

# Taunton Deane Borough Council

## Tenant Services Management Board – 28<sup>th</sup> October 2013

### Dates of Tenant Services Management Board Meetings 2014

#### Report of the Tenant Empowerment Manager

(This matter is the responsibility of Executive Councillor Jean Adkins)

#### 1. Executive Summary

The purpose of this report is to agree the dates of the Tenant Services Management Board meetings for 2014.

As is usual it is the intention to put the agreed dates in the Annual Report Calendar that will be sent to all tenants and leaseholders.

#### 2. Background

The Tenant Services Management Board (TSMB) meets on a monthly basis. Members of the public are welcome to attend (although they may be asked to leave a meeting if confidential issues are being discussed). In order to give board members and members of the public plenty of notice it is prudent to set the dates for 2014 in advance. The dates will also be publicised in the Annual Report Calendar to Tenants and Leaseholders.

#### 3. Proposed dates for 2014

The proposed dates for 2014 are:

Monday 20<sup>th</sup> January 2014  
Monday 17<sup>th</sup> February 2014  
Monday 17<sup>th</sup> March 2014  
Tuesday 22<sup>nd</sup> April 2014  
Tuesday 20<sup>th</sup> May 2014  
Monday 16<sup>th</sup> June 2014  
Monday 14<sup>th</sup> July 2014  
Monday 18<sup>th</sup> August 2014  
Monday 15<sup>th</sup> September 2014  
Monday 27<sup>th</sup> October 2014  
Monday 17<sup>th</sup> November 2014  
Monday 15<sup>th</sup> December 2014

You will see from the above that there are two meeting dates booked for a Tuesday – in April and May. The TSMB may choose to hold its meeting on a Monday as usual but at a venue different from the John Meikle Room in the Deane House.

It should also be noted that the proposed date for the April meeting is the Tuesday after Easter Monday. Board members may also remember that traditionally the April meeting has been the TSMB Annual General Meeting which in previous years has been amalgamated with the Tenants and Leaseholders Open Day. The TSMB may need to consider whether the day after a bank holiday is the best date for an Annual General Meeting.

The John Meikle Room has been reserved for the above dates to ensure a venue has been booked.

**4. Finance Comments**

Not applicable.

**5. Legal Comments**

There are no legal implications of this report.

**6. Links to Corporate Aims**

There are no specific links within this report.

**7. Environmental Implications**

There are no environmental implications of this report.

**8. Community Safety Implications**

There are no community safety implications of this report.

**9. Risk Management**

Not appropriate to this report.

**10. Partnership Implications**

There are no partnership implications of this report.

## 11. Recommendations

The Tenant Services Management Board is asked to consider and agree the proposed dates of meetings for 2014 as detailed in this report.

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