

SCRUTINY COMMITTEE

Meeting to be held on Monday 22 October 2012 at 3.30 pm

Council Chamber, Williton

AGENDA

1. Apologies for Absence

2. Minutes

Minutes of the Scrutiny Committee held on 20 August 2012, to be approved and signed as a correct record – **SEE ATTACHED.**

3. Declarations of Interest

To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this Meeting.

4. Public Participation

The Chairman to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. Notes of Key Cabinet Decisions/Action Points

To review the Key Cabinet Decisions/Action Points from the Cabinet Meeting held on 3 October 2012 – **SEE ATTACHED.**

6. Cabinet Forward Plan

To review the latest Cabinet Forward Plan published 9 October 2012 – **SEE ATTACHED.**

7. Community Safety – Annual Report

Inspector Lisa Simpson and Peter Hughes, Community Safety Officer, will be attending the meeting to provide members with an update in Policing and Community Safety matters in West Somerset.

8. **Scrutiny Committee Workplan Review**

To review and scope items for the Scrutiny Committee Workplan for 2012/2013 – **SEE ATTACHED.**

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS

RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
Impact							

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.

SCRUTINY COMMITTEE

Minutes of the Meeting held on 20 August 2012 at 4.30 pm

Present:

Councillor K J Ross.....Chairman
Councillor G S Dowding.....Vice-Chairman

Councillor M J Chilcott
Councillor B Heywood
Councillor R P Lillis
Councillor M O A Dewdney
Councillor P N Grierson
Councillor D D Ross

Members in Attendance:

Councillor C Morgan
Councillor S J Pugsley
Councillor T Taylor
Councillor D J Westcott
Councillor P H Murphy
Councillor D J Sanders
Councillor K H Turner

Officers in Attendance:

Chief Executive (A Dyer)
Corporate Director (B Lang)
Scrutiny and Performance Officer (S Rawle)
Group Manager – Environment and Community (S Watts)
Group Manager – Resources (G Carne)
Principal Benefits Officer (P Lamb)
Efficiencies & Performance Manager (K Batchelor)
Administrative Support (K Kowalewska)

SC21 Apologies for Absence

An apology for absence was received from Councillor J Freeman.

SC22 Minutes of the Meeting held on 16 July 2012

(Minutes of the Meeting of the Scrutiny Committee held on 16 July 2012 – circulated with the Agenda).

RESOLVED that the Minutes of the Scrutiny Committee held on 16 July 2012 be confirmed as a correct record.

SC23 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No	Description of Interest	Personal or Prejudicial	Action Taken
Cllr P N Grierson	All Items	Alcombe	Personal	Spoke and voted
Cllr K J Ross	All Items	Dulverton	Personal	Spoke and voted
Cllr P Murphy	All Items	Watchet	Personal	Spoke
Cllr K H Turner	All Items	Brompton Ralph	Personal	Spoke
Cllr D J Westcott	All Items	Watchet	Personal	Spoke

SC24 Public Participation

No member of the public had requested to speak on any item on the agenda.

SC25 Notes of Key Cabinet Decisions/Action Points

(Copy of Notes of Cabinet Decisions/Action Point, circulated at the meeting)

RESOLVED that the Key Cabinet Decisions/Action Points for 1 August 2012, be noted.

SC26 Cabinet Forward Plan

(Copy of Cabinet Forward Plan No. 3 - September 2012 to September 2013, circulated at the meeting).

RESOLVED that the Cabinet Forward Plan No. 3 - September 2012 to September 2013, be noted.

SC27 Corporate Performance Report - April to June 2012/13

(Report No. WSC 113/12, circulated with the Agenda).

The purpose of the report was to provide Members with an update on progress in delivering the corporate priorities, performance of council services including budgetary information and customer satisfaction covering the period from 1 April 2012 to 30 June 2012.

The Leader presented the part of the report relating to quarterly performance and hoped that Members of the Committee found the comments submitted by the Group Managers helpful.

