

Taunton Deane Borough Council

Executive – 13 March 2013

Financial and Performance Monitoring – Quarter 3 2012/2013

Joint report of the Performance Lead and Financial Services Manager

(This matter is the responsibility of Executive Councillor Mrs Vivienne Stock-Williams)

IMPORTANT – PLEASE NOTE:

In order for this performance information to be debated in the most efficient manner at the Scrutiny committee, we would encourage Members who have queries with any aspect of the report to contact the appropriate officer(s) named (at the end of the report) before the meeting so that information can be collated in advance or relevant officers can be invited to the meeting.

1. Executive Summary

This report provides an update on the forecast financial position and the performance of the Council to the end of Quarter 3 of 2012/13 (as at 31 December 2012). The monitoring of the Corporate Strategy, service delivery, performance indicators and budgets is an important part of the overall performance management framework.

The detailed 2012/13 financial outturn forecast position as at Quarter 3 is provided in section 2 of this report although a high level summary is also included in the Scorecard (section 3).

The overall financial position for the Council remains within approved budget. Net underspends are reported within the General Fund and Housing Revenue Account.

The current forecast outturn for the financial year 2012/13:

- General Fund Revenue is an underspend of £346,000;
- Housing Revenue Account (HRA) is an underspend of £43,000. This is after allowing for a recommended budget transfer of £818k into the Social Housing Development Fund.

Analysis of the overall performance of the Council reveals that 63% of all performance measures are on target (ie Green alert). This is a similar position compared to the previous quarter (Quarter 2 was 60%) although there is a slight increase in 'Red' alerts (6 this Quarter compared to 3 at Quarter 2).

2. 2012/13 Financial Position – Quarter 3 Update

Introduction

- 2.1 The overall financial position for the Council remains largely similar in context to that reported for Quarter 2 (Forecast Outturn as at September). The various forecasts for the year show that the Council remains within budget overall, with net underspends being reported across revenue and capital budgets for both the General Fund and the Housing Revenue Account (HRA).
- 2.2 Members will be aware from previous experience that the position can change between 'in year' projections and the final outturn position. The budget monitoring process involves significant and detailed review of all budgets. Budget Holders, with support and advice from their accountants, regularly review the position and update their forecasts based on currently available information and knowledge of service requirements for the remainder of the year. As with any forecast there is always a risk that some unforeseen changes could influence the position at the year end, and a number of risks and uncertainty are highlighted in this report. However, the current forecast is considered to be reasonable based on current information.

General Fund Revenue Account - 2012/13 Forecast Outturn

- 2.3 The current forecast outturn for the Council's General Fund services is an under spend of £346k (3.0% of Net Budget) for the financial year 2012/13. This has been updated since the report to Corporate Scrutiny Meeting of 21 February 2013, to reflect the decision to allocate £35,000 regarding the Brewhouse from in-year underspends. The forecast as at Q2 was an underspend of £595k (5.1%). A summary of the General Fund Revenue Account budget and forecast for the year is included in **Annex A**.
- 2.4 There are a number of significant variances included within the reported net underspend, updated from the Q2 position as follows:
- a) **Car Parking Income:** As previously reported, parking income is forecast to fall below budget expectations, overall reflecting the current economic climate, the rising costs of motoring, driver choice, and the availability of the Park & Ride Schemes. The forecast shortfall has reduced compared to Q2, but remains a significant net under-recovery of income of £470k (Q2=£548k). Of this, £47k relates to income from the Royal Mail anticipated in the budget that has been delayed. The under-recovery has reduced due to an increase in the forecast income from parking fines. The above shortfall is partly offset by forecast savings in this year of £123k, following the transfer of On-Street Parking Services to SCC in June.
 - b) **DLO:** The DLO Manager is continuing to work with Finance to undertake a detailed review of DLO budgets. Whilst this work continues, there is some uncertainty about the projected position for the DLO. Additional support will be provided during February and March to complete this review, to provide more confidence in the financial information available, but in the meantime the DLO Manager is prudently

reporting a potential shortfall of £101k. This reverses the previously reported forecast surplus. DLO Trading Account reserves will help to mitigate the impact should the shortfall materialise at year end.

- c) **Council Tax Benefit (CTB):** The year end outturn position is estimated to be an over recovery by £68k (Q2=£104k). This is due to an updated assessment of the predicted amount of eligible benefit overpayments for which the Council will receive Subsidy from Government. It is worth noting that this is only a **1% variance** on a gross budget of £6.9m, and that the original budget was estimated as best as possible on an area that fluctuates significantly based on demand for this scheme. Members are reminded that 2012/13 is the final year of the CTB system, therefore this surplus will not be recurring.
- d) **Housing Benefit Subsidy:** In preparation for welfare reform the service has reviewed an increased volume of claims. This has resulted in an increased assessment of eligible benefit overpayments for which the Council will receive Subsidy from Government. The current forecast for this subsidy gain is £317k (Q2 = £50k). It is worth noting that this is only a 1% variance on a gross budget of £30.6m, and that the original budget was estimated as best as possible on an area that fluctuates significantly based on demand for this scheme. This is a potentially volatile budget, and it is conceivable that the year position could change by quite large amounts (but small %).
- e) **Somerset Waste Partnership:** The forecast year end outturn remains the same as at Q2, with an underspend of £107k. This reflects an underspend on contract costs (including a refund from 2011/12), which is partly offset by garden waste income being below budget. It should be noted that there is some volatility in the forecast for the waste contract with final figures confirmed at the end of the financial year. There is potential for an increased underspend on the contract, however the budget holder is working with the Partnership to clarify potential future costs for bin replacement and it is considered prudent to set aside any further savings in reserve for capital replacement costs.
- f) **Vacancy Factor and Pay Award:** The estimated budget surplus from savings and pay award as at Q2 was reported as a combined £134k. A large proportion of these savings have been reallocated through budget virement, therefore the forecast saving in year is reduced to £24k. There is potential for further vacancy savings to be reported at the year end.
- g) **Interest Payable:** Earlier in the year Members were advised of projected savings of £226k, following the allocation of the Council's entire external debt to the HRA following Self Financing (in line with CIPFA guidance). This budget has now been transferred to provide part of the funding for the approved £300k Business Growth Incentive Grant new budget this year.
- h) **Interest Receivable:** The forecast surplus from interest income has reduced to £185k (Q2= £244k). This reduction reflects a transfer of £74k of this budget (together with £226k per previous paragraph) to provide funding for the approved

£300k Business Growth Incentive Grant budget. This reduces the budget surplus on interest charged to the HRA from £174k (Q2) to £100k. The forecast surplus on interest earned on investments has increased by £15k this quarter, to £85k for the year.

- 2.5 Further information regarding the above and other reported variances to budget and the management action that has been taken, or is planned, is included in **Annex B**.

General Fund Reserves

- 2.6 The General Fund general reserves balance at the start of the year was £3.337m. Following approved budget allocations during 2012/13 the budgeted balance at the end of the current financial year is £3.138m (see **Annex C**).
- 2.7 If the current trend continues on all the budgets above, and the Council takes no further corrective action in the year, the potential underspend of £346k would be transferred to this reserve, increasing the potential balance to £3.484m by the end of the financial year.
- 2.8 This is well above the current minimum balance of £1.25m required in the Council's financial strategy, although Members should note that Within the 2013/14 Budget report, the Strategic Director/S151 Officer is recommending an increase in the minimum reserve balance to £1.5m. The forecast balance shown in the previous paragraph is well above this minimum level.
- 2.9 The reserves have been kept deliberately high in view of the ongoing financial pressures faced by the Council and the likely increases in financial risk arising through Localism, Local Government Finance Review, Welfare Reform, and the continuing effects of the wider economy. This "headroom" will provide the Council with some protection from financial risks in the short and medium term. This balance also provides some flexibility to considering funding one off revenue or capital schemes.

General Fund - Risk and Uncertainty

- 2.10 Budgets and forecasts are based on known information and the best estimates of future spending and income of the Council. The income and expenditure of the Council over the financial year 2012/13 is estimated by the budget holders in the Council and then reported through the budget monitoring process. During this process risks are identified which could affect the financial projections but the likelihood and/or amount are uncertain.
- 2.11 The following risks have been identified through the Q3 process:
- a) **Concessionary Fares:** As reported in Q2, there is a creditor accrual for £130k that has been brought forward from 2010/11 for a disputed SCC invoice. If this is resolved as not payable then a surplus variance of £130k will result.
 - b) **Planning Fees:** The anticipated 15% increase on Planning Fees was introduced in

November. The current forecast is based on prudent estimates of the increased income as a result, but it is feasible that planning income could further increase on the current forecast.

- c) **Legal costs:** Although not currently included in the forecast for this year, there is a possible requirement to establish a provision for legal costs in relation to health and safety investigations. This will be identified as part of the outturn report, and will reduce the reported underspend if needed.
- d) **Waste services:** It is recognised there is some potential volatility in the contract price, and the budget holder is currently working with the Partnership to clarify potential costs for bin replacement. These could potential result in the year end outturn being different to current forecast.
- e) **Benefit Subsidies:** As highlighted in the updated forecast in Q3, Council Tax Benefit and Housing Benefit Subsidies are extremely high value, and are potentially volatile. Whilst regular monitoring takes place during the year, there is a risk that very small percentages changes confirmed at the year end will have a material impact on the outturn compared to the current forecast.
- f) **DLO:** As referred above, work is ongoing to review the DLO budgets in detail. The current forecast is a best estimate at this stage, and the final outturn could be different to the Q3 estimates.
- g) **Year End Adjustments:** Certain items are not determine or finalised until the financial year end. For example the final assessment of provisions adjustments for bad debts, and final allocations of support service recharges. These can result in potentially significant differences to current forecasts.
- h) **Food Safety Inspections:** Officers are currently preparing a programme of additional work related to Food Safety Inspections, which it is proposed to fund from current year budget underspend. The estimated costs are expected to be in the region of £40k-£45k, and will be subject to Portfolio Holder decision under delegated powers. If approved, this would reduce the reported underspend position accordingly. This topic was discussed at Corporate Scrutiny, linked to the service impact highlight in the performance scorecard (ref Scorecard, appendix A, 2.2).

Forecast Outturn Summary – Housing Revenue Account

- 2.12 The current forecast outturn for the Council's Housing Revenue Account (HRA) is an underspend of £43,000 for the financial year 2012/13. This forecast takes into account the recommended budget virement included within this report, to transfer surplus interest budget to the Social Housing Development Fund.
- 2.13 A summary of the HRA revenue budget and forecast for the year is included in **Annex D**.
- 2.14 As advised to Members in the previous Financial Performance reports, there are

significant differences between the budgets and forecasts for interest payable and interest income, resulting largely from the better than budgeted interest costs associated with the Self-financing Settlement debt taken out in March 2012. A net surplus of £818k continues to be forecast. It is recommended that the **Executive be requested to approve a budget transfer in the current year to allocate £818k to the Social Housing Development Fund**, to contribute to the financing of housing development projects. This follows the principles agreed when the updated HRA Business Plan was approved in December 2012.

- 2.15 In addition, there are a number of forecast variances within various HRA income and expenditure budgets, but these produce a relatively small forecast net underspend of £44k. Further information regarding the reported variances and the management action that has been taken or is planned in relation to these is included in **Annex E**. Management are taking action to address the overall position on the HRA with a view to containing spending within the total budget by the end of the financial year.

HRA - Risk and Uncertainty

- 2.16 As with the General Fund, budgets and forecasts are based on known information and the best estimates of future spending and income of the Council. The income and expenditure of the Council over the financial year 2012/13 is estimated by the budget holders in the Council and then reported through the budget monitoring process. During this process risks are identified which could affect the financial projections but the likelihood and/or amount are uncertain.
- 2.17 The most significant risk to the current forecast is the potential underspend on the HRA Capital Programme (see 2.37 to 2.41 below). The Capital Programme for the current financial year is entirely funded from HRA revenue resources, therefore an underspend in the capital budget will result in a related underspend in the revenue budget. Should this underspend materialise at the end of the financial year, recommendations in respect of any surplus funds will be included within the Financial Outturn Report.
- 2.18 The Council carries protection against risk and uncertainty in a number of ways, such as insurances and maintaining reserves.

Housing Revenue Account Reserves

- 2.19 The HRA reserves (“working balance”) at the start of the year was £1.355m. Following approved budget allocations during 2012/13 the budgeted balance at the end of the current financial year is £1.883m (see **Annex F**).
- 2.20 If the current trend continues on all the budgets above, and the Council takes no further corrective action in the year, the potential underspend of £43k would be transferred to this reserve, increasing the potential balance to £1.926m by the end of the financial year. This will provide a relatively modest headroom above the recommended minimum working balance of £1.8m as set out in the HRA Business Plan.

Budget Changes

- 2.21 The Original Budget for the year was approved by Full Council on 21 February 2012. The budget requirement for the Council may not remain static for the whole financial year, and officers may request changes to approved budgets during the course of the financial year, either in the form of: transfers to/from general reserves, known as “Supplementary Estimates and Returns” (either General Fund or HRA); or transfers between budgets, known as “virements”. Virements that are above £50,000 in value require Executive approval.
- 2.22 **Proposed virements recommended for Executive approval are set out in Annex G.**
- 2.23 There are no new requested “Supplementary Estimates and Returns” in either the General Fund or HRA included in this report.

