

Taunton Deane Borough Council

Executive – 12 September 2012

Financial and Performance Monitoring – Quarter 1 2012/2013

Joint report of the Performance Lead Officer and Financial Services Manager

(This matter is the responsibility of Executive Councillor Mrs Vivienne Stock-Williams)

IMPORTANT – PLEASE NOTE:

In order for this performance information to be debated in the most efficient manner at the Executive committee, we would encourage Members who have queries with any aspect of the report to contact the appropriate officer(s) named (at the end of the report) before the meeting so that information can be collated in advance or relevant officers can be invited to the meeting.

1. Executive Summary

This report provides an update on the financial position and the performance of the Council to the end of Quarter 1 of 2012/13 (as at 30 June 2012).

The detailed 2012/13 financial position for Quarter 1 is provided in Appendix B although a high level summary is also included in the Scorecard (section 3).

The monitoring of the Corporate Strategy, service delivery, performance indicators and budgets is an important part of the overall performance management framework.

Analysis of the overall performance of the Council reveals that 66% of all performance measures are on target (ie Green alert). This is a similar position compared to the previous quarter (Quarter 4 in 2011/12 was 65%).

CMT will conduct a review of the scorecard (content & structure) in Quarter 2 and will make recommendations for changes to Scrutiny and Executive for Quarter 3.




2. The Performance Scorecard (please see Appendix A)

- 2.1 The TDBC Scorecard at **Appendix A** contains full details of Quarter 1 performance, however section 4 (below) of the report provides further information and guidance for members on the key issues that have been identified through analysis of the data. Additional commentary has also been provided by responsible officers and CMT where appropriate
- 2.2 Scorecard explanation / key




Each section of the scorecard uses the same template and is structured as follows:

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
	Strategic & corporate objectives categorised in the 7 sections of the scorecard	Key performance indicators (& targets where possible) used to measure the objective.	Red, Amber or Green (see below)	A brief summary highlighting reasons for and issues surrounding the alert reported (see Green, Amber, Red below). Also any known problems that may jeopardise attainment. Where relevant, CMT will provide further information in addressing under performance.

2.3 Key to performance alerts:

	Reasons for alert	Notes
 Green	Planned actions are on course	Justification for the Green alert will be provided. Key successes or exceptional performance will be outlined.
	Performance indicators are on target	
 Amber	Some uncertainty in meeting planned actions	The reason for the Amber alert will be made clear. Mitigating actions will be outlined
	Some concern that performance indicators may not achieve target	
 Red	Planned actions are off course	A brief high level summary is included within scorecard. Where the Corporate Management Team consider a Red alert to be a priority issue requiring further detail and explanation, a separate one page information sheet for more detail will be appended to the report
	Performance indicators will not achieve target	

2.4 A summary / overview of the Quarter 1 scorecard (appendix A) is in the table below

Section	No. of measures	 Green	 Amber	 Red	N/A	Trend (from last quarter)
1) Corporate Strategy Aims	19	16 (84%)	1 (5%)	1 (5%)	1 (5%)	↑
2) Service Delivery	15	13 (87%)	1 (7%)		1 (7%)	↑
3) Managing Finances	12	7 (58%)	3 (25%)	2 (17%)		↓
4) Key Projects	6	5 (83%)	1 (17%)			↑
5) Key Partnerships	9	6 (67%)	1 (11%)	2 (22%)		↑
6) People	6	1 (17%)	4 (67%)		1 (17%)	↓
7) Corporate Management	10	3 (30%)	3 (30%)	2 (20%)	2 (20%)	↓
TOTALS	77	51 (66%)	14 (18%)	7 (9%)	5 (6%)	↔

KEY:

↑ = Improving (ie more Green, less Amber &/or Red alerts)

↓ = Worsening (ie less Green, more Amber &/or Red)

↔ = No change

2.5 Proposed scorecard review 2012/13

The current corporate performance scorecard was introduced in 2009/10 (Quarter 3) and has remained largely unchanged since then. CMT have recognised the need for a review of the structure and content of the scorecard to better reflect the Council's priorities and to improve the range of services represented. This is particularly relevant in 2012/13 considering the change from the current Corporate Strategy to the new Corporate Business Plan this year.

CMT will conduct a full review of the scorecard at the end of Quarter 2 and recommended changes will then be discussed with Members. It is envisaged that a refreshed corporate scorecard would be implemented for the Quarter 3 report (February / March 2013).

3. Comments from Scrutiny

This report was considered by the Corporate Scrutiny Committee on 16th August. The recommendation for the Budget virement was supported.

During the discussion of this item, Members made the following comments and asked questions. Responses are shown in italics:-

Members raised concerns and asked questions relating to Scorecard Item 5.3 Tone Leisure Key Performance Indicators;

1. Why is the usage of the pool dropping?
2. If the drop in usage at Taunton Pool could be attributed to the end of 'Free Swimming' scheme?
3. To confirm whether or not the red alert in item 5.3 relates to Managers/Directors hands on working approach?
4. Just raised general concerns about Tone Leisure KPI's outcomes.

A report was presented to Community Scrutiny Committee relating to Tone Leisure Performance. There has been a general down turn in economy and the bad weather has affected many areas of the Tone Leisure. The increase in managers/directors using a more hands approach is good news and this no reflection on working practices.

- Member asked during the review of the scorecard could it be broken down into more detail.

There is a review of the scorecard after Quarter 2. It could come back to the Committee for discussion.

- Members raised concerns over why 25% of KPI's were still amber or red and that they remained un-changed. Members asked if these KPI targets were achievable if they remained un-changed.
- Members commented that after studying the report there was an overall positive feeling about the outcomes that were presented with those areas of the report that remained un-changed or changed to green.

4. Finance Comments (from the Strategic Finance Officer / Deputy S151 Officer):

- i) The economic climate continues to have an adverse impact upon aspects of our revenue budget (mainly car parking income)
- ii) CMT and managers will continue to monitor the budget position throughout the year.
- iii) The HRA, and both capital programmes are currently predicting no significant issues

5. Legal Comments

There are no legal implications in this report.

6. Links to Corporate Aims

As this report covers all aspects of the Council's performance, all Corporate Priorities are affected.

7. Environmental and Community Safety Implications

Please see the following sections of the Scorecard for those areas contributing to the above: 2.4 (Service Delivery – 'Street Scene'); 5.4 (Somerset Waste Partnership).

8. Equalities Impact

See the scorecard section 7.3 for details of equalities progress within the council.

9. Risk Management

See the scorecard section 7.4 for details of risk management progress within the council.

10. Partnership Implications

See the scorecard section 5 for details of the council's key partnerships.

11. Recommendations

- 11.1 It is recommended that the Executive Committee review the Council's performance as at the end of Quarter 1, taking corrective action or requesting further information from Theme Managers where necessary.
- 11.2 It is recommended that the Executive approve a budget virement of £82,500 (ref section 7.3 of appendix B).





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1. CORPORATE STRATEGY AIMS

Tackling Deprivation & Sustainable Community Development (Aim 1)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.1	Objective 1 Focus on Taunton East, North Taunton & Rural Deprivation	Index of Multiple Deprivation (IMD) score	<i>For Info only</i>	IMD data is only published every 3 years - the latest IMD data for 2010 highlights that levels of deprivation within Taunton Deane are worsening (especially North Taunton & Taunton East). Our focus is on the delivery of the 'Priority Areas Strategy' (PAS) programme – see below.
		Actions – Progress against key activities	 Green	A Priority Areas Strategy (PAS) for urban & rural has been completed and work stream leads identified. Taunton Deane Partnership has approved the Strategy which includes 4 new priorities & a supporting action plan. (Presented to Community Scrutiny March 12). The 4 priorities are: 1) Encourage strong, informed & active communities; 2) Improve access to services, information & advice; 3) Improve the lives of our most vulnerable households; 4) Improve the look and feel of the local area. Work is underway to refine governance arrangements; clarify partner role/responsibilities and find out the level of input that they can make. This will be completed in Sept 2012. Success criteria has been identified for each priority & leads are responsible for monitoring each work component. It is recommended that the measures for Objective 1 be replaced by the 'success criteria' for the PAS, in order to provide a meaningful measure of progress.
	Objective 2 'One-Stop' advice on skills, employment & training	Actions – Progress against key activities	 Green	Vista commenced a new contract to manage the delivery of the 3 Job Clubs in November 2011 (Priorswood, Halcon, & Wellington). This is now a funded project until March 2013. Vista staff are working extremely hard to deliver an enhanced scheme and the project is developing well.
		Number of people supported / back to work	 Green	SLA targets – 40 attendances per month (combined); 4 jobs per month; 6 'soft' outcomes (placements, training etc). Reports in June 2012 were very positive. The project had exceeded its job outcomes target for the quarter by 4, helping 16 people find work. A further 39 people progressed towards employment by undertaking voluntary work and/or a training course
Objective 3 Secure medium term future of N. Taunton & Link Partnerships	Funding & delivery against Service Level Agreement (SLA)	 Amber	Funding for 2012/13 has been agreed and this is the final year of a 3 year agreement. We need more clarity over output & outcomes which in some cases are currently unclear and not easily measured or monitored. This matter, in the short term, will be considered and monitored by the Multi-Agency Groups (MAGs) that operate in each locality. Future funding for both the N Taunton and Link Partnerships will be decided / agreed by the new Grants Panel, with a decision to be made towards the end of the year. If funding is forthcoming, then new SLA arrangements will be developed.	

