

To:

Members of Scrutiny Committee

(Councillors P H Murphy (Chairman), R Lillis (Vice Chairman), D Archer, A Behan, R Clifford, G S Dowding, B Maitland-Walker, J Parbrook, and R Woods)

Members of Cabinet

(Councillor A Trollope-Bellew (Leader), M Chilcott (Deputy Leader), M Dewdney, K J Mills, C Morgan, S J Pugsley, K H Turner, D J Westcott)

Our Ref CS

Contact Emily McGuinness emcguinness@westsomerset.gov.uk

Date 03 June 2015

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING  
THIS DOCUMENT CAN BE MADE AVAILABLE IN LARGE PRINT, BRAILLE, TAPE FORMAT  
OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

**SCRUTINY COMMITTEE**

**Date: Thursday 11 June 2015**

**Time: 3.30 pm**

**Venue: Council Chamber, Council Offices, Williton**

**There will be a pre-meeting held in the Grabbist Room at 2.30pm to which all Scrutiny Members are invited.**

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact Committee Services on 01643 703704.

Yours sincerely



**BRUCE LANG**

Proper Officer

WEST SOMERSET COUNCIL

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## RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

**Risk Scoring Matrix**

<b>Likelihood</b>	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
<b>Impact</b>							

<b>Likelihood of risk occurring</b>	<b>Indicator</b>	<b>Description (chance of occurrence)</b>
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.

## **SCRUTINY COMMITTEE**

**Meeting to be held on Thursday 11 June 2015 at 3.30 pm**

**Council Chamber, Williton**

### **AGENDA**

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Scrutiny Committee held on 12 March 2015, to be approved and signed as a correct record – **SEE ATTACHED.**

**3. Declarations of Interest**

To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this Meeting.

**4. Public Participation**

The Chairman to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

**5. Notes of Key Cabinet Decisions/Action Points**

To review the Key Cabinet Decisions/Action Points from the Cabinet Meeting held on 3 June, 2015 – **TO BE CIRCULATED AT MEETING.**

**6. Cabinet Forward Plan**

To review the latest Cabinet Forward Plan for the months of July onwards, published on 3 June 2015 – **SEE ATTACHED.**

**7. Exclusion of the Press and Public**

To consider excluding the press and public during consideration of Item 8 on the grounds that, if the press and public were present during that item, there would be likely to be a disclosure to them of exempt information of the class specified in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended as follows:

Item 8 contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information). It is therefore proposed that after consideration of all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

#### **8. Street and toilet cleaning services contract**

To consider Report No. WSC 49/15 to be presented by Chris Hall, Assistant Director – Operational Delivery. – **SEE ATTACHED**

The purpose of this report is to provide Members with an update and to set out the history of the Veolia contract and seeks support from the Scrutiny Committee to extend this for a further 12 months.

#### **Scrutiny at West Somerset Council – Member Training Session**

This will follow directly after the Scrutiny meeting and will provide an introduction to the Scrutiny function.

### **COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS**

#### **The Council's Vision:**

To enable people to live, work and prosper in West Somerset

#### **The Council's Corporate Priorities:**

- Local Democracy:  
Securing local democracy and accountability in West Somerset, based in West Somerset, elected by the people of West Somerset and responsible to the people of West Somerset.
- New Nuclear Development at Hinkley Point  
Maximising opportunities for West Somerset communities and businesses to benefit from the development whilst protecting local communities and the environment.

**SCRUTINY COMMITTEE**

**Minutes of the Meeting held on 12 March 2015 at 3.30 pm**

**Present:**

Councillor P H Murphy .....Chairman  
Councillor R Lillis .....Vice Chairman

Councillor M J Chilcott  
Councillor B Heywood

Councillor Dewdney  
Councillor D J Sanders

**Members in Attendance:**

Councillor T Taylor  
Councillor K H Turner

Councillor E May  
Councillor D J Westcott

**Officers in Attendance:**

Assistant Chief Executive and Monitoring Officer (B Lang)  
Efficiencies and Performance Manager (K Batchelor)  
Scrutiny and Performance Officer (S Rawle)  
Administrative Support (A Randell)

Chief Executive of NDUC (J Harrison)  
Assistant Mobilisation Manager (T Morne)  
Director of Clinical Commissioning Department (A Anderson)  
Clinical Development Manager (H Maughan)

**SC68     Apologies for Absence**

Apologies were received from Councillors G S Dowding, J Freeman and K Mills.