Earmarked Reserves

- 2.24 Earmarked reserves are finite revenue and capital funds that are held in the Council’s Balance Sheet for specific purposes. The funds can be withdrawn over one or more years but do not form part of the Council’s Base Budget.
- 2.25 The Earmarked Reserves balance at the start of the year was £7.071m. This included £6.597m for General Fund and £0.475m for the HRA.
- 2.26 A Summary Statement of Earmarked Reserves is included in **Annex H**. This shows the opening balances and the amounts transferred to and from reserves during the year to date.

Deane DLO Trading Account

- 2.27 The forecast year end outturn position has changed this quarter, from a surplus in Q2 to a deficit in Q3. The DLO Manager is currently reporting a potential under-recovery against budget of £101k, based on a best estimate at this stage. However, there is a risk that the year end position will be different to the Q3 best estimate, and the DLO Manager is continuing to work with the Finance Advisory service to conduct a detailed review of historic DLO budgets and to improve the quality of financial information and forecasting. It is anticipated that some of the current difficulties in financial reporting will be addressed when the replacement for the DLO’s costing system (COSY) is implemented.
- 2.28 The DLO is experiencing a number of changes this financial year, including a number of services transferring out of the trading account, the ongoing replacement IT project, and the ongoing relocation project.
- 2.29 The DLO has recently been successful in obtaining new business related to grounds maintenance, which will commence in April 2013. This will help improve the overall financial performance in the Trading Account.

- 2.30 A Trading Account Summary and Reserves Position Statement for the DLO is included in **Annex I**. The trading account reserves are reported as part of the General Fund Earmarked Reserves balance.

Deane Helpline Trading Account

- 2.31 The Deane Helpline Trading Account is forecast to broadly remain on budget, therefore no material variances to budget declared at this time by Deane Helpline management. Income is projected to exceed budget by approximately £27k, but this is offset by increased costs notably on staffing/overtime which is due to the nature of the service. There are no trading account reserves, therefore the budgeted deficit of £89k this year is a cost to the General Fund.

Forecast Outturn Summary – General Fund Capital Programme

- 2.32 The current forecast outturn for the Council's General Fund Capital Programme is Net Expenditure of £5,200k, compared to the budget of £7,424k. The forecast underspend is therefore £2,224k (30%) for the financial year 2012/13. However, £2,176k of this underspend relates to slippage (timing of spend) on projects into 2013/14, with an actual underspend on project budgets of £48k (0.6%).

- 2.33 A summary of the General Fund Capital Programme budget and forecast for the year is included in **Annex J**.

- 2.34 Explanations for variances on capital projects are as follows:

a) **Climate Change Initiatives £40k**

Slippage is being reported against this project of £40k. A request will be coming forward to Members to consider installing solar PV cells on the tennis centre roof at Blackbrook Pavilion, to be funded from this budget next year. It is therefore **recommended that £40k of the budget is carried forward to 2013/14.**

b) **PC Refresh Project £15k**

It is currently forecast that expenditure of £15k will be deferred until next financial year. A new five year rolling programme for the replacement of PC's is currently being prepared which will determine when the cost is incurred. It is therefore **recommended that £15k of the budget is carried forward to 2013/14.**

c) **ICT Infrastructure Maintenance £35k**

This project has not yet been started due to on-going discussions with partners. The cost of the project to TDBC is currently unknown and the timescale for spend has not yet been determined. It is therefore **recommended that the £35k budget is carried forward to 2013/14.**

d) **Members IT Equipment £3k**

This budget is required for new IT equipment for Members. The majority of the new equipment required so far this year has been funded from the PC Refresh budget.

The budget holder has requested that any underspend at the year end is carried forward into 2013/14.

e) **DLO System £388k**

The timeline for the implementation of this project has been updated, resulting in a significant proportion of this budget will not be spent until the new financial year. It is currently estimated that the project will be completed midway through 2013/14, and the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

f) **Project Taunton – Longrun Meadow Bridge C £95k**

There has been slippage reported on this project of £95k. This is due to the Environmental and ecological issues identified by the Environment Agency have caused unplanned delays with this project, with an underspend in the current year due to slippage of £95k. The budget holder has requested that any underspend at the year end is carried forward into 2013/14.

g) **Project Taunton – Firepool £40k**

It is currently forecast that there will be slippage in spending into next financial year of around £40k. The budget holder has requested that any underspend at the year end is carried forward into 2013/14.

h) **Project Taunton – Castle Green £300k**

It is forecast that £300k of the 2012/13 budget will need to be slipped into 2013/14 to fund the second phase of the redevelopment of Castle Green. The second phase involves moving the bus stops from Castle Way, resurfacing of Castle Way, and installation of additional planters next to the Mecca building. This work is not expected to begin until the new financial year. The budget holder has requested that any underspend at the year end is carried forward into 2013/14.

i) **Project Taunton - Urban Growth £48k**

There has been a genuine underspend reported against this budget due to the company being used to deliver the project going into administration. Other options have been explored to deliver this project including delivering some of it in house. The underspend will be returned to unallocated capital resources.

j) **Project Taunton – Coal Orchard £10k**

A new masterplan is required for this project which is connected to the Town Centre Retail project. This is not due to happen until next financial year therefore it is **recommended that the £10k budget is carried forward to 2013/14.**

k) **Crematorium Mercury Abatement £179k**

The estimated slippage reported on this project of £179k is due to the works on the third cremator not due to be completed until the end of May 2013. The budget holder has requested that any underspend at the year end is carried forward into 2013/14.

l) **Waste Containers £46k**

Based on figures provided by SWP it is estimated that the total spend on replacement bins for 2012/13 will be £55k leaving a budget of £46k available for future requirements. The waste infrastructure grant given by SCC has also been removed earlier this year, resulting in estimated increased costs to the districts in the partnership in the future. Final figures will not be confirmed until the year end therefore the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

m) **Grants to RSL's £414k**

There is slippage reported on the grants to RSL's capital budget of £414k. Normally 50% of TDBC grants are paid on commencement and the remaining 50% on completion. These resources are all allocated to schemes such as the affordable housing scheme Parmin Close, but payment will not be required before April 2013. It is therefore **recommended that £414k budget is carried forward to 2013/14.**

n) **Landlord Accreditation Scheme £25k**

Slippage is reported on this project due to a staff vacancy within the Somerset West Private Sector Housing Partnership. There is therefore a slight backlog on applications which will be recovered in 2013/14. Final figures will not be confirmed until the year end therefore the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

o) **DFG's Private Sector £86k**

There is slippage on this project of £86k due a staff vacancy within the Somerset West Private Sector Housing Partnership. The new officer starts in February who will then be able to start dealing with the waiting list bringing down waiting times in 2013/14. Increased occupational therapist recommendations are anticipated due to the stabilisation of staffing at Adult Social Care.

p) **Acolaid Upgrade £20k**

The slippage reported here is due to the requirements for CIL still being determined, and the majority of the cost will now be incurred in the new financial year. Final figures will not be confirmed until the year end therefore the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

q) **Paul Street (Orchard) Car Park £225k**

Tenders for works have recently been received and are currently being evaluated. The first phase of works will be lift replacement which is expected to be completed by the end of March. The remaining works cannot be started until the work on the lift is completed and is therefore not expected to be carried out until the new financial year. Final figures will not be confirmed until the year end therefore the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

r) **Wellington Pavilion £255k**

The project has commenced but is not expected to be completed until May 2013.

The majority of the cost is therefore anticipated to be incurred in the new financial year. Final figures will not be confirmed until the year end therefore the budget holder has requested that any underspend at the year end is carried forward into 2013/14.

- 2.35 In summary, officers are recommending Budget Carry Forwards totalling £514k on the General Fund programme. There will be further carry forward requests at the end of the financial year once final outturn figures are confirmed.

GF Capital Programme Risk and Uncertainty

- 2.36 The main issues regarding risk and uncertainty in the General Fund capital programme from a financial perspective is timing of expenditure. As highlighted above, there is likely to be a significant amount of slippage into 2013/14.

Forecast Outturn Summary – Housing Revenue Account Capital Programme

- 2.37 The current forecast outturn for the Council's Housing Revenue Account Capital Programme is net expenditure of £4.958m (Q2=£5.192m) against a budget of £5.5m. The forecast underspend is therefore £542k (9.9%).
- 2.38 There are a number of factors that affect the delivery of capital works and the service is applying a sensible flexible approach in response to prevailing circumstances and opportunities. The forecasts from the Housing department show that the forecast is realistic and they are looking to accelerate spend where it is possible, with no reduction in value for money, so that the budgets are spent as fully as possible in 2012/13. Although quarter 3 spend is low to date, as was quarter 1 and 2, improved staffing in the service following restructure and increasing spend elsewhere in line with the Business Plan will assist in acceleration of the work programme and spend throughout the rest of the year. This will be further enhanced by the improved accuracy and deployment of the Housing stock database.
- 2.39 The Theme Manager has reported that any underspend at the year end will be surplus, and can be returned to unallocated HRA resources. A potential recommendation will be considered at the year end for these resources to be added to the Social Housing Development Fund.
- 2.40 A summary of the HRA Capital Programme budget and forecast for the year is included in **Annex K**.

HRA Capital Programme Variances

- 2.41 The following information provides some explanation for the reported variances in the capital programme, and identifies recommended budget virements which are summarised in **Annex G** and total £1,425k. main areas of risk and uncertainty in the Housing Revenue Account capital programme are detailed below:

a) Kitchens

An additional budget of £180k has been requested funded from underspends elsewhere. The Service has been improving kitchens in void properties where they do not achieve the Decent Homes standard. It has been reported previously that we have been unable to improve all our kitchens to the standard so far due to denial of access by the tenant. Improving kitchens whilst void redresses the situation.

b) Bathrooms

Highly competitive tender price from current contractors will allow greater number of units than the 200 originally planned to be delivered. Consideration is being given to extend the contract into the next financial year until such time as it is replaced with the new, longer-term contract planned to commence in the summer. An additional budget of £220k funded from underspends elsewhere has been requested due to some of the bathrooms still being more than 30 years old. The aim is to cover an additional 60 units compared to projections at the beginning of the year to reduce the number of bathrooms over 30 years old.

c) Windows

An additional budget of £250k funded from underspends elsewhere has been requested to ensure that all properties have double glazing by the end of the year. The programme has increased by 100 units to cover this. The Service intends to visit the very earliest properties that had uPVC windows with a view to updating them to current levels of heat efficiency and security.

d) Heating

A reduction in the budget of £620k is requested which will go towards increasing other HRA capital programme budgets detailed in this section (this amount has been revised since the Corporate Scrutiny Meeting based on updated information). Consultation with tenants in priority need i.e. with current solid fuel or larger properties with electric heating has produced mixed results with not as much interest as expected. Overall there is not enough interest to achieve target number of installations which will impact on spend this year. The extension of the successful air source heat pumps programme has been considered in smaller properties to support this project.

e) Doors

An additional budget of £120k funded from underspends elsewhere has been requested. There was a priority list of 75 doors to be replaced which has been completed in 2012/13. An increase to the programme of 500 additional units is planned to replace ply panel front doors.

f) Fire Safety Works in Communal Areas

An additional budget of £25k funded from underspends elsewhere has been requested. This is to do work identified as a high priority following the fire in a communal area in a block of flats in Dorchester Road. This has now been rolled out across the Borough with improved safety in circulation areas being the main benefit to all concerned.

g) Cladding

The total budget of £500k will not be spent this year and has been requested to go towards funding increases in other HRA capital programme (this comment has been revised since the Corporate Scrutiny Meeting based on updated information). Feasibility plans are being prepared but the decision on whether to do the works is delayed due to possible redevelopment works.

h) Fascias and Soffits

A reduction in the budget of £285k has been requested to go towards increasing other HRA capital programme budgets detailed in this section. Work is due to start on this in February and the full programme will no longer happen this year.

i) Air Source Heat Pumps

An additional budget of £375k funded from underspends elsewhere has been requested. This project has been highly successful to date and competitive pricing from tendering will allow a higher number of units to be delivered. This is now being executed on site to maximise the cost advantage that this particular project has been demonstrating.

j) Door Entry Systems

An additional £75k funded from underspends elsewhere has been requested. Priority schemes were historically for sheltered accommodation but this is no longer the case. The programme will be increased to 25 schemes but the specification of the doors has improved and therefore it is more expensive than anticipated.

k) Soundproofing

A reduction in the budget of £18k has been requested to go towards increasing other HRA capital budgets detailed in this section. The issue with doing the work required is that ground floor and first floor flats need to be done together meaning they need to be vacant at the same time.

l) DDA Work

An additional £20k funded from underspends elsewhere has been requested which will double the budget to be spent in 2012/13. The reason for the requested increase is because there was no spend in 2011/12. The work is a combination of fire safety work and possibly heating improvements to ensure that any housing shared facilities, such as meeting halls, will be fit for purpose.

m) Asbestos Work

An additional £135k funded from underspends is required. Increased works within existing dwellings such as roofing, bathroom refurbishment, loft insulation and storage heater replacement has led to a higher incidence of asbestos needing to be removed to enable safe working. Handling and disposal are particularly expensive so this has exacerbated the situation.

n) Tenant Improvements

A reduction in the budget of £2k has been requested to go towards increasing

other HRA capital budgets detailed in this section.

o) **Community Alarms**

An additional £25k funded from underspends elsewhere has been requested. This is to fund expenditure in the current year as there was no budget allocation in 2012/13.

