

Taunton Deane Borough Council

Executive - 4 December 2008

Report of the Principal Accountant

This matter is the responsibility of Executive Councillor Henley

Savings Delivery Plans 2009/2010

1 Executive Summary

- 1.1 Managers, as part of the budget setting process for 2009/2010, have produced savings delivery plans. The Overview & Scrutiny Board will consider the draft savings delivery plans on 27 November. The Executive is requested to consider which savings plan items they wish to take in order to help close the budget gap.

2 Background

- 2.1 The Chief Executive and Directors have issued savings targets totalling £530k to Managers.
- 2.2 The Overview & Scrutiny Board will consider the delivery plans on 27 November.

3 Medium Term Financial Plan (MTFP) Update

- 3.1 The estimated budget gap reported to the Overview & Scrutiny Board on 30 October 2008 was £1,020k. Since then, the Financial Services team have been progressing the detailed budget spreadsheets with Managers. This is the detail behind many of the assumptions in the MTFP, and until this task is completed, the "budget gap" is still very much an estimate.
- 3.2 The latest predicted budget gap is £1,548k. The main reasons for this increase of £528k are shown in the table below:-

Item	Impact On Budget Gap £000	Current Gap £000
Gap as reported to Overview & Scrutiny on 30 October		1,020
MTFP Changes – Good News		
Members Allowances – cost of scheme proposed by panel is slightly lower than MTFP assumptions.	(3)	
Taunton TIC – expected loss of ticket income during 0809 has been revised down.	(32)	
Executive Councillors propose to increase the garden waste service charges to £35 pa. Please see the Fees & Charges report considered earlier on this agenda.	(79)	
		(114)
MTFP Changes – Bad News		

Qtr2 0809 budget monitoring update – reduced income for Land Charges.	40	
Free Swimming for Over 60s and Under 16s, as recently agreed by the Executive.	45	
Council Tax Base - the draft tax base is lower than anticipated with growth being only 0.6% when compared to the 1.7% assumed in the MTFP. This will be subject to a separate report to Executive in December.	60	
Collection Fund deficit - the forecast deficit is £763k and this is shared amongst all of the major preceptors, TDBC's share is just over 10%.	79	
Inflation - the recommended inflation allowance for electricity & gas is 80% & 90% respectively - unsurprisingly this is well above MTFP assumptions.	68	
Investment returns - with the recent 1.5% cut in interest rates we need to further revise downwards our expected investment returns for 2009/10. Our Treasury Management advisors are now forecasting rates to drop to 1.5% during 2009.	350	
		642
Budget gap 27th November 2008		1,548

- 3.3 A further update on the budget gap position will be provided in the budget consultation packs issued to all Councillors towards the end of December.

4 Savings Delivery Plans

- 4.1 Details of the draft General Fund savings delivery plans are set out in appendices A-N. Each saving has been considered for its "acceptability" in terms of both operational and public perception aspects.
- 4.2 The savings plans are now presented for consideration by the Executive. It is understood that the Executive are minded to take all of the public category 1 & 2 items and may consider some category 3 items listed below, if appropriate. The table below shows the impact on the current budget gap of these items:

	Savings £'000	Budget Gap £'000
Revised budget gap		1,548
Public Category 1	(272)	
		1,276
Public Category 2	(166)	
		1,110
Public Category 3 items:		
Planning: D1 (reduction in Heritage & Landscape grants)	(1)	

Environmental Health: D6 (reduction in dog bin budget)	(2)	
Policy: D3 (relocatable CCTV)	(4)	
Revised budget Gap assuming all savings above are taken		1,103

- 4.3 A verbal update will be given regarding any comments from the Overview & Scrutiny Board meeting on 27 November 2008.

5 Housing Revenue Account

- 5.1 The only change to the HRA MTFP is regarding the subsidy payable and the rents position. DCLG have issued a consultation paper outlining 2 options for rents:

1. That rent convergence takes places in 2011/12 as originally planned this pushes up rents over 9% and subsidy payable increases – under this scenario the funding gap in 2010/11 over the minimum acceptable working balance is largely unchanged from that previously reported at £590k.
2. That rent convergence is pushed back several years and that rents are capped at a maximum increase of 7% - this scenario is much more favourable to the HRA and means that there is no funding gap over the next 5 years.

Officers will be responding to the consultation document requesting that DCLG go ahead with option 2.