The Group Manager – Resources presented the financial information contained in the report and advised that the detailed figures relating to council tax, business rates and housing benefit had been removed from the performance reporting process and in future they would be reported annually at Audit Committee to allow for comparative data reporting etc., enabling Scrutiny Committee to focus on monitoring performance and the overall budget variances. The Group Manager then drew Members' attention to the forecast budget and reported that at the end of the first quarter it was predicted that the Council would be slightly under budget for the 2012/13 year.

During the course of the debate the points raised included:

- Clarification was sought as to why the figures in the report indicated that there was a dramatic increase in the number of sickness days per quarter within the Housing and Economy Group. It was confirmed that the figures would need to be checked and it was agreed to amend the target for all the groups to reflect an annual target for the whole authority of the average number of sickness days per employee.
- In response to a query raised as to why there was no information against the three measurable targets for delivering empty properties, it was confirmed that these actions were ahead of target.
- Updates on the following housing projects were provided:
Sale of Seaward Way – to date the conditional contracts had been signed but not exchanged. The two main conditions being a successful planning permission and the removal of a unilateral notice and a hearing was scheduled in September/October 2012.
Townsend Farm, Carhampton – following a meeting with Hastoe Housing Association a planning application was expected in the third quarter.
- It was noted that KPI 46 (% of homeless applications accepted as statutory homeless) was on target and would be changed to Amber.
- The Group Manager – Resources confirmed that the figures for car parking income would be circulated to Members once the August results had been issued.
- Members and Officers should be proud of the performance of council services as the results were very positive.

Members of the Committee were pleased to see the amount of actions that were above target and expressed their appreciation for the good work carried out by officers. Best wishes for the future were passed on to the Group Manager – Resources, Graham Carne who was leaving the Authority at the end of the month.

RESOLVED (1) that the progress in delivering the corporate priorities for 2012/13, be noted.

RESOLVED (2) that the performance against Group and Service Indicators, including the Budget Monitoring Indicators, be noted.

SC28 Future Provision of Services currently delivered under a Contract with Veolia

(Report No. WSC 110/12, circulated after the Agenda).

The current contract with Veolia for the provision of a number of key services is due to expire on 30 September 2012. The purpose of the report was to provide the Scrutiny Committee with the opportunity to comment on the appropriateness of the proposed approach for the continuing delivery of these services and correlation to the requirement to reduce overall levels of expenditure.

The Lead Member for Environment outlined the details in the report and drew Members' attention to the recommendations contained in Addendum 1 to the report. He stated that the proposed service level agreement with Veolia, if

agreed, would be beneficial and worthwhile to West Somerset Council. The Chief Executive expressed his thanks to the Scrutiny task and finish group for their helpful work in reviewing the street cleansing service.

In response to a question raised regarding the proposed financial savings and how this would affect the Service Level Agreement, the Chief Executive confirmed that Veolia was aware of the Council's financial position and was happy to enter into the agreement.

Members expressed their thanks to the Scrutiny and Performance Officer and Group Manager - Environment and Community for their diligence and hard work, and to Veolia management who had gone out of their way to be helpful.

A debate ensued as to whether the five public conveniences recommended to be closed in Minehead, Dunster, Watchet and Porlock should be specifically named in the report.

RESOLVED that the Committee support the contents of the draft report, as attached at Addendum 1 to the report, in relation to aspects of service delivery and correlation with the current Medium Term Financial Plan (MTFP) subject to suggesting that when referencing the proposal for five public conveniences to be closed, the specific locations of those to be closed in Minehead, Dunster and Porlock be named, whilst referring to the closure of one public convenience in Watchet without specifying which one.

SC29 Police and Crime Panel for Avon and Somerset

(Report No. WSC 94/12, circulated with the Agenda).

The purpose of the report was for the Leader of the Council to update the Scrutiny Committee on progress in regard to the establishment of a Police and Crime Panel for Avon and Somerset.

RESOLVED that the progress undertaken to date be noted.

SC30 Council Tax Support Scheme Consultation

(Report No. WSC 111/12, circulated with the Agenda).

The purpose of the report was to inform the Scrutiny Committee of the consultation being undertaken relating to the Council Tax support scheme.

The report was presented by the Lead Member for Community and Customer who invited Members to comment on the adequacy of the consultation process being undertaken. He reported that the questionnaire had been sent to all council tax benefit claimants as well as being available to all members of the public.