As at: 04/09/2012 **TDBC SCORECARD Q1 2012/13** (Appendix A)






Regeneration (Aim 2)				
Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.2	Objective 4 Facilitate the creation of a leading Green Knowledge economy	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> The Olympic Torch event continued to affect the Ec Dev delivery plan during Quarter 1 Proactive programme of events & PR for local businesses is on-going and award of 5 business grants during 2012/13 The new Ec Dev & Regeneration team (including Project Taunton) is designing a new inward investment marketing programme (aiming for launch September 12) Engagement with the Hinkley supply forum to encourage Taunton Deane businesses to benefit from Hinkley supply opportunities A busy programme of TDBC planned events for businesses include: Olympic Torch relay celebrations (May); Business breakfast (May); Leaders dinner (May); Ambassadors lunch (May); Business Start-Up events in Bridgwater, Taunton & Yeovil Taunton Events Group held first meeting in July planning a diverse programme of public events in public open spaces Business Improvement District (BID) proposal for Taunton town centre was rejected by businesses at end March 12 – the Town Centre Company is working towards a further BID proposal which will be the subject of a ballot around mid 2013
		Businesses benefiting from TDBC Ec Dev funded events & services	 Green	The target is to benefit approx 300 businesses during the year. During 2012/13 approx 120 businesses have been supported since April. This is a proposed new PI as part of the 2012/13 Ec Dev service plan.
	Objective 5 Facilitate Housing growth	Actions – Progress against key activities	 Green	The Core Strategy has now been found sound by an independent planning inspector. It is anticipated that the plan will be formally adopted in August/September 2012 having gone to Community Scrutiny on 23 July
		Net additional homes provided	N/A	The target for 2012/13 = 700 dwellings (Data is only available annually). We are unable to provide an estimate of either completions to date or anticipated completions until the SHLAA review has been published (Dec 2012).
		Supply of ready to develop housing sites	 Green	Target = 5 year supply of housing land within the Borough. The Core Strategy Inspector found a marginal supply of 5.24 years . This figure provides only limited headroom above requirements.
	Objective 6 Deliver Infrastructure	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> Infrastructure Delivery Plan published July 11 (subject to future reviews) TDBC has adopted an interim policy on Planning. The council has published its preliminary draft Community Infrastructure Levy (CIL) charging schedule. The document will be subject to formal representation & examination in autumn 2012 (adopted by end 2012/13).







Affordable Housing (Aim 3)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS		
1.3	Objective 7 Making homes more affordable	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> Affordable Housing Development Partnership is continuing to facilitate the delivery of affordable housing in the borough. The partners are actively working on a range of housing schemes Work is underway to develop the affordable housing supplementary planning document 		
		Target of 200 affordable homes delivered	 Green	The final affordable housing completion figure for 2011/12 is 223 homes. The 2012/13 affordable housing target is 200 units. The pipeline is showing that we are on target (subject to scheme slippage).		
		% of non-decent council homes	 Green	0.02% were non decent (1 out of 5966 properties) as at end June 2012 Target = max 0.5% (25 properties)		
		Somerset West Private Sector Housing Partnership Objective: Better standards and interventions in the private sector stock, by improving housing conditions	Measure		Quarter 1 - cumulative performance 2012/13	
			Energy efficiency	24 loft insulations; 17 cavity wall insulations; 4 boiler replacements; 0 night storage heater replacements; 4 gas heating system replacements (no targets as demand led/budget constrained)		
			No of private sector homes improved to Decent Homes	37 made decent Annual Target = 100		
			No of empty properties brought back into use	10 empty properties brought back into use (Annual Target 60).		
No of statutory Disabled Facilities Grants* approved & implemented	12 in private sector stock, 12 in Council stock Annual Target = 36 private sector, 48 in Council stock * statutory responsibility if eligibility proven					
No of statutory housing standards interventions (enforcement activities)	28 Houses in Multiple Occupation (HMO) inspected Target = 30 HMO inspections to be completed 24 fitness conditions complaints dealt with Target = 15 fitness complaints to be dealt with					
		 Green				









As at: 04/09/2012 **TDBC SCORECARD Q1 2012/13** (Appendix A)

Climate Change (Aim 4)






















Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
1.4	Objective 8 Meet TDBC's & partner organisation's internal climate change commitments	Actions – Produce and implement Carbon Management Plan (CMP)	 Green	<ul style="list-style-type: none"> An updated CMP for 2012/13 (containing 41 actions) was reported to and adopted by the Executive 20 June If fully implemented, the actions for which savings could be quantified would result in a further reduction of around 300 tonnes of CO2. A formal progress monitoring report will be produced 6-monthly (due in Dec 2012) The Carbon Management Steering Group informally tracks progress quarterly and is also reported informally to staff in the quarterly Footprint Newsletter As at June 2012, approx 140 PV panels were erected on Station Road Pool (c 35Kw total)
		3% reduction in CO2 by Mar 12	 Red	<p>Carbon savings = -2.1% (TDBC sites and Tone Leisure sites combined)</p> <p>TDBC sites: -6.2%</p> <p>Tone Leisure sites: +3%</p> <p>An Information report is now available to all Cllrs (July 2012) – investigations are being undertaken to establish reasons for the Tone leisure increases</p>
		Adapting to climate change	 Green	Climate Change Adaptation Plans are currently included within the Core Council Service plans and are therefore updated annually
	Objective 9 Work with communities to reduce carbon emissions across the Deane	Actions – Progress against key activities	 Green	<ul style="list-style-type: none"> Taunton Deane Partnership has agreed the setting up of working groups to coordinate the development of a Climate Change & Local Resilience Strategy. Scoping workshops with community stakeholders were held in January & July. 4 working groups are now operational. All Stakeholders to reconvene in June. Strategy to be completed Dec 2013. TDBC has made a commitment to build 4 flats on a council owned site for elderly people to 'Passivhaus' standard Planning has commenced on a workshop for Councillors on Sustainable Construction in partnership with Building Control (Sept 12)
		Per capita CO2 emissions in TD area	 Green	Latest data published in Sept 2011 showed an 11% reduction from 2006 to 2009 in Taunton Deane. At 5.8 tonnes per head, Taunton Deane is 7% better than the South West average, and 10% better the UK average. (NB – 2010 data will be published in September 2012 - a 2 year time lag)

2. SERVICE DELIVERY							
Excellent services - Customer driven - A dynamic organisation - Local focus							
Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS			
2.1	Ensuring development proposals are dealt with positively, with an emphasis on quality outcomes Delivering the Development Management Service aims	Planning Applications Speed of Processing	 Green	Type	Quarter 1	Targets	Comments
				a) Large-scale major <i>NEW</i>	100%	tbc%	The target for will in future relate to success against PPA targets. However, whilst a couple of PPAs are being negotiated we have none yet agreed
				b) Small-scale major <i>NEW</i>	50%	tbc %	These decisions need to be analysed to identify whether there are any recurring issues
				c) Minor	84.62% ↑	75%	
		d) Other	91.53% ↑	85%			
	% of appeals allowed against the authority's decision	 Green	Quarter 1 = 0% (Target max 25%) One planning application went to appeal (43/11/0135) and was dismissed				
2.2	Safeguarding the health, safety & welfare of everyone in the Borough Delivering the aims of the Environmental Health Service	Satisfaction with EH regulatory services	 Green	Quarter 1 = 97% (Target = 75%)			
		Food Safety compliance	 Green	Quarter 1 = 88% (Target = 80%)			
		Environmental Protection Team reactive tasks	 Green	Quarter 1 = 82% Total Service Requests responded to in target time			
		H&S intervention visits (Commercial premises only)	N/A	In light of the new HSE guidelines on H&S inspections we are going to redefine this performance indicator			
		Licensing applications	 Green	Quarter 1 = 95% (Target = 95%) Of 339 applications, 95% were determined within 14 days in Quarter 1			







As at: 04/09/2012 **TDBC SCORECARD Q1 2012/13** (Appendix A)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS																																			
2.3	Delivering customer driven services To deliver customer focussed services, achieving high levels of customer satisfaction.	Calls resolved at 1 st point of contact	 Green	Quarter 1 actual = 94.37% (Target 92 %) Increased target for 2012/13 (Qtr 1 last year was 98.1%)																																			
		Calls answered within 20 seconds	 Green	Quarter 1 actual = 81.45% (Target 80%) (Qtr 1 last year was 85.3%)																																			
		Calls abandoned	 Green	Quarter 1 actual = 4.16% (Target <5%) (Qtr 1 last year was 3.69%)																																			
		Complaints measures -10 day response - % Complaints upheld	 Amber	<table border="1"> <thead> <tr> <th></th> <th colspan="2">Total no. complaints</th> <th colspan="2">% 10 day response</th> <th colspan="2">% upheld</th> </tr> <tr> <th></th> <th>Q1</th> <th>Q1 last year</th> <th>Q1</th> <th>Q1 last year</th> <th>Q1</th> <th>Q1 last year</th> </tr> </thead> <tbody> <tr> <td>TDBC</td> <td>28</td> <td>28</td> <td>67.8%</td> <td></td> <td>14.3%</td> <td></td> </tr> <tr> <td>SWP</td> <td>1</td> <td>6</td> <td>0%</td> <td></td> <td>100%</td> <td></td> </tr> <tr> <td>Total</td> <td>29</td> <td>34</td> <td>65.5%</td> <td>71%</td> <td>17.2%</td> <td>38%</td> </tr> </tbody> </table> 19/29 complaints responded to within 10 days 5/29 complaints upheld		Total no. complaints		% 10 day response		% upheld			Q1	Q1 last year	Q1	Q1 last year	Q1	Q1 last year	TDBC	28	28	67.8%		14.3%		SWP	1	6	0%		100%		Total	29	34	65.5%	71%	17.2%	38%
			Total no. complaints		% 10 day response		% upheld																																
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Benefits Service: Time to process new claims	 Green	Quarter 1 actual = 23.12 days (Target = 22 days) 2012/2013 forecast = 22 days (Q1 last year 2011/12 was 20.04 days)																																					
Landlord Services – satisfaction with repairs	 Green	97.6% satisfied overall with the repairs service (Target = 98%) (Results from Q1 survey)																																					
2.4	Ensuring the Borough is a clean and attractive place to live, work & visit Delivering Parks, Street Cleansing, Highways & Transport Services that are high quality & cost-effective	Fly tipping – grade will not be known until final quarter	 Green	<table border="1"> <thead> <tr> <th>Type</th> <th>Q1 results</th> <th>Targets</th> </tr> </thead> <tbody> <tr> <td>Fly-tipping - 144 incidents</td> <td>Grade 2 (estimate) = 'effective'</td> <td>Grade 2</td> </tr> </tbody> </table> Fly tipping incidents have reduced in Q1 but remain at a higher level than in 2010/11 prior to the reduced opening hours being put in place at the civil amenity site. The grade is made up the number of incidents and the number of actions taken	Type	Q1 results	Targets	Fly-tipping - 144 incidents	Grade 2 (estimate) = 'effective'	Grade 2																													
		Type	Q1 results	Targets																																			
		Fly-tipping - 144 incidents	Grade 2 (estimate) = 'effective'	Grade 2																																			
Quality assurance accreditation / Awards	 Green	We are very pleased to announce that we have retained all Green Flag and Green Pennant awards for the following locations: Vivary Park; Wellington Park; French Weir; Victoria Park; Swains Lane (nature reserve)																																					