3. The Corporate Performance Scorecard (please see Appendix A)




3.1 The TDBC Scorecard at **Appendix A** contains full details of Quarter 3 performance.

3.2 Scorecard explanation / key:




Each section of the scorecard uses the same template and is structured as follows:

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
	Strategic & corporate objectives categorised in the 7 sections of the scorecard	Key performance indicators (& targets where possible) used to measure the objective.	Red, Amber or Green (see below)	A brief summary highlighting reasons for and issues surrounding the alert reported (see Green, Amber, Red below). Also any known problems that may jeopardise attainment. Where relevant, CMT will provide further information in addressing under performance.

3.3 Key to performance alerts:

	Reasons for alert	Notes
 Green	Planned actions are on course	Justification for the Green alert will be provided. Key successes or exceptional performance will be outlined.
	Performance indicators are on target	
 Amber	Some uncertainty in meeting planned actions	The reason for the Amber alert will be made clear. Mitigating actions will be outlined
	Some concern that performance indicators may not achieve target	
 Red	Planned actions are off course	A brief high level summary is included within scorecard. Where the Corporate Management Team consider a Red alert to be a priority issue requiring further detail and explanation, a separate one page information sheet for more detail will be appended to the report

3.4 A summary / overview of the Quarter 3 scorecard (appendix A) is in the table below

Section	No. of measures	 Green	 Amber	 Red	N/A	Trend (from last quarter)
1) Corporate Strategy Aims	18	13 (72%)	4 (22%)		1 (6%)	↔
2) Service Delivery	15	11 (73%)	2 (13%)	2 (13%)		↑
3) Managing Finances	12	7 (58%)	2 (17%)	3 (25%)		↔
4) Key Projects	7	5 (71%)	2 (29%)			↑
5) Key Partnerships	8	4 (50%)	2 (25%)	1 (12%)	1 (12%)	↓
6) People	6	2 (33%)	3 (50%)		1 (17%)	↔
7) Corporate Management	10	6 (60%)	4 (40%)			↑
TOTALS	76	48 (63%)	19 (25%)	6 (8%)	3 (4%)	↔

KEY:

↑ = Improving (ie more Green, less Amber &/or Red alerts)

↓ = Worsening (ie less Green, more Amber &/or Red)

↔ = No change

3.5 Proposed scorecard review 2013/14

3.5.1 The current corporate performance scorecard was introduced in 2009/10 (Quarter 3) and has remained largely unchanged since then. CMT have recognised the need for a review of the structure and content of the scorecard to better reflect the Council's priorities and to improve the range of services represented. This is now particularly relevant considering the change from the current Corporate Strategy to the new Corporate Business Plan this year.

3.5.2 Once the new Corporate Business Plan is approved (expected at Full Council in March 2013) CMT will conduct a full review of the scorecard and recommended changes will then be discussed with Members in workshops early in Quarter 1 (2013/14).

4. Comments from Scrutiny

This report was considered by the Corporate Scrutiny Committee on 21st February. During the discussion of this item, Members made the following comments:

- Climate Change – concerns expressed that this is no longer seen as important by the Council
- The meter readings issue needs to be resolved – *TDBC Officers have requested the Strategic Procurement Service (SPS) to work with the energy suppliers (Gas & Electric) to work towards a solution for minimum 6-monthly readings. In the interim, TDBC Officers at key sites (Deane House, Priory Depot, Crematorium, & multi-storey car parks) have read meters – this will allow comparison to be made with supplier estimates.*
- Business Rates measure – the Chairman considered that this should be a ‘Red alert’ (rather than ‘Amber’) due to the difficulties some businesses are having paying this
- Sundry Debts – a request was made to provide the ‘cost of carry’ – *the Finance team will provide a response with an up-to-date assessment*
- The committee would welcome the opportunity for Members to input into the scorecard refresh for 2013/14

5. Finance Comments (from the Strategic Finance Officer / Deputy S151 Officer):

- i) The budget monitoring process has been improved to in turn improve the year end projection. There is always a risk that unforeseen events will change the forecast however the current forecast is considered to be reasonable based in current information
- ii) The economic climate continues to have an adverse impact upon aspects of our revenue budget (mainly car parking income)
- iii) Although underspends of some £400k in the General Fund have been allocated since Quarter 2, further net underspends have been reported that mean the overall position is similar to Quarter 2.
- iv) CMT and managers will continue to monitor the budget position throughout the year.
- iii) The HRA, and both capital programmes are currently predicting no significant issues

6. Legal Comments

There are no legal implications in this report.

7. Links to Corporate Aims

As this report covers all aspects of the Council’s performance, all Corporate Priorities are affected.

8. Environmental and Community Safety Implications

Please see the following sections of the Scorecard for those areas contributing to the above: 2.4 (Service Delivery – ‘Street Scene’); 5.4 (Somerset Waste Partnership).

9. Equalities Impact

Ref scorecard section 7.3 for details of equalities progress within the council.

10. Risk Management

Ref scorecard section 7.4 for details of risk management progress within the council.

11. Partnership Implications

Ref scorecard section 5 for details of the council's key partnerships.

12. Recommendations

- 12.1 It is recommended that the Executive Committee review the Council's performance as at the end of Quarter 3, taking corrective action or requesting further information from Theme Managers where necessary.
- 12.2 The Executive is requested to note and support the proposed budget virements and carry forwards highlighted within the report and Annex G.





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1. CORPORATE STRATEGY AIMS





Tackling Deprivation & Sustainable Community Development (Aim 1)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.1	Objective 1 Focus on Taunton East, North Taunton & Rural Deprivation	Index of Multiple Deprivation (IMD) score	<i>For Info only</i>	IMD data is only published every 3 years - the latest IMD data for 2010 highlights that levels of deprivation within Taunton Deane are worsening (especially North Taunton & Taunton East). Our focus is on the delivery of the 'Priority Areas Strategy' (PAS) programme – see below.
		Actions – Progress against key activities	 Green	<p>Projects within the PAS are grouped in to 4 priorities. The first 'PAS project performance scorecard' was presented to the TDP Board in Dec 2012. The following RAG status was agreed:</p> <ul style="list-style-type: none"> • Priority 1) Encourage strong, informed & active communities: Amber; • Priority 2) Improve access to services, information & advice: Amber; • Priority 3) Improve the lives of our most vulnerable households: Green; • Priority 4) Improve the look and feel of the local area: Green. <p>For Priority 1, the amber status relates to the uncertainty of continued partnership funding for the Link and Resource Centres. This has now been resolved for 2013/14 (see Objective 3 below). There is also a need to recruit more volunteers (Halcon) to support Community Activity Days. For Priority 2, the amber relates to uncertainty regarding the progress of some projects; the difficult local & national economic conditions ref rationalization of public assets, and staff / volunteer turnover within 'advice hubs' making continuity of service provision difficult in some circumstances.</p> <p>The TDP now need to understand whether the projects are delivering against the overall aims of the PAS. An appropriate assessment regime is to be developed – this will be considered at the next TDP Board meeting – Feb 2013.</p> <p>Tackling Rural Deprivation is to be discussed at the next TDP Spatial Planning Working Group meeting (31 Jan). It is hoped that a way forward can be proposed for TDBC / TDP consideration.</p>
	Objective 2 'One-Stop' advice on skills, employment & training	Actions – Progress against key activities Number of people supported / back to work	 Green  Green	<p>Vista is successfully delivering Job Clubs as per the Service Level Agreement (SLA). Cllr Cavill has agreed to extend the SLA on a temporary basis to the end of June 2013.</p> <p>SLA targets – 40 attendances per month (combined); 4 jobs per month; 6 'soft' outcomes (placements, training etc). The project had exceeded its job outcomes target for the quarter, helping 44 people find work. A further 99 people progressed towards employment by undertaking voluntary work and/or a training course</p>
Objective 3 Secure medium term future of N. Taunton & Link Partnerships	Funding & delivery against Service Level Agreement (SLA)	 Amber	<p>Funding for 2012/13 is secure and this is the final year of a 3 year agreement. Future funding has not been agreed, and will be considered by TDBC's new Grants Panel during February. The TDP has agreed partnership funding for 2013/14.</p> <p>The content of the SLA is currently being renegotiated between TDBC, TDP, and the Link/Resource Centres in order to agree measurable outcomes and clarity on the roles and responsibilities of the respective organisations.</p>	




Regeneration (Aim 2)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.2	Objective 4 Facilitate the creation of a leading Green Knowledge economy	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> Local Investment Fund designed and launched in December 2012 to support businesses creating new jobs. Currently liaising with 2 companies, proposing 140 jobs. Award of 10 New Business grants during 2012/13 (31 enquiries since September 2012). 2 Rural business grants awarded (a further 3 pending). Currently preparing a business support strategy to focus TDBC resources New inward investment marketing & fulfillment programme launched in Nov 12. Promotional campaign, called Taunton Means Business, strengthened through appointment of media agency to raise awareness of website. Ongoing liaison with numerous potential inward investors & local investors. Engagement with the Hinkley supply forum on-going to encourage Taunton Deane businesses to benefit from Hinkley supply opportunities Programme of public events and activities delivered on Castle Green during weekend in the run-up to Christmas. Poor weather hampered the programme but some valuable lessons learned over the use of the space. Extensive support given to Cllr Kelly Durdan for “<i>Make Taunton Sparkle</i>” event Working closely with the Taunton Town Centre Company to restructure the governance of the company and progress a further BID proposal mid 2013 The Taunton stage of the Olympic Torch relay was delivered successfully in May 2012 – lessons learned document produced and distributed amongst key partners
		Businesses benefiting from Ec Dev funded events & services	 Green	During 2012/13 approx 190 businesses have been supported since April. The target is to benefit approx 100 businesses during the year.
	Objective 5 Facilitate Housing growth	Actions – Progress against key activities	 Green	The Core Strategy was formally adopted in September 2012 (however it is currently subject to pending legal challenge). Officers are in the process of preparing an Issues and Options Plan which will outline further site allocations (report going to Community Scrutiny 6 th November). This plan will be published for public consultation on 24 Jan 2013.
		Net additional homes provided	 Amber	The target for 2012/13 = 700 dwellings (Data is only available annually). Completions in 2011/12 were 490, a shortfall of 210 against the projection. Initial informal projections indicate that the target is unlikely to be met this year.
	Supply of ready to develop housing sites	 Green	Target = 5 year supply of housing land within the Borough. The 2012 SHLAA identified a five year supply of 5.57 years. A recent appeal was dismissed where the Inspector found that a 5 years supply does exist.	
	Objective 6 Deliver Infrastructure	Actions – Progress against key activities	 Amber	TDBC has adopted an interim policy on Planning Infrastructure. The council has published its preliminary draft Community Infrastructure Levy (CIL) charging schedule. The document will be formally published for representations on 1 st Feb for 6 weeks. There is still considerable work required to ensure that CIL is implemented following receipt of the Inspector’s report.








