

Taunton Deane Borough Council

Executive – 8 October 2015

Update on the Taunton Youth and Community Centre (TYCC) Funds

Report of Housing and Community Project Lead

(This matter is the responsibility of Executive Councillors Jane Warmington and Catherine Herbert)

1. Executive Summary

This report provides:

- 1 An update on the final figures following the sale of the land at Castle Street, Taunton on 22 May 2015.
- 2 Options for the allocation of the remaining £281,472.84 TYCC Funds.

2. Background

Community Scrutiny requested details of the TYCC land sale. Specifically the sums from the completed sale and the proportion of funds going to each party.

On 29 August 2013, Executive Councillor Norman Cavill agreed to accept the Trustees' proceeds from the sale of land at Castle Street, Tangier (the site of the former Taunton Youth and Community Centre) on the understanding that the money would be ring fenced by TDBC for capital funding of youth projects to be agreed at the appropriate time. The Trustees were the Taunton Youth and Community Centre Management Committee.

On 31 March 2015, the Asset Management Team confirmed the proposed split of the sale price of £1,950,000:-

30% to TDBC

35% to Trustees of TYCC (of which TDBC is to be the "custodian" to reinvest in to youth activity related capital projects in the borough of Taunton Deane)

35% to SCC

Planning permission was granted to Lidl UK for the site and a Section 106 Agreement was completed on 22 May 2015.

3. Focus

This report will focus purely on the TYCC allocation and not the TDBC general fund amount. After meeting planning conditions and agent's fees, the TYCC allocation of the capital receipt was £531,472.84.

4. Amount Already Committed

From the TYCC Allocation of £531,472.84, Full Council agreed in August, 2014 to allocate £200,000 to the COACH project and a further £50,000 in March 2015, leaving **£281,472.84** to be committed to youth, capital projects in the borough.

5. Options for Allocation of Remaining TYCC Funds

Members are invited to consider two possible options for the allocation of the remaining £281,472.84.

5.1 Option 1 - Internal Grants Scheme

The Grants Programme to be managed internally via the Housing & Community Project Team. In Appendix A are the draft:

- Proposed Process
- Guidance Notes
- Application Form

It would not be possible to provide this within existing resources and so it is not recommended that this be the preferred option.

5.2 Option 2 - External Grants Scheme

The Grants Programme would be managed by Somerset Community Foundation (SCF) on behalf of TDBC.

SCF have a proven track record of drawing in match funding for the Funds they manage. For example, with the Taunton Deane Mayor's Fund they managed to obtain 30% match funding and the expectation is that they would achieve similar results, if they were to manage the Taunton Deane Borough Capital Youth Fund.

Appendix B outlines some of their potential options for delivery including working with their benefactors to draw in match funding for projects to offset their administration fee.

6. Finance Comments

In accordance with the agreement with the trustees of TYCC, this funding must be spent on capital youth projects within the borough.

Option 1, with the funding being administered by the Housing & Community Project Team, would provide greater control over the issuing of funding. However, this would increase the workload of the team, and would not be possible with current capacity. Therefore if this option was to be considered, additional resources would need to be allocated.

Option 2, with Somerset Community Foundation administering a fund on behalf of TDBC, would incur admin fees. However, if SCF were able to obtain additional funding from other sources, this could be negated, and potentially offer even more funding than would be available than if the funding was administered internally.

7. Legal Comments

Under the terms of its Youth Fund, the Council will only award grant to applicants who satisfy three criteria that:

- (a) the project must be for the benefit of young people
- (b) it must be a capital rather than a revenue project, and
- (c) the project will be delivered within the borough of Taunton Deane.

SCF would therefore need to be required to administer grants in a manner consistent with these criteria.

Recommendations

The Executive is asked to recommend the following to Full Council:-

- 1 Recommend to Full Council that the remaining TYCC funding of £281,472.84 be allocated to capital youth grants for projects in the borough, to be administered by Somerset Community Foundation due to their:
 - 1.1 Grant funding management expertise, managing over 50 funds at present
 - 1.2 Flexibility to produce a tailor-made fund to meet the requirements of TDBC
 - 1.3 Ability to attract additional funding for projects, thereby bringing extra money into the borough from external sources and offsetting their fees
 - 1.4 Knowledge of the local charitable projects in the borough
 - 1.5 Performance – distributing over £5 million in grants and building a £4.3 million endowment for Somerset.
2. To comment on the preferred option of the grant scheme administered by Somerset Community Foundation:
 - 2.1 Capital Grant Fund
 - 2.2 Endowment Fund
 - 2.3 Hybrid Fund
3. Recommend to Full Council a supplementary estimate of £281,470 for the 2015/2016 capital programme for Youth Project Capital Grants. This is to be funded by the TYCC allocation of the sale of land at Castle Street.