3. MANAGING FINANCES (ref Appendix B for detailed budget monitoring)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS		
3.1	Budget monitoring To control spending within approved budget total for the year	General Fund Revenue within 0.5% =  0.5 – 2% =  over 2% = 	 Red	2012/13 Forecast Outturn as at Quarter 1 = under spend of £434k (=3.7%) against budgeted net expenditure of £11.596m. There are various under and over spend variances leading to the net forecast position. This comprises a net over spend of £50k on services (the most significant factors include Off Street Car Parking, and Rent Allowances and Rebates) and a net under spend of £485k on other operating costs (mainly net interest costs). Further info is provided in appendix B of this report.		
		General Fund Capital within 2% =  2 – 3.5% =  over 3.5% = 		 Green	2012/13 Forecast Outturn as at Quarter 1 = no variance to be reported (excluding slippage). Slippage of £967k into 2013/14 reported. Forecast spend of £5.667m in 2012/13 against a budget of £6.634m. Slippage reported on Grants to RSL's, Paul Street Car Park repairs, DLO System and Project Taunton Castle Green. Further information is provided in appendix B of this report.	
		Housing Revenue (HRA) within 0.5% =  0.5 – 2% =  over 2% = 			 Green	2012/13 Forecast Outturn as at Quarter 1 = no variance to be reported against budgeted net expenditure of £0.488m. Although there are significant variances reported on net interest costs, these are being managed as part of the HRA Business Plan review, and hence why no variance is being reported here. Further information is provided in appendix B of this report.
		HRA Capital within 2% =  2 – 3.5% =  over 3.5% = 				 Green
3.2	Reserves To maintain an adequate reserve (based on financial risk analysis)	General Fund reserve >£1.25m =  £1 - £1.25m =  <£1m = 	 Green	The estimated reserves position as at the 31 st March 2013 is £3.168m . This is well above the minimum balance of £1.25m required in the Council's financial strategy. However, the Council aims to keep balances high in order to help manage financial pressures over the medium term. Further information is provided in appendix B of this report.		
3.3	Next year's budget gap	A balanced budget 2013/14			 Amber	



3. MANAGING FINANCES (ref Appendix B for detailed budget monitoring)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS		
3.4	Debt collection	Council Tax Target = 97.8%	 Green	Quarter 1 = 35.38% (Q1 last year 2011/12 was 35.36%)	2012/2013 forecast = 97.8%	
		NNDR Target = 98.4%	 Green	Quarter 1 = 33.45% (Q1 last year 2011/12 was 33.41%)	2012/2013 forecast = 98.4%	
		Housing Rent Target = 98.3%	 Amber	Quarter 1 = 94.84% (Q1 last year 2011/12 was 94.08%) This is a cumulative target and we are striving to improve during the Financial Year	2012/2013 forecast = 98.3%	
		Sundry Debts position In SAP only*	 Amber		End of Quarter 1 (as at 1 July 2012)	Last year (as at 1 July 2011)
		Outstanding debt		£2.39m	£2.86m	
Aged debt over 90 days old	£1.45m	£1.99m				
				The proportion of debt over 90 days old is still relatively high although has continued on a downward trend. The highest value debts contributing to this sum are closely monitored and are receiving appropriate attention in order to minimise loss of income. A detailed report went to Corporate Governance committee 26 June.		
3.5	Benefits subsidy	To achieve 100% subsidy	 Green	Projection for 2012/13 = 100% (by remaining in the lower threshold for LA error overpayments)		
3.6	Procurement Transformation Project Ensure TDBC realises benefits of the various transformation projects	Value of Procurement Savings against target	 Red	<p>Procurement savings continue to be well behind the original projection made in 2007. It is very unlikely the originally forecast £10m in procurement savings will materialise during the lifetime of the Sw One contract.</p> <p>The latest position is set out in some detail within Ian Conner's report to Corporate Scrutiny on 19th July (agenda item 7), which shared a more realistic target of £6.8m. In summary:</p> <p>£1.42m savings have been delivered since the Sw One contract began.</p> <p>A further £779k of savings initiatives have been signed off (which will deliver savings over the lifetime of the contracts to which the savings relate).</p> <p>An additional £500k of savings initiatives is in the process of being validated and signed-off, (relating to the recently let domestic heating contract for Council properties).</p> <p>This will bring the total value of benefits signed-off (delivered and in-progress) to £2.7m.</p>		




4. KEY PROJECTS

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
4.1	Local Development Framework (LDF) Core Strategy To create a plan to deliver sustainable growth	- Publish Core Strategy for consultation in Mar/Apr 2011 - Adopt the LDF Core Strategy in March 2012	 Green	The Core Strategy has now been found sound by an independent planning inspector. It is anticipated that the plan will be formally adopted in August/September 2012 having gone to Community Scrutiny on 23 July
4.2	DLO transformation project	To deliver the specified benefits (financial and non-financial) of the DLO transformation	 Green	The transformation plan was approved by Full Council on 16 Aug 2011 and is on course to deliver above and beyond the specified benefits. Progress is overseen by the DLO Transformation Members' Steering Group
4.3	SAP BOP (Back Office Processing)	SAP Back Office Processing (BOP) system implementation	 Amber	As previously reported, all essential business critical modules of SAP are LIVE and in use across the organisation. The status is amber due to: Sickness, PRED (performance review), Corporate Feedback and E-Recruitment functionality not being able to be used until further improvements / changes have been made. For each of these functions adequate alternative arrangements are in place, and are working well, and will remain in use until such time as the SAP functionality is delivered by SWOne to meet the requirements of the Council. There are a number of supplementary issues of smaller scale which we have been, and will continue to, work with Sw One and our other partners to resolve.
4.4	New Swimming Pool <i>NEW</i>	Approved proposal to build a new pool at Blackbrook Sports Centre; Close St James Street and refurbish Station Rd Pool. Followed by full Business Case and delivery.	 Green	<ul style="list-style-type: none"> - Councillors will be requested to approve the recommended option - The recommended option of a pool and spa and refurbishment required at the Station Road Pool will cost around £5m - The 'do nothing' option has serious consequences on both service and cost - Recommended option will require Tone Leisure to lead project and for extensions to the Tone Leisure management contract and leisure centres leases. - The project will require some expenditure up front 'at risk' which would not be recoverable if the project did not proceed - The Project is resource intensive on both the Council's side and Tone Leisure side and no additional capacity has yet been agreed to support this. - Next report – Corporate Scrutiny 16 August / Executive 12 September







As at: 04/09/2012 **TDBC SCORECARD Q1 2012/13** (Appendix A)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
4.5	Welfare & Finance Reform <i>NEW</i>	<ul style="list-style-type: none"> CTS scheme adopted by Council before 31st Jan 2013. Decision on County wide NDR pooling made and submission made (if the decision is made to proceed) Decision made on Council Tax empty property discounts for 2013/14 Sw One contract changes made to reflect work /task changes arising from reforms . 	 Green	<ul style="list-style-type: none"> Public consultation on TDBC CTS scheme commencing as planned from 9th August (closes 5th October) Consultation with major preceptors has taken place Draft high level rules for new scheme written Consultation web page created <p><u>Key activities to undertake:</u></p> <ul style="list-style-type: none"> EIA for CTS scheme Draft final detailed CTS scheme rules Analyse CTS consultation response Technical Changes to CTax - model and draft policy on empty property charges Business Rates - consider and respond to technical consultation (286 pages!) Business Rate Pooling - work up business case and finalise pooling proposal with other districts and SCC Understand the effect of changes on Ctax Taxbase. Organise Member Briefing on CTS late Aug/early Sept. Collection Fund Monitoring.
4.6	New Corporate Business Plan (clear ambitions, plans & priorities - deliverable & affordable) <i>NEW</i>	Full Council approval of a new 3 year plan (by Dec 2012)	 Green	<p>The process and timetable for the development of a new corporate business plan was reported to Corporate Scrutiny 26 April.</p> <p>Councillors received a briefing 19 June and are now engaging with the process through a consultation survey and group workshops to explore views on strategic priorities. A Peer Review by the LGA in September will support and challenge the process.</p>