**SC69     Minutes**

(Minutes of the Meeting of the Scrutiny Committee held on 12 February 2015 – circulated with the Agenda.)

**RESOLVED** that the Minutes of the Scrutiny Committee held on 12 February 2015 be confirmed as a correct record.

**SC70     Declarations of Interest**

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Description of Interest	Personal or Prejudicial or Disclosable Pecuniary	Action Taken
Cllr P N Grierson	All Items	Alcombe	Personal	Spoke and voted
Cllr K J Ross	All Items	Dulverton	Personal	Spoke and voted
Cllr P H Murphy	All Items	Watchet	Personal	Spoke and voted
Cllr K H Turner	All Items	Brompton Ralph	Personal	Spoke

**SC71 Notes of Key Cabinet Decisions/Action Points**

(Copy of Notes of Cabinet Decisions/Action Points, circulated with the agenda.)

**RESOLVED** that the Key Cabinet Decisions/Action Points from the meeting held on 4 March 2015, be noted.

**SC72 Cabinet Forward Plan**

(Copy of the Cabinet Forward Plan published 3 March 2015, circulated with the agenda.)

Reference was made to the Cabinet Forward Plan with Cllr Grierson's name needed to be removed from the list at the end.

**RESOLVED** that the Cabinet Forward Plan published on 3 March 2015, be noted.

**SC73 General Practitioner (GP) Out of Hours**

The purpose of the report was to provide details of the proposed operation of the GP Out of Hours Service in Somerset, from representatives of the Somerset Clinical Commissioning Group and Somerset Doctors Urgent Care.

A presentation and an introduction to Vocare and Somerset Doctors was given to Members informing them of the out of hours service.

During the course of discussion the following points were made:-

- It was questioned and discussed how the problems of out of hours care in rural areas would be approached.
- Concerns were raised about the 111 service. If there was a threat to life then users of the service were advised to contact 999 and this would be treated as an emergency response.
- First responders were still crucial in being dispatched in rural areas.
- Any referrals would be fed back to the GP and hospitals to bridge the gap.
- The location of out of hours GP's were discussed. Reassurance was given that part of the service would be placed in Minehead to reduce the length of response time and provide a presence at busy times of the year. This was likely to be linked to the MRU to ensure resources were used efficiently.
- It was questioned how non-emergency response times would be assessed. The service would always ensure that non-emergency response times would be clinically appropriate and gave further reassurance that there

would be no differential response times noticed due to incidents occurring in rural areas.

- The main hubs of the service would be based in Taunton and Yeovil which would ensure that there would be enough resource in the right areas.
- The out of hours response would try to link through to the NHS to maximize the support available to the service.
- The recruitment challenge was considered in addressing GP waiting times.
- It was requested if satellite phones could be used in the rural areas.
- New models of care had been set up to support those at greater risk. Yeovil District Hospital had been working with primary care to look after those with long term care needs.
- The problems faced in West Somerset were faced across the whole of the UK in terms of out of hour's provision and loss of doctors.
- It was requested that a greater amount of activities be undertaken for the elderly due to the majority of the residents in West Somerset being made up of older people. Keeping the elderly healthy and active was a high priority in addressing health problems of this age range.

**RESOLVED** that the update be noted

**SC74**     **Final Report of the Secondary Education in West Somerset Task and Finish Group**

The purpose of the report was to set out the findings of the Task and Finish Group (TFG) established by the Scrutiny Committee to look into the matter of secondary education in West Somerset.

The report outlined the background to the subject, the investigation carried out and the conclusions drawn by the Task and Finish Group. An introduction to the report was given by Councillor Peter Murphy.

During the course of discussion the following points were made:-

- Members commended the report and questioned what could be done to improve ambition in the provision of education in West Somerset.
- Concern was raised that figures seemed to suggest that school results had been underachieving for years.
- Discussion took place on the level of education achieved by children at the age of 13.
- Members agreed that academies allowed more initiatives along with making them accountable to parents and governors as opposed to democratic accountability. Members recognised the importance of parental involvement.
- It was detailed how greater value could be added in terms of department and ability at Key Stage 2.
- Involvement from the management team along with all, parents and teachers would be needed to ensure improvement in the education system.