- 5.2 Although no formal target has been issued to the HRA, proposed savings of £64k have been identified, these are detailed in appendix O. The impact of the proposed savings (if all are taken) are included in the figures above.

6 Conclusion

- 6.1 The Authority must ensure that it is able to delivery a sustainable budget. The Savings Delivery Plans along with the Core Council review will help the Council to achieve this target.

7 Recommendation

- 7.1 The Executive are requested to :-

- (a) note the updated budget gap for 2009/10 and
- (b) review the savings plans and confirm which items they wish to be incorporated into the 2009/10 budget.

Background Papers

Overview and Scrutiny Board 13 October 2008, Budget Setting 2009/10

Overview and Scrutiny Board 30 October 2008, Budget Strategy 2009/10

Overview and Scrutiny Board 27 November 2008, Savings Delivery Plans 2009/10

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SUMMARY OF PROJECTED SAVINGS 2009/10

Appendix A

CLUSTER	OPERATIONAL					PUBLIC			
	CAT1	CAT2	CAT3	TOTAL		CAT1	CAT2	CAT3	TOTAL
	£	£	£			£	£	£	
Development:									
Economic Development	11,000	31,730	0	42,730		6,000	10,800	25,930	42,730
Planning & Building Control	36,090	21,300	1,000	58,390		30,290	27,100	1,000	58,390
Forward Plan	45,000	0	0	45,000		45,000	0	0	45,000
Environment & Leisure:									
Enironmental Health	8,690	44,650	0	53,340		36,690	14,650	2,000	53,340
Leisure & Sport	34,190	0	0	34,190		12,965	15,300	5,925	34,190
Parks Service	36,810	25,000	0	61,810		27,000	11,510	23,300	61,810
Highways	30,000	15,000	0	45,000		30,000	5,000	10,000	45,000
Cemeteries and Crematorium	70,000	0	0	70,000		0	70,000	0	70,000
Car Parks and Civil Contingencie	122,000	0	0	122,000		10,000	2,000	110,000	122,000
Housing GF:									
Private Sector and Enabling	17,020	0	0	17,020		17,020	0	0	17,020
Policy & Performance	12,500	0	4,000	16,500		3,500	9,000	4,000	16,500
Legal & Democratic	41,500	0	0	41,500		40,500	1,000	0	41,500
Other Savings	13,000	0	0	13,000		13,000	0	0	13,000
Total	477,800	137,680	5,000	620,480		271,965	166,360	182,155	620,480

DETAILS OF PROJECTED SAVINGS 2009/10
SERVICE AREA - ECONOMIC DEVELOPMENT UNIT
Appendix B

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public		
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1	Economic Development Brochure	1,000	1,000	1,000	1	1	Electronic promotion of services through enhanced website
C2	Commercial Property Register	1,000	1,000	1,000	1	1	Service already cut in favour of referral to agent's websites which are technologically more advanced and up to date. This year's allocation has been used to cover the TDBC contribution to the cost of the Global Networks contract which in future years should be covered by inward investment activity.
C3	Industrial Estates Directory	1,000	1,000	1,000	1	1	Service already cut in favour of direct referral to developers, greater dependence upon developer promotional activity and collaborative working with inward investment activity. This year's allocation has been partly used to cover the TDBC contribution to the cost of the Global Networks contract which in future years should be covered by inward investment activity.
C4	Social Enterprise Adviser	3,000	3,000	3,000	1	1	Contribution toward post employed within SCC Communities Unit. This delivery is subject to Business Support Simplification Programme and the responsibilities have been passed to Regional Infrastructure Social Enterprise SW under a Business Link branded contract.
C5							
Subtotal group C		6,000	6,000	6,000			
D: FRONT-LINE SERVICE CUTS							
D1							
D2	Westival	10,800	10,800	10,800	2	2	Westival has been funded for 3 years and has managed to secure some sponsorship. With current economic climate there is a risk that without public funding the event will not take place in 09/10.
D3	Floodlighting	5,000	5,000	5,000	1	3	This allocation from the Tourism budget is used to offset the cost of floodlighting churches and should be considered seriously as both a potential cost and environmental impact saving. Other authorities, and perhaps TDBC as part of this budget review process, are considering reducing streetlighting on the basis of reducing their carbon footprint and the power usage of floodlights may well justify this item being viewed as a priority environmental action.
D4	Wellington Christmas Lights, Wiveliscombe Christmas Lights, Christmas Illuminations - storage	20,930	20,930	20,930	2	3	The quote from DLO to erect, remove and store the Christmas illuminations for 08/09 is £23,802.00, which is £2,872 over budget. Additionally, £2,080 of this years allocation has already been committed, giving a potential total overspend of £4,952 for this FY. On this basis the actual saving could be £25,882 plus inflation in 09/10. The electricity consumption of these illuminations must also be viewed as an environmental impact.
D5							
Subtotal group D		36,730	36,730	36,730			