Contact: Angela Summers
01823 358 682
a.summers@tauntondeane.gov.uk

Appendix A

Taunton Deane Borough Council Youth Fund

Internal Application Process

Part one: Flow chart for internal application process

Part two: Guidance notes

Part three: Application form

Part four: Scoring Criteria

Taunton Deane Borough Council Youth Fund

Part one: Flow chart for Internal Application Process



Taunton Deane Borough Council Youth Fund

Part two: Guidance Notes

TDBC is inviting applications for bids into a one-off capital grant fund to deliver legacy outcomes for young people in Taunton Deane borough. Applications will only be considered for capital bids and the bid must be able to demonstrate how the project will be sustainable in the longer term without additional future funding from the Council. This grant fund has three qualifying criteria. In order for an application to be accepted a project must meet the following requirements. The project proposal must be:

- 1 For the benefit of young people
- 2 A capital project. Revenue projects cannot be accepted.
- 3 Delivered in the borough of Taunton Deane

The following information provides guidance on completing the application form.

Section 1: Organisation contact details

Please give the name of your organisation and if it is known by another name or acronym please provide this too. Give the full contact details including postal address and postcode, telephone numbers and email address of your organisation. Your postcode can be found using the following link: <http://www.royalmail.com/business/find-a-postcode>

If the organisation does not have an independent location, please give the contact details of the main contact person.

Organisation start date: Please give the month and year of the date when your organisation began to operate. This may be taken from first bank statements or committee documents. If you do not know the exact date, write '*approximate*' by the date you give.

Main Contact person: This will usually be the person who is making the application. Please provide an alternative contact telephone number for this person.

Type of organisation: Indicate which type best describes your organisation. In order to qualify for grant aid your organisation would at least need to have charitable aims at its core. If the project for which you require funding is part of a larger organisation please provide the name and details.

Staff and Volunteers: Please give the number of workers and volunteers for the organisation as a whole not for the project for which you require funding.

Aims and objectives

Please state the aims and objectives of the organisation as a whole and explain in summary how your work achieves these goals.

Previous Funding: Give details of the grants your organisation has received in the last financial year to the present. Please give details of funders including Taunton Deane Borough Council.

Referee: Please give details of someone who knows your organisation and the project for which you require funding. This person must not be a committee member or paid member of staff. This person should not be connected in any way to any groups which will profit financially from any funding you may receive. We will contact this person to discuss your organisation and your project.

Section 2: Project details

Name of project: The name of the project will not usually be the same as the name of the organisation as a whole.

Describe project: Describe the project for which you require funding, use a separate sheet if necessary.

Site of project: Please state the geographical area and name of the local authority in which the project will take place and provide a site plan.

Site ownership: Please provide as much detail as possible about the ownership of the site where the project is proposed. We need to know if the site is freehold (owned by your organisation), leasehold (your organisation rents the property from a landlord), or please provide details of any other tenure arrangement.

Statutory approvals: Please provide details of any planning permission, building control or listed building consents for your project, where applicable. If you are unsure whether your project requires any of these statutory consents, please contact the relevant team at TDBC.

Planning Permission and Listed Building Consent:

E: planning.admin@tauntondeane.gov.uk

T: 01823 356459 (08:00am to 04:30pm)

Building Control:

E: building_control@tauntondeane.gov.uk

T: 01823 356470

New or existing project: Please state whether you are applying for funding for a new or existing project and provide start and end dates.

Beneficiaries from the project: Give the postcode in which the majority of the people who will benefit from the project live. You may also wish to provide the parish/town name, if applicable.

Section 3: Need for your Project

Before submitting your application, your organisation will be expected to demonstrate the need for your project and to have consulted with your local community, users, potential users, local businesses and local community organisations. This can be achieved through a variety of communications, such as surveys, social media and open consultation events. Where relevant, we would expect your organisation to have met with your parish/town council, ideally they would be able to provide your organisation with a letter of support as their views will be an important consideration when assessing your application.

Contact should be made with your Borough Councillor/s. To find your Borough Councillor, please visit: <http://www.tauntondeane.gov.uk/irj/public> It is important that they have a clear understanding of what your project is trying to achieve.