Noted that the TFG's recommendations were as follows:-

- 1) The TFG recommended that support be given to any initiatives which had the raising of attainment as their goal. In particular, the TFG

supported the ambition to form a Multi Academy Trust in West Somerset. West Somerset College be supported in its efforts to carry out its Action Plan, in particular supporting the retention of a wide range of post 16 education in West Somerset so that young people were not compelled to travel great distances to improve their skills.

- 2) That national Government and the LGA be lobbied to address the effectiveness of the governance structure of academy schools and to clarify the role and responsibility of the local authority in relation to the challenging of underperforming academies.
- 3) That West Somerset College be asked to inform Councillors how they could engage with the school directly and invite them to do so.
- 4) The TFG would continue to monitor developments in the education system in West Somerset as it continued to evolve with a view to inviting providers to engage with the Council as circumstances permitted; and
- 5) The TFG would explore the potential for joint scrutiny work between the District and County Council concerning educational matters in West Somerset.

**Resolved** that the recommendations of the Task and Finish Group be supported and Cabinet be recommended to endorse them.

#### **SC75 Joint Management and Shared Service (JMASS) Programme Update**

(Report No WSC 48/15, circulated with the agenda.)

This report formally shared with those charged with project governance, the final position on the implementation of the Business Case for JMASS. It outlined what had been achieved, how this compared with the Business Case requirement, shared any lessons learnt along with a “position statement” on some live issues and any remaining project risks, and offered some suggestions on the next stages of the programme of transformation.

The JMASS Joint Project Board and JPAG (Joint Partnership Advisory Group) had considered and approved the close down report and were now making it available to Scrutiny Committees and all Councillors in both Councils.

During the course of discussion the following points were made:-

- The amount spent on HR external resource was requested.
- Reported that the One Team structure along with Tier 6 had been in place since the 1 February 2015.
- It was discussed if there would be greater dialogue with IT in consideration that further transformation would be largely IT driven.
- Greater clarity was requested in terms of the splitting of the TCA Government Grant for the project. Members held concerns that the figures presented were incorrect and challenged whether the grant had been jointly awarded.



- The schedule of the closedown was considered along with losses of staff for each Council. The proportion of staff losses at each authority was requested.
- Shared Building Control Services were due to go live on 1 July 2015. The only other service that was in transition into shared services was Legal which would go live on 1 April.
- Councillors would be consulted about their vision for transformation. Members would also be involved with further transformation work after the election.
- It was requested that the minutes from JPAG meetings and Member development workshops were more widely circulated.
- Members were concerned about the loss of staff being charged proportionally and queried who took on pension liabilities for staff who had left.
- It was discussed how funding should be spent on future transformation.

**RESOLVED** that the report be noted.

**SC76**     **Minehead Rhynes Recommendation**

An update on this issue was provided to Members.

During the course of discussion the following points were made:-

- Concern was given relating to the impact on the rhynes in the context of further planning developments in Minehead along with the maintenance system. The existing water systems and infrastructure were already at full capacity.
- Members requested the establishment of a working group to highlight the public awareness and importance of preventing flooding.
- It had been confirmed that use of Section 106 Agreement funding for this project would be possible.
- There would be a WSC Flood Board working meeting. All flood problems around the area were different. Parish councils were involved and their individual flood plans were discussed.
- Detailed plans for the rhynes were in hand and would be brought back the Committee to be discussed.
- Flooding policy would need to be in place and it was for planning to agree and make fully informed decisions.

**RESOLVED** that the update be noted.

**SC77**     **Scrutiny Committee Work Plan**

(The Scrutiny Committee work plan, circulated with the agenda was considered.)

The report provided the Scrutiny Committee with the opportunity to consider the meeting timetable for 2015/2016.

Councillors were requested to consider and comment on the proposed Work Plan submitted.

The Chairman proposed that the scheduled meeting of the Committee on 18 April 2015 be cancelled. The next meeting of the Scrutiny Committee would therefore take place after the Local Government Elections on 11 June 2015. This was agreed.

**RESOLVED** that the Work Plan be adopted

**SC78**     **Sam Rawle, Scrutiny Officer.**

The chairman reported that this would be Sam Rawle's last meeting as West Somerset Councils Scrutiny Officer, he thanked her for all her hard work and wished her well in the future.

Councillors K H Turner and D J Westcott left the committee at 5.30pm.