During the debate the following main points were raised:

- Concerns were expressed regarding how the Council's software system would be able to deal with the 10% deficit in subsidy, and in response the

Principal Benefits Officer advised that by amending the parameters in the current systems and processes within the existing housing benefit scheme and by enhancements made by the software provider, Northgate, it would be feasible to develop a new scheme by April 2013.

- An explanation was given as to why it was not proposed to end child benefit disregard in West Somerset.
- Following the results of the consultation there would be an opportunity for Members to look at the proposed scheme at the November meeting of Corporate PAG.
- It was clarified that there were no proposals at this stage to consult with parish/town councils as they were not major precepting bodies and not all parishes levy a precept.

RESOLVED that the methods of consultation that are being used to gain feedback on the proposed Council Tax Support Scheme, together with the content and timing of the consultation, be noted.

SC31 Section 106 Task and Finish Group - Terms of Reference and Membership

(Report No. WSC 112/12, circulated with the Agenda).

The purpose of the report was to agree terms of reference and membership of a task and finish group to undertake a review of the Section 106 process.

The report was presented by the Scrutiny and Performance Officer who advised that there had been a request from Councillor P H Murphy to be a member of the task and finish group. It was advised that as the group was informal, and in accordance with the Constitution, non-members of the Scrutiny Committee could be invited to participate.

During the course of the debate the need for the task and finish group was questioned and it was clarified that this work would provide the opportunity for such issues as member involvement in the section 106 process and liaison with town and parish councils to be reviewed.

The Leader briefed Members on previous work undertaken by the Scrutiny Committee in October/November 2009 relating to the planning obligations process and recommended members of the task and finish group to look at the issues debated and recommendations made at that time.

The following points were also raised during the course of the discussion:

- Information on the section 106 process was now much more readily available as a result of the hard work undertaken by the Climate Change and Community Liaison Manager.
- The allocation of 106 monies should remain flexible in order for several projects to benefit, including those received from community groups.

Councillor D Ross proposed the following additions to the terms of reference:

- Review the recommendations previously made by Scrutiny Committee.
- Examine the Planning Committee's advice and process relating to planning obligations.

RESOLVED (1) that the terms of reference of the Section 106 task and finish group be as set out in Appendix A to the report with the following two additions:

- Review the recommendations previously made by Scrutiny Committee.
- Examine the Planning Committee's advice and process relating to planning obligations.

RESOLVED (2) that the membership of the Section 106 task and finish group be comprised of Councillors P N Grierson, R Lillis, D D Ross and P H Murphy.

SC32 **Fraud Task and Finish Group**

The Scrutiny and Performance Officer provided a verbal update regarding the work of the Fraud Task and Finish Group. She reported that the first meeting had been held on 24 July 2012 with Councillors K Ross and P Grierson in attendance with relevant officers providing a service overview. The topics discussed included the lack of surveillance currently undertaken by the Council due to resource issues and the possibility of enhanced joint working with other agencies such as Magna Housing Association and the police to carry out this work. Representatives from Magna and the police had been invited to the next meeting of the task and finish group and the Committee were advised that the Police Inspector had confirmed her attendance.

RESOLVED that the verbal update regarding the work of the Fraud Task and Finish Group be noted.

SC33 **Scrutiny Committee Workplan Review**

(Scrutiny Committee Workplan, circulated with the Agenda).

The Scrutiny and Performance Officer advised that a request had been made by the Chairman to discuss the Affordable Homes to Buy policy at the September meeting of the Scrutiny Committee. It was agreed that initially this item should be discussed at a future meeting of the Housing PAG and that the Scrutiny Committee meeting on 17 September 2012 be cancelled.

The Vice-Chairman advised that the time of 4.30pm was not convenient for some Members of the Committee and proposed to move the start time to 3.30pm.

RESOLVED (1) that the meeting of the Scrutiny Committee to be held on 17 September 2012 be cancelled.

RESOLVED (2) that the meeting of the Scrutiny Committee to be held on 22 October commence at 3.30pm.

RESOLVED (3) that the Workplan be noted.