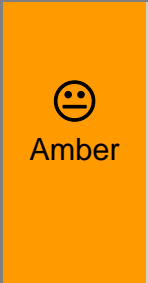

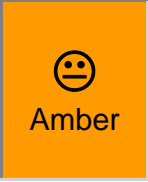


5. KEY PARTNERSHIPS

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS																									
5.1	Taunton Deane Partnership (TDP)	Progress against the 3 TDP priorities	 Green	<p>Priority Areas Strategy (PAS): The PAS was considered by Community Scrutiny and has now been signed off by the Taunton Deane Partnership. It contains four priorities relating to North Taunton, Taunton East and the Rural Areas. The four priorities are: i) Working together to: encourage strong, informed and active communities; ii) Improve access to services, information and advice; iii) Improve the lives of our most vulnerable households; and iv) Improve the look and feel of the local area. The PAS is supported by a Multi-Agency Action Plan - a monitoring regime will now be developed for each of the project areas.</p> <p>Planning Cycles: The Planning Cycles priority is now the Troubled Families Agenda. The TDP and TDBC are working closely with SCC on the development of this agenda which has a national profile. There are 182 troubled families within the Taunton Deane area. The Government expect these families to be turned around within the next three years. There is potentially £4,000 available for each family. SCC is currently leading the debate on how this project is to be delivered. Governance arrangements have been agreed. The Vulnerable Households Steering Group (a sub group of the TDP) will set the strategic direction of the project</p> <p>Promoting Taunton Deane: This priority is to be discontinued, given the duplication encountered with other agencies and businesses.</p>																									
5.2	Southwest One	Efficient delivery of in-scope services (basket of KPIs)	 Green	<p style="text-align: center;">Key Performance Indicators – Quarter 1 (2012/13)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>No. of indicators</th> <th>No. of times measured in Q4</th> <th>No. on Target</th> <th>% on target</th> </tr> </thead> <tbody> <tr> <td>Monthly</td> <td style="text-align: center;">13</td> <td style="text-align: center;">13</td> <td style="text-align: center;">12</td> <td style="text-align: center;">92.3%</td> </tr> <tr> <td>Quarterly</td> <td style="text-align: center;">9</td> <td style="text-align: center;">9</td> <td style="text-align: center;">9</td> <td style="text-align: center;">100%</td> </tr> <tr> <td>Annually</td> <td style="text-align: center;">21</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td>Total</td> <td style="text-align: center;">43</td> <td style="text-align: center;">22</td> <td style="text-align: center;">21</td> <td style="text-align: center;">95.4%</td> </tr> </tbody> </table>		No. of indicators	No. of times measured in Q4	No. on Target	% on target	Monthly	13	13	12	92.3%	Quarterly	9	9	9	100%	Annually	21	0	0		Total	43	22	21	95.4%
					No. of indicators	No. of times measured in Q4	No. on Target	% on target																					
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Annually	21	0	0																										
Total	43	22	21	95.4%																									
Quarter 1 KPI failures ☹️	Quarter 1 Successes 😊																												
			 Green	<p>ICT – Network Availability. This failed in May due to a power outage.</p> <p>All SWOne Service Development Plans (SDPs) are agreed and in the process of being delivered, monitored & reviewed through this financial year.</p>																									
		Progress against key business objectives																											















5. KEY PARTNERSHIPS

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
5.3	Tone Leisure 'More people, more active, more often'	Target 1% increase in total leisure visits	 Red	Usage is 8% adverse to budget at the end of quarter 1. This is primarily due to the terrible weather impacting the golf course (35% adverse) and the delayed high rope opening. Casual swimming has also taken a dip -18%. On a positive note Health and Fitness and Leisure Activity usage have grown above their target rates.
		Progress against Tone Leisure key business objectives	 Red	Tone Leisure continues to experience challenges on the Taunton contract. Income is currently 3% adverse to budget. Poor weather has impacted the golf and delayed the opening of the high ropes. However, the good work down on cost control is coming through to the bottom line. More flexible staffing contracts are now in place and Directors and Senior Managers are taking a more hands on approach to ensuring sites are operating efficiently and delivering good service standards.
5.4	Somerset Waste Partnership To increase participation in the recycling service through promotion and enforcement	% of household waste sent for reuse, recycling & composting	 Green	Quarter 1 = 45.5% (Target = 45.4%) (Quarter 1 last year 2011/12 was 46.6%)
		Residual household waste	 Green	Quarter 1 = 98 kg per household (Target = 380 kg per household) (Quarter 1 last year 2011/12 was 98 kg per household)
		Progress against key business objectives	 Green	Performance so far is broadly in line with expectations although it appears there has been a significant drop in tonnage of paper versus the same quarter in 2011 which has suppressed the recycling rate slightly. Performance throughout the year is not linear and does vary from month to month / quarter to quarter.
5.5	South West Audit Partnership	Target min 90% of 2012/13 Audit plan delivered	 Amber	45% of planned audits as at end of Quarter 1 were completed or are at draft report (please note would be 100% under previous year's definition) Quarter 1 is traditionally slow to progress due to residual quarter 4 work and the Annual plan not approved until mid March reducing the ability to start audits from the beginning of the quarter. All audits are in progress and additional quarter 2 work was started earlier due to delays with SAP data for the Creditors Fraud. In total there are 11 reviews for quarter 1, and whilst progress is disappointing, this is normal and recoverable during the year.







6. PEOPLE (Human Resources)

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
6.1	Staff Sickness Reduce sickness absence through strong absence management, revised policies & procedures, & training	Target = 8.5 working days max lost per FT employee	 Amber	Quarter 1 actual = 2.13 days 2012/13 forecast = 8.52 days (Q1 last year was 2.12 days, with the year-end outturn result being 9.96 days) The 'Amber' alert is based on the historical records that show sickness is much lower in the initial months of the financial year and the comparison with last year is a cause for concern. SW1 will be completing the draft Wellbeing and Sickness Absence Action Plan as a matter of priority
6.2	PRED / Training Plans Maintain effective performance management of people and establish & deliver development needs	100% completion of PREDS	N/A	PREDS (staff appraisals) are 100% up-to-date (where due) for Theme 1. Theme 2 are 100% up-to-date Theme 3 are 90% complete with remainder scheduled by the end of April Theme 4 are 98.4% complete. The above result is for the 2011/12 Q4 report and has not been updated
		100% completion of Learning & Development plans	 Amber	Only 1 service has not yet completed a Learning & Development plan – this is due to the recent restructuring process and is being addressed as part of developing a new Economic Development & Regeneration service plan
		100% delivery of 'essential' training activities (corporate training plan)	 Amber	100% delivery of all requested training interventions. Several aspects of the plan will be reconsidered following approval of the new Corporate Business Plan.
6.3	Staff Turnover	Target 12% (voluntary leavers as % of staff in post)	 Green	Total turnover = 6.87 % Voluntary turnover = 2.8 % Early retirement / redundancy = 0.35 % Ill-health retirement = 0 % Other (End of contract/ dismissal) = 0.18 % TUPE = 3.52% This quarterly result has been significantly altered by the planned TUPE transfer of Car Parking staff in mid June 2012.
6.4	Improve Staff Satisfaction	Results from staff survey / resulting action plan	 Amber	Staff Survey Action Plan currently being drafted following feedback from Leads at meeting on 28 th June 2012. This plan will be in place by Quarter 2.

7. CORPORATE MANAGEMENT

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS												
7.1	Corporate Governance Action Plan Deliver the action plan, focussing on high priority areas	Deliver 95% of High priority Actions, and 80% of Medium priority actions by target dates	 Amber	The 2011/12 Corporate Governance Action Plan currently includes 21 actions, with the status as at end June being: <table style="margin-left: 20px; border: none;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>High priority actions</u></th> <th style="text-align: center;"><u>Total actions</u></th> </tr> </thead> <tbody> <tr> <td>Green (on course)</td> <td style="text-align: center;">= 67% (6 actions)</td> <td style="text-align: center;">= 76% (16 actions)</td> </tr> <tr> <td>Amber (some concern)</td> <td style="text-align: center;">= 22% (2 actions)</td> <td style="text-align: center;">= 14% (3 actions)</td> </tr> <tr> <td>Red (off course)</td> <td style="text-align: center;">= 11% (1 action)</td> <td style="text-align: center;">= 10% (2 actions)</td> </tr> </tbody> </table> A detailed report is taken quarterly to the Corporate Governance Committee (last report 25 June).		<u>High priority actions</u>	<u>Total actions</u>	Green (on course)	= 67% (6 actions)	= 76% (16 actions)	Amber (some concern)	= 22% (2 actions)	= 14% (3 actions)	Red (off course)	= 11% (1 action)	= 10% (2 actions)
	<u>High priority actions</u>	<u>Total actions</u>														
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Amber (some concern)	= 22% (2 actions)	= 14% (3 actions)														
Red (off course)	= 11% (1 action)	= 10% (2 actions)														
7.2	Audit & Inspection Ensure that statutory Audit & Inspection obligations are met	Internal audit findings	 Red	2012-13 Internal Audit Work: In relation to Quarter 1 there were 11 reviews of which 1 is complete, 4 at draft and 6 in progress. <p>The following audit assessments were reported in respect of these audits where complete or draft (draft reports could be subject to change):</p> <table style="margin-left: 20px; border: none;"> <tbody> <tr> <td> Comprehensive assurance</td> <td style="text-align: center;">= 0</td> </tr> <tr> <td> Reasonable assurance</td> <td style="text-align: center;">= 1</td> </tr> <tr> <td> Partial assurance</td> <td style="text-align: center;">= 1</td> </tr> <tr> <td> No assurance</td> <td style="text-align: center;">= 0</td> </tr> <tr> <td>Non-Opinion</td> <td style="text-align: center;">= 1</td> </tr> <tr> <td>Follow-up Audit work</td> <td style="text-align: center;">= 2</td> </tr> </tbody> </table> <p>The main reason for showing 'Red' is that the follow-up work undertaken in quarter 1 shows slow progress being made on high priority recommendations.</p> <p>Internal Audit (SWAP) reports quarterly on audit plan progress, assurance levels and priority recommendations to the Corporate Governance Committee (next report due September 2012).</p>	 Comprehensive assurance	= 0	 Reasonable assurance	= 1	 Partial assurance	= 1	 No assurance	= 0	Non-Opinion	= 1	Follow-up Audit work	= 2
 Comprehensive assurance	= 0															
 Reasonable assurance	= 1															
 Partial assurance	= 1															
 No assurance	= 0															
Non-Opinion	= 1															
Follow-up Audit work	= 2															
		2011/12 Final Accounts unqualified	N/A	TDBC final accounts for 2011/12 will be audited through the summer. The outcome of this audit will be reported by 30 th September 2012												