The meeting closed at 6.10 pm.

**Weekly version of Cabinet Forward Plan published on 3 March 2015**

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/15/4/01  22/04/2014	1 July 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 4</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position		No exempt / confidential information anticipated	Tim Burton, Assistant Director Planning and Environment 01823 358403
FP/15/4/02  22/04/2014	1 July 2015  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/4/04  05/02/2015	1 July 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Asset Transfer of Flatner Museum, Watchet  Decision: to recommend to Council to approve a freehold transfer to Community Interest Company		Contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information)	Tim Child, Asset Manager 01823 356356
FP/15/4/05  05/02/2015	1 July 2015  By Councillor K M Mills – Lead Member for Regeneration and Economic Growth	Title: Transfer of Wheddon Cross Public Conveniences to the Parish Council  Decision: to recommend to Council to approve the transfer		Contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information)	Adrian Priest, Principle Estates Surveyor 01823 356390

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FP/15/4/06 05/02/2015	1 July 2015  By Councillor K M Mills – Lead Member for Regeneration and Economic Growth	Title: Grant to Exford Parish Council for future public convenience provision  Decision: to recommend to Council to approve the grant to Exford Parish Council for future pc provision		Contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information)	Adrian Priest, Principle Estates Surveyor 01823 356390
FP/15/4/07 27/02/2015	1 July 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Sale of Barnsclose Industrial Estate  Decision: to recommend to Council to approve the sale of Barnsclose Industrial Estate		Contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information)	Adrian Priest, Principle Estates Surveyor 01823 356390
FP/15/6/01 10/02/2015	1 July 2015	Title: <b>Cabinet Appointments on Outside Bodies</b>  Decision: to appoint representatives to serve on outside bodies for the period to the Annual Meeting in 2015 (except where specific periods are stated)		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/15/6/02 10/02/2015	1 July 2015  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/6/03 09/01/2015	1 July 2015  By Councillor K V Kravis – Lead Member	Title: West Somerset's New Corporate Debt Policy  Decision: to recommend to		No exempt / confidential information anticipated	Steve Perkins, Senior Debt Recovery Officer 01984 635247

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	Resources & Central Support	Council to approve the new corporate debt policy			
FP/15/7/01  10/02/2015	1 July 2015  By Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 1</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Tim Burton Assistant Director Planning and Environment 01823 358403
FP/15/7/02  10/02/2015	1 July 2015  By Leader of Council and	Title: <b>Corporate Performance Report 2014-15 Quarter 4</b>  Decision: to provide Members with an update on progress in delivering corporate priorities and performance of council services		No exempt / confidential information anticipated	Paul Harding, Corporate Strategy and Performance Manager 01823 356309
FP/15/7/03  10/02/2015	1 July 2015  By Lead Member Resources & Central Support	Title: <b>Budget Monitoring Report Quarter 4</b>  Decision: to provide Members with details of the Council's expected financial outturn position in 2014/15 for both revenue and capital budgets, together with information relating to predicted end of year reserve balances		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/15/7/04  10/02/2015	1 July 2015  By Lead Member	Title: <b>Review of Financial Regulations [FR2]</b>		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680

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	Resources & Central Support	Decision: to offer comment on the Financial Regulations.			
FP/15/7/05 10/02/2015	1 July 2015  By Lead Member Resources & Central Support	Title: <b>Medium Term Financial Plan Update</b>  Decision: to present the updated Medium Term Financial Plan.		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/15/7/06 10/02/2015	1 July 2015  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15 7/07 03/03/2015	1 July 2015  By Lead Member Resources & Central Support	Title: Community Asset Transfer Policy  Decision: to approve the Community Asset Transfer Policy		No exempt / confidential information anticipated	Tim Child, Asset Manager 07760260465
FP/15/8/01 10/02/2015	5 August 2015  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/9/01 10/02/2015	2 September 2015  By Leader of Council	Title: <b>Corporate Performance Report 2015-16 Quarter 1</b>  Decision: to provide Members with an update on progress in delivering corporate priorities and performance of council services		No exempt / confidential information anticipated	Paul Harding, Corporate Strategy and Performance Manager 01823 356309