Applicants will need to demonstrate value for money and provide evidence of why their approach to the project provides better value than alternative possible approaches/ideas. Your organisation needs to demonstrate that they have researched other facilities providing similar projects and explain why these would be unsuitable.

Usage: Please indicate the present and future use of residents, community organisations, businesses and any other user groups. Providing details of the numbers of individuals and user groups.

Section 4: Social impact and beneficiaries

Describe the outcomes of the project during its period of operation, indicate the real time benefits and the enduring legacy. Please tick to indicate whether your project will include and expand on this in the box provided.

Monitoring: Indicate how you will monitor the project in order to ensure that it produces the benefits and outcomes you describe. How will you evaluate the outcomes?

Sustainability: Describe how the project and its legacy will continue when the funding has ended. How will you ensure self-sufficiency going forward?

Beneficiaries: Indicate the number of young people who will take part in the project, this figure may include volunteers. Those who benefit from the funding may also include indirect beneficiaries, please indicate this number.

Issues: Will your project address particular local/national issues or difficulties? State what these are, adding any which are not listed.

Age groups: This fund will only support youth projects. Please indicate the age range which most accurately describes your project beneficiaries. Tick as many as are appropriate.

Describe how the project meets the funding criteria

The TDBC Youth Fund has been set up to support projects which:

- Benefit young people under the age of 26 years.
- Are capital proposals. Revenue projects, such as salary costs are not eligible.
- Will be delivered in the borough of Taunton Deane.

Section 5: Project costs

Indicate the total cost of your project, how much you have or are hoping to raise elsewhere toward this cost and how much you are requesting in this application. Please provide a breakdown of the amount you require for this project.

Section 6: Sources of Funding

Please give details of other funding you have received or intend to apply for in support of this project. Give details of funders and the amount you are requesting or have received. Also provide details of any fundraising which your organisation has undertaken or self-funding which your organisation is providing from reserves/savings, for example.

Section 7: Committee details, supporting documents and bank details

The questions we have asked in the application form are to enable us to gain an overall picture of your organisation. In order to ensure that both your project and your organisation are viable and that your governance is robust, we also require details of your management committee. Please give details of the Management Committee and those officers who are signatories on the organisation's bank account. Please tell us how often the Management Committee meets.

Supporting documents: Please provide the requested policy documents. We may be able to assist in a practical way with organisations who do not have these documents in place but we will not fund organisations who are unable to provide the documentation as listed on the application form.

Bank details: Please provide the accurate bank details for your organisation and state how many signatories are required for your account/s.

Section 8: Conditions of funding

TDBC needs to be confident that your organisation clearly understands and accepts the conditions of this grant programme. Please tick the relevant boxes beside each statement to acknowledge your acceptance.

We require assurance that the person who is making this application has the full permission of the organisation's management committee. We therefore request that this application be countersigned by an officer of the management committee eg the Chairman, Treasurer or Secretary. We may contact this person to verify their consent.

Section 9: Next step

All applications must be made using a full application form and submitted either by email or sent to:

Gail Sloman, Housing & Community Project Support Officer (Part-time: Mon – Wed)
Taunton Deane Borough Council, Deane House, Belvedere Road, Taunton, TA1 1HE
E: g.sloman@tauntondeane.gov.uk T: 01823 356 328

The receipt of all applications is acknowledged via email, so if you do not hear from us within 2 weeks of submission please contact us to check that your application has been safely received.

Taunton Deane Borough Council Youth Fund

Part three: Grant Application Form

Please note this grant is only available to capital youth projects within the Taunton Deane Borough. We cannot accept applications for other types of projects for this grant outside this geographical area.

Section 1: Organisation

Name of Organisation

If the organisation is known by another name, please state.

Address of organisation: If the organisation doesn't have an independent location please use the address of the main contact person.

Postcode:

Telephone number of organisation: Please state if these are daytime/evening contact numbers

Landline: 1	Landline: 2
Mobile:	
Email:	
Web site:	

Organisation start date: Please give month and year when the organisation began to operate

Main Contact person

Name:

Job title:

<input type="text"/>	<input type="text"/>
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Address:

Postcode:

Telephone:

Mobile:

Email:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Type of Organisation: please tick as many as are appropriate

- Registered charity (state charity number) ()
- Organisation with charitable aims ()
- Company limited by guarantee (state company number) ()
- Club or association ()
- Community interest company (CIC) ()
- Other - please specify below ()

If this organisation is part of a larger regional or national group please specify below

Staff: Please state numbers

- Full time paid workers ()
- Part time paid workers ()
- Trustees ()
- Management committee ()
- Volunteers ()

Are there any restrictions on the use of your organisation's facilities? Yes () No ()
If yes, please state: (eg user groups, opening times)

Aims and Objectives: Please briefly summarise the work you do in order to achieve your objectives. This statement should reflect the work of the whole organisation, not limited to the project for which you require funding.