TOTAL with category 1s	6,000	6,000	6,000
TOTAL with category 1s and/or 2s	10,800	10,800	10,800
TOTAL with category 3s	25,930	25,930	25,930
Total available	42,730	42,730	42,730
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10
SERVICE AREA - PLANNING AND BUILDING CONTROL
Appendix C

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY OperationalPublic Easier (1) to harder (3)		
A: INCOME GROWTH							
A1	Discharge of planning conditions	10,000	10,000	10,000	1	1	New fee introduced by the government.
A2							
Subtotal group A		10,000	10,000	10,000			
B: PRICE INCREASES							
B1							
B2							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1							
C2							
Subtotal group C		0	0	0			
D: FRONT-LINE SERVICE CUTS							
D1	Reduction in Heritage and Landscape grants	1,000	1,000	1,000	3	3	Reduction in local nature reserve budget. The budget was cut last year and any further reduction will have impact upon the quality of environmental management that can be provided.
D2	Reduce contributions to Quantock Area of Outstanding Natural Beauty (ANOB) service	5,800	5,800	5,800	1	2	TDBC SDC and WSDC each contribute towards the Quantock Hills AONB service. The Quantock AONB service is a 'gold plated' service that is far more expensive than that of the majority of other AONB's nationally. It is considered that this should be subject to review. Sedgemoor have already decided to reduce their contribution.
D3	Postpone Design Awards	1,500	1,500	1,500	1	1	The public acceptability will increase to 2 in the second year and 3 thereafter
D4	Saving from shared management of Building Control	1,510	1,510	1,510	1	1	The employment costs of the Building Control Manager have been split between TDBC and Sedgemoor DC. Although part of this saving will be taken up by the recruitment of a shared Building Control Surveyor the arrangement represents a net saving of £1,510.
D5	Reduced Building Control Admin Hours	2,460	2,460	2,460	1	1	Administrative support costs have been reduced.
D6	Reduced Building Control Surveyor Hours	4,900	4,900	4,900	1	1	Two members of the surveying team are enjoying flexible working/progressive retirement arrangements. The result is a reduction in hours equivalent to 0.6FTE.
D7	Continue to freeze Clerk Plotter post	9,920	9,920	9,920	1	1	It was agreed to freeze this post with the impending introduction of the Acolaid IT system which is designed to reduce workload of the Planning Admin team. With economic downturn the impact of not filling this post in the short term should be minimal, though if workload were to increase this could impact on service delivery.
D8	Leave Land Charges post vacant and bring work into Validation Team if necessary	8,000	8,000	8,000	2	2	With economic downturn workloads have reduced in terms of land charges work. Such that one part time officer is currently sufficient. The Planning Validation team could assist if there are short term peaks in workload.
D9	Saving from Development Management team restructure including deleting one post from the existing structure	13,300	13,300	13,300	2	2	I am proposing to use the Planning Officer vacancy to realign resources and taking away capacity at the Support Officer level where changes to permitted development should result in a reduction in workload.
D10							
Subtotal group D		48,390	48,390	48,390			

TOTAL with category 1s	30,290	30,290	30,290
TOTAL with category 1s and/or 2s	27,100	27,100	27,100
TOTAL with category 3s	1,000	1,000	1,000
Total available	58,390	58,390	58,390
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10
SERVICE AREA - FORWARD PLAN
Appendix D

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY		
					Operational	Public	
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
B3							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1	Contribution to Local Development Framework can be reduced from £97,240 to £52,240	45,000	45,000	45,000	1	1	09/10 revenue costs expected about £31k, but 10/11 expected to be about £100k with Core Strategy Inspector and Programme Officer - currently there is £220k in the reserve. Agreed funding from both Housing & Planning DeliveryGrant (HPDG) and New Growth Point (NGP) is enabling us to reduce the amount we have to put into the reserve for at least two years. The position for 2011/12 and beyond depends on future HPDG and NGP grant funding.
C2							
C3							
Subtotal group C		45,000	45,000	45,000			
D: FRONT-LINE SERVICE CUTS							
D1							
D2							
D3							
Subtotal group D		0	0	0			