Affordable Housing (Aim 3)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS													
1.3	Objective 7 Making homes more affordable	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> Affordable Housing Development Partnership is continuing to facilitate the delivery of affordable housing in the borough. The partners are actively working on a range of housing schemes. Work is underway to develop the affordable housing supplementary planning document Actions are being taken to raise the profile of affordable housing available in the Borough through website work and leaflets in Deane House main reception. The extra care scheme, Parmin Close proceeding well. Consultation and visits to all tenants is on target. Knightstone is preparing a bid to Dept of Health for additional funding. Target for planning application submission early Spring 2013 													
		Target of 200 affordable homes delivered	 Amber	2012/13 pipeline currently shows 216 homes, with 105 completions to date. All pipeline schemes currently on target to complete by 31 March 2013, but there is a risk of 28 units slipping into 2013/14 delivery. Additional affordable homes currently not forecast may complete through the private developers 'FirstBuy' programme. The 2012/13 affordable housing target is 200 units.													
		% of non-decent council homes	 Green	0.03% were non decent as at end Dec 2012 Target = max 0.5% (25 properties)													
	Somerset West Private Sector Housing Partnership Objective: Better standards and interventions in the private sector stock, by improving housing conditions			 Green	<table border="1"> <thead> <tr> <th>Measure</th> <th>Quarter 3 - cumulative performance 2012/13</th> </tr> </thead> <tbody> <tr> <td>Energy efficiency measures</td> <td>170 actual year-to-date (Annual target = 220). Despite end to Warm Streets. To be replaced by ECO DECC pilot</td> </tr> <tr> <td>No of private sector homes improved to Decent Homes</td> <td>25 made decent Annual Target = 10 completed applications Above target due to Accreditation programme</td> </tr> <tr> <td>No of empty properties brought back into use</td> <td>45 empty properties brought back into use (Annual Target 55).</td> </tr> <tr> <td>No of statutory Disabled Facilities Grants approved & implemented</td> <td>36 completed + 31 approved Annual Target = 78 completed applications</td> </tr> <tr> <td>No of statutory housing standards interventions (enforcement activities)</td> <td>63 Houses in Multiple Occupation (HMO) inspected (Annual target = 90) 53 statutory housing interventions (Annual target = 150)</td> </tr> </tbody> </table>	Measure	Quarter 3 - cumulative performance 2012/13	Energy efficiency measures	170 actual year-to-date (Annual target = 220). Despite end to Warm Streets. To be replaced by ECO DECC pilot	No of private sector homes improved to Decent Homes	25 made decent Annual Target = 10 completed applications Above target due to Accreditation programme	No of empty properties brought back into use	45 empty properties brought back into use (Annual Target 55).	No of statutory Disabled Facilities Grants approved & implemented	36 completed + 31 approved Annual Target = 78 completed applications	No of statutory housing standards interventions (enforcement activities)	63 Houses in Multiple Occupation (HMO) inspected (Annual target = 90) 53 statutory housing interventions (Annual target = 150)
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Climate Change (Aim 4)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.4	Objective 8 Meet TDBC's & partner organisations' internal climate change commitments	Actions – Produce and implement Carbon Management Plan (CMP)	 Green	<ul style="list-style-type: none"> • An updated CMP for 2012/13 (containing 41 actions) was reported to and adopted by the Executive 20 June – an annual progress report is due in May/June 2013 • Current CMP for 2012/13 contains 45 actions of which by Jan 2013: <ul style="list-style-type: none"> ○ 25 were either completed or on track of completion ○ 16 actions that were off track or where uncertainties exist with regard to successful delivery by April 2013 ○ 4 actions that had been cancelled for technical or other reasons • Solar PV array on Taunton Pool generated over 15,000kWh of electricity and an income of £3,400 to the Council between Jun-22 and Dec-31 • Tone Leisure have installed smart meters to all their sites in October 2012 • Scoping of energy efficiency measures proposed by Schneider Electric for leisure sites and Deane House in progress. An internal working group consisting in the process of drawing up a package of measures to be priced- up by Schneider on the basis of guaranteed savings. SWOne haven't confirmed yet whether they are interested in progressing the proposals for Deane House. Current work focus on clarifying status of measures on which more detailed information is required from Schneider. A formal project report will be prepared once the package has been priced-up and the working group has agreed a way forward. Anticipated report to Scrutiny in February / March 2013.
		3% reduction in CO2 by Mar 13	N/A	Carbon savings in 2011/12 = -2.1% (TDBC sites: -6.2% / Tone Leisure sites: +3%) Unable to provide up-to-date Co2 reduction data at this time We have an issue around getting actual meter readings for TDBC sites. Since TDBC changed gas and electricity suppliers in October 2011, we have only been given estimated meter readings for our gas and electricity usage, which don't reflect our actual consumption
	Objective 9 Work with communities to reduce carbon emissions across the Deane	Actions – Progress against key activities	 Green	Taunton Deane Partnership has agreed the setting up of working groups to coordinate the development of a Carbon Management & Resilience Strategy for Taunton Deane. Scoping workshops with community stakeholders were held in January & July. A directory of all services available to general public has been produced. The strategy document is at an advanced draft stage. Work on a website is progressing. All Stakeholders to reconvene in March 2013. Strategy to be completed Dec 2013.
		Per capita CO2 emissions in TD area	 Green	Latest data published in Sept 12 showed a 9% reduction from 2005 to 2010 in Taunton Deane. At 5.9 tonnes per head, Taunton Deane is 8% better than the South West average, and 11% better than the UK average.






















2. SERVICE DELIVERY*Excellent services - Customer driven - A dynamic organisation - Local focus*

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS			
2.1	Ensuring development proposals are dealt with positively, with an emphasis on quality outcomes Delivering the Development Management Service aims	Planning Applications Speed of Processing	 Green	Type	Quarter 3	Targets	Comments
				a) Large-scale major	80%	65%	Year-to-date = 67% (6/9 applications determined in under 13 weeks)
				b) Small-scale major	71%	65%	Year-to-date = 70% (14/20 applications determined in under 13 weeks)
				c) Minor	68%	75%	Q3 below target due to high percentage of applications required to be determined via the Planning Committee. Year-to-date = 79% (195/246)
				d) Other	89%	85%	Year-to-date = 90% (494/551 applications determined in under 13 weeks)
	% of appeals allowed against the authority's decision	 Green	Quarter 3 = 14% (target max 25%) Year-to-date = 20%		(7 appeals lodged with 1 allowed) (10 appeals lodged, with 2 allowed)		
2.2	Safeguarding the health, safety & welfare of everyone in the Borough Delivering the aims of the Environmental Health Service	Satisfaction with EH regulatory services	 Green	Quarter 3 = 99% (target = 75%)			
		Food Safety compliance	 Green	Quarter 3 = 86% (target = 80%) 930 out of 1071 premises compliant			
		Food Inspection	 Red	Quarter 3 = 55% (196 done / 358 due) (Target = 100%) New e Coli guidance has meant that butchers in particular are now subject to even more rigorous checks. Two officers need to attend and this is having an effect on the number of visits that can be carried out. Ongoing health & safety investigations have also depleted the numbers of staff who are able to carry out food safety inspections. This situation will not improve markedly in the short term. <i>The percentage of high risk food safety inspections carried out that should have been carried out' (include all A-C rated premises and unrated)</i>			
		Environmental Protection Team reactive tasks	 Green	Quarter = 92% (824 / 897) total of service requests responded to in target time <i>(service requests; pest control, dog matters not warden, noise, odour, drainage, air, pollution, public health)</i>			
		Licensing applications (apps processed within 14 days)	 Red	Quarter 3 = 91% (882 / 962) (target = 95%) Licensing has been involved in a far greater number of events during 2012/13 which have each required significant input & advice. Examples include: the Olympic Torch Relay, Elton John, the Cosmo Festival, and a new event for 2012 'Make Taunton Sparkle'.			

As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS																								
2.3	Delivering customer driven services To deliver customer focussed services, achieving high levels of customer satisfaction.	Calls resolved at 1 st point of contact	Green	Quarter 3 actual = 96.06% (Target for Contact Centre = 92%)																								
		Calls answered within 20 seconds	Green	Quarter 3 actual = 84.78% (Target = 80%) (5,093 out of 33,461 calls answered waited longer than 20 seconds)																								
		Calls abandoned	Green	Quarter 3 actual = 3.06% (Target <5%) (1,055 calls out of a total of 34,519 calls offered abandoned)																								
		Complaints measures -10 day response - % Complaints upheld	Amber	<table border="1"> <thead> <tr> <th colspan="2">Total no. complaints</th> <th colspan="2">% 10 day response</th> <th colspan="2">% complaints upheld</th> <th colspan="2">Total no. compliments</th> </tr> <tr> <th>Q3</th> <th>Q3 last yr</th> <th>Q3</th> <th>Q3 last yr</th> <th>Q3</th> <th>Q3 last yr</th> <th>Q3</th> <th>Q3 last yr</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>63</td> <td></td> <td>44%</td> <td></td> <td>45%</td> <td>18</td> <td>26</td> </tr> </tbody> </table> There is a notable reduction in level of feedback recorded. The Customer Feedback system is being 're-launched' across TDBC in March/April.	Total no. complaints		% 10 day response		% complaints upheld		Total no. compliments		Q3	Q3 last yr	Q3	Q3 last yr	Q3	Q3 last yr	Q3	Q3 last yr	17	63		44%		45%	18	26
		Total no. complaints		% 10 day response		% complaints upheld		Total no. compliments																				
		Q3	Q3 last yr	Q3	Q3 last yr	Q3	Q3 last yr	Q3	Q3 last yr																			
17	63		44%		45%	18	26																					
Benefits Service: Time to process new claims	Green	Quarter 3 actual = days 21.98 (Target = 22 days) 2012/2013 forecast = 22 days (Q3 last year 2011/12 was 18.78 days)																										
Landlord Services – satisfaction with repairs	Amber	96.5% satisfied overall with the repairs service (target = 98%) There have been some logistical issues with our gas contractor which has resulted in issues of appointments not being met. We have had discussions with Alhco and improvements have been made.																										
2.4	Ensuring the Borough is a clean and attractive place to live, work & visit Delivering Parks, Street Cleansing, Highways & Transport Services that are high quality & cost-effective	Fly tipping – grade will not be known until final quarter	Green	<table border="1"> <thead> <tr> <th>Type</th> <th>Q3 results</th> <th>Targets</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Fly-tipping 417 incidents</td> <td>Grade 2 (estimate) = 'effective'</td> <td>Grade 2</td> <td>Fly tipping incidents in Q3 are the lowest this year at 108. The grade is made up the number of incidents and the number of actions taken.</td> </tr> </tbody> </table>	Type	Q3 results	Targets	Comments	Fly-tipping 417 incidents	Grade 2 (estimate) = 'effective'	Grade 2	Fly tipping incidents in Q3 are the lowest this year at 108. The grade is made up the number of incidents and the number of actions taken.																
		Type	Q3 results	Targets	Comments																							
Fly-tipping 417 incidents	Grade 2 (estimate) = 'effective'	Grade 2	Fly tipping incidents in Q3 are the lowest this year at 108. The grade is made up the number of incidents and the number of actions taken.																									
Quality assurance accreditation / Awards	Green	No new results are available and performance remains stable.																										

3. MANAGING FINANCES (ref Appendix B for detailed budget monitoring)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
3.1	Budget monitoring To control spending within approved budget total for the year	General Fund Revenue within 0.5% =  0.5 – 2% =  over 2% = 	 Red	2012/13 Forecast Outturn as at Quarter 3 = underspend of £346k (=3.0%) against budgeted net expenditure of £11.596m. Detailed commentary regarding the financial position is included within this report.
		General Fund Capital within 2% =  2 – 3.5% =  over 3.5% = 	 Green	2012/13 Forecast Outturn as at Quarter 2 = underspend of £48k (0.6%) against budgeted expenditure of £7.424m. Slippage of £2.176m expenditure into 2013/14 is also projected. Detailed commentary regarding the financial position is included within this report.
		Housing Revenue (HRA) within 0.5% =  0.5 – 2% =  over 2% = 	 Green	2012/13 Forecast Outturn as at Quarter 2 = underspend of £43k (0.17% of gross income). Detailed commentary regarding the financial position is included within this report.
		HRA Capital within 2% =  2 – 3.5% =  over 3.5% = 	 Red	2012/13 Forecast Outturn as at Quarter 2 = underspend of £542k (9.9%) against budgeted expenditure of £5.5m. Detailed commentary regarding the financial position is included within this report.
3.2	Reserves To maintain an adequate reserve (based on financial risk analysis)	General Fund reserve >£1.25m =  £1 - £1.25m =  <£1m = 	 Green	The estimated reserves position as at the 31 st March 2013 is £3.138m . This could rise to £3.519m based on current forecast outturn position. This is well above the minimum balance of £1.25m required in the Council's financial strategy. However, the Council aims to keep balances high in order to help manage financial pressures over the medium term. Detailed commentary regarding the financial position is included within this report.
3.3	Next year's budget gap	A balanced budget 2013/14	 Green	The Executive has presented a balanced budget for 2013/14 for consideration by Full Council on 26 th Feb. The medium term financial position remains challenging and the work on the Corporate Business Plan will need to now progress with haste to ensure this is resolved for future years