The meeting closed at 6.34 pm.

Date: 3 October 2012

NOTES OF KEY DECISIONS

Note: The details given below are for information and internal use only and are not the formal record of the meeting

AGENDA ITEM	DECISION	CONTACT LEAD OFFICER
Forward Plan No. 4 (Agenda Item 5)	Agreed that subject to adding 'Amendment to Discretionary Business Rate Relief Scheme' for November, Forward Plan No. 5 – November 2012 to November 2013 be approved.	Corporate Director
Cabinet Action Plan (Agenda Item 6)	Agreed that the second resolution relating to entering into a three-year SLA with Veolia of CAB37 – Future Provision of Services currently delivered under a Contract with Veolia, be deleted as actioned.	Corporate Director
Goviers Lane Railway Crossing, Watchet (Agenda Item 7)	Agreed (1) that that the progressing of the proposed accessibility works at the Goviers Lane railway crossing in accordance with the scheme detailed at Appendix A to the report, be approved. Agreed (2) that, the awarding of a contract to G A Sully Ltd for the works at £54,298 plus VAT that includes a £9,250 contingency sum for unforeseen works, be approved. Agreed (3) that the appointment of Michael Riley Associates Ltd to undertake the related project management and the Construction and Design Management (CDM) works at an agreed cost of £12,000 plus VAT, be approved. Agreed (4) that the total cost of £66,298 plus VAT of the scheme be apportioned as shown in paragraph 5.6 of the report with the West Somerset Council (WSC) allocation being restricted to a maximum of £22,255.	Group Manager – Environment, Customer and Community
Pooling of Business Rate Retention (Agenda Item 8)	To be considered at Full Council	Corporate Director
Our Town First – Town Team Partners (Minehead) (Agenda Item 9)	Agreed (1) that the contents of the report be noted. Agreed (2) that Council be recommended to approve a supplementary estimate of £20,000 utilising the £10,000 allocation from Government and £10,000 of unallocated Sea Side Strategy Funding to support the Minehead Events Group in delivering a co-ordinated annual events programme with associated marketing and promotion as detailed in Section 4 of the report attached to the agenda.	Corporate Director
Agreement for Countywide Community Safety Partnership Merger (Agenda Item 10)	Agreed that Cabinet recommend that Council formally agree to the Community Safety Partnership merger.	Group Manager - Housing, Welfare and Economy

For a record of the reasons for the decision; details of any alternative options considered and rejected by the decision-making body at the meeting at which the decision was made; a record of any conflict of interest relating to the matter decided which is declared by any member of the decision-making body which made the decision; and in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service, please use the attached link below, to the Council's website where the minutes and relevant reports can be viewed: -

<http://www.westsomersetonline.gov.uk/Council---Democracy/Council-Meetings/Cabinet-Meetings/Cabinet---3-October-2012>

