



Corporate Governance Committee - 28 September 2009

Corporate Improvement Plan Governance

Report of Client and Performance Lead

(This matter is the responsibility of Executive Councillor Nicola Wilson.)

Executive Summary

This report summarises proposals to strengthen the management of the Corporate Action Plan and enable Members to track progress of relevant actions.

1. Purpose of Report

- 1.1 This report summarises proposals to strengthen the governance process to ensure the ownership, monitoring and delivery of each action in the Corporate Action Plan.

2. Background

- 2.1 Under the new Comprehensive Area Assessment regime, there are 2 organisational assessments, Use of Resources and Managing Performance as well as and the Area Assessment for Somerset. To assess each of these areas, the Audit Commission carry out an inspection and make recommendations. The Audit Commission also make a number of recommendations in their Annual Audit and Inspection letter.
- 2.2 In addition, we also have a number of corporate actions we need to complete in order to meet set government standards, for example, the Data Quality Action Plan and Risk Management Plan. All these corporate actions will now be fed into the Corporate Action Plan.
- 2.3 Previously we had a process for monitoring the progress of the Corporate Action Plan which was reported to this Committee. As a result of the Core Council Restructure, progress has not been reported for 18 months. We anticipate that we will be in a position to report an update to the Corporate Governance Committee in December.

3. Governance Proposal

- 3.1 The Performance and Client team will take responsibility for pulling together The Corporate Action Plan. This action plan will be owned by CMT. Each action will be allocated an owner and each owner will then be responsible for delivering their actions and feeding back progress on a quarterly basis.

- 3.2 Detailed progress of this action plan will be reported to CMT as part of the quarter performance monitoring process managed by the Performance and Client team. If actions are off track, CMT will be responsible for ensuring sufficient resources are provided to enable delivery or renegotiate an extended deadline.
- 3.3 A summary of progress against this action plan will also be reported to the Executive and Corporate Scrutiny Committee as part of the new performance monitoring regime starting in 1 April 2009.

8. Recommendations

- 8.1 It is recommended that Members support the proposals for improving the management of the Corporate Action Plan.

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