOLIO BUDGET	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
	Expenditure				
	Agency	61,866	-17,300	-79,166	Outstanding discretionary rate relief
	Employee	122,206	95,067	-27,139	Insurance underspend
	Premises	99,939	0	-99,939	Outstanding expenditure on estate payment
	Supplies & Services	457,618	228,161	-229,457	One-off contribution to reserve outstanding
	Transport	2,541	1,954	-587	
	Support Services	628,187	505,120	-123,067	Lower support services recharge
	Capital Financing	903	0	-903	
	Total	1,373,260	813,002	-560,258	
	Income				
	Other Income	-164,059	-13,578	150,481	One-off contribution to reserve outstanding
	Total	-164,059	-13,578	150,481	
	Net Expenditure	1,209,201	799,424	-409,777	

TAUNTON DEANE BOROUGH COUNCIL
 QUARTERLY BUDGET MONITORING SUMMARY
 HOUSING SERVICES PORTFOLIO

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
1,075,890	1,075,890	H01	Improvement Grants	627,592	532,835	-94,757	Lower capital charges
52,020	68,020	H02	Housing Miscellaneous	30,345	25,510	-4,835	
172,680	172,680	H03	Housing Standards	100,730	84,847	-15,883	Seasonal payment re-HMO issues
1,040,970	960,970	H04	Rent Allowance	607,236	358,237	-248,999	Lower support service recharges
270,300	270,300	H05	Rent Rebates	157,689	159,689	2,000	
320,860	410,860	H06	Homelessness	187,173	206,216	19,043	Increased costs of Bed & Breakfast
-2,380	-2,380	H07	Housing Act Advances	-1,379	7,350	8,729	Annual contract payment in June
73,660	23,660	H08	Verification Framework	41,216	57,590	16,374	Higher support service recharges
0	0	H80	Assistant Chief Executive - Penny James	0	-5,954	-5,954	
0	0	H81	Property Services	0	-6,132	-6,132	
0	0	H82	Private Sector and Development	0	-8,319	-8,319	
0	0	H85	Allocations and Lettings	0	-8,270	-8,270	
0	0	H86	Deane Housing Management & Tenancy Re	0	7,835	7,835	
0	0	H87	Elderly Services Manager/Wardens	0	1,226	1,226	
0	0	H92	Housing Policy Unit	0	-27,312	-27,312	
3,004,000	2,980,000		Total	1,750,602	1,385,348	-365,254	

Subjective Summary

	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
TOTAL PORTFOLIO BUDGET	Expenditure				
	Agency	4,534,264	133,309	-4,400,955	Awaiting subsidy update
	Employee	984,039	787,578	-196,461	Includes pay awards
	Premises	8,057	9,987	1,930	
	Supplies & Services	137,900	81,796	-56,104	Underspend on verification budget
	Transport	30,534	26,839	-3,695	
	Support Services	1,063,818	908,518	-155,300	Lower support services recharge
	Capital Financing	504,651	428,319	-76,332	Awaiting revised charges
	Total	7,263,263	2,376,346	-4,886,917	
	Income				
	Govt. Allowance and Subsidy	-4,198,992	0	4,198,992	Awaiting subsidy update
	Internal Recharges	-1,247,708	-1,070,375	177,333	
	Other Income	-65,961	79,377	145,338	Awaiting subsidy update
Total	-5,512,661	-990,998	4,521,663		
Net Expenditure		1,750,602	1,385,348	-365,254	