Date: 8 October 2012

Weekly version of Forward Plan published on 9 October 2012

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/12/04 25/09/2012	7 November 2012 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Review of Financial Regulations [FR2] Decision: to offer comment on the Financial Regulations.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/12/05 25/09/2012	7 November 2012 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Budget Strategy Update Decision: to advise members of the progress to date in formulating a new budget strategy to succeed the current strategy.		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212
FP/12/06 25/09/2012	7 November 2012 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Implementing Value for Money Strategy Decision: to agree way forward to implement Value for Money Strategy.		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212
FP/12/07 25/09/2012	7 November 2012 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 2 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/12/10	7 November 2012	Title: Amendment to Discretionary Business Rate		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
04/10/12	By Councillor K V Kravis – Lead Member Resources & Central Support	Relief Scheme Decision: To approve an amended scheme.			01984 635212
FP/12/11 04/10/12	7 November 2012 By Councillor C Morgan - Lead Member Environment	Title: Proposed Winter Closure of a number of Public Conveniences Decision: To close any toilets for the winter period of 2012/13.		No exempt / confidential information anticipated	Steve Watts, Group Manager Environment, Customer and Community 01984 635261
FP/12/12 09/10/12	7 November 2012 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nominations received to list Assets of Community Value under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/12/08 25/09/2012	5 December 2012 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Fees and Charges Decision: to propose levels of fees and charges for the period 1 April 2013 to 31 March 2014 (in some cases fee increases will be implemented earlier, this will be stated in the relevant sections of the report).		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/12/09 25/09/2012	5 December 2012 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2012-13 – Quarter 2 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/13/1 25/09/2012	9 January 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 3 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/13/2 25/09/2012	9 January 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Draft Capital Programme 2012-13 and Capital Strategy Decision: to present the draft Capital Programme 2012/13 and draft Capital Strategy for recommendation to Council.		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/13/3 25/09/2012	9 January 2013 By Councillor D J Westcott – Lead Member Community and Customer	Title: Review of Customer Access Decision: to review customer access.		No exempt / confidential information anticipated	Steve Watts, Group Manager Environment, Customer and Community 01984 635261
FP/13/4 25/09/2012	6 February 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Annual Budget & Council Tax Setting 2013-14 Decision: to provide Members with all the information required for Council to approve the revenue budget and capital programme for 2013/14 for recommendation to Council.		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/13/5	6 February 2013	Title: Draft Corporate Plan for 2013-14		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
25/09/2012	By Councillor T Taylor – Leader of Council	Decision: to introduce the draft West Somerset Council Corporate Plan 2013/14 for recommendation to Council.			01984 635212
FP/13/6 25/09/2012	6 March 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2012-13 – Quarter 3 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/7 25/09/2012	3 April 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 4 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/13/8 25/09/2012	June 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Cabinet Appointments on Outside Bodies Decision: to appoint representatives to serve on outside bodies for the period to the Annual Meeting in 2014 (except where specific periods are stated).		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/13/9 25/09/2012	July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 1 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/13/10 25/09/2012	July 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2012-13 – Quarter 4 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/11 25/09/2012	July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Review of Financial Regulations [FR2] Decision: to offer comment on the Financial Regulations.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/12 25/09/2012	July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Medium Term Financial Plan Update Decision: to present the updated Medium Term Financial Plan.		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/13/13 25/09/2012	October 2013 By Councillor K V Kravis – Lead Member	Title: Allocation of Section 106 funds held – Quarter 2 Decision: to make proposals for		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	Resources & Central Support	the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.			
FP/13/14 25/09/2012	October 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2013-14 – Quarter 1 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors T Taylor, C Morgan, K V Kravis, S J Pugsley, D J Sanders, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors K J Ross, R Lillis, M J Chilcott, M O A Dewdney, G S Dowding, J Freeman, P N Grierson, B Heywood and D D Ross.

SCRUTINY COMMITTEE – 12- MONTH WORKPLAN – 2012/13

2012 9 May	18 June	16 July	20 August	22 October	19 November	17 December	2012 21 January	18 February	18 March
Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan	Notes of key Cabinet Decisions/Action Points Cabinet Forward Plan
Waste Partnership & SORT IT + Scrutiny	Final Report of Community Safety Task & Finish Group		Police and Crime Panel Update	Community Safety – Annual Report	Magna – Annual Report		Draft Revenue & Capital Budgets 2012-13	Corporate Performance & Budget Monitoring 2011-12 – Quarter 3	
Verbal Update on Task & Finish Group Work	New Financial System	Corporate Performance & Budget Monitoring – 2010-11 – Quarter 4	Corporate Performance & Budget Report – Quarter 1 2011/12		Corporate Performance & Budget Monitoring 2011-12 – Quarter 2		Corporate Plan & Service Plans – 2012-2013		
	Visit to Greater Manchester Waste Treatment & Recycling Facility – Update	Updated Medium Term Financial Plan (MTFP) – 2012-2015	Veolia Service Level Agreement		Draft Localised Council Tax Benefit Scheme		Draft Capital Programme 2012-13 & Capital Strategy		
	Williton Hospital - Update		Council Tax Consultation						
Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review	Scrutiny Committee Workplan Review

Task & Finish Group Work to be Scheduled:

- Out of Hours GP Provision

Meetings of Joint Waste Scrutiny Panel:

(WSC Reps, Cllrs, Freeman & Lillis)

26 July, 2pm – SCC

15 November, 2pm - SCC