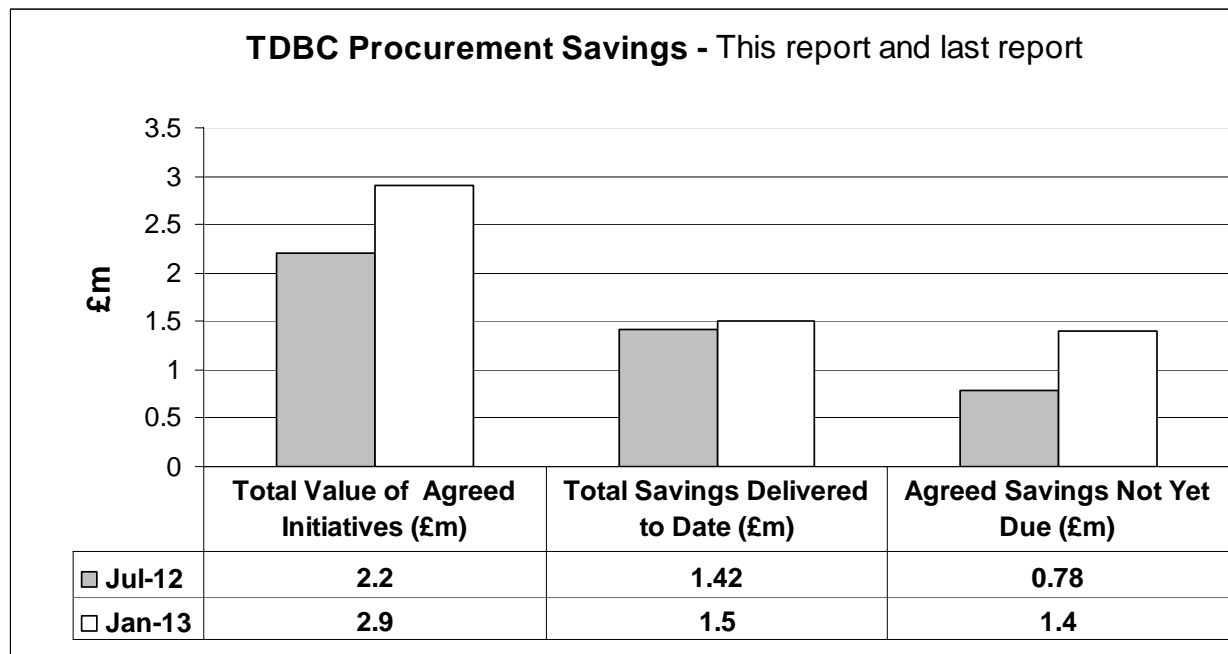
3. MANAGING FINANCES (ref Appendix B for detailed budget monitoring)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS							
3.4	Debt collection	Council Tax Target = 97.8%	 Green	Quarter 3 actual = 91.67% 2012/2013 forecast = 97.80% (Q3 last year 2011/12 was 91.62%)							
		NNDR Target = 98.4%	 Amber	Quarter 3 actual = 88.84% 2012/2013 forecast = 98.40% (Q3 last year 2011/12 was 90.83%) The economic downturn is affecting our ability to recover outstanding business rates. We are up to date with recovery action. We are assisting businesses with extending the instalment arrangements from 10 to 12 and this has impacted on cash collected in comparison to previous years at the end of Q3.							
		Housing Rent Target = 98.3%	 Green	Quarter 3 = 96.62% 2012/2013 forecast = 98.3% (Q3 last year 2011/12 was 96.59%) This is a cumulative target and is a slight improvement on the figure for Q3 last year. The team have worked exceptionally well to achieve this despite an unusually high level of staff absence.							
		Sundry Debts position In SAP only*	 Amber	<table border="1"> <thead> <tr> <th></th> <th>End of Quarter 3 (as at 1 Jan 2013)</th> <th>Last year (as at 1 Jan 2012)</th> </tr> </thead> <tbody> <tr> <td>Outstanding debt</td> <td>£1.77M</td> <td>£3.42M</td> </tr> <tr> <td>Aged debt over 90 days old</td> <td>£1.04M</td> <td>£1.94M</td> </tr> </tbody> </table> <p>Corporate Debt is now a standing item on the CMT Corporate Review day sessions (Qtr 3 review session 4th Feb 2013). Both aged debt and overall balances continue to be lower in 2012/13 than the corresponding times in 2010/11 and 2011/12.</p>		End of Quarter 3 (as at 1 Jan 2013)	Last year (as at 1 Jan 2012)	Outstanding debt	£1.77M	£3.42M	Aged debt over 90 days old
	End of Quarter 3 (as at 1 Jan 2013)	Last year (as at 1 Jan 2012)									
Outstanding debt	£1.77M	£3.42M									
Aged debt over 90 days old	£1.04M	£1.94M									
3.5	Benefits subsidy	To achieve 100% subsidy	 Green	Projection for 2012/13 = 100% (by remaining in the lower threshold for LA error overpayments)							
3.6	Procurement Transformation Project Ensure TDBC realises benefits of	Value of Procurement Savings against target	 Red	A procurement update report went before Corporate Scrutiny on 24 th January 2013. Procurement savings remain significantly behind the original IBM projection and this is the principle reason for the red status. However, the Sw One Strategic Procurement Service continues to work on savings initiatives on our behalf.							

As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

the various transformation projects








The present position is that **£2.9m of procurement savings have been agreed and approved.** £1.5m of these savings have to date been delivered. The remaining £1.4m of savings is to be delivered during the remainder of the Sw One contract as shown in the table below:



4. KEY PROJECTS

Ref	PROJECT	Status	Key milestones	RAG	Key accomplishments	Key risks & issues
4.1	Corporate Business Plan (Simon Lewis)	😊	Corporate Scrutiny 29 Nov	😊	Directors meeting 14 Jan - progress report & project steer	Political support for CBP?
			Exec 16 Jan 2013	😊	CBP presented to Executive 16 Jan. (Full Council 22 Jan)	Organisational / Service prioritisation & profiling not yet understood
			Full Council approval 22 Jan 13	😊		Impact of WSC?
			Actions / Requests / Recommendations: ~ Implementation & delivery plan being developed - approval from CMT in Feb. ~ Directors currently scoping the 4 new projects. ~ Launch CBP to Leads - workshop planned Feb to achieve awareness, understanding & buy-in			
4.2	Community Infrastructure Levy (Tim Burton)	😐	Final Charging Schedule approval by Full Council (July)	😊	Governance presentation to other Authorities regarding Governance	Delays in providing information to Consultants could result in delay re Members & consultation which could potentially be impacted upon by Purdah.
			Administration of the process	😊	Consultants work completed	
			Agree governance arrangements (by April)	😐		Rumours circulating that the Government are going to move the goalposts.
			CIL implementation (Sept 2013)	😐		
Actions / Requests / Recommendations: • Phil Bisatt to report to Executive on 16 January 2013 • Brief regular customers on implications of CIL. February 2013 • Completion of Section 123 list						
4.3	DLO Relocation feasibility study (Sue Tomlinson)	😊	Marketing of the DLO site starts 14/01/13 - complete and preferred bids selected 04/13	😊	Communications plan being delivered (press releases, staff & other groups briefed)	Concerns over initial costs for alternative locations. Eg SWOne feasibility budget for compression on existing site £2.8m which out ways possible capital receipt for sale of the land.
			Business Case Drafted 04/12	😊	Marketing activities delivered (Sales PDF signed off, Estates Gazette booked, sales board booked)	
			Full council decision 23/07/13	😊		
			Actions / Requests / Recommendations: ~ focus will be on managing queries from interested parties via Savills ~ finalising the site options appraisal for alternative sites ready for our members briefing (19 Feb)			





As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

Ref	PROJECT	Status	Key milestones	RAG	Key accomplishments	Key risks & issues
4.4	Swimming Pools (Alison North / Sue Tomlinson)		Spa visit 24/25 Jan		Successful Members briefing 14/01/13	
			Business case completion - Scrutiny & Exec reports (Feb/March)		Reassurance from Ian Connor (SPS) re OJEU-B	
					Contact made with external legal consultant, and re engaged with Finance	
			Actions / Requests / Recommendations: ~ Spa visit booked 24/25 Jan ~ Business plan / timeline to be finalised and circulated ~ Start drafting the communications plan			
4.5	Welfare & Finance Reform (Paul Harding)		Council Tax Support		Supplementary NNDR1 completed and issued to major preceptors & CLG by deadline.	
			Council Tax Empty & Second Homes Changes		Decision made (and agreed by group leaders and Som districts) not to participate in rate pool for 2013/14 due to risks and uncertainty surrounding Hinkley refund in particular as well as diminishing surplus of the pool model.	
			Rate Retention scheme starts 1st April		Executive approved NNDR1 and C Tax base (16 Jan - hopefully!)	
			Actions / Requests / Recommendations: ~ NNDR1 to be signed off by S151 officer and sent to CLG by 31 Jan. ~ Action implementation comms plan ~ Continue to test Civica			




As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

Ref	PROJECT	Status	Key milestones	RAG	Key accomplishments	Key risks & issues
4.6	Flood Alleviation Solutions (Mark Green)	☹	To be determined		Progress with initial appraisal of the key issues associated with the delivery of the preferred solution(s); especially compliance with the Water Framework Directive and other key legislation. <i>* see notes below</i>	Project management, governance and 'ownership' issues need to be better defined
						TDBC resource currently applied to this project is inadequate
			Actions / Requests / Recommendations: Project to date has produced all agreed outputs on time and within budget but there remains a HUGE amount of work to be done, the necessary budget to complete later phases of work does not currently exist and project management/governance and 'ownership' needs to be strengthened and clarified going forwards. In addition, some elements of work are time and outcome critical to the delivery of other important projects; including the delivery of key regeneration sites, later phases of planned growth at Monkton Heathfield and, more immediately, the council's planning DPD and CIL processes. * Initial indications are that the preferred strategic solution is unlikely to have any 'showstopping' issues associated with its delivery but that further and more detailed on-site work will be required...possibly taking until April '13. This will require landowner consent..not currently forthcoming.			
4.7	Taunton Town Centre 'Master' Plan (Ian Franklin)	☺	Prepare project brief & plan for sign-off March 2013	☺	Discussions held with Taunton Economic Advisory Board and Project Taunton Steering Group	This could result in a major change in strategy for town centre regeneration.
			Interim reports and recommendations (April '13)	☺	Workshop held with growth team managers and directors	Resourcing implications
			Consultation (date?)			
			Final report & Council approval (date ?)			PR to be carefully managed from the start
			Actions / Requests / Recommendations: NEW PROJECT - a solution for the future protection & development of Taunton town centre retailing ~ Agree key activities and prepare high level programme – initial meeting arranged for 21/1/13 – key milestones will be agreed at this meeting ~ Vital to arrange programme to cover planning issues			






5. KEY PARTNERSHIPS

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS				
5.1	Southwest One	Efficient delivery of in-scope services (basket of KPIs)	 Green	Key Performance Indicators – Quarter 3 (2012/13)				
					No. of indicators	No. of times measured in Q3	No. on Target	% on target
				Monthly	13	13	13	100%
				Quarterly	9	9	9	100%
				Annually	21	0	0	-
Total	43	22	22	100%				
			Quarter 3 KPI failures ☹️		Quarter 3 Successes 😊			
			No KPI failures to report for Q2		All SWOne services have achieved contracted KPI targets.			
		Progress against key business objectives	 Green	<ul style="list-style-type: none"> All SWOne Service Development Plans (SDPs) are agreed and in the progress of being delivered through this financial year. We are currently discussing and agreeing 2013/14 SDPs with SWOne. Discussions are taking place with SWOne ICT to develop and agree an ICT Strategy. 				
5.2	Tone Leisure 'More people, more active, more often'	Target 1% increase in total leisure visits	 Green	Tone Leisure (Taunton Deane) usage has grown nearly 1% on last year in Quarter 3 and is in line with budgeted growth (+1%). The strong growth in Quarter 2 was not repeated with a challenging December experienced across most income areas, but especially Health and Fitness and swimming. To therefore hit budgeted usage growth of 1% is very encouraging and shows October and November were strong months for Tone. For the full year usage is 2% up on last year.				
		Progress against Tone Leisure key business objectives	 Amber	Tone Leisure's sales position remains challenging and adrift of the budget position. However, cost savings are more than making up for this shortfall in Quarter 3 with a positive variance of £29k. The full company profit and loss position remains positive with a small surplus forecast at the year end. The last Tone Leisure performance report was taken to Community Scrutiny 6 Nov 2012.				









As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

5.3	Somerset Waste Partnership To increase participation in the recycling service through promotion and enforcement	% of household waste sent for reuse, recycling & composting	N/A	<p>Quarter 3 = FIGURE NOT PROVIDED – See notes below* (Target = 45.4%)</p> <p>Last quarter (Q2) was 48.1% (Quarter 3 last year 2011/12 was 46.5%)</p>
		Residual household waste	 Red	<p>Quarter 3 = 100.8 kg per household (Target = 380 kg per household) (Quarter 3 last year 2011/12 was 89.3 kg per household)</p> <p>It should be noted that 89.3kg in the same period last year was a particularly low figure and the Q3 figure is more typical. The target for 12/13 seems, on reflection, to have been ambitious compared with the actual outturn of 391kg / hh in 2011/12. We predict that once the uplift in the number of households adjustment is made at year end, we will have a similar outcome to 2011/12, but above the target.</p>
		Progress against key business objectives	 Green	<p>SWP draft Business Plan 2013 – 2018 was taken before the Executive committee 6 Feb 2013.</p> <p>* Notes re issue above - The Q3 data provided to SWP by May Gurney covering Q3 recycling operations in Taunton Deane appeared to be significantly out of line both with both historical performance for TDBC and the Q3 results for the other four districts. SWP's Managing Director asked May Gurney's Contract Manager to undertake a major internal review of the way that May Gurney were accounting for recycling materials, in particular those arising from the Walford Cross Depot which serves most of Taunton Deane, along with the Ilminster and Chard areas of South Somerset.</p> <p>Preliminary results of this review exercise identified issues with the way that material movements were recorded in Q3 and this has had a major bearing on the figures provided. The review involves re-examining a large amount of weighbridge and associated data and May Gurney have been given further time in order to fully investigate and correct the data. It is important to resolve this fully as there may be financial (recycling credit income) as well as performance implications for Taunton Deane.</p> <p>This situation underlines the importance of collating and reviewing detailed data regularly. SWP apologise for the gap in information for the recycling rate indicator and will advise the TDBC and the Somerset Waste Board of the outcome of the review, the remedial actions taken or required, and the revised figure at the earliest opportunity.</p>
5.4	South West Audit Partnership	Target min 90% of 2012/13 Audit plan delivered	 Amber	<p>77% of planned audits as at end of Quarter three were completed or are at draft report (please note would be 100% under previous year's definition)</p> <p>There were a total of 35 reviews planned for quarters one, two and three. 27 are at a report stage. 100% of the audit plan is expected to be delivered as there are only a further 5 reviews scheduled for quarter 4, of which all 5 have started the initiation stage. Those still in progress in quarter 3 have materially completed the field work and are preparing the report.</p>







