

The Council's Vision:

To enable people to live, work and prosper in West Somerset

CABINET

Meeting to be held on Wednesday 8 May 2013 at 4.30 pm

Council Chamber, Williton

AGENDA

1. Apologies for Absence

2. Minutes

Minutes of the Meeting of Cabinet held on 3 April 2013 to be approved and signed as a correct record – **SEE ATTACHED.**

3. Declarations of Interest

To receive and record declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

4. Public Participation

The Leader to advise the Cabinet of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. Forward Plan

To approve the latest Forward Plan published on 25 April 2013 – **SEE ATTACHED.**

6. Cabinet Action Plan

To update the Cabinet on the progress of resolutions and recommendations from previous meetings – **SEE ATTACHED.**

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7. Request for Allocations of Planning Obligations Funding

To consider Report No. WSC 59/13, to be presented by Councillor K Kravis, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of the report is to make a proposal for the allocation of capital monies secured through planning obligations to an individual scheme.

8. Member Reporting on Membership of Outside Body for Information

- Exmoor Tourism Partnership Report by Councillor D Sanders – **SEE ATTACHED**
- Into Somerset Report by Councillor D Sanders – **SEE ATTACHED**
- Dunster Steering Group by Councillor D Sanders – **SEE ATTACHED**
- LARC Report by Councillor D Sanders – **SEE ATTACHED**
- Somerset Leaders Update Report by Councillor T Taylor – **SEE ATTACHED**
- Artlife Report by Councillor D Westcott – **SEE ATTACHED**
- CLOWNS Report by Councillor D Westcott – **SEE ATTACHED**
- Home Start Report by Councillor D Westcott – **SEE ATTACHED**
- Safer Somerset Community Safety Partnership by Councillor D Westcott – **SEE ATTACHED**

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS

The Council's Corporate Priorities:

- Local Democracy:
Securing local democracy and accountability in West Somerset, based in West Somerset, elected by the people of West Somerset and responsible to the people of West Somerset.
- New Nuclear Development at Hinkley Point
Maximising opportunities for West Somerset communities and businesses to benefit from the development whilst protecting local communities and the environment.

The Council's Core Values:

- Integrity
- Respect
- Fairness
- Trust

RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
Impact							

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.

CABINET**MINUTES OF THE MEETING HELD ON 3 APRIL 2013****AT 4.30 PM****IN THE COUNCIL CHAMBER, WILLITON****Present:**

Councillor C Morgan.....Deputy Leader (In the Chair)

Councillor K V Kravis

Councillor S J Pugsley

Councillor D J Sanders

Councillor K H Turner

Councillor D J Westcott

Members in Attendance:

Councillor M O A Dewdney

Councillor A P Hadley

Councillor R P Lillis

Councillor E May

Councillor P H Murphy

Councillor D D Ross

Councillor K J Ross

Councillor L W Smith

Councillor A H Trollope-Bellew

Officers in Attendance:

Chief Executive (A Dyer)

Corporate Director (B Lang)

Corporate Manager Housing, Welfare and Economy (I Timms)

Section 151 Officer (S Campbell)

Climate Change & Community Liaison Manager (A Lamplough)

Efficiencies and Performance Manager (K Batchelor) – Item 7

Meeting Administrator (K Kowalewska)

CAB115 Apologies for Absence

An apology for absence was received from Councillor T Taylor.

CAB116 Minutes of the Meeting held on 6 March 2013

(Minutes of the Meeting of Cabinet held on 6 March 2013 - circulated with the Agenda.)

RESOLVED that the Minutes of the Meeting of Cabinet held on 6 March 2013 be confirmed as a correct record.**CAB117 Declarations of Interest**

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Councillor D Westcott	All	Watchet	Spoke and voted
Councillor K H Turner	All	Brompton Ralph	Spoke and voted
Councillor P H Murphy	All	Watchet	Spoke
Councillor K J Ross	All	Dulverton	Spoke
Councillor L W Smith	All	Minehead	Spoke
Councillor A H Trollope-Bellew	All	County	Spoke

In addition, the following interests/lobbying were declared:

Name	Minute No.	Description of interest	Personal or Prejudicial or Disclosable Pecuniary	Action Taken
Councillor C Morgan	CAB122	Lobbied in respect of Minehead EYE		Spoke and voted
Councillor C Morgan	CAB123	WSC appointed ENP Committee member	Prejudicial	Left the Chamber
Councillor K V Kravis	CAB122	Lobbied in respect of Minehead EYE		Spoke and voted
Councillor S J Pugsley	CAB122	Lobbied in respect of Minehead EYE		Spoke and voted
Councillor S J Pugsley	CAB123	WSC appointed ENP Committee member	Prejudicial	Left the Chamber
Councillor D J Sanders	CAB122	Lobbied in respect of Minehead EYE		Spoke and voted
Councillor D J Westcott	CAB122	Wife is treasurer of Minehead Baptist Church	Prejudicial	Left the Chamber
Councillor D J Westcott	CAB122	Attends Minehead EYE meetings as WSC appointee	Personal	Spoke and voted
Councillor K J Ross	CAB122	Wife is director of Minehead EYE	Personal	Spoke