TOTAL with category 1s	45,000	45,000	45,000
TOTAL with category 1s and/or 2s	0	0	0
TOTAL with category 3s	0	0	0
Total available	45,000	45,000	45,000
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA -ENVIRONMENTAL HEALTH**

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
	Licensing Income Growth	30,000	30,000	30,000	2	1	Increase income by 30K further move to cost neutrality for Licensing based on budget history band arising from growth. Increases risk of underachievement on income budget.
A2							
Subtotal group A		30,000	30,000	30,000			
B: PRICE INCREASES							
B1	Increase in Licensing Fees	10,850	10,850	10,850	2	2	
B2							
Subtotal group B		10,850	10,850	10,850			
C: EFFICIENCY SAVINGS							
C1							
	Dog Warden Contract Payment	3,000	3,000	3,000	1	1	Growth allocation last year for new stat duties for out of hours dogs has been undertaken more cost effectively than initially thought by working with other Somerset DC's, resulting in return of some of this budget.
C2							
Subtotal group C		3,000	3,000	3,000			
D: FRONT-LINE SERVICE CUTS							
D1	Licensing Act/Gambling Act Implementation	1,000	1,000	1,000	2	2	Reduced need for budget due to completion of implementation.
D2	Environmental Protection Enforcement Expences	1,500	1,500	1,500	2	2	Reduction leaves some remaining funds, risk of overspending is offset to a degree for the potential for award of TDBC costs in Court proceedings, should this be necessary.
D3	Dog Enforcement	1,000	1,000	1,000	1	1	DW Enforcement costs are also incorporated into the DW contract.
D5							
	Dog Bins	2,000	2,000	2,000	1	3	This reduction will leave only sufficient funds to replace 3 damaged or worn out bins per year and/or undertake repairs to existing bin stock where required. It will result in no new bins at new sites being provided by TDBC.
D6	Dog Wardens Publicity	2,690	2,690	2,690	1	1	Under utilised budget, reduction in DW contract hours mean that there is not capacity in the service to support promotional events.
D7	Health & Saftey Business Partnership Publicity	1,300	1,300	1,300	2	2	Reduction in officer capacity due to frozen post reduce the ability to utilise this budget.
D8							
Subtotal group D		9,490	9,490	9,490			

TOTAL with category 1s	6,690	6,690	6,690
TOTAL with category 1s and/or 2s	44,650	44,650	44,650
TOTAL with category 3s	2,000	2,000	2,000
Total available	53,340	53,340	53,340
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - LEISURE DEVELOPMENT & SPORT**

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public		
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1	Levy £50 admin charge for charities open space hirers permits	750	750	750	1	3	Charities don't pay an admin or hire fee currently Breakdown C16 = £400 C18 = £350
A2	Levy admin charge on major non charity hirers on top of space hire charge	750	750	750	1	1	Major hirers pay a per area fee but no admin charge Breakdown C16 = £200 C18 = £550
A3	Increase Gate Licence Charges	175	175	175	1	1	
A4	Increase Ice Cream Concession Sales	825	825	825	1	1	
A5	Charge for Circus	4,315	4,315	4,315	1	1	
A6	Charge for Major Concert	4,600	4,600	4,600	1	1	
A7							
Subtotal group A		11,415	11,415	11,415			
B: PRICE INCREASES							
B1	Increase non charity admin charge for permits from £50 to £100	800	800	800	1	1	Small non charity hirers only pay admin fee and this does not reflect amount of work to administer the hiring. Breakdown C16 = £550 C18 = £250
B2	Reinstate space hire charge for charities	3,000	3,000	3,000	1	3	Breakdown C16 = £400 C18 = £2,600
B3							
Subtotal group B		3,800	3,800	3,800			
C: EFFICIENCY SAVINGS							
C1	Reduction in Events	1,000	1,000	1,000	1	1	
C2							
Subtotal group C		1,000	1,000	1,000			
D: FRONT-LINE SERVICE CUTS							
D1	Reduce event funding to Friends groups and others by 25%	2,175	2,175	2,175	1	3	£550 French Weir, £375 Wellington, £50 Victoria, £200 Vivary Breakdown C16 = £1,175 C18 = £1,000.
D2	Cease revenue funding to sports organisations	7,300	7,300	7,300	1	2	£6500 SASP, £600 SPFA, £300 SASW as support to organisaitions delivering a service to the local community.
D3	Cease support for art club in Victoria Park - to become self funding or paid for by clients	5,000	5,000	5,000	1	2	SLA has ended and group has been operating long enough to be able to become self financing. Number of registered attendees is 17.
D4	Reduce Printing Budget by 50%	500	500	500	1	1	
D5	Cease signage budget	3,000	3,000	3,000	1	2	Used for new interpretation boards and signage that isn't able to be provided as part of a bigger project such as a new play area.
D6							
Subtotal group D		17,975	17,975	17,975			