6. PEOPLE (Human Resources)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
6.1	Staff Sickness Reduce sickness absence through strong absence management, revised policies & procedures, & training	Target = 8.5 working days max lost per FT employee	 Amber	As at end November 2012, the year-end forecast = 10.05 days (using original BVPI definition). Amber status due to quarter 3 and 4 sickness generally higher. Ongoing work in this area during quarter 3 includes- <ul style="list-style-type: none"> - Absence management meetings being held with staff and support to managers for these - Sickness Absence Policy currently being reviewed, meeting held and redrafting underway - Wellbeing and sickness action plan agreed with Retained HR and Penny James. - Co-ordinated a flu vaccination programme at both Deane House and the DLO provided via ASDA - Supported managers with employees who are long-term absent from work by completing 7 home visits, and an Occupational Health case conference
6.2	PRED / Training Plans Maintain effective performance management of people and establish & deliver development needs	100% completion of PREDs	N/A	A detailed annual response will be provided in Q4.
		100% completion of Learning & Development plans	 Amber	All learning development plans submitted for 2012-13 and budget allocated. 2013/14 plans currently being collated for allocation decisions to be made at the end of February 2013.
		100% delivery of 'essential' training activities (corporate training plan)	 Amber	All training requests received from TDBC have been delivered by SWOne. Some of the "essential" activities within the corporate training plan were placed on hold at the request of TDBC hence corporately a rating of amber has been given.
6.3	Staff Turnover	Target 12% (voluntary leavers as % of staff in post)	 Green	Total turnover = 10.7% Voluntary turnover = 5.25% Early retirement / redundancy = 0.2% Ill-health retirement = 0.2% Other (End of contract/ dismissal) = 1.45% TUPE = 3.6% The overall turnover result has been significantly altered by the TUPE transfer of Car Parking staff in mid June 2012.
6.4	Improve Staff Satisfaction	Results from staff survey / resulting action plan	 Green	Action Plan produced and agreed with Retained HR and Penny James. To be taken to Leads meeting for Leads to own and take forward.

7. CORPORATE MANAGEMENT

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
7.1	Corporate Governance Action Plan Deliver the action plan, focussing on high priority areas	Deliver 95% of High priority Actions, and 80% of Medium priority actions by target dates	 Amber	The most recent report of all <i>External</i> audit recommendations was in December, and showed that 81% (22 of all 27 actions) were on track (with 78% of High Priority actions, ie 7 / 9 actions). Work is underway to better understand the status of all <i>Internal</i> audit recommendations. A recent report produced by SWAP indicated that there are currently in the region of 200 'live' actions.
7.2	Audit & Inspection Ensure that statutory Audit & Inspection obligations are met	Internal audit findings	 Green	2012-13 Internal Audit Work: In relation to quarters one, two and three there were 35 reviews. The following audit assessments were reported in respect of these audits where complete or draft (draft reports could be subject to change): <ul style="list-style-type: none">  Substantial assurance = 3  Reasonable assurance = 12  Partial assurance = 6  No assurance = 0 Non-Opinion = 2 Follow-up Audit work = 4 Internal Audit (SWAP) reports quarterly on audit plan progress, assurance levels and priority recommendations to the Corporate Governance Committee (next report due March 2013).
		2011/12 Final Accounts unqualified	 Green	The 2011/12 accounts received an unqualified opinion
7.3	Equalities & Diversity Develop practices & policies based on Equalities Framework for Local Govt	Council reports including Equality Impact Assessments (EIA) (Target 100%)	 Amber	A report is being taken to the Corporate Governance committee in March to update members on our progress. A recent SWAP report has identified weaknesses in the Council's approach to Equalities especially around the consistency of Impact Assessments and equality analysis leading to lack of awareness of impacts by decision makers. An action plan is in place to address these weaknesses. Performance against our target of 100% Council reports having EIAs was 100% in Qtr 3 (5/5 reports)

As at: 05/03/2013 **TDBC SCORECARD Q3 2012/13** (Appendix A)

7.4	Risk Management To ensure major risks are managed by embedding Risk Mgt Strategy	Delivery of RM Strategy & Policy & Procedures	 Green	Risk Management processes continue to be implemented at strategic, operational and project levels throughout the Council. CMT now review the corporate and Theme risk registers as part of quarterly performance reviews. Project risks are highlighted and considered at monthly 'Programme Management Group' meetings (a recently launched new corporate projects 'board').
7.5	Value for Money / Benchmarking To ensure that Services provide excellent value for money	Council Tax charges – in lowest quartile	 Green	TDBC remains in the lowest quartile in 2012/13 (compared with all English Districts). <i>Council Tax average band D tax bill - amount paid to local services (excluding parishes)</i>
		Target efficiency savings at areas with poor VfM	 Green	The Audit Commission's Annual Governance Report (2011/12) includes the 'value for money conclusion', and was reported to the Corporate Governance committee 24 Sept – an unqualified conclusion was issued stating that TDBC has ' <i>proper arrangements to secure economy, efficiency and effectiveness in out use of resources</i> '. Work will continue to understand 'value for money' and develop benchmarking to support decisions in allocating resources as part of the corporate business planning process.
7.6	Asset Management Develop the Council's Asset Management arrangements	Implementation of Asset Mgt Plan (AMP)	 Green	On 16/01/13 a new Asset Management Plan for 2013 – 16 was adopted by Executive
		Target 70% of maintenance spend planned	 Amber	The retained Property Client has taken better control of the budget. Previously budgets were managed by different people and it was difficult to target funds in this way.
7.7	Health & Safety To raise the standard of Health & Safety knowledge & performance	Delivery of H & S Action Plan	 Amber	The consolidation and compliance audit process has moved into more detailed phase with audits having been completed within 3 of the 4 Theme areas. Where audits have taken place Managers have been given clear action points and have taken ownership of the plan which will enable further roll out of the process. The retirement of the Corporate H&S Advisor has meant that the audit program for the final theme (Community and Commercial Services) will be on hold pending appointment of a replacement to the post. The staff intranet site has been updated to share all of the Policies and information produced to date.

GENERAL FUND REVENUE ACCOUNT SUMMARY 2012/13

	Original Budget £k	Current Budget £k	Forecast Outturn £k	Forecast Variance £k	
Service Portfolios					
Community Leadership	1,103	1,194	1,174	(20)	
Corporate Resources	1,238	1,118	787	(331)	
Economic Development, Asset Management, Arts & Tourism	1,162	1,548	1,576	28	
Environmental Services	4,510	4,342	4,250	(92)	
General Services	1,227	1,427	1,401	(26)	
Housing Services	2,572	2,604	2,463	(141)	
Planning, Transportation & Communications	(1,095)	(1,063)	(769)	294	
Sports, Parks & Leisure	2,584	2,652	2,672	20	
Net Cost of Services	13,301	13,822	13,554	(268)	(1.9%)
Other Operating Costs and Income					
Deane Helpline Trading Account	77	88	88	0	
DLO Trading Account	(101)	(101)	0	101	
Interest Payable and Debt Management Costs	264	0	0	0	
Interest and Investment Income	(67)	(132)	(317)	(185)	
Council Tax Freeze Grant	(277)	(278)	(278)	0	
New Homes Bonus Grant	(1,040)	(1,040)	(1,040)	0	
Local Services Support Grant	0	(60)	(60)	0	
Parish Precepts & Special Expenses	530	530	530	0	
Capital Expenditure Funded from Revenue (RCCO)	330	497	497	0	
Repayment of Capital Borrowing (MRP)	664	664	650	(14)	
Transfers to Capital Adjustment Account	(2,434)	(2,434)	(2,434)	0	
Transfer to/(from) Earmarked Reserves	309	(90)	(70)	20	
Transfer to/(from) General Reserves	40	130	130	0	
Total Other Costs and Income	(1,705)	(2,226)	(2,304)	(78)	3.5%
NET EXPENDITURE BUDGET BEFORE FUNDING	11,596	11,596	11,250	(346)	(3.0%)
Formula Grant and Council Tax Income	(11,596)	(11,596)	(11,596)	0	
Projected (Under)/Overspend for the Year	0	0	(346)	(346)	(3.0%)