Funding: Please list all grants, name funders and amounts received in the last financial year

Has your organisation ever received grant funding from Taunton Deane Borough Council?

Yes No
If yes please give dates and details:

Referee details: This person must have known your organisation for at least two years and know its work well. Please do not include management committee members or people directly involved with your organisation.

Name

Address

Postcode:

Telephone

Email

<input type="text"/>	<input type="text"/>
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How long has this person known your organisation? () years

Section 2: Project Details

Project name for which you are applying for funding

Please describe the project for which you are applying for funding:

Location of project and the local authority district will the project take place? Please enclose a site plan.

Site Ownership: What security of tenure do you have on the site?

Freehold Yes () No () If yes, please state Freehold No:

Leasehold Yes () No () If yes, please state Leasehold No:

If leasehold, please state: Length of leasehold () years

Year's remaining ()

Is the leasehold in the applicant's name? Yes () No ()

If no, please state who is the leaseholder: () What is their relationship to the applicant? ()

Neither freehold nor leasehold Yes () No ()

If neither freehold nor leasehold, what arrangements have been made for occupying the site?

Do you have the following statutory consents? *Please tick the relevant box/es below, and provide number/s where applicable:*

Planning Permission:	N/A ()	Yes ()	Number:	No: ()
Building Control:	N/A ()	Yes ()	Number:	No: ()
Listed Building Consents:	N/A ()	Yes ()	Number:	No: ()

Is this project: *Please tick:* New () Existing ()

Project start date

Project end date

Please give postcode and area where the majority of the beneficiaries live:

Section 3: Need for your Project

Please indicate how the need for this project has been determined, including details of any research carried out:

Who has been consulted about your project? Please include copies of community survey results, letters of support from your parish/town council (where applicable), local businesses, existing/potential user groups and local community organisations.

Have you obtained the support of your Ward Councillor/s? Yes () No ()

If yes, which Borough Councillor/s have you discussed this project with? Please state below:

What alternative ideas have been considered to achieve the goals of this project? Please explain why these ideas were rejected:

Approximately how far away is the nearest similar project? () km

Please explain why the nearest facility is not suitable for the needs identified above:

Please indicate existing levels of use on the proposed site:

Please indicate future levels of use on the site:

Section 4: Social Impact and Beneficiaries

Please state which category describes the impact of your project. *Tick as many as are appropriate*

To improve the life experiences of children and young people aged 0-25 years with particular focus on those at risk of social exclusion. ()

To maximise support of children and young people. ()

To support the use, development and creation of youth services and facilities in Taunton Borough in order to increase recreational opportunities. ()

To support and develop initiatives for children and young people, in order to improve health, education and self-esteem, to alleviate social exclusion and anti-social behaviour. ()

Outcomes: Please describe the outcomes of your project and the long term benefits beyond the life of the project:

Monitoring: How will you measure and evaluate the outcomes described above?

Sustainability: How will your project continue when this funding has ended? (Eg: running costs, future maintenance arrangements, volunteer support):

Beneficiaries

How many young people will benefit from this funding over the life of the project? ()

How many young people will actively take part over the life of the project? ()

What attempts have been made to make this project accessible to all young people?

Issues

Please indicate which if any of the following issues will be addressed by this project

Anti-social behaviour ()

Bullying ()

Community safety and development ()

Culture and heritage ()

Education, learning and development ()

Employment ()

Financial exclusion / financial illiteracy ()

Physical and mental health and wellbeing ()

Rural issues and isolation ()

Sexual abuse ()

Substance abuse and addiction ()

Are there issues not listed which this project will directly address? If so, please state.

Age groups

Please indicate the numbers of beneficiaries of your project in each of the groups listed below:

- Children (5-12yrs) ()
- Young people (13-18yrs) ()
- Young adults (19-25yrs) ()

Please describe how this project meets the funding criteria as outlined in the guidance notes:

Section 5: Project costs

What is the total cost of the project?

£ (excluding VAT)

What is the total raised so far?

£ (excluding VAT)

How much are you applying for in this application?