TOTAL with category 1s	12,965	12,965	12,965
TOTAL with category 1s and/or 2s	15,300	15,300	15,300
TOTAL with category 3s	5,925	5,925	5,925
Total available	34,190	34,190	34,190
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - PARKS SERVICE**

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION	
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY			
					Operational	Public		
					Easier (1) to harder (3)			
A: INCOME GROWTH								
A1	Charge for car parking at Courtland Road Expenditure Code C04C215000.		10,000	10,000	10,000	2	3	Impacts on current users - car parking is free at present. Historical Costing based on 40 spaces.
A2								
A3								
Subtotal group A			10,000	10,000	10,000			
B: PRICE INCREASES								
B1	Increase the cost of senior football games by £10 income code C04C350000		8,000	8,000	8,000	1	2	The cost of providing a pitch is £22.00 more that the current pitch charge 800 matches per year.
B2	Increase the cost of junior football games by £7.50 income code C04S350000		1,010	1,010	1,010	1	2	The cost of providing a pitch is £40.00 more that the current pitch charge 135 matches per year.
B3								
Subtotal group B			9,010	9,010	9,010			
C: EFFICIENCY SAVINGS								
C1	Saving from increased partnership working with Sedgemoor Services ie. Shared management between the two organisations using TDBC Highways and Parks management.		15,000	15,000	15,000	2	1	This would require the approval of both council's members agreeing to the A38 project proposals.
C2								
C3								
Subtotal group C			15,000	15,000	15,000			
D: FRONT-LINE SERVICE CUTS								
D1	Remove the bird aviary from Vivary Park, donate birds to a cage bird enthusiast Cost code C18P100		3,300	3,300	3,300	1	3	The aviary will need refurbishment in the future and the keeping of exotic wild birds in a cage is not popular will all park users. Some park users will miss this attraction. Good PR will be needed to prevent any bad press.
D2	Reduce the Vivary Park events budget. Cost code C18S524		2,000	2,000	2,000	1	1	Can be achieved without reducing the events programme in the park
D3	Reduce the number of hanging baskets in Taunton and Wellington by 15% for 2009/10 cost code C04P100000		10,000	10,000	10,000	1	3	This would have some impact on the Britain in Bloom efforts of both towns, with the reduction of 125 hanging baskets
D4	Reduce the contribution to the SCC highway grass cutting in Taunton and Wellington. Cost code F03P100301		2,500	2,500	2,500	1	2	This would reduce the number of the grass cutting frequency from 9 times a year to 8. This would have a detrimental effect on street appearance with longer grass and would impact on Britain in Bloom.
D5	Reduce tree and shrub replacement planting. Cost code C04P100000		5,000	5,000	5,000	1	1	Little or no impact on the community
D6	Reduce shrub bed maintenance costs. Cost code C04P100000		5,000	5,000	5,000	1	1	Some low impact areas will be selected for the removal of shrubs and beds grassed over. Little or no impact on the community
D7								
Subtotal group D			27,800	27,800	27,800			

TOTAL with category 1s	12,000	12,000	12,000
TOTAL with category 1s and/or 2s	26,510	26,510	26,510
TOTAL with category 3s	23,300	23,300	23,300
Total available	61,810	61,810	61,810
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - HIGHWAYS**