CAB118 Public Participation

Agenda Item 8 – Request for Allocation of Planning Obligations Funding

The following members of the public spoke in support of the Minehead EYE bouldering wall project – Naomi Griffith, Reuben Jelley, Lilly Lynch, James Latus and Jan Ross, and requested that Members support the application request for funding. Their comments included the following:

- Minehead EYE was not subsidised by the local authority, and staff and many volunteers worked tirelessly to ensure its continued success. It was expected that in this financial year Minehead EYE would break even. The level of local support and enthusiasm had been huge regarding the funding campaign for the bouldering wall

and grants had been received from the Anti-social Behaviour Panel and Comic Relief. Its ambition was to become an action sports centre for the area, providing a much needed wet weather attraction.

- No indoor climbing facility in West Somerset – the closest climbing wall was in South Molton and having a bouldering wall in Minehead would be more convenient.
- The Minehead EYE is a great place to go to meet up with friends.
- The bouldering wall worked on a supportive level providing great focus and encouragement for the person who was climbing.
- Providing facilities in the local community for young people was the top of people's needs.

CAB119 **Forward Plan**

(Copy of latest Forward Plan published 19 March 2013 – circulated with the Agenda.)

The purpose of this item was to approve the latest Forward Plan published 19 March 2013.

RESOLVED that, subject to adding 'Non-Domestic Rates – Section 49 Hardship Relief Policy' for June 2013, the latest Forward Plan published 19 March 2013 be approved.

CAB120 **Cabinet Action Plan**

(Copy of the Action Plan – circulated with the Agenda.)

RESOLVED (1) that, CAB111 – Council Tax Support Discretionary Payments Scheme, be deleted as actioned.

RESOLVED (2) that, CAB112 – Discretionary Housing Payments, be deleted as actioned.

RESOLVED (3) that, CAB113 – Policy for Charging for Pre-Application Planning Advice, be deleted as actioned.

CAB121 **Consideration of nominations received under the Community Right to Bid Legislation**

(Report No. WSC 40/13, circulated at the Meeting.)

The purpose of the report was to review nominations received and the recommendations from Operational Management Team under the Localism Act 2011 Part 5 – the Community Right to Bid.

The Lead Member for Community and Customer presented this item and outlined the details in the report. He proposed the recommendations contained in the report which were duly seconded.

When considering the nominations the following main points were raised:

- If more than one application for nomination was received they would be all classed as valid; such relevant bodies would have no status beyond the right to put an asset forward for nomination and a different criteria would apply regarding the right to bid for an asset up for sale.
- Frequently asked questions regarding the community right to bid legislation had been compiled and extensive information was available on the Council's website.
- It was good to see joined up thinking to upgrade the toilets in West Somerset to a high standard.
- WSC would do its utmost to safeguard public conveniences to keep them open and would continue to work with parish/town councils in this regard.

RESOLVED (1) that the nomination [ACV018] for The Bicknoller Inn to be listed as an Asset of Community Value, be accepted.

RESOLVED (2) that the nomination [ACV020] for Summerland Place Public Convenience, Minehead to be listed as an Asset of Community Value, be accepted.

RESOLVED (3) that the nomination [ACV021] for Quay West Public Convenience, Minehead to be listed as an Asset of Community Value, be accepted.

CAB122 Request for Allocation of Planning Obligations Funding

(Report No. WSC 38/13, circulated with the Agenda.)

The purpose of the report was to make proposals for the allocation of capital monies secured through planning obligations to individual schemes.

The Lead Member for Resources and Central Support introduced the item and advised that the Minehead EYE bouldering wall project met all the requirements of the section 106 agreement, and although there were concerns regarding Minehead EYE's finances, the financial pressures were understood and that by allocating monies secured through planning obligations to the Minehead EYE it was hoped to increase its revenue by attracting people to use the centre as it was a fantastic facility.

It was agreed that the recommendations contained in the report should be discussed separately.

The Lead Member proposed recommendation 3.2 contained within the report, which was seconded by Councillor S J Pugsley.

Members were fully supportive of the bouldering wall project. It was commented that Minehead EYE had always been incredibly successful and there was a lot of enthusiastic support for the project. The centre had a proven track record of success and it was a great asset for

Minehead and West Somerset as a whole. The bouldering wall would increase its footfall which would enhance its viability.