Highlighted amounts have been updated since the Q3 report to Corporate Scrutiny

ANNEX B

GENERAL FUND REVEUE ACCOUNT FORECAST VARIANCES TO BUDGET 2012/13

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	COM	Community Safety	30	(1)		29	Budgeted income from SCC no longer available due to changes in grant system. Minor forecast updates in Q3.	Budget holder will review on a monthly basis.
	COM	Strategy Unit	(27)	9		(18)	Forecasting an over-recovery of income by £12k, plus a £12k underspend on staff costs, partially offset by an overspend of £5k on non-pay expenditure. Q3 updated as £9k of underspend reallocated to fund project costs.	Budget holder will review on a monthly basis.
	COM	Community Development	0	(28)		(28)	Reflects updated allocation of costs to the HRA - 85% compared to 50% assumed in the original budget.	
	COR	NNDR Collection	19	0		19	Overspend relates to discretionary rate relief paid in arrears exceeding budgeted estimate.	None available due to nature.
	COR	Rent Allowances & Rent Rebates	(50)	(267)		(317)	Forecast surplus on Housing Benefit Subsidy for subsidised overpayments has increased significantly in Q3. This is following an increase in volume of cases reviewed in preparation for welfare reform. Represents only 1% variance to budget.	Budget holder will review on a monthly basis.
	COR	Council Tax Benefit	(104)	36		(68)	During Q3 an updated assessment was completed of the predicted amount of eligible benefit overpayments for which the Council will receive Subsidy from Government. It is worth noting that this is only a 1% variance to budget.	Budget holder will review on a monthly basis.
	COR	HR	(49)	49		0	Previously forecast underspend in Q2 has been reversed as budget virements have reallocated resources to fund spending pressures elsewhere.	No further action proposed
	COR	Land Charges	40	(43)		(3)	Forecast overspend in Q2, regarding unbudgeted building control charges of £40k, has been absorbed with significant surplus on income now forecast for the year.	Budget holder will review on a monthly basis.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	COR	Legal Services	(57)	57		0	Underspend on staff costs identified in Q2 has been re-prioritised to provide additional legal service capacity to focus on recovery of outstanding debts from customers. See requested budget virement in Annex G.	Budget holder will review on a monthly basis.
	COR	Retained HR	22	(18)		4	Forecasting an overspend due to the costs for agency staff covering HR Retained Manager post, however projected staff vacancy costs in latter part of financial year mitigate this cost pressure.	Budget holder will review on a monthly basis.
	COR	Register of Electors	0	17		17	Software costs not included in the budget.	
	ECD	Property budgets	0	(15)		(15)	Through the ongoing review of property-related budgets the Theme Manager has identified forecast underspends totalling £15k	Budget holder will review on a monthly basis.
	ENV	Somerset Waste Partnership	(107)	0		(107)	Savings are projected on contract costs (£75k), contingent budgets (£16k), and refund from 11/12 (£44k); offset by an under recovery of income (£28k). The potential underspend could be higher than reported however the budget holder proposes a budget virement to reserves to fund future bin replacement costs. The forecast therefore remains unchanged from Q2.	Budget holder will review on a monthly basis.
	ENV	Flood Defences	(11)	42		31	The updated forecast in Q3 reflects the exceptional costs associated with the severe flooding in recent weeks. Costs are largely related to provision of sandbags.	Budget holder will review on a monthly basis. A contingency budget allocation is proposed for 2013/14.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	ENV	Business Support Theme 4	(28)	0		(28)	Forecasting an operational under spend on staff costs due to backfill arrangements for two maternity leave, a new starter opted out of the pension that was previously budgeted for, a new starter budgeted at the top of the grade is paid at the bottom of the grade, and a post that was budgeted for but is to be paid for by HRA. Part of this under spend has been approved as a virement in the current year only to cover non-pay expenditure.	Budget holder will review on a monthly basis.
	ENV	Pest Control	10	2		12	Forecast under recovery of income due to the reduction in demand for wasp visits due to the wet summer experienced this year. Minor changes identified for Q3.	Budget holder will review on a monthly basis.
	ENV	Licences	(15)	(11)		(26)	Forecasting an over recovery of income due to the additional demand for events licences for the Olympic and Jubilee events this year. Managed savings on equipment identified by budget holder in Q3 to offset overspends in other cost centres.	Budget holder will review on a monthly basis.
	GEN	Corporate Management – Pay Award and Vacancy Factor	(133)	109		(24)	Savings related to pay award (£69k) and surplus vacancy savings (£64k) identified up to Q2. A number of budget virements to fund various service costs have been identified during Q3, which reduces the forecast surplus for the year to £24k.	Budget holder will review on a monthly basis.
	HSG	Housing Standards	56	(42)		14	Forecast overspend due to no longer being affiliated with organisations such as 'Home Aid', therefore no income is now expected from other sources. Also staff costs are overspent as a temporary member of staff backfilling a post is costing more than the post was originally budgeted for and other non-pay expenditure over spends. For Q3 the forecast position has improved with planned capitalisation of staff costs, plus a £27k windfall from refunds of previous housing grants.	Budget holder will review on a monthly basis.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	HSG	Housing Enabling	(32)	14		(18)	Forecasting over recovery of income by £29k due to a decision to increase partnership income and additional income for affordable housing open days, plus an under spend of £3k due to car leasing costs budgeted for twice in error. Forecast surplus to budget updated for Q3.	Budget holder will review on a monthly basis.
	HSG	B&B Accommodation	10	(14)		(4)	Forecasting an over spend due to an increase in demand for bed and breakfast accommodation. Forecast income updated for Q3, mitigating previous shortfall.	Budget holder will review on a monthly basis.
	HSG	Leasehold Dwellings	(15)	6		(9)	Forecasting an over recovery of income from the HRA not budgeted for. Minor changes identified in Q3.	Budget holder will review on a monthly basis.
	HSG	Homelessness Admin	35	(34)		1	Forecast over spend due to write off of £73k offset in part by £43k of bad debt impairment already accrued.	Budget holder will review on a monthly basis.
	HSG	Housing Advice	(31)	9		(22)	Forecast under spend due to maternity backfill arrangements costing less plus two posts budgeted for pension that has not been used. Forecast surplus reduced for Q3 due to receptionist contract costs exceeding budget estimates.	Budget holder will review on a monthly basis.
	HSG	Shared Estate Costs - GF Contribution	0	(41)		(41)	A review of the budget for estate management and maintenance costs within the HRA has identified a reduction in the appropriate share to be charged to the General Fund for ex-HRA properties. The initial Q3 forecast underspend has been updated from £76k to £41k underspend, as it is proposed to transfer £35k budget to Environmental Health for additional Food Safety Inspections work.	No further action planned. Updated information reflected in the 2013/14 budget.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	PTC	Off-Street Parking	548	(78)		470	<p>As identified in Q2, budget pressure identified due to income shortfall on:</p> <ul style="list-style-type: none"> • Parking Charges £332k; this is partly due to delayed implementation of an element of the agreed Transport Strategy, plus a reduction in usage • Travel Plan £12k; • Royal Mail £47k; delayed contract (£22k for 20 season tickets at Wood Street; £25k lease for 30 spaces at TDBC car park) • Penalty income £39k; Q2 forecast was £117k shortfall, but updated in Q3 for recent trend and better management information from SCC • Season tickets £64k <p>Forecasting underspend in Service Costs of £24k on direct expenditure as a result of the new service delivery contract.</p>	Budget holder will review on a monthly basis.
	PTC	On-Street Parking	(120)	(3)		(123)	<p>Forecast under spend of £123k due to the service being transferred to SCC from the 11th June 2012. The variance has arisen because the budget was set as if the service was to remain with TDBC, as the possible outsourcing arrangements had not yet been confirmed. It should be noted that this variance may increase when support service recharges are run at year end, as the consumption of these services will have reduced. Minor update of income forecast in Q3.</p>	Budget holder will review on a monthly basis.
	PTC	Planning	0	(56)		(56)	<p>The Government passed legislation in November to increase planning fees by 15%. This has contributed to the forecast underspend. The forecast allows for increased costs of appeals.</p>	Budget holder will review on a monthly basis.
	PTC	Public Relations		(14)		(14)	<p>Various underspend on publicity and promotions, fees and hired services, and other overheads</p>	Budget holder will review on a monthly basis.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	PTC/ OTH	Building Control	36	5		41	Forecasting an under-recovery of income by c£57k and an overspend of £10k for the Acolaid Licence, partly offset by an unbudgeted income recharge of c£40k to Land Charges. Minor changes to forecast identified in Q3. The variance also includes £20k budgeted transfer from earmarked reserve that is not possible due the projected overspend on the service overall.	The Budget Holder, Theme Mgr and Strategic Director are looking at cost reduction measures now in order to help manage the shortfall further.
	SPL	Environmental Maintenance	20	10		30	Forecasting to overspend which has increased in Q3. A significant element relates losing part of the SCC grass verge contract as identified in Q2.	Budget holder will review on a monthly basis.
	SPL	Vivary Park Trading Account	31	(1)		30	Forecasting an under spend of c.£11k due to the flooding which cancelled events such as the bandstand concert and c.£3k budget not needed on rents, plus a consequential under recovery of car parking income of c.£45k due to the flooding which cancelled events such as the Circus.	Budget holder will review on a monthly basis.
	Var	Insurance	(28)	28		0	A surplus of £28k was identified in Q2 related to confirm premium costs for 2012/13. This surplus has now been reallocated to fund pressures in other cost centres.	Budget holder will review on a monthly basis.
	DLO	DLO Trading Account	(147)	248		101	Forecast underspend of £83k on staff costs due to the Stores staff, who were transferred back with budget to the DLO (from SWONE). Further surplus of £64k identified on historic contractor and agency budgets no longer required. However, during Q3 the DLO Manager has identified concerns with accuracy of the forecast and is continuing to work with the Finance Advisory service to investigate.	DLO Manager to review budgets and forecasts with additional support from Finance Advisory.
		Various minor variances	(14)	(11)		(25)	Net of other minor variances	
	OTH	Interest Payable (GF)	(226)	226		0	Under spend due to General Fund (GF) now being debt free and therefore not due to pay any of the originally budgeted interest payments. This may change if the Authority decided to take on any short term loans during the year.	Budget holder will review on a monthly basis.

#	Port- folio	Cost Centre Description	Forecast Variance Updates				Variance explanation	Management Action
			Q2 £k	Q3 £k	Q4 £k	Total £k		
	OTH	Interest Receivable (GF)	(244)	59		(185)	Over recovery of interest receivable (£70k) due to better interest rate received on GF investments than originally budgeted for, due to uncertainty around interest rates during budget setting; and HRA now paying (174k) to borrow from the GF.	Budget holder will review on a monthly basis.
	OTH	MRP (repayment of debt)	(14)	0		(14)	Our repayment of debt is slightly less than budgeted for.	No further action.
		GRAND TOTAL	(595)	249		(346)		

Key: Portfolios

COM	Community Leadership
COR	Corporate Resources
ECD	Economic Development, Asset Management, Arts & Tourism
ENV	Environmental Services
GEN	General Services
HSG	Housing Services (Non-HRA)
PTC	Planning and Transportation/Communications
SPL	Sports, Parks & Leisure
OTH	Other Central Costs and Income

ANNEX C

GENERAL FUND RESERVES SUMMARY 2012/13

	£k	Current Budget & Forecast £k
Balance Brought Forward 1 April 2012		3,337
Original Budget 2012/13 – Repay Previous Invest to Save Funding		40
Approved Budget Carry Forward into 2012/13 (21 June 2012)		(86)
		<u>3,291</u>
Supplementary Estimates		
Cremator Replacement Mercury Abatement Project funding (Executive 11th July 2012)	(113)	
Flood Alleviation Works on North Curry Moor (18th July 2012)	(10)	
Lease car scheme	(89)	
		<u>(212)</u>
Returns		
Surplus Earmarked Reserves	59	
		<u>59</u>
Budgeted Balance March 2013		<u>3,138</u>
Projected Outturn 2012/13		<u>346</u>
Projected Balance Carried Forward 31 March 2013		<u>3,484</u>

ANNEX D

HOUSING REVENUE ACCOUNT SUMMARY 2012/13

	Original Budget £'000	Current Budget £'000	Forecast Outturn £'000	Forecast Variance £'000	Forecast Variance %
Income					
Dwelling Rents	(22,736)	(19,193)	(19,244)	(51)	0%
Non Dwelling Rents	(554)	(577)	(528)	49	-8%
Supported, Sheltered & Extra Care	(364)	(3,753)	(3,760)	(7)	0%
Other Income (Service Charges, Rechargeable Repairs, Leaseholder Charges and GF Contribution)	(547)	(733)	(894)	(161)	22%
Total Income	(24,201)	(24,256)	(24,426)	(170)	1%
Expenditure					
Supervision & Management	3,252	3,611	3,572	(39)	-1%
Maintenance	7,515	6,420	6,640	220	3%
Capital Charges - Depreciation	6,270	6,270	6,270	0	0%
Provision for Bad Debt	80	80	80	0	0%
Debt Management Expenses	8	8	8	0	0%
Other Expenditure (Communal and Rechargeable Costs, Insurance Excess, and Tenants Forum)	87	878	824	(54)	-6%
Total Expenditure	17,212	17,267	17,394	127	1%
Other Costs & Income					
CDC Costs	231	231	231	0	0%
Interest Payable	3,873	3,873	2,945	(928)	-24%
Interest and Investment Income	(127)	(127)	(17)	110	-87%
Transfers To/(From) Earmarked & Other Reserves	2,524	2,524	3,342	818	32%
Total Other Costs & Income	6,501	6,501	6,501	0	-13%
NET (SUPLUS)/DEFICIT FOR THE YEAR	(488)	(488)	(531)	(43)	9%

ANNEX E

HOUSING REVENUE ACCOUNT FORECAST VARIANCES TO BUDGET 2012/13

	Cost Centre Description	Forecast Variances Updates				Variance explanation	Management Action
		Q2 £k	Q3 £k	Q4 £k	Total £k		
1	Interest Payable	(928)	928		0	The forecast underspend for interest on borrowing, related to self-financing debt, is recommended to be reallocated £110k to Interest Receivable and £818k to the Social Housing Development Fund. The budget virements will remove the previously reported variance to budget in Q2.	Budget virement proposed
2	Interest Receivable	110	(110)		0	The forecast overspend estimated in Q2 of £110k is due to receiving less interest on HRA investments than originally budgeted for. A budget virement from the underspend on Interest Payable is proposed to address the budget virement.	Budget virement proposed
3	Income	(222)	52		(170)	Forecasting an over recovery of income due to lower than budgeted voids combined with a large one-off easement which have been offset in part by a pressure in garage rental income caused by to low take-up in some areas. Additional unbudgeted income of £202k is expected across leaseholder charges and rechargeable repairs, which is matched with corresponding expenditure. The budgeted contribution from General Fund for shared amenities has been updated during Q3, with an expected income reduction of £76k for the HRA.	Budget holder will review on a monthly basis as per the HRA Business Plan.
4	Expenditure	212	(85)		127	Forecasting an over spend due to higher than expected levels of general maintenance, including rechargeable repairs, which have been offset in part by the slippage of some pre-planned maintenance work into next year. It is likely that welfare reform will lead to additional moves within the housing stock leading to a larger number of voids in the short term. Combined with some major work starting on void properties in Halcon. Savings against budget on insurance premiums and repairs costs, each at £45k under budget, have helped to reduce the reported overspend in Q3.	Budget holder will review on a monthly basis as per the HRA Business Plan.
5	Transfer to SHDF	828	(828)		0	Forecast in Q2 assumed transfer of £828k to Social Housing Development Fund, to be funded from net underspends in other budget lines. This Q3 Report includes a budget virement proposal, therefore no variance to budget on the transfer to SHDF now reported.	Consider transfer of any further net underspends at year end
	TOTALS	0	(43)		(43)		

ANNEX F**HOUSING REVENUE ACCOUNT RESERVES SUMMARY 2012/13**

	£k	Current Budget & Forecast £k
Balance Brought Forward 1 April 2012		1,355
Original Budget 2012/13 – Transfer from Revenue Account to increase reserves		<u>488</u>
		1,843
Supplementary Estimates		
Creechbarrow Road Project (Approved Exec 6/2/13, subject to Full Council approval)	<u>(200)</u>	(200)
Returns		
Surplus Earmarked Reserves	<u>240</u>	240
Budgeted Balance March 2013		<u>1,883</u>
Projected Outturn 2012/13		<u>43</u>
Projected Balance Carried Forward 31 March 2013		<u>1,926</u>

BUDGET VIREMENTS FOR APPROVAL

#	Amount £	Fund	From Heading	To Heading	Explanation
1	60,000	GF	Legal Services	Earmarked Reserves	Transfer savings in Legal Services to Earmarked Reserves, to fund fixed term staff costs and court costs in 2013/14 to pursue recoverable outstanding debts.
2	110,000	HRA	Interest Payable	Interest Receivable	Allocated surplus interest savings to offset shortfall in interest receivable budget.
3	818,000	HRA	Interest Payable & Receivable	Social Housing Development Fund	Allocate surplus interest savings to the Social Housing Development Fund to provide additional resources to finance housing development projects.
	988,000	Total Revenue Budget Virements			

#	Amount £	Fund	From Service / Heading	To Service / Heading	Explanation
1	180,000	HRA		Kitchens	See HRA Capital Programme Variances section in the main body of the report for further details. The transfers reflect the current estimates of individual elements within the overall programme of capital maintenance and improvement works. Allocate surplus interest savings to the Social Housing Development Fund to provide additional resources to finance housing development projects.
2	220,000	HRA		Bathrooms	
3	250,000	HRA		Windows	
4	120,000	HRA		Doors	
5	25,000	HRA		Fire Safety Works in Communal Areas	
6	375,000	HRA		Air Source Heat Pumps	
7	75,000	HRA		Door Entry Systems	
8	20,000	HRA		DDA Works	
9	135,000	HRA		Asbestos removal	
10	25,000	HRA		Community Alarms	
	1,425,000	Sub-total – Capital Virements			
11	620,000	HRA	Heating Systems		
12	500,000	HRA	Cladding		
13	285,000	HRA	Fascias and Soffits		
14	18,000	HRA	Soundproofing		
15	2,000	HRA	Tenants Improvements		
	1,425,000	Sub-total – Capital Virements			