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public		
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
B3							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1	Partnership working with Clean Surrounds of Sedgemoor District Council	15,000	15,000	15,000	2	1	Subject to member approval of recommendation from working party. The estimated sum of £30,000 has been split between Highways/Cleansing and Parks DLOs for proposed shared management but no formal decisions have taken place to agree the amount.
C2							
C3							
Subtotal group C		15,000	15,000	15,000			
D: FRONT-LINE SERVICE CUTS							
D1	Reduce maintenance of recycling sites	15,000	15,000	15,000	1	1	Number of sites being reduced as Somerset Waste Partnership increase door step collections
D2	Closure of public toilets x 4	10,000	10,000	10,000	1	3	Propose closure of Rockwell Green, Milverton Recreation Ground, French Weir Park and Sand Wedge (Wilton Lands) toilets. May not be a popular move after this years closure
D3	Reduce street cleaning budget	5,000	5,000	5,000	1	2	Would have detrimental effect on street cleanliness due to inability to employ contractors for weed spraying and other operations.
D4							
Subtotal group D		30,000	30,000	30,000			

TOTAL with category 1s	15,000	15,000	15,000
TOTAL with category 1s and/or 2s	20,000	20,000	20,000
TOTAL with category 3s	10,000	10,000	10,000
Total available	45,000	45,000	45,000
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - CEMETERIES & CREMATORIUM**

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY		
					Operational	Public	
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
							Fee Increase for 2009/10 from £509 to £536 = £27 (5.3% over 08/09).
B1	Cremation Fee £27 increase	60,000	60,000	60,000	1	2	If the fees were to be increased further it could impact on the volume of cremations received.
B2	Minor Cem & Crem Fees	10,000	10,000	10,000	1	2	5.3% over 08/09
B3							
Subtotal group B		70,000	70,000	70,000			
C: EFFICIENCY SAVINGS							
C1							
C2							
C3							
Subtotal group C		0	0	0			
D: FRONT-LINE SERVICE CUTS							
D1							
D2							
D3							
Subtotal group D		0	0	0			

TOTAL with category 1s	0	0	0
TOTAL with category 1s and/or 2s	70,000	70,000	70,000
TOTAL with category 3s	0	0	0
Total available	70,000	70,000	70,000
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - PARKING & CIVIL CONTINGENCIES**

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public Easier (1) to harder (3)		
A: INCOME GROWTH							
A1	Reinstate parking charges for 'blue badge' holders	100,000	100,000	100,000	1	3	Already considered and not supported by Executive Cllrs.
A2	Introduce car park charges in Wiveliscombe: 20p for 2 hours, 50p all day	10,000	10,000	10,000	1	3	Will be unpopular with residents and business community but will bring the control measures we are constantly asked for
A3	Introduce parking charges on Sundays, evenings and weekends	?			2	3	Would require increased enforcement capacity/investment and revised on-street parking regime. Will produce opposition.
A4	Removal of free Visitor Permit - included in corporate gap reductions	0	0	0	1	2	Agreed by O&S and Executive. Subject to TRO.
A5	Additional income generated through Option A off-street increase (over and above sum already assumed) Included in 'corporate' gap reduction measures.				1	2	Subject to TRO and PFH decision.
Subtotal group A		110,000	110,000	110,000			
B: PRICE INCREASES							
B1	Increase long-stay on-street £3.00 to £3.50 - included in corporate gap reductions	0	0	0	1	2	Not dealt with as part of off-street discussion, but needed to maintain tariff relationship. Proposed by Leader & PFH. Subject to TRO.
B2	Increase short-term on-street charge from 40p to 50p for 30 minutes - included in corporate gap reductions	0	0	0	1	2	Already proposed by Leader and PFH. Subject to TRO.
B3	Increase off-street season ticket charges - included in corporate gap reductions	0	0	0	1	2	Being done as part of the daily off-street charges TRO but not included in additional income declared.
B4	Increased price for 2nd Visitor Permit - included in corporate gap reductions	0	0	0	1	2	Agreed by O&S and Executive. Subject to TRO.
B5	Increased OMC private parking fee	2,000	2,000	2,000	1	2	Follows naturally from increase in off-street season tickets.
B6							
Subtotal group B		2,000	2,000	2,000			
C: EFFICIENCY SAVINGS							
C1	Reduced costs of P&D ticket printing	5,000	5,000	5,000	1	1	Advertising income raised by ticket supplier reduces purchase costs
C2	Reduced costs of Traffic Penalty Tribunal	5,000	5,000	5,000	1	1	2008/09 budget figure too high
Subtotal group C		10,000	10,000	10,000			
D: FRONT-LINE SERVICE CUTS							
D1							
Subtotal group D		0	0	0			

TOTAL with category 1s	10,000	10,000	10,000
TOTAL with category 1s and/or 2s	2,000	2,000	2,000
TOTAL with category 3s	110,000	110,000	110,000
Total available	122,000	122,000	122,000
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10