TAUNTON DEANE BOROUGH COUNCIL
QUARTERLY BUDGET MONITORING SUMMARY
LEISURE, ARTS & CULTURE

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
1,315,400	1,315,400	C04	Parks & Playing Fields	767,298	675,342	-91,956	Seasonal contract payments
158,090	158,090	C05	St James Street Baths	92,183	76,011	-16,172	Outstanding non-recurring expenditure
219,490	219,490	C06	Station Road Pool	127,995	116,134	-11,861	Outstanding non-recurring expenditure
386,550	386,550	C07	Wellington Sports Centre	225,470	212,362	-13,108	Outstanding non-recurring expenditure
371,340	371,340	C08	Blackbrook Pavilion	216,608	213,406	-3,202	
50,480	50,480	C09	Vivary Park Golf Course	29,449	23,955	-5,494	Outstanding non-recurring expenditure
303,800	303,800	C10	North Taunton Sports Centre	233,198	230,845	-2,353	Supplementary estimate of £96K
8,400	8,400	C11	Tennis	4,858	4,615	-243	
90,550	90,550	C12	DSO Contract	52,815	25,137	-27,678	Awaiting contract sum determination
4,130	4,130	C13	Allotments	2,408	2,364	-44	
330,470	330,470	C14	Leisure Grants	192,745	159,014	-33,731	Variation in grant payments
304,160	299,160	C16	Leisure Other	174,489	146,393	-28,096	Lower support service recharges
0	0	C30	Parks Clients	0	2,801	2,801	
0	0	C32	Leisure & Recreation Client	0	5,900	5,900	
0	0	C35	Head of Commercial Services	0	-2,878	-2,878	
0	0	D60	Building Maintenance DLO Staff	0	-3,219	-3,219	
0	0	D61	Cleansing DLO Staff	0	-1,040	-1,040	
0	0	D62	Grounds Maintenance DLO Staff	0	-3,125	-3,125	
0	0	D63	Highways Maintenance Staff	0	-5,520	-5,520	
0	0	D64	Transport DLO Staff	0	-606	-606	
0	0	D65	Purchasing & Administration Staff	0	-8,562	-8,562	
0	0	R81	Priory Depot	0	-7,614	-7,614	
3,542,860	3,537,860		Total	2,119,516	1,861,715	-257,801	

Subjective Summary

	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
TOTAL PORTFOLIO BUDGET	Expenditure				
	Agency	6,139	1,038	-5,101	
	Employee	660,884	516,193	-144,691	Outstanding pay award/vacancies
	Premises	774,648	712,048	-62,600	Seasonal contract payments
	Supplies & Services	283,157	294,440	11,283	Outstanding non-recurring expenditure
	Transport	9,674	4,608	-5,066	
	Support Services	441,833	371,140	-70,693	Lower support services recharge
	Capital Financing	825,993	690,094	-135,899	Awaiting revised charges
	Total	3,002,328	2,589,561	-412,767	
	Income				
	Internal Recharges	-810,320	-694,885	115,435	Outstanding internal recharges
	Other Income	-72,492	-32,961	39,531	Commutated sums outstanding
	Total	-882,812	-727,846	154,966	
Net Expenditure		2,119,516	1,861,715	-257,801	

**TAUNTON DEANE BOROUGH COUNCIL
QUARTERLY BUDGET MONITORING SUMMARY
PLANNING POLICY & TRANSPORTATION**

2002/03		Main Code	Service	Quarter 2			Comments
Current Budget	Estimated Outturn			Period Budget	Period Actual	Variance	
£	£		£	£	£		
361,110	331,110	F01	Concessionary Travel	210,644	183,415	-27,229	Fluctuations in demand
347,170	347,170	F02	Highways Miscellaneous	202,496	171,031	-31,465	Outstanding highways expenditure
36,550	36,550	F03	Horticultural Maint. of Highways	21,308	-11,170	-32,478	Increased contribution from county
55,260	55,260	F06	Rights of Way Agency	32,221	56,539	24,318	Annual expenditure completed
478,530	478,530	S02	Local/Forward Planning	279,132	260,296	-18,836	Fluctuations in local inquiry expenditure
324,210	324,210	S03	Planning Miscellaneous	189,119	171,167	-17,952	Lower support service recharges
376,510	376,510	S04	Development Control	219,611	158,174	-61,437	Lower support service recharges
72,670	72,670	S05	Building Control Statutory	42,385	33,990	-8,395	
-1,280,050	-1,295,350	S06	Car Parks	-746,718	-621,096	125,622	Annual NNDR paid in first quarter
189,650	92,650	S07	Car Parks on Street	110,614	8,828	-101,786	Increased income
72,170	72,170	S09	Transport & Town Centre Strategy	42,098	29,122	-12,976	Annual contribution paid in first quarter
0	0	S17	Building Control Charging	0	-64,275	-64,275	Lower support service recharges
0	0	S70	Planning management	0	-3,331	-3,331	
0	0	S71	Planning administration	0	22,759	22,759	
0	0	S73	Development Control	0	-12,821	-12,821	
0	0	S74	Forward Plan	0	-14,541	-14,541	
0	0	S91	Landscape & Heritage	0	2,434	2,434	
0	0	S92	Building Control	0	-512	-512	
0	0	S93	Car Parks	0	-30,049	-30,049	
1,033,780	891,480		Total	602,910	339,960	-262,950	