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FP/15/9/02 10/02/2015	2 September 2015  By Lead Member Resources & Central Support	Title: <b>Budget Monitoring Report Quarter 1</b>  Decision: to provide Members with details of the Council's expected financial outturn position in 2014/15 for both revenue and capital budgets, together with information relating to predicted end of year reserve balances		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/15/9/03 10/02/2015	2 September 2015  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/10/01 10/02/2015	7 October 2015  By Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 2</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Tim Burton Assistant Director Planning and Environment 01823 358403
FP/15/10/02 10/02/2015	7 October 2015  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/11/01 10/02/2015	4 November 2015  By Lead Member for Environment – Hinkley	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245

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	Point				
FP/15/12/01 10/02/2015	2 December 2015 By Leader of Council	Title: <b>Corporate Performance Report 2015-16 Quarter 2</b>  Decision: to provide Members with an update on progress in delivering corporate priorities and performance of council services		No exempt / confidential information anticipated	Paul Harding, Corporate Strategy and Performance Manager 01823 356309
FP/15/12/02 10/02/2015	2 December 2015 By Lead Member Resources & Central Support	Title: <b>Budget Monitoring Report Quarter 2</b>  Decision: to provide Members with details of the Council's expected financial outturn position in 2014/15 for both revenue and capital budgets, together with information relating to predicted end of year reserve balances		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/15/12/03 10/02/2015	2 December 2015 By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/16/1/01 10/02/2015	6 January 2016 By Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 3</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current		No exempt / confidential information anticipated	Tim Burton Assistant Director Planning and Environment 01823 358403



Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
		funding position			
FP/16/1/02 10/02/2015	6 January 2016 By Lead Member Resources & Central Support	Title: <b>Draft Capital Programme 2015-16 and Capital Strategy</b>  Decision: to present the draft Capital Programme 2015/16 and draft Capital Strategy for recommendation to Council.		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/16/1/03 10/02/2015	6 January 2016 By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/16/2/01 10/02/2015	3 February 2016 By Lead Member Resources & Central Support	Title: <b>Annual Budget &amp; Council Tax Setting 2016-17</b>  Decision: to provide Members with all the information required for Council to approve the revenue budget and capital programme for 2016/17 for recommendation to Council.		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/16/2/02 10/02/2015	3 February 2016 By Leader of Council	Title: <b>Draft Corporate Plan for 2016-17</b>  Decision: to introduce the draft West Somerset Council Corporate Plan 2016/17 for recommendation to Council.		No exempt / confidential information anticipated	Paul Harding, Corporate Strategy and Performance Manager 01823 356309
FP/16/2/03	3 February 2016	Title: <b>Fees and Charges</b>		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources

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10/02/2015	By Lead Member Resources & Central Support	Decision: to propose levels of fees and charges for the period 1 April 2016 to 31 March 2017 (in some cases fee increases will be implemented earlier, this will be stated in the relevant sections of the report).			01823 358680
FP/16/2/04 10/02/2015	3 February 2016 By Lead Member for Environment – Hinkley Point	Title: Hinkley Point Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/16/3/01 10/02/2015	2 March 2016 By Leader of Council	Title: <b>Corporate Performance Report 2015-16 Quarter 3</b> Decision: to provide Members with an update on progress in delivering corporate priorities and performance of council services		No exempt / confidential information anticipated	Paul Harding, Corporate Strategy and Performance Manager 01823 356309
FP/16/3/02 10/02/2015	2 March 2016 By Lead Member Resources & Central Support	Title: <b>Budget Monitoring Report Quarter 3</b> Decision: to provide Members with details of the Council's expected financial outturn position in 2014/15 for both revenue and capital budgets, together with information relating to predicted end of year reserve balances		No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/16/3/03 10/02/2015	2 March 2016 By Lead Member for	Title: Hinkley Point Decision: to consider key issues		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	Environment – Hinkley Point	relating to Hinkley Point			01984 635245
FP/16/4/01 10/02/2015	6 April 2016  By Lead Member Resources & Central Support	<b>Title: Allocation of Section 106 funds held – Quarter 4</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Tim Burton Assistant Director Planning and Environment 01823 358403
FP/16/4/02 10/02/2015	6 April 2016  By Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors T Taylor, K V Kravis, K M Mills, C Morgan S J Pugsley, A H Trollope-Bellew, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors P H Murphy, R Lillis, M J Chilcott, M O A Dewdney, G S Dowding, J Freeman, P N Grierson, B Heywood and K J Ross.