£ (excluding VAT)

Is your organisation able to recover VAT? Yes () No ()

Budget breakdown

Please give details of how this grant will be spent:

Section 6: Sources of Funding

Has your organisation obtained or is seeking other funding for this project? If so, please give details, including funding from your Parish/Town Council or other funding from TDBC.

Funder	£ (ex VAT)	Funding Secured Date	Funding Anticipated Date
	£	/ /	/ /
	£	/ /	/ /
	£	/ /	/ /

Has your organisation carried out any fundraising or self-funding towards this project, which can be used as match funding? Yes () No ()

If yes, please provide details of how much has been raised to date: £

Section 7: Committee details, supporting documents and bank details

Please give details of management committee members and bank signatories

Chairman

Name:		Signatory: () Tick if Yes	
Address:		Postcode:	
Telephone:	Email:		
DOB:			

Secretary

Name:		Signatory: () Tick if Yes	
Address:		Postcode:	
Telephone:	Email:		
DOB:			

Treasurer

Name:		Signatory: () Tick if Yes	
Address:		Postcode:	
Telephone:	Email:		
DOB:			

Please give full details of any other members who are signatories

Please state how often the management committee have full meetings:

Monthly ()

Bi-monthly ()

As and when required ()

Other, please specify

--

Bank details

Name of Bank/Building society

Address of Bank/Building Society

Name of account as it appears on cheques/statements:

Account number

Sort code

Please state how many signatures are required on cheques for this organisation? No: ()

Section 8: Conditions of funding

By submitting this application, your organisation agreed to the following conditions:
Please tick the boxes on the right beside each statement below to acknowledge your acceptance.

- 1 We understand that submission of this form does not mean that the funding will automatically be awarded.
- 2 We note that funding cannot be given retrospectively.
- 3 We understand that the details of our application will be available for public inspection.
- 4 We confirm that if funding is awarded to our project, it will only be used for the purpose for which is it awarded, and we agree to provide evidence of eligibility for this funding and return any underspend to the Council.
- 5 TDBC has the right to publicise the project in any way it considers appropriate.
- 6 In the event that within five years of receipt of the funding as applied for (a) the project ceases or is terminated or (b) the applicant organisation is wound up or ceases to exist, then the grant as originally provided by the Council shall forthwith be repaid to the Council (with the amount of repayment due being in the case of (a) the amount of grant which remains unexpended on the project as at the date of cessation or termination and in the case of (b) the full amount of the grant as originally awarded) and any equipment purchased shall be delivered to the Council with the Council assuming ownership of such equipment. In exceptional circumstances the Council may agree (as an alternative to the repayment of grant and the delivery of any equipment) that another charitable organisation with equivalent constitutional values can take over and maintain the delivery and management of the project and retain any equipment and any remaining funding, with such agreement on the part of the Council being subject to the successor organisation undertaking to receive the remaining grant on the same terms as it was originally advanced and to ensure the project is delivered as agreed for the purpose and place for which it was awarded.

Please tick below

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

7 Items to be included with this application

Please tick if included

- 7.1 Balance sheet and statement of accounts for the last financial year
- 7.2 Constitution/set of rules
- 7.3 Equalities Policy
- 7.4 Safeguarding Policy for children and vulnerable adults

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

- 7.5 Health and Safety Policy and Procedures
- 7.6 Copy/ies of letter/s of support from
 - 7.61 parish/town council
 - 7.62 user groups
 - 7.63 local businesses
 - 7.64 local organisation
- 7.7 Survey results
- 7.8 A copy of your organisation's public liability insurance
- 7.9 Three competitive quotes for the proposed project work to be undertaken

These documents must be provided with your application form. Please contact us before submitting your application if you do not have all the required documentation.

Consent

Please sign and countersign to confirm that:

- I have permission to act on behalf of the management committee
- the management committee agrees to this application being submitted
- I have read, understood and noted all the conditions under which the funding is awarded and confirm that if successful I, and the organisation that I represent, will be bound by them.
- I agree to allow Taunton Deane Borough Council and it's agents to retain your personal data on our database. (TDBC will use this information to help assess your application and administer any grant we award. We may also publish this information on our website and other promotional materials.)
- If our application is successful, we are willing to take part in, where appropriate, any publicity activities.

Signed:	Position:	Date:
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This should be the person making the application, named earlier as the main contact person.

Signed:	Position:	Date:
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This should be the Chairman, Treasurer or Secretary of the organisation.