7. CORPORATE MANAGEMENT

Ref	OBJECTIVES	MEASURES	ALERT	ISSUES (current & future) and IMPACTS
7.3	Equalities & Diversity Develop practices & policies based on Equalities Framework for Local Govt	Council reports including Equality Impact Assessments (EIA)	 Red	Reports to the Executive that should have had an EIA attached or contained a full summary that did = 67% (target 100%) In particular 3 reports were lacking Equality Impact Assessments which had the potential to impact upon vulnerable groups. Including Swimming pool proposals, Carbon Management Plan 2012/13 and the proposed Crime & Disorder Reduction Partnership merger.
7.4	Risk Management To ensure major risks are managed by embedding Risk Mgt Strategy	Delivery of RM Strategy & Policy & Procedures	 Green	6-monthly CMT review of corporate risk register scheduled for September, although will now also be considered in new quarterly CMT performance review meetings. Risk Management progress is reported quarterly to the Corporate Governance committee - next report due 27 Sept.
7.5	Value for Money / Benchmarking To ensure that Services provide excellent value for money	Council Tax charges – in lowest quartile	 Green	TDBC remains in the lowest quartile in 2012/13 (compared with all English Districts). <i>Council Tax average band D tax bill - amount paid to local services (excluding parishes)</i>
		Target efficiency savings at areas with poor VfM	N/A	The Audit Commission will publish its annual 'Value for Money' conclusion report for TDBC during quarter 2. The Auditor has been provided with evidence of how TDBC currently uses benchmarking to assist in decision-making.
7.6	Asset Management Develop the Council's Asset Management arrangements	Implementation of Asset Mgt Plan (AMP)	 Amber	A new Asset Management Plan is being developed for 2012 – the draft AMP was considered by CMT 3 rd September. This measure is expected to be on-track by Quarter 2.
		Target 70% of maintenance spend planned	 Green	All maintenance spend is now separated into planned and unplanned. Condition surveys now complete to enable more works to be planned.
7.7	Health & Safety To raise the standard of Health & Safety knowledge & performance	Delivery of H & S Action Plan	 Amber	CMT have agreed to a 12 month consolidation and compliance audit approach led by each Theme Manager and supported by the Corporate H&S Advisor, Safety Rep and SWAP – these audits will be conducted during Quarter 2. The object is to ensure: <ul style="list-style-type: none"> • Visible ownership and leadership of H&S within each Theme; • High levels of compliance with relevant Corporate documentation; • Delivery of a 'can do' and a 'H&S matters' culture; • Reliable data for the quarterly reports. • Establish Management monitoring and review of H&S.

As at: 04/09/2012 **TDBC SCORECARD Q1 2012/13** (Appendix A)

2012/13 Financial Position – Quarter 1 Update

PART A: REVENUE BUDGETS

1 Forecast Outturn Summary – General Fund Revenue Account

- 1.1 The purpose of this appendix is to provide an update of potential budget issues.
- 1.2 The current forecast outturn for the Council's General Fund services is an under spend of £434k for the financial year 2012/13. A summary of the General Fund Revenue Account budget and forecast for the year is included in **Annex A**.
- 1.3 The significant variances to the forecast in this quarter are in the following areas:
- a) **Car Parking Income:** The forecast under recovery of income is estimated at £470k. This is due to further reductions in car park usage during Q1 of 2012/13 compared to last financial year. It is believed that this is a continuing reflection of the current economic climate, the rising costs of motoring, driver choice, and the availability of the Park & Ride Schemes.
 - b) **Rent Allowances & Rent Rebates:** The year end outturn position is estimated to be an over recovery by £307k. It is worth noting that this is only a 1.06% variance on a gross budget of £29m, and that the original budget has been estimated as best as possible on an area that fluctuates significantly based on demand for this scheme.
 - c) **Interest Payable:** Since the budget was approved, the entire external debt has been allocated to the HRA (in line with CIPFA guidance), thus the General Fund is now forecasting to be debt free. This means that an under spend of £226k is forecast. However this may change if the Authority decided to take on any short term loans during this financial year.
 - d) **Interest Receivable:** We are currently forecasting to receive more interest on General Fund investments than originally budgeted for by £244k. This has been split into two elements.
 - a. Firstly, £70k is due to the uncertainty around interest rates during budget setting. The Authority has actually received better rates than expected.
 - b. Secondly, £174k is due to the HRA now paying to borrow from the General Fund.
- 1.4 Further information regarding the reported variances to budget and the management action that has been taken, or is planned, is included in **Annex B**.

2 General Fund Reserves

- 2.1 The General Fund general reserves balance at the start of the year was £3.337m.
- 2.2 Projected movements in the current year include the approved carry forward of £86k (21 June 2012), the Supplementary Budget transfer to the Capital Programme for the Cremator Replacement Mercury Abatement Project (11 July 2012), the Supplementary Budget transfer to support the Flood Alleviation Works on the North Curry Moor (18 July 2012), and the budgeted transfer to reserves in the original Budget 2012/13.
- 2.3 The projected balance at the end of the current financial year is £3.168m, before considering any potential over or under spend in the current year. If the current trend continues on all the budgets above, and the Council takes no further corrective action in the year, the potential under spend of £434k would be transferred to this reserve – increasing the potential balance to £3.602m by the end of the financial year.
- 2.4 This is well above the current minimum balance of £1.25m required in the Council's financial strategy.
- 2.5 The reserves have been kept deliberately high in view of the ongoing financial pressures faced by the Council and the likely increases in financial risk arising through Localism, Local Government Finance Review, Welfare Reform, and the continuing effects of the wider economy. This "headroom" will provide the Council with some protection from financial risks in the short and medium term. This balance also provides some flexibility to considering funding one off revenue or capital schemes.
- 2.6 A summary of the movement in the General Fund Reserves Balance is included in **Annex C**.

3 General Fund - Risk and Uncertainty

- 3.1 Budgets and forecasts are based on known information and the best estimates of future spending and income of the Council. The income and expenditure of the Council over the financial year 2012/13 is estimated by the budget holders in the Council and then reported through the budget monitoring process. During this process risks are identified which could affect the financial projections but the likelihood and/or amount are uncertain. The following risks have been identified through the Q1 process:
 - a) **Insurance:** The insurance brokers have broken the long-term agreement on motor and liabilities. A carry forward of £53k was approved from 2011/12 to help cover the possible increase in insurance premiums. Our Brokers are still in discussions with the insurers and their underwriters, and consequently we have not yet received details of our premiums for 2012/13. Therefore it is not known whether the carry forward will be in excess or if a budget pressure will emerge.

- b) **Vacancy Factor:** Across the organisation a budget target of £60,500 has been set as staff vacancy savings for 2012/13. It is currently unknown whether this target will be under or over achieved.
- c) **Earmarked Reserves:** Scrutiny has requested a full and detailed review of the Authority's earmarked reserves by autumn of 2012. Dependent on the outcome of this analysis, it may transpire that some funds may need to be released. A decision will need to be made as to whether any surpluses are used to (a) fund emerging pressures during the financial year or (b) transfer directly to general reserves.
- d) **SWOne Balances and Debts:** There is a risk that invoices raised may not be paid and thus write offs may need to be discussed. A thorough review of the area is planned to be undertaken starting in August 2012.
- e) **Building Control:** The budget holder is currently forecasting to come in on target. However this is a high risk area that reacts to the external environment. The budget holder will attempt to control costs where possible, but variances may be reported in the future.
- f) **Cemeteries & Crematorium:** There is a risk that budgeted income will not be achieved if (a) we experience a mild winter again for a second year, and (b) the new crematorium being built in Bridgwater is open for business before the end of this financial year. There is also a risk that the new maintenance contract, which is currently under renewal, will be more expensive.
- g) **Dog Wardens:** This contract is currently out to tender, therefore there is a risk that the contract price may increase creating a budget pressure. This may result in a consultation to discuss the possibility that this service is brought back in house.
- h) **Pay Award:** A prudent 1% pay award was built into the staffing budgets for 2012/13. If this is not needed then approximately £90k could be released.

4 Forecast Outturn Summary – Housing Revenue Account

- 4.1 The current forecast outturn for the Council's Housing Revenue Account (HRA) is an under spend of £817,850 for the financial year 2012/13, before any increase in the budgeted allowance for repayment of capital debt.
- 4.2 A summary of the HRA revenue budget and forecast for the year is included in **Annex D**.
- 4.3 The variances to the forecast in this quarter are in the following areas:
 - a) **Interest Payable:** The forecast under spend is estimated to be £928,100 for 2012/13. This is because the actual rate of interest payable rate on the new self-financing loan was not confirmed until after the budget was set, and was eventually obtained at a much lower rate than previously anticipated.

b) Interest Receivable: The forecast over spend is estimated to be £110,250 for 2012/13, due to receiving less interest on HRA investments than originally budgeted for.

- 4.4 However, it is anticipated that this net under spend of £817,850 (subject to any further variances that may arise during the year) is retained and approval sought to use this for early repayment of debt. This recommendation will be put forward and discussed as part of the HRA Business Plan Review.
- 4.5 Further information regarding the reported variances to budgeted and the management action that has been taken or is planned specifically in relation to those is included in **Annex E**. Management are taking action to address the overall position on the HRA with a view to containing spending within the total budget by the end of the financial year, and achieving the Business Plan priority of repaying capital debt at the earliest opportunity.

5 HRA - Risk and Uncertainty

- 5.1 As with the General Fund, budgets and forecasts are based on known information and the best estimates of future spending and income of the Council. The income and expenditure of the Council over the financial year 2012/13 is estimated by the budget holders in the Council and then reported through the budget monitoring process. During this process risks are identified which could affect the financial projections but the likelihood and/or amount are uncertain.
- 5.2 There are no specific risks to the HRA identified through the Q1 process. However, the Housing Service has experienced a number of operational changes during quarter 1 of this financial year in order to accommodate the HRA Business Plan. Therefore variances may be reported in the future.
- 5.3 The Council carries protection against risk and uncertainty in a number of ways, such as insurances and maintaining reserves.

6 Housing Revenue Account Reserves

- 6.1 The HRA general reserves “working balance” at the start of the year was £1.355m. The projected balance at the end of the current financial year is currently £1.843m taking into account planned transfers to/from reserves within the original budget.
- 6.2 This brings the forecast balance into line with the recommended minimum working balance of £1.8m as set out in the HRA Business Plan.
- 6.3 A summary of the movement in the HRA Reserves Balance is included in **Annex F**.