ANNEX H

SUMMARY STATEMENT OF EARMARKED RESERVES 2012/13

GENERAL FUND	Balance	Transfers	Transfers	Current
	B/F	In	Out	Balance
	£'000	£'000	£'000	£'000
<i>For General Fund revenue purposes</i>				
Growth & Regeneration Service Costs	886	0	(340)	546
Asset Management - Tone Leisure	784	0	(70)	714
Self Insurance Fund	750	0	0	750
New Homes Bonus Reserve	392	648	0	1,040
Local Plan Enquiry General Provisions	238	22	(42)	218
Planning Delivery Grant - Revenue	237	0	(25)	212
DLO Trading Account Reserve	222	0	(16)	206
Asset Management - General Services	218	0	0	218
Housing Enabling	218	0	(2)	216
Home Improvement Agency	192	0	(192)	0
Eco Towns Projects Grant Funding	149	0	0	149
CCR Property Services Restructuring Pension Costs	147	0	(15)	132
Performance & Client Consultancy	144	0	(36)	108
Youth Homelessness Fund	133	0	(47)	86
Land Charges	101	0	0	101
CEO Initiatives	60	0	(1)	59
Olympic Torch Event Support	60	0	(39)	21
Corporate Training	58	7	(19)	46
LABGI	38	0	(20)	18
Other Reserves	514	311	(243)	582
<i>For General Fund capital financing purposes</i>				
DLO Vehicle Replacement Reserve	117	202	0	319
Capital Financing Reserve - General Fund Projects	939	242	0	1,181
GENERAL FUND EARMARKED RESERVES TOTAL	6,597	1,432	(1,107)	6,922

HOUSING REVENUE ACCOUNT	Balance	Transfers	Transfers	Current
	B/F	In	Out	Balance
	£'000	£'000	£'000	£'000
<i>For HRA revenue purposes</i>				
HRA Heating Reserve	240	0	(240)	0
CCR DLO Transformation (HRA resources)	78	0	0	78
Other Reserves	14	0	0	14
<i>For HRA capital financing purposes</i>				
Capital Financing Reserve - HRA Projects	79	0	0	79
Halcon Regeneration Scheme Project Costs	65	0	0	65
HOUSING REVENUE ACCOUNT EARMARKED RESERVES TOTAL	475	0	(240)	235

The above General Fund and HRA Earmarked Reserve Balances are a snapshot of balances at the time of publication. Further transfers are expected before the final balances as at 31 March 2013 are reported.

ANNEX I

DEANE DLO TRADING ACCOUNT AND RESERVES SUMMARY

	Expenditure Budget £'000	Income Budget £'000	Net Budget £'000	Forecast £'000	Forecast Variance £'000
TRADING ACCOUNT PERFORMANCE 2012/13					
Admin	360	0	360	159	(201)
Stores	112	0	112	(129)	(241)
Grounds	2,259	(2,512)	(253)	(90)	163
Building	3403	(3,710)	(307)	47	354
Cleansing	0	0	0	0	0
Nursery	103	(116)	(13)	13	26
Transport	0	0	0	0	0
DLO Net (Surplus) / Deficit	7,567	(7,668)	(101)	0	101
TRADING ACCOUNT RESERVES POSITION					
Balance B/F			222	222	
Transfer from 2012/13 Trading Account – Grounds Maintenance			0	(16)	
Transfer from reserve to vehicle purchases				(120)	
Funding available for projected overspend				(86)	
Estimated Balance C/F			222	0	

NB 1 These forecast figures have been provided by managers from the DLO and require some caution because the situation may alter prior to year end.

NB 2 The stores and admin cost centres are recharged entirely at year end. Stores profit is split between DLO cost centres leaving a Nil cost and the Admin cost is split 55.97% to general fund leaving the remaining forecast balance to be split between the various DLO cost centres

GENERAL FUND CAPITAL PROGRAMME 2012/13 FORECASTS

							ANALYSIS OF VARIANCE	
Budget Holder	Project	Original Budget	Current Budget	Actuals To Date	Forecast Outturn	Over/(Underspend) at year end (£)	Slippage Into 2013/14	Over/(Under) spend For Scheme
		£	£	£	£	£	£	£
Roger Mitchinson	Climate Change Initiatives	0	100,000	55,431	60,000	(40,000)	(40,000)	0
Leadership		0	100,000	55,431	60,000	(40,000)	(40,000)	0
Louise Dance	PC Refresh Project	60,000	79,940	6,582	65,000	(14,940)	(14,940)	0
Richard Sealy	ICT Infrastructure Maintenance	0	35,000	9,559	0	(35,000)	(35,000)	0
Richard Bryant	Members IT Equipment	6,690	4,000	0	500	(3,500)	(3,500)	0
Resources		66,690	118,940	16,141	65,500	(53,440)	(53,440)	0
Chris Hall	DLO Vehicles	280,000	418,840	206,301	418,840	0	0	0
Chris Hall	DLO IT System	0	400,000	0	11,845	(388,155)	(388,155)	0
Cyril Rowe	DLO Plant	20,000	20,000	11,712	20,000	0	0	0
Mark Green	PT Longrun Meadow C	40,000	108,000	2,931	13,000	(95,000)	(95,000)	0
Mark Green	PT COACH Project	40,000	40,000	0	40,000	0	0	0
Mark Green	PT Public H and S	10,000	10,000	0	10,000	0	0	0
Mark Green	PT High Street	100,000	133,000	5,456	133,000	0	0	0
Mark Green	PT Longrun Farm	0	0	0	0	0	0	0
Mark Green	PT Firepool	0	468,000	6,298	428,000	(40,000)	(40,000)	0
Mark Green	PT Castle Green	0	1,679,000	1,375,677	1,379,000	(300,000)	(300,000)	0
Mark Green	PT High St Retail	0	60,000	76,369	60,000	0	0	0
Mark Green	PT NIDR	0	35,000	0	35,000	0	0	0
Mark Green	PT Urban Growth	0	58,000	0	10,000	(48,000)	0	(48,000)
Mark Green	PT Goodlands Gardens	0	0	(6,271)	0	0	0	0
Mark Green	PT Coal Orchard	0	10,000	0	0	(10,000)	(10,000)	0
Mark Green	PT Bus Station	0	11,000	7,602	11,000	0	0	0
Mark Green	PT Sineage	0	22,000	3,018	22,000	0	0	0
Mark Green	PT Consultancy	0	20,000	0	20,000	0	0	0
Simon Lewis	HPDG Firepool Weir	0	4,080	0	4,080	0	0	0
Total Ec Dev and Arts		490,000	3,496,920	1,689,092	2,615,765	(881,155)	(833,155)	(48,000)
Ian Clark	Taunton/Canal Grant	10,000	10,000	10,000	10,000	0	0	0
Paul Rayson	Mercury Abatement	0	1,079,290	227,878	900,290	(179,000)	(179,000)	0
Richard Sealy	Waste Containers	50,000	101,180	16,190	55,000	(46,180)	(46,180)	0
Total Environmental Services		60,000	1,190,470	254,068	965,290	(225,180)	(225,180)	0
Jo Humble	Grants to RSL's	0	694,600	107,960	280,460	(414,140)	(414,140)	0
Paul Harding	Private Sector H and S	25,000	35,830	60,631	35,830	0	0	0
Paul Harding	Energy Efficiency	62,000	62,000	(5,780)	62,000	0	0	0
Paul Harding	Landlord Acc Scheme	90,000	90,000	0	65,000	(25,000)	(25,000)	0

GENERAL FUND CAPITAL PROGRAMME 2012/13 FORECASTS

							ANALYSIS OF VARIANCE	
Budget Holder	Project	Original Budget	Current Budget	Actuals To Date	Forecast Outturn	Over/(Underspend) at year end (£)	Slippage Into 2013/14	Over/(Under) spend For Scheme
		£	£	£	£	£	£	£
Paul Harding	Wessex HI Loans	62,000	62,000	0	62,000	0	0	0
Paul Harding	DFGs Private Sector	450,000	686,050	307,550	600,000	(86,050)	(86,050)	0
Richard Burge	Community Alarms	0	4,500	0	4,500	0	0	0
Total Housing		689,000	1,634,980	470,361	1,109,790	(525,190)	(525,190)	0
Tracy Ann-Biss	Accolaid Upgrade	20,000	20,000	872	0	(20,000)	(20,000)	0
John Lewis	Paul St Car Park	218,000	409,530	25,336	185,000	(224,530)	(224,530)	0
Total Planning and Transportation		238,000	429,530	26,208	185,000	(244,530)	(244,530)	0
Alison North	Replacement Lift Station Road	0	0	(9,297)	0	0	0	0
Debbie Arscott	Grants to Clubs Play	46,000	46,000	46,224	46,000	0	0	0
Debbie Arscott	Grants to Parishes	20,000	32,420	1,364	32,420	0	0	0
Debbie Arscott	Replace Play Equip	20,000	20,000	24,416	20,000	0	0	0
Debbie Arscott	Play Equip Long Run	0	0	24,949	0	0	0	0
Debbie Arscott	Play Equip Greenway	0	0	1,325	0	0	0	0
Debbie Arscott	Langford Budville VH	0	0	0	0	0	0	0
Debbie Arscott	Vivary Park Play	0	0	14,184	0	0	0	0
Debbie Arscott	Fitzhead Tythe Barn	0	0	(182)	0	0	0	0
Debbie Arscott	Play Area Taunton Green	0	0	3,087	0	0	0	0
Debbie Arscott	Popham Hall	0	0	(8,902)	0	0	0	0
Debbie Arscott	Wellington Recreation	0	0	3,360	0	0	0	0
Debbie Arscott	Goodlands Gardens	0	0	1,108	0	0	0	0
Debbie Arscott	Lambrook Green	0	0	7,924	0	0	0	0
Debbie Arscott	French Weir Park	0	0	25,352	0	0	0	0
Debbie Arscott	Cotford St Luke Play	0	0	1,498	0	0	0	0
Debbie Arscott	Lyngford Skate Ramps	0	0	2,433	0	0	0	0
Debbie Arscott	Wellington Pavillion	0	355,070	22,527	100,000	(255,070)	(255,070)	0
Total Sports Parks and Leisure		86,000	453,490	161,371	198,420	(255,070)	(255,070)	0
TOTAL GENERAL FUND CAPITAL PROGRAMME		1,629,690	7,424,330	2,672,672	5,199,765	(2,224,565)	(2,176,565)	(48,000)

HRA CAPITAL PROGRAMME 2012/13 FORECASTS

							ANALYSIS OF VARIANCE	
Budget Holder	Project	Original Budget	Current Budget	Actuals To Date	Forecast Outturn	Over/(Underspend) at year end (£)	Slippage Into 2013/14	Over/(Under) spend For Scheme
		£	£	£	£	£	£	£
Phil Webb	HRA Kitchens	0	180,000	29,501	180,000	0	0	0
Phil Webb	HRA Bathrooms	740,000	960,000	472,898	960,000	0	0	0
Phil Webb	HRA Roofing	960,000	960,000	514,016	960,000	0	0	0
Phil Webb	HRA Windows	415,000	665,000	459,606	665,000	0	0	0
Phil Webb	HRA Heating Improvements	1,200,000	230,000	1,673	230,000	0	0	0
Phil Webb	HRA Doors	120,000	240,000	118,485	240,000	0	0	0
Phil Webb	HRA Fire Safety Work	150,000	175,000	94,678	175,000	0	0	0
Phil Webb	HRA Cladding	500,000	349,500	0	0	(349,500)	0	(349,500)
Phil Webb	HRA Facias and Soffits	505,000	220,000	103	220,000	0	0	0
Phil Webb	HRA Heat Pumps	225,000	600,000	265,533	600,000	0	0	0
Shari Hallet	HRA IT Development	15,000	15,000	11,533	15,000	0	0	0
Phil Webb	HRA Door Entry Systems	75,000	150,000	1,416	150,000	0	0	0
Paul Harding	HRA Aids and Adaptations	200,000	200,000	89,412	110,588	(89,412)	0	(89,412)
Phil Webb	HRA Soundproofing	20,000	2,500	0	2,500	0	0	0
Phil Webb	HRA DDA Work	20,000	40,000	2,239	40,000	0	0	0
Phil Webb	HRA Asbestos Work	50,000	185,000	32,096	185,000	0	0	0
Phil Webb	HRA Tenants Improvements	5,000	3,000	650	3,000	0	0	0
Paul Harding	HRA DFG's	300,000	300,000	109,315	196,754	(103,246)	0	(103,246)
Richard Burge	Community Alarms	0	25,000	28,804	25,000	0	0	0
TOTAL HRA		5,500,000	5,500,000	2,231,956	4,957,842	(542,158)	0	(542,158)