Section 9: Next Step

Please return your completed application form along with the relevant documents listed above to:

Gail Sloman, Housing & Community Project Support Officer (Part-time: Mon – Wed)
 Taunton Deane Borough Council, Deane House, Belvedere Road, Taunton, TA1 1HE
 E: g.sloman@tauntondeane.gov.uk T: 01823 356 328

Taunton Deane Borough Council Youth Fund

Part four: Scoring Criteria

The following table illustrates the suggested scoring criteria for the applications.

Criteria	Scoring Method																														
Value for money	<p>Number of Taunton Deane young people that will benefit, impact of the benefit and the amount applied for:</p> <table border="1"> <thead> <tr> <th colspan="2">Number young people</th> <th colspan="2">Impact on service user</th> <th colspan="2">Amount applied for</th> </tr> </thead> <tbody> <tr> <td>0 – 10</td> <td>1</td> <td>Significant</td> <td>5</td> <td>£1 – 10,000</td> <td>4</td> </tr> <tr> <td>11 – 50</td> <td>2</td> <td>High</td> <td>3</td> <td>£10,001 - £25,000</td> <td>2</td> </tr> <tr> <td>51 – 100</td> <td>3</td> <td>Reasonable</td> <td>2</td> <td>£25,001 +</td> <td>1</td> </tr> <tr> <td>100 +</td> <td>4</td> <td>Low</td> <td>1</td> <td></td> <td></td> </tr> </tbody> </table>	Number young people		Impact on service user		Amount applied for		0 – 10	1	Significant	5	£1 – 10,000	4	11 – 50	2	High	3	£10,001 - £25,000	2	51 – 100	3	Reasonable	2	£25,001 +	1	100 +	4	Low	1		
Number young people		Impact on service user		Amount applied for																											
0 – 10	1	Significant	5	£1 – 10,000	4																										
11 – 50	2	High	3	£10,001 - £25,000	2																										
51 – 100	3	Reasonable	2	£25,001 +	1																										
100 +	4	Low	1																												
Benefiting young people from deprived areas	<p>Project benefits those who live in deprived areas within the borough as listed in the Priority Area Strategy</p> <p>0 = No benefit 2 = Some young people are from deprived areas 4 = Specifically targets young people from deprived areas 6 = Being delivered within a deprived area</p>																														
Partnership working	<p>Works closely with other organisations sharing resources, skills and knowledge</p> <p>1 point awarded for each partner agency named in the application (up to a maximum of 4)</p>																														
Encouraging volunteering and citizenship – adding social value	<p>Actively encourages the young people involved in the project to give back to the community or increases the number of volunteers in the local area</p> <p>0 = No 2 = Yes</p>																														
Inclusive project	<p>Project will be actively promoted and open to young people who are hard to reach</p> <p>1 = Reasonable attempts to engage with various young people groups 2 = Good attempts to engage/already engaging some young people groups 4 = Already engages a good cross section of youth groups</p>																														
Ability to measure success	<p>Demonstrates ability to measure, qualitatively and quantitatively, successful outcomes from the project</p> <p>0 = Unclear/undefined 2 = Reasonable 4 = Clear and defined</p>																														
Attracting other funding	<p>Has made attempts at applying for funding from other organisations</p> <p>0 = Not applied 1 = Applied not awarded 2 = Applied for and awarded</p>																														

	3 = Match funding dependent on this application being successful
Commitment from own funds	<p>Is not solely dependent on TDBC resources</p> <p>$\frac{\text{Committed from own funds}}{\text{Total project cost}} \times 100 = \%$</p> <p>1 = 1 – 25% 2 = 26 – 50% 3 = 51 – 75% 4 = 76 – 99%</p>
Other fundraising activities	<p>Demonstrates effort in raising funding in the community</p> <p>0 = Unclear/poor demonstration 2 = Reasonable demonstration 4 = Clear/successful demonstration</p>
Evidence of sustainability planning	<p>Demonstrates clear future planning to ensure sustainability of the project without ongoing contributions from TDBC</p> <p>0 = Unclear 2 = Reasonable 4 = Clear and defined sustainable plans which are not dependent on TDBC ongoing contributions</p>
Evidence of need for the project	<p>0 = No evidence 2 = Some justification of unmet local need 4 = Clear evidence of needs including consultation results, letters of support, supporting research</p>
Ward member support	<p>0 = Not supportive 4 = Supportive of the project</p>

All applicants audited accounts would be checked by a TDBC accountant.