7 Budget Changes

- 7.1 The Original Budget for the year was approved by Full Council on 21 February 2012. The budget requirement for the Council may not remain static for the whole financial year, and officers may request changes to approved budgets

during the course of the financial year, either in the form of: transfers to/from general reserves, known as “Supplementary Estimates and Returns” (either General Fund or HRA); or transfers between budgets, known as “virements”.

- 7.2 Virements that are above £50,000 in value require Executive approval.
- 7.3 It has been recommended that the Executive approve a budget virement of £82,500 with regards to the return of the ‘Stores’ team from SW1 back into TDBC. The budget currently sits as part of the payments due to SW1. It is recommended that this budget is moved to Theme 3 where the Stores Team is managed. This request is summarised in **Annex G**. This recommendation was supported by Corporate Scrutiny at its meeting in July.
- 7.4 There are no new requested “Supplementary Estimates and Returns” in either the General Fund or HRA included in this report.

8 Earmarked Reserves

- 8.1 Earmarked reserves are finite revenue and capital funds that are held in the Council’s Balance Sheet for specific purposes. The funds can be withdrawn over one or more years but do not form part of the Council’s Base Budget.
- 8.2 The Earmarked Reserves balance at the start of the year was £7.071m. This included £6.597m for General Fund and £0.475m for the HRA.
- 8.3 A Summary Statement of Earmarked Reserves is included in **Annex H**. This shows the opening balances and the amounts transferred to and from reserves during the year.

9 Deane DLO Trading Account

- 9.1 There are no overall variances to budget declared at this time by DLO management.
- 9.2 The DLO is experiencing a number of changes this financial year, including a number of services transferring out of the trading account, the ongoing replacement IT project, and the ongoing relocation project.
- 9.3 There are some contract changes that could have an impact on the budget, for example the DLO SCC Grass Cutting contract has been reduced by c.£37k. However this is being managed by a subsequent reduction in spend to compensate for this loss of income. Therefore reporting an overall zero budget variance.
- 9.4 Areas of risk and uncertainty include investigations currently been made into a possible under-recovery on the grounds maintenance day works account. However until the investigations conclude it is unknown if this will cause a budget variance.
- 9.5 Therefore whilst no variance is being reported in Q1, there may be variances to be reported in the future.

- 9.6 A Trading Account Summary and Reserves Position Statement for the DLO will be included in Annex I in the future. The trading account reserves are reported as part of the General Fund Earmarked Reserves balance.

10 Deane Helpline Trading Account

- 10.1 There are no variances to budget declared at this time by Deane Helpline management.
- 10.2 A Trading Account Summary and Reserves Position Statement for the Deane Helpline are included in **Annex J**. The trading account reserves are reported as part of the General Fund Earmarked Reserves balance.

PART B: CAPITAL BUDGETS

11 Forecast Outturn Summary – General Fund Capital Programme

- 11.1 The current forecast outturn for the Council's General Fund Capital Programme is Net Expenditure of £5.667m, compared to the budget of £6.634m. The forecast under spend is therefore £0.967m (14.58%) for the financial year 2012/13, which relates entirely to slippage on projects into 2013/14.
- 11.2 A summary of the General Fund Capital Programme budget and forecast for the year is included in **Annex K**.
- 11.3 The forecast variances for the year are in the following areas:
- a) **Project Taunton – Castle Green**
It is forecast £300k of the proposed budget for 2012/13 will need to be slipped into the financial year 2013/14 to fund the second phase of the redevelopment of Castle Green. The second phase is not due to start until the new financial year.
 - b) **Grants to RSL's**
There is slippage reported on the grants to RSL's capital budget of £272k. This is allocated to an affordable housing scheme which is not due to start until 2013/14.
 - c) **Paul Street Car Park Repairs**
There is forecast spend of £50k in the 2012/13 financial year for minor works that need to be done quickly to enable the car park to stay in operation. The remainder of the budget will be spent on major work identified, which the Council will need to go out to tender for. It is anticipated that these works will not begin until the new financial year therefore the remainder of the budget (£195k) will need to be carried forward to fund the work in 2013/14.
 - d) **DLO System**
The project was due to be finished in 2012/13 with a 'go live' date of 1 April 2013. It is currently estimated that this may slip into June/July 2013. The expectation is that 50% of the budget will be spent in 2012/13 and 50% will

be spent in 2013/14. This is only a rough estimate and will be updated as plans are finalised.

- 11.4 Further information regarding the reported variances to budget and the management action that has been taken or is planned is included in **Annex L**.

12 GF Capital Programme Risk and Uncertainty

- 12.1 The main areas of risk and uncertainty in the General Fund capital programme are detailed below:

a) Waste Containers

There is no variance being predicted against this project for Q1 however this budget has had expenditure ranging from £14k - £75k over the past three years so there could potentially be a variance against the £101k budget to report here. Work is being done with the theme manager and the accountant to get information on a regular basis from the waste partnership as it is currently only provided at the year end.

b) Crematorium Mercury Abatement

No slippage is being reported on this project at the moment. A profile of spend has been requested but not yet received. There is a risk that an element of the project could slip into 2013/14.

13 Forecast Outturn Summary – Housing Revenue Account Capital Programme

- 13.1 The current forecast outturn for the Council's Housing Revenue Account Capital Programme is net expenditure of £5.5m against a budget of £5.5m. The forecasts from the Housing department show that this is achievable and the budgets will be fully spent in 2012/13. Although quarter 1 spend is low to date, improved staffing in the service following restructure will assist in acceleration of the work programme and spend throughout the rest of the year.

- 13.2 A summary of the HRA Capital Programme budget and forecast for the year is included in **Annex M**.

14 HRA Capital Programme Risk and Uncertainty

- 14.1 The main areas of risk and uncertainty in the Housing Revenue Account capital programme are detailed below:

a) Cladding

This work is subject to structural surveys and possible options appraisal regarding regeneration. This may delay final decisions regarding spend.

b) Facias and Soffits

This work is still subject to the procurement process. Therefore costs may be different to the current budget allocation.

c) DDA Work

It is anticipated that the expenditure on this project will be increased from the budget amount because there was no spend in 2011/12. The increased spend will be funded from existing budgets in the HRA Capital Programme.

d) Heating

Consultation with tenants in priority need i.e. with current solid fuel or larger properties with electric heating, has produced mixed results with not as much interest as expected. This will result in a variety of solutions (gas installations, electric replacement and potentially piloting air source heat pumps in larger properties and new energy efficient solid fuel systems). Overall not enough interest to achieve target number of installations which will impact on spend this year. Consideration being given to extension of successful air source heart pumps programme in smaller properties to support this project.

14.2 Other comments on HRA capital programme projects:

a) Air Source Heat Pumps

Highly successful project to date, competitive successful pricing from tendering will allow higher number of units to be delivered.

b) Bathrooms

Highly competitive tender price from current contractors may allow greater number of units than the 200 planned to be delivered.

15 Corporate Scrutiny Comments

15.1 There were no specific comments to the Executive in relation to the reported financial position. The recommended budgeted transfer was supported.

16 Conclusions and Recommendations

16.1 Recommendations related to this appendix are included in the main body of the covering report. It is important that Members note the budget issues outlined in this report, but recognise that some of the forecasts may change at Q2 depending on the performance over the next couple of months.

17 Contact Officers:

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ANNEX A

GENERAL FUND REVENUE ACCOUNT SUMMARY 2012/13

	Original Budget £'000	Current Budget £'000	Forecast Outturn £'000	Forecast Variance £'000	
Service Portfolios					
Community Leadership	1,103	1,145	1,133	(12)	
Corporate Resources	1,238	1,315	1,024	(290)	
Economic Development, Asset Management, Arts & Tourism	1,162	1,201	1,202	1	
Environmental Services	4,509	4,515	4,407	(108)	
General Services	1,227	1,232	1,239	8	
Housing Services	2,572	2,572	2,536	(36)	
Planning, Transportation & Communications	(1,095)	(1,078)	(592)	486	
Sports, Parks & Leisure	2,584	2,584	2,585	1	
Net Cost of Services	13,301	13,486	13,536	50	0.37%
Other Operating Costs and Income					
Deane Helpline Trading Account	77	77	77	(0)	
DLO Trading Account	(101)	(101)	(101)	(0)	
Interest Payable and Debt Management Costs	264	264	38	(226)	
Interest and Investment Income	(67)	(71)	(315)	(244)	
Council Tax Freeze Grant	(277)	(278)	(278)	0	
New Homes Bonus Grant	(1,040)	(1,040)	(1,040)	0	
Parish Precepts & Special Expenses	530	530	530	0	
Transfer to/(From) Earmarked Reserves	309	130	130	0	
Capital Expenditure Funded from Revenue (RCCO)	330	330	330	0	
Repayment of Capital Borrowing (MRP)	664	664	650	(14)	
Transfers to Capital Adjustment Account	(2,434)	(2,434)	(2,434)	0	
Total Other Costs and Income	(1,744)	(1,929)	(2,414)	(485)	25.13%
NET EXPENDITURE BUDGET BEFORE FUNDING	11,557	11,557	11,122	(434)	-3.76%
Formula Grant and Council Tax Income	(11,596)	(11,596)	(11,596)	0	
Net (Surplus)/Deficit for the Year	(40)	(40)	(474)	(434)	
Met by Transfer to (from) General Fund Balance	40	40	474	434	

ANNEX B

GENERAL FUND REVEUE ACCOUNT FORECAST VARIANCES TO BUDGET 2012/13

Item No.	Portfolio	Theme	Cost Centre Description	Q1 Variance	Variance explanation	Management Action
1	COR	T1a	NNDR Collection	£19,770	Overspend relates to under budgeted discretionary rate relief paid in arrears.	None available due to nature.
2	PTC	T1a	Off Street Parking	£470,000	Under recovery of income. See 1.4(a) of this appendix for a detailed explanation.	Budget will review figures on a monthly basis.
3	ENV	T1a	Somerset Waste Partnership	(£89,000)	Under recovery of income and a reduction of expenditure. This is the element of the budget provided to cater for fluctuations in demand & consequent cost increases that is anticipated to not be needed during 12/13.	Budget holder will review on a monthly basis. This under spend provides protection should the capital programme requirement exceed current budget allocations.
4	COR	T1a	Retained HR	(£18,000)	Approximately £18k savings due to SW1 contract renegotiations.	Budget holder will review on a monthly basis.
5	HSG	T1a	Housing Standards	(£21,060)	No longer affiliated with organisations such as 'Home Aid', therefore no income is now expected from other sources.	Budget holder will review on a monthly basis.
6	COR	T1a	Rent Allowances & Rent Rebates	(£307,000)	Over recovery of income. See 1.4(b) of this appendix for a detailed explanation.	Budget holder will review on a monthly basis.
7			Various minor variances	(£4,300)	Net of other minor variances.	