SERVICE AREA - PRIVATE SECTOR & ENABLING

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY		
					Operational	Public	
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
B3							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1							
C2							
C3							
Subtotal group C		0	0	0			
D: FRONT-LINE SERVICE CUTS							
D1	Reduction in Housing Standards Enforcement Expenses	15,020	15,020	15,020	1	1	This reduction will leave £10,480 in the Enforcement Budget which should be sufficient to cope with anticipated enforcement activity
D2	Reduction in the Temporary Staffing Budget	2,000	2,000	2,000	1	1	This will leave £10,000 in the Temporary Staffing budget which should be sufficient to provide frontline interviewing and visiting services if members of staff are on long term sickness and cover is required.
D3							
Subtotal group D		17,020	17,020	17,020			

TOTAL with category 1s	17,020	17,020	17,020
TOTAL with category 1s and/or 2s	0	0	0
TOTAL with category 3s	0	0	0
Total available	17,020	17,020	17,020
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10**SERVICE AREA - POLICY & PERFORMANCE**

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public		
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
B3							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1							
C2							
C3							
Subtotal group C		0	0	0			
D: FRONT-LINE SERVICE CUTS							
D1	Equalities standard	3,500	3,500	3,500	1	1	Under the Equalities Framework for Local Government we no longer need to pay for an external inspection. All future inspections will be by peer review. Acceptability to be confirmed by RJ
D2	Relocatable CCTV	4,000	4,000	4,000	3	3	There have been ongoing technical problems with the relocatable CCTV and it has never been used as it should due to design failures. The remaining £2000 will allow a limited use.
D3	Performance initiatives budget	2,000	2,000	2,000	1	2	Unfortunately, there is no other option but to reduce the allocation in the initiatives budgets for the old areas in Policy and Performance. Alternatives are being investigated but these will not be ready in time to the deadline. As soon as alternatives have been investigated Finance will be updated on the position.
D4	Communications initiatives budget	3,500	3,500	3,500	1	2	Reduction in monies available for projects
D5	Strategy & Partnerships initiatives budget	3,500	3,500	3,500	1	2	Reduction in monies available for projects
D6							
D7							
Subtotal group D		16,500	16,500	16,500			

TOTAL with category 1s	3,500	3,500	3,500
TOTAL with category 1s and/or 2s	9,000	9,000	9,000
TOTAL with category 3s	4,000	4,000	4,000
Total available	16,500	16,500	16,500
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10

SERVICE AREA - LEGAL & DEMOCRATIC SERVICES

Appendix M

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public Easier (1) to harder (3)		
A: INCOME GROWTH							
A1	Claim costs from County on Traffic Orders	1,000	1,000	1,000	1	2	Currently we do not claim anything from the County Council on this and it is felt that we should cover our costs.
A2							
Subtotal group A		1,000	1,000	1,000			
B: PRICE INCREASES							
B1	Increase in fees for s106 agreements and leases,licenses etc	15,000	15,000	15,000	1	1	Currently we do not charge a sufficient amount for these agreements which results in the council tax payer picking up the bill which should not be the case see below for calculation
B2	Increase income on footpath diversion orders	2,000	2,000	2,000	1	1	Required to cover the increase in admin costs
B3							
Subtotal group B		17,000	17,000	17,000			
C: EFFICIENCY SAVINGS							
C1	Postages from Elections	10,000	10,000	10,000	1	1	Extra money put into the budget in 2008/09 to fund the cost of the changes to ROP & Electoral Admin Act but not as costly as we were expecting
C2							
C3							
Subtotal group C		10,000	10,000	10,000			
D: FRONT-LINE SERVICE CUTS							
D1	Deletion of Wendy Sharland's post	13,500	13,500	13,500	1	1	This has been as a result of a re-structure.
D2							
Subtotal group D		13,500	13,500	13,500			

TOTAL with category 1s	40,500	40,500	40,500
TOTAL with category 1s and/or 2s	1,000	1,000	1,000
TOTAL with category 3s	0	0	0
Total available	41,500	41,500	41,500
Check (should equal zero!)	0	0	0

CALCULATION FOR S106 AGREEMENT FEES

IN THE LAST YEAR WE HAVE COMPLETED APPROX 20 AGREEMENT WHICH HAVE BEEN CHARGED OUT AT £350 PER AGREEMENT GENERATING AN INCOME OF £7000. THE PROPOSAL IS TO CHARGE OUT AN HOURLY RATE OF £165 PER HOUR WITH A MINIMUM CHARGE OF £350. THIS FIGURE IS BASED ON THE CIVIL COURT GREEN BOOK FOR NON-CONTENTIOUS COSTS THEREFORE HAS SOME BASIS.