Subjective Summary

TOTAL PORTFOLIO BUDGET	Description	Quarter 2			Comments
		Period Budget	Period Actual	Variance	
		£	£	£	
	Expenditure				
	Employee	1,002,624	815,419	-187,205	Pending pay awards, training. Etc.
	Premises	335,797	419,373	83,576	Annual NNDR paid in first quarter
	Supplies & Services	589,869	507,133	-82,736	Fluctuations in local inquiry/travel expenditure
	Transport	24,143	17,686	-6,457	
	Support Services	1,665,916	1,350,501	-315,415	Lower support services recharge
	Capital Financing	330,358	283,163	-47,195	Awaiting revised charges
	Total	3,948,707	3,393,275	-555,432	
	Income				
	Fees and Charges	-1,997,240	-1,882,345	114,895	Seasonal variation in car parks users
	Internal Recharges	-1,287,111	-1,057,015	230,096	Outstanding internal recharges
	Other Income	-61,446	-113,955	-52,509	Increased off-street income
	Total	-3,345,797	-3,053,315	292,482	
	Net Expenditure	602,910	339,960	-262,950	

**TAUNTON DEANE BOROUGH COUNCIL
GENERAL FUND CAPITAL PROGRAMME SUMMARY**

Appendix B

Portfolio Expenditure	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
Community Development	10,000	10,000	0	0
Corporate Services	257,681	18,344	95,000	85,000
Eco Dev, Tourism & Council Businesses	1,050,841	362,909	151,000	163,000
Env Policy & Services	831,821	51,044	5,000	10,000
Housing Services	0	0	0	0
Leisure, Arts and Culture	1,713,111	480,847	103,100	91,100
Planning Policy & Transportation	453,348	12,399	0	0
Total Expenditure	4,316,803	935,542	354,100	349,100

Portfolio External Income	Revised Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
Leisure, Arts and Culture	998,034	0	0	0
Total External Income	998,034	0	0	0

Net Capital Programme	3,318,769	935,542	354,100	349,100
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**TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
COMMUNITY DEVELOPMENT PORTFOLIO**

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T39	BC	Rural Services - Contribution	10,000	10,000	0	0

**TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
CORPORATE SERVICES PORTFOLIO**

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T30	SR	Public Buildings -Disabled Access	17,558	0	10,000	0
T32	JL	The Deane House - Reception Carpets	13,180	8,521	0	0
W61	SK	The Deane House - Website	0	21,436	0	0
T32	JP	The Deane House - Air Conditioning	13,540	0	0	0
W04	JP	The Deane House - Combined Heat & Power Unit	790	(280)	0	0
T33	SK	Personal Computers	(21,715)	0	0	0
W62	MM	Somerset Wide Area Network (SWAN)	10,000	0	0	0
T31	JP	Energy Conservation/Water Management	5,452	(2,965)	5,000	5,000
T58/002	SK	Desk Top Hardware Refurb Programme	104,116	53,446	80,000	80,000
T58/001	SK	Desk Top Operating System Software	5,699	0	0	0
T32	SK	Deane House Network Improvements	30,000	10,947	0	0
T58/003	SK	Priory Depot Communications	10,000	9,000	0	0
T58/004	SK	Corporate Imaging Project	12,425	21,696	0	0
T58/005	SK	Corporate GIS Project	38,282	1,344	0	0
T58/006	SK	Microsoft Office training & software	3,129	3,192	0	0
T59	SR	Asbestos Removal	15,225	4,735	0	0
W64	MM	Digital TV scheme	0	643	0	0
W65	MM	Implementing E Government	0	(113,448)	0	0
W66	MM	Invest To Save Bid Round 4	0	76	0	0
		Total Expenditure	257,681	18,344	95,000	85,000

TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
ECONOMIC DEVELOPMENT, TOURISM AND COUNCIL BUSINESS PORTFOLIO

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T27	PR	Cemetery Extension	14,960	0	0	0
T40	TT	Grass Cutting Equipt.	28,229	23,280	0	0
T73	MD	Broadgauge Business Park	0	49	0	0
T83	JL	CCTV Non Car Parking	309,804	210,203	0	0
T85	TN	Resignalling at Norton Fitzwarren	10,000	0	0	0
T96	AH	Wellington Town Centre Enhancement	181,650	139	0	0
W60	AH	Hestercombe Gardens (Heritage)	90,000	0	30,000	30,000
T41	TT/MH	Vehicle Acquisitions	95,000	2,388	91,000	103,000
T61	JS	Parking on Estates	36,314	1,294	30,000	30,000
T42	MH	Refurbishment / Improvements - Priory Depot	28,753	8,884		
T42	MH	Re-roofing Priory Depot	21,000	21,307		
W10	PR	Re-Brick Cremators	35,000	45,766	0	
T97	RWF	Tourist Information Points	34,532	8,912	0	
T82/002	SR	Paul St Car Park	153,300	30,695	0	0
W11	PR	Crematorium - New Grass Cutter	12,300	9,995		
		Total Expenditure	1,050,841	362,909	151,000	163,000

**TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
ENVIRONMENTAL POLICY AND SERVICES PORTFOLIO**

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T50	SR	Flood Relief	613,404	38,839	0	0
T52	BC	Refurbish Public Conveniences	45,070	386	0	0
T54	PW	Env Health Hand Held Computers	6,653	0	0	0
T74	IC	Taunton/Bridgwater Canal	10,000	10,000	0	0
T75	IC	Conservation Areas Underground	33,620	1,818	0	0
T95	GK	Air Quality Monitoring Equipment	3,074	0	0	0
T98	BC	Purchase of Kerbside Recycling Boxes	120,000	0	5,000	10,000
		Total Expenditure	831,821	51,044	5,000	10,000

**TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
LEISURE, ARTS AND CULTURE PORTFOLIO**

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T11	SH	Dual Use Schemes	6,022	3,285	0	0
T13	SH	Disabled Access - Blackbrook	0	165	0	0
T15	JC	BMX Track	0	25	0	0
T28	SH	WSC Refurbishment	39,461	(3,660)	0	0
T29	KD	Grants to Village Halls	20,000	20,000	0	0
T90	SR	North Taunton Sports Centre	650,916	(2,943)	0	0
W08	SR	North Taunton Sports Centre - Post Determination	99,000	157,371	0	0
T91	AW	Parks Refurbishment - Wellington	82,897	575	0	0
T91	AW	Parks Refurbishment - Vivary Park	116,340	163,892	0	0
T92	SH	Rural Kickabout Scheme Grant	15,000	3,000	0	0
W05	KD	Play Facilities Nth Taunton	23,836	0	0	0
W01	SH	VGC - New Greenkeepers Stores	10,470	10,572		
W02	KD	Pavilion @ Rockwell Green	86,675	0		
W03	PW	Grounds Maintenance System	60,000	0		
T01	KD	Corporate Priorities - Grants to Clubs	117,199	41,008	56,100	44,100
T04	KD	Corporate Priorities - Play Equipt. Grants to Parishes	35,799	4,998	21,000	21,000
T05	KD	Play Equipt. Replacement	31,086	2,406	13,000	13,000
T21	KD	New Play Equipt.	45,600	0	13,000	13,000
W01/001	SH	VGC - Safety Fencing	0	1,111	0	0
T17	SH	Taunton Pool - Lift Replacement	1,811	(173)	0	0
W06	SH	Wellington SC - Electrical Works	74,500	59,074	0	0
W07	SH	Resurfacing of Outdoor Tennis Cts	36,500	725	0	0
W67	KD	Wellington Arts Association Grants	40,000	0	0	0
W22	KD	Cotford Prim School & Comm Centre	120,000	19,418	0	0
		Total Expenditure	1,713,111	480,847	103,100	91,100

		External Contributions to Schemes	Revised Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T11	SH	Dual Use Schemes	0	0		
T90	SR	North Taunton Sports Centre	229,044	0		
T91	AW	Parks Refurbishment - Wellington	258,770	0		
T91	AW	Parks Refurbishment - Vivary Park	508,000	0		
T12	SH	St James - Replacement Lockers	2,220	0		
		Total External Income	998,034	0	0	0

		Net Capital Programme	715,077	480,847	103,100	91,100
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**TAUNTON DEANE BOROUGH COUNCIL
CAPITAL PROGRAMME
PLANNING POLICY AND TRANSPORTATION PORTFOLIO**

Code	Res Officer	Scheme	Current Budget 2002/03 £	Quarter 2 Wks 1-28 £	Budget 2003/04 £	Budget 2004/05 £
T63	TN	Parking for Rural Footpaths	7,697	0	0	0
T65	JP	Footpath Link from Fullands to Bilberry Grove	0	0	0	0
T66	JH	Town Centre Management Initiative	18,700	0	0	0
T68	DS	Parking Strategy	0	102	0	0
T86	JH	Town Centre Improvements	142,700	391	0	0
T94	JH	Pedestrian Signage	5,700	0	0	0
W20	TN	St Margarets Hospital Restoration	0	0	0	0
W21	AH	Station Road Parking	40,000	0	0	0
T60	JP	Contributions to Footpaths and Streetlighting	39,552	11,906	0	0
W30		Contribution to Silk Mills Scheme	199,000	0	0	0
		Total Expenditure	453,348	12,399	0	0