Item No.	Portfolio	Theme	Cost Centre Description	Q1 Variance	Variance explanation	Management Action
8	GFOTH	T0	Interest Payable (GF)	(£226,430)	Under spend due to General Fund (GF) now being debt free and therefore not due to pay any of the originally budgeted interest payments. This may change if the Authority decided to take on any short term loans during the year.	Budget holder will review on a monthly basis.
9	GFOTH	T0	Interest Receivable (GF)	(£70,050)	Over recovery of interest receivable due to better interest rate received on GF investments than originally budgeted for, due to uncertainty around interest rates during budget setting.	Budget holder will review on a monthly basis.
10	GFOTH	T0	Interest Receivable (GF)	(£173,900)	Over recovery of interest receivable due to the HRA now paying to borrow from the GF.	
11	GFOTH	T0	MRP (repayment of debt)	(£14,420)	Our repayment of debt is slightly less than budgeted for.	No further action.
			GRAND TOTAL	(£434,390)		

Key: Portfolios

COM	Community Leadership
COR	Corporate Resources
ECD	Economic Development, Asset Management, Arts & Tourism
ENV	Environmental Services
GEN	General Services
HSG	Housing Services (Non-HRA)
PTC	Planning and Transportation/Communications
SPL	Sports, Parks & Leisure

ANNEX C

GENERAL FUND RESERVES SUMMARY 2012/13

	Original Budget £'000	Current Budget & Forecast £'000
Balance Brought Forward 1 April 2012	3,337	3,337
Approved Budget Carry Forward into 2012/13 *(21st June 2012)	0	(86)
Balance in 2012/13 after Carry Forward	3,337	3,251
Supplementary Budget to Capital Programme for Cremator Replacement Mercury Abatement Project *(Executive 11th July 2012)	0	(113)
Supplementary Budget to support Flood Alleviation Works on North Curry Moor *(18th July 2012)	0	(10)
Projected Balance before 2012/13 Outturn	3,337	3,128
Original Budget 2012/13	40	40
Projected Balance Carried Forward 31 March 2013	3,377	3,168

ANNEX D

HOUSING REVENUE ACCOUNT SUMMARY 2012/13

	Original Budget £'000	Current Budget £'000	Forecast Outturn £'000	Forecast Variance £'000	Forecast Variance %
Income					
Dwelling Rents	(22,735)	(22,735)	(22,735)	(0)	0%
Non Dwelling Rents	(553)	(553)	(554)	(1)	0%
Supported, Sheltered & Extra Care	(364)	(364)	(365)	(1)	0%
Other Income (Service Charges, Rechargeable Repairs, Leaseholder Charges and GF Contribution)	(547)	(547)	(550)	(3)	1%
Total Income	(24,200)	(24,200)	(24,205)	(5)	0%
Expenditure					
Supervision & Management	3,252	3,252	3,261	9	0%
Maintenance	7,515	7,515	7,515	(0)	0%
Capital Charges - Depreciation	6,270	6,270	6,270	0	0%
Provision for Bad Debt	30	30	30	0	0%
Debt Management Expenses	50	50	50	0	0%
Other Expenditure (Communal and Rechargeable Costs, Insurance Excess, and Tenants Forum)	95	95	95	(0)	0%
Total Expenditure	17,211	17,211	17,221	9	0%
Other Costs & Income					
CDC Costs	231	231	231	0	0%
Interest Payable	3,873	3,873	2,945	(928)	-24%
Interest and Investment Income	(127)	(127)	(17)	110	-87%
Transfers To/(From) Earmarked & General Reserves	2,524	2,524	2,524	0	0%
Total Other Costs & Income	6,501	6,501	5,683	(818)	-13%
NET (SUPPLUS)/DEFICIT FOR THE YEAR	(488)	(488)	(1,301)	(813)	167%

ANNEX E

HOUSING REVENUE ACCOUNT FORECAST VARIANCES TO BUDGET 2012/13

Item No.	Cost Centre Description	Q1 Variance	Variance explanation	Management Action
1	Interest Payable	(£928,100)	The forecast under spend is estimated to be £928,100 for 2012/13. This is because the actual rate of interest payable rate on the new self-financing loan was not confirmed until after the budget was set, and was eventually obtained at a much lower rate than previously anticipated.	Budget holder will review on a monthly basis as per the HRA Business Plan.
2	Interest Receivable	110,250	The forecast over spend is estimated to be £110,250 for 2012/13, due to receiving less interest on HRA investments than originally budgeted for.	Budget holder will review on a monthly basis as per the HRA Business Plan.
3	Other minor variances	4,380	Minor variances	None
	SUB TOTAL	(813,470)		
	Repayment of debt	813,470	Assumed repayment of capital debt from in-year surpluses	None
	TOTAL	0		

HOUSING REVENUE ACCOUNT RESERVES SUMMARY 2012/13

	Original Budget	Current Budget & Forecast
	£'000	£'000
Balance Brought Forward 1 April 2012	1,355	1,355
Transfer to reserves within original budget	488	488
Forecast under / (over) for the year	0	0
Projected Balance carried forward 31 March 2013	1,843	1,843

ANNEX G**BUDGET VIREMENTS FOR APPROVAL**

#	Amount £	Fund	From	To	Explanation
			Service / Heading	Service / Heading	
1	82,500	GF	SW1 Procurement	DLO Stores	Stores Team have returned from SW1 management
2					
3					
	82,500	TOTAL VALUE OF BUDGET VIREMENTS			

ANNEX H

SUMMARY STATEMENT OF EARMARKED RESERVES 2012/13

	Balance B/F £'000	Transfers In £'000	Transfers Out £'000	Current Balance £'000
<i>For General Fund revenue purposes</i>				
Growth & Regeneration Service Costs	886	0	(340)	546
Asset Management - Tone Leisure	784	0	(20)	764
Self Insurance Fund	750	0	0	750
New Homes Bonus Reserve	392	648	0	1,040
Local Plan Enquiry General Provisions	238	22	0	260
Planning Delivery Grant - Revenue	237	0	(25)	212
DLO Trading Account Reserve	222	0	0	222
Asset Management - General Services	218	0	0	218
Housing Enabling	218	0	0	218
Home Improvement Agency	192	0	0	192
Eco Towns Projects Grant Funding	149	0	0	149
CCR Property Services Restructuring Pension Costs	147	0	(15)	132
Performance & Client Consultancy	144	0	0	144
Youth Homelessness Fund	133	0	(47)	86
Land Charges	101	0	0	101
CEO Initiatives	60	0	(1)	59
Olympic Torch Event Support	60	0	(39)	21
Corporate Training	58	0	(15)	43
LABGI	38	0	0	38
Other Reserves	514	35	(123)	426
<i>Sub-total</i>	5,541	705	(625)	5,621
<i>For General Fund capital financing purposes</i>				
DLO Vehicle Replacement Reserve	117	0	0	117
Capital Financing Reserve - General Fund Projects	939	50	0	989
<i>Sub-total</i>	1,055	50	0	1,105

	Balance B/F £'000	Transfers In £'000	Transfers Out £'000	Current Balance £'000
<i>For HRA revenue purposes</i>				
HRA Heating Reserve	240	0	0	240
CCR DLO Transformation (HRA resources)	78	0	0	78
Other Reserves	14	0	0	14
Sub-total	331	0	0	331
<i>For HRA capital financing purposes</i>				
Capital Financing Reserve - HRA Projects	79	0	0	79
Halcon Regeneration Scheme Project Costs	65	0	0	65
Sub-total	144	0	0	144
GRAND TOTAL	7,071	755	(625)	7,201

DEANE DLO TRADING ACCOUNT AND RESERVES SUMMARY

The budget structure is currently being reviewed and an up-to-date financial position will be provided in the future.

DEANE HELPLINE TRADING ACCOUNT AND RESERVES SUMMARY

	Expenditure	Income	Net	Forecast	Forecast
	Budget	Budget	Budget	Outturn	Variance
	£'000	£'000	£'000	£'000	£'000
Telecare	139,720	0	139,720	139,720	0
Emergency Response	154,410	0	154,410	154,410	0
Control Centre	374,300	0	374,300	374,300	0
Other	340,950	(932,500)	(591,550)	(591,550)	0
Deane Helpline Net (Surplus) / Deficit	1,009,380	(932,500)	76,880	76,880	(0)

TRADING ACCOUNT RESERVES POSITION

Balance b/f	0	0
Transfer from 2012/13 Trading Account	0	0
Estimated Balance c/f	0	0

There are no trading account reserves held. The General Fund has budgeted to meet the deficit in 2012/13.