CALCULATION IF WE HAD CHARGED OUT AT £165 PER HOUR WOULD BE AS FOLLOWS:-

12 AGREEMENTS WHICH TOOK 4 HOURS TO COMPLETE TALLING £660 PER AGREEMENT THIS WOULD GENERATE £7,920 INCOME
8 AGREEMENTS WHICH TOOK APPROX 6 HOURS TO COMPLETE £990 PER AGREEMENT GENERATING AN INCOME OF £7,920 (COINCIDENCE)

TOTAL INCOME FROM THESE AGREEMENTS ALONE WOULD HAVE BEEN £15840

IN ADDITION THERE HAVE BEEN SOME AGREEMENTS THAT HAVE BEEN MORE COMPLEX AND HAVE TAKEN BETWEEN 20 HOURS TO 100 HOURS

OTHER INCOME IS BEING LOOKED WITH A VIEW TO INCREASING THE INCOME FOR THE SECTION BUT IT SHOULD BE NOTED THAT OBVIOUSLY IN THIS CURRENT CLIMATE THE LIKLIHOOD IS THAT THE NUMBER OF S106 AGREEMENTS WILL DECREASE IN THE NEXT YEAR AND THEREFORE A CONSERVATIVE ESTIMATE SHOULD BE MADE.

DETAILS OF PROJECTED SAVINGS 2009/10

SERVICE AREA - OTHER SAVINGS

Appendix N

Summary of PrSavings

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY Operational Public		
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
A3							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
B3							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1	Reduction in Council Tax Payments Card Budget	5,000	5,000	5,000	1	1	This budget is forecast to be underspent in 08/09 and is an ongoing saving.
C2	Reduction in Flooding Hotspts Budget	8,000	8,000	8,000	1	1	If this budget is reduced then if there are any flooding issues which arise in the future which exceed the budget left then they would have to be funded from General Reserves
C3							
Subtotal group C		13,000	13,000	13,000			
D: FRONT-LINE SERVICE CUTS							
D1							
D2							
D3							
Subtotal group D		0	0	0			

TOTAL with category 1s	13,000	13,000	13,000
TOTAL with category 1s and/or 2s	0	0	0
TOTAL with category 3s	0	0	0
Total available	13,000	13,000	13,000
Check (should equal zero!)	0	0	0

DETAILS OF PROJECTED SAVINGS 2009/10

SERVICE AREA - HRA

Appendix O

Ref	DESCRIPTION OF SAVING	VALUE OF SAVING			DIFFICULTY CATEGORY		BRIEF COMMENT & EXPLANATION
		09/10 £	10/11 £	11/12 £	ACCEPTABILITY		
					Operational	Public	
					Easier (1) to harder (3)		
A: INCOME GROWTH							
A1							
A2							
Subtotal group A		0	0	0			
B: PRICE INCREASES							
B1							
B2							
Subtotal group B		0	0	0			
C: EFFICIENCY SAVINGS							
C1	Reduction in training budget	2,000	2,000	2,000	1	1	
C2	Reduction in housing estates budget	2,910	2,910	2,910	2	1	Projected underspend, non-routine works on estates
C3	Reduction in sheltered housing budget.	4,000	4,000	4,000	1	1	Projected underspend, miscellaneous sheltered housing
C4	Reduction in vandalism budget	30,000	30,000	30,000	1	1	Vandalism - less lead stolen from roofs than expected
C5	Reduction in repair and maintenance of shops and comercial premises budget	10,000	10,000	10,000	1	1	Projected underspend, repairs on shops and commercial premises
C6	Reduction in repairs & maintenance contingency	15,000	15,000	15,000	1	1	Reduce Contingency Sum, working balance may need to be used in future for any issues.
C7							
Subtotal group C		63,910	63,910	63,910			
D: FRONT-LINE SERVICE CUTS							
D1							
D2							
Subtotal group D		0	0	0			

TOTAL with category 1s	61,000	61,000	61,000
TOTAL with category 1s and/or 2s	2,910	2,910	2,910
TOTAL with category 3s	0	0	0
Total available	63,910	63,910	63,910
Check (should equal zero!)	0	0	0