GENERAL FUND CAPITAL PROGRAMME SUMMARY

ANNEX L

GENERAL FUND CAPITAL PROGRAMME FORECAST VARIANCES TO BUDGET 2012/13

Item No.	Portfolio	Theme	Cost Centre Description	Q1 Variance	Variance explanation	Management Action
1	ECD	T2	DLO IT System	£200,000	This variance is due to the go-live date slipping from 1 April 2013 to June/July 2013. It is currently anticipated that 50% of the costs will be payable in 2012/13 and the other 50% in 2013/14.	The under spend on this budget will need to be carried forward into 2013/14.
2	ECD	T2	Castle Green	£300,000	This is to fund the second phase of the redevelopment of castle green. It is expected that the new phase will not begin until the new financial year.	The under spend on this budget will need to be carried forward into 2013/14.
3	HOU	T2	Grants to Registered Providers	£272,100	The slippage here is due to a scheme that is not due to start until 2013/14.	The under spend on this budget will need to be carried forward into 2013/14.
4	PTC	T1	Paul Street (Orchard) Car Park	£195,120	The slippage here is due to the results of the structural survey. There is £50k of work that needs to be in this financial year. There is a separate report going to Corporate Scrutiny and Executive on the results of the survey.	The under spend on this budget will need to be carried forward into 2013/14.

HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME SUMMARY

ANNEX K

GENERAL FUND CAPITAL PROGRAMME SUMMARY 2012/13

Project	Budget Allocations				Forecast Performance Against Budget				Analysis of Variance	
	Budget 2012/13 £	Slippage 2011/12 £	Supplements / Returns / Virements £	Current Budget 2012/13 £	Actuals To Date 2012/13 £	Over-/(Under- spend) To Date £	Forecast Total Spend in 2012/13 £	Over-/(Under- spend) At Year End £	Predicted Slippage into 2013/14 (£)	Over-/(Under- Spend) on Project £
Climate Change Initiatives	0	100,000	0	100,000	0	(100,000)	100,000	0	0	0
Total Community Leadership	0	100,000	0	100,000	0	(100,000)	100,000	0	0	0
PC Refresh Project	60,000	19,940	0	79,940	(391)	(80,331)	79,940	0	0	0
ICT Infrastructure Maintenance	0	35,000	0	35,000	5,079	(29,921)	35,000	0	0	0
Members IT Equipment	6,690	650	0	7,340	0	(7,340)	7,340	0	0	0
Total Corporate Services	66,690	55,590	0	122,280	4,689	(117,591)	122,280	0	0	0
DLO Vehicles	280,000	18,840	0	298,840	10,263	(288,577)	298,840	0	0	0
DLO IT System	0	400,000	0	400,000	0	(400,000)	200,000	(200,000)	(200,000)	0
DLO Plant	20,000	0	0	20,000	0	(20,000)	20,000	0	0	0
PT Longrun Meadow C	40,000	68,000	0	108,000	0	(108,000)	108,000	0	0	0
PT COACH Project	40,000	0	0	40,000	0	(40,000)	40,000	0	0	0
PT Public H and S	10,000	0	0	10,000	0	(10,000)	10,000	0	0	0
PT High Street	100,000	33,000	0	133,000	0	(133,000)	133,000	0	0	0
PT Longrun Farm	0	0	0	0	500	500	0	0	0	0
PT Firepool	0	468,000	0	468,000	(204,577)	(672,577)	468,000	0	0	0
PT Castle Green	0	1,529,000	0	1,529,000	334,370	(1,194,630)	1,229,000	(300,000)	(300,000)	0
PT High St Retail	0	60,000	0	60,000	62,549	2,549	60,000	0	0	0
PT NIDR	0	35,000	0	35,000	0	(35,000)	35,000	0	0	0
PT Urban Growth	0	58,000	0	58,000	0	(58,000)	58,000	0	0	0
PT Goodlands Gardens	0	0	0	0	(6,271)	(6,271)	0	0	0	0
PT Coal Orchard	0	10,000	0	10,000	0	(10,000)	10,000	0	0	0
PT Bus Station	0	11,000	0	11,000	3,125	(7,875)	11,000	0	0	0
PT Signage	0	22,000	0	22,000	0	(22,000)	22,000	0	0	0
PT Consultancy	0	20,000	0	20,000	0	(20,000)	20,000	0	0	0
HPDG Firepool Weir	0	4,080	0	4,080	0	(4,080)	4,080	0	0	0
Total Growth & Regeneration	490,000	2,736,920	0	3,226,920	199,960	(3,026,960)	2,726,920	(500,000)	(500,000)	0
Taunton/Canal Grant	10,000	0	0	10,000	0	(10,000)	10,000	0	0	0
Mercury Abatement	0	966,290	113,000	1,079,290	14,069	(1,065,221)	1,079,290	0	0	0
Waste Containers	50,000	51,180	0	101,180	0	(101,180)	101,180	0	0	0
Total Environmental Services	60,000	1,017,470	113,000	1,190,470	14,069	(1,176,401)	1,190,470	0	0	0
Grants to RSL's	0	694,600	0	694,600	0	(694,600)	422,500	(272,100)	(272,100)	0
Private Sector H and S	25,000	0	0	25,000	6,000	(19,000)	25,000	0	0	0
Energy Efficiency	62,000	0	0	62,000	(6,000)	(68,000)	62,000	0	0	0
Landlord Acc Scheme	90,000	0	0	90,000	0	(90,000)	90,000	0	0	0
Wessex HI Loans	62,000	0	0	62,000	0	(62,000)	62,000	0	0	0
DFGs Private Sector	450,000	246,880	0	696,880	(384)	(697,264)	696,880	0	0	0
Total Housing	689,000	941,480	0	1,630,480	(384)	(1,630,864)	1,358,380	(272,100)	(272,100)	0
Accolaid Upgrade	20,000	0	0	20,000	0	(20,000)	20,000	0	0	0
Paul St Car Park	218,000	27,120	0	245,120	0	(245,120)	50,000	(195,120)	(195,120)	0
Total Planning and Transportation	238,000	27,120	0	265,120	0	(265,120)	70,000	(195,120)	(195,120)	0

ANNEX K

GENERAL FUND CAPITAL PROGRAMME SUMMARY 2012/13

Project	Budget Allocations				Forecast Performance Against Budget				Analysis of Variance	
	Budget 2012/13 £	Slippage 2011/12 £	Supplements / Returns / Virements £	Current Budget 2012/13 £	Actuals To Date 2012/13 £	Over-/(Under- spend) To Date £	Forecast Total Spend in 2012/13 £	Over-/(Under- spend) At Year End £	Predicted Slippage into 2013/14 (£)	Over-/(Under- Spend) on Project £
Replacement Lift Station Road	0	0	0	0	(9,297)	(9,297)	0	0	0	0
Grants to Clubs Play	46,000	0	0	46,000	14,199	(31,801)	46,000	0	0	0
Grants to Parishes	20,000	12,420	0	32,420	0	(32,420)	32,420	0	0	0
Replace Play Equip	20,000	0	0	20,000	9,349	(10,651)	20,000	0	0	0
Play Equip Long Run	0	0	0	0	0	0	0	0	0	0
Play Equip Greenway	0	0	0	0	0	0	0	0	0	0
Langford Budville VH	0	0	0	0	(2,662)	(2,662)	0	0	0	0
Vivary Park Play	0	0	0	0	0	0	0	0	0	0
Fitzhead Tythe Barn	0	0	0	0	(182)	(182)	0	0	0	0
Play Area Taunton Green	0	0	0	0	7	7	0	0	0	0
Popham Hall	0	0	0	0	(8,902)	(8,902)	0	0	0	0
Wellington Recreation	0	0	0	0	1,030	1,030	0	0	0	0
Total Sports Parks and Leisure	86,000	12,420	0	98,420	3,541	(94,879)	98,420	0	0	0
TOTAL GENERAL FUND CAPITAL PROGRAMME	1,629,690	4,891,000	113,000	6,633,690	221,875	(6,411,815)	5,666,470	(967,220)	(967,220)	0

ANNEX M

HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME SUMMARY 2012/13

Project	Budget Allocations				Forecast Performance Against Budget				Analysis of Variance	
	Budget	Slippage	Supplements /	Current	Actuals To	Over-/ (Under- spend) To	Forecast Total	Over-/ (Under- spend) At Year	Predicted	Over-/ (Under- spend) on
	2012/13	2011/12	Returns / Virements	Budget	Date 2012/13	Date	2012/13	End	Slippage into	Project
£	£	£	£	£	£	£	£	£	£	
HRA Kitchens	0	0	0	0	(49,695)	(49,695)	0	0	0	0
HRA Bathrooms	740,000	0	0	740,000	13,468	(726,532)	740,000	0	0	0
HRA Roofing	960,000	0	0	960,000	110,953	(849,047)	960,000	0	0	0
HRA Windows	415,000	0	0	415,000	90,710	(324,290)	415,000	0	0	0
HRA Heating Improvements	1,200,000	0	0	1,200,000	653	(1,199,347)	1,200,000	0	0	0
HRA Doors	120,000	0	0	120,000	0	(120,000)	120,000	0	0	0
HRA Fire Safety Work	150,000	0	0	150,000	11,539	(138,461)	150,000	0	0	0
HRA Cladding	500,000	0	0	500,000	0	(500,000)	500,000	0	0	0
HRA Facias and Soffits	505,000	0	0	505,000	0	(505,000)	505,000	0	0	0
HRA Heat Pumps	225,000	0	0	225,000	99,691	(125,309)	225,000	0	0	0
HRA IT Development	15,000	0	0	15,000	0	(15,000)	15,000	0	0	0
HRA Door Entry Systems	75,000	0	0	75,000	1,120	(73,880)	75,000	0	0	0
HRA Aids and Adaptations	200,000	0	0	200,000	(20,149)	(220,149)	200,000	0	0	0
HRA Soundproofing	20,000	0	0	20,000	0	(20,000)	20,000	0	0	0
HRA DDA Work	20,000	0	0	20,000	0	(20,000)	20,000	0	0	0
HRA Asbestos Work	50,000	0	0	50,000	2,940	(47,060)	50,000	0	0	0
HRA Tenants Improvements	5,000	0	0	5,000	250	(4,750)	5,000	0	0	0
HRA DFG's	300,000	0	0	300,000	0	(300,000)	300,000	0	0	0
Community Alarms	0	0	0	0	11,434	11,434	0	0	0	0
TOTAL HRA	5,500,000	0	0	5,500,000	272,914	(5,227,086)	5,500,000	0	0	0