The Lead Member asked Members to note that the allocation for Crowcombe play equipment had been amended to £3,500 and then went on to propose recommendations 3.3, 3.4 and 3.5 of the report. The recommendations, as amended, were duly seconded by Councillor S J Pugsley.

Discussions then took place on the issue surrounding Morrisons footpath lighting and the Lead Member for Resources and Central Support brought Members up-to-date on the latest situation, advising that Somerset County Council would need both the path and the lighting to be brought up to adoptable standard before they would consider adopting and maintaining the area. The full cost of this would be in the region of £43,000 which was a third of the remaining Morrisons planning obligations money. The general consensus was in favour of the section 106 monies being used to bring the footpath and lights to an adoptable standard.

The Lead Member for Resources and Central Support proposed recommendation 3.1 of the report which was seconded by Councillor S J Pugsley.

RESOLVED (1) that the allocation of £10,000 for the Minehead hub project be agreed.

RESOLVED (2) that the allocation of £10,000 for the Minehead EYE bouldering wall project be agreed.

RESOLVED (3) that the allocation of £2,980 to provide signage in Minehead be agreed.

RESOLVED (4) that the allocation of £3,500 for Crowcombe play equipment be agreed.

RESOLVED (5) that the allocation of £4,000 of the £7,500 Hinkley Point Community Outreach Operational budget to support the transport of individuals to employment and training opportunities be agreed.

CAB123

Sale of Council-Owned Land at Simonsbath

(Report No. WSC 27/13, circulated with the Agenda.)

The purpose of the report was to seek Member approval for the sale of Council owned land in Simonsbath.

The Lead Member for Resources and Central Support presented the report and advised that numerous attempts had been made and a lot of work undertaken to develop the land albeit unsuccessfully. She drew Members' attention to the list of reasons that prevented the site from being developed. The buildings were very dilapidated and due to the recent awareness of the historical importance of the site discussions

had been held with the Exmoor National Park Authority who have proposed to initially protect the buildings and secure the site with the vision of turning the site into a visitor attraction.

The Lead Member advised Members that the report provided details of the District Valuer's comments and the identified market value and reassured Members that the best was being done for the land.

The Lead Member proposed the recommendations in the report, which were seconded by Councillor D J Westcott.

During the debate the following main points were raised:

- The site was a health and safety hazard and the value would continue to decrease year on year.
- Following concerns expressed about the market value, it was confirmed that the Council was obliged to have a valuation to be able to demonstrate best value in accordance with Government guidelines.
- If the site was not sold there would be still be an immediate £7,000 cost to the Council as the site would have to be covered with tarpaulin.

RESOLVED (1) that Cabinet recognised and agreed that the sale of the site at Simonsbath for the purpose(s) referred to in the report would improve the economic well-being of the area and of the people whilst also improving the environmental well-being of the area.

RESOLVED (2) that the sale of the land to Exmoor National Park Authority (ENPA) for the sum of £20,000 be approved, as outlined in Appendix A to the report.

RESOLVED (3) that delegated authority be granted to the Chief Executive, in consultation with the Lead Member for Resources and Central Support, to agree, subject to legal advice, the covenants associated with the sale that protects the Council's decision to dispose of the site for an undervalued amount.

NOTE: In the absence of the Deputy Leader, who had left the chamber due to declaring a prejudicial interest, Councillor K V Kravis chaired this item.

CAB124 Commissioning of Property Consultants

(Report No. WSC 28/13, circulated with the Agenda.)

The purpose of the report was to seek Member approval for the appointment of property consultants to oversee the sale of the unused assets.

The Lead Member for Resources and Central Support presented the report and advised that the time was right for the Council to look at the disposal of some of its assets as there was a capital loan to repay in February 2014. WSC did not have the appropriate expertise in- and as

a result required to appoint external advisors to look at the disposal of assets, either for marketing or to look at potential uses to get best value. She reported that the Council already had an established working relationship with Bruton Knowles. The point was made that all the options regarding the Visitor Information and Interpretation Centre had to be investigated in order to obtain information to make an informed decision and other possibilities were being explored for its uses. The Lead Member also drew Members' attention to the fee structure. She proposed the recommendations, which were seconded by Councillor D J Westcott.

RESOLVED (1) that the waiving of Contract Standing Orders relating to the tendering process for the appointment of property consultants to assist with the disposal of those assets referred to in paragraph 4.3 of the report be approved.

RESOLVED (2) that Bruton Knowles are appointed as property consultants to assist with the disposal of those assets referred to in paragraph 4.3 of the report, and that the terms and conditions of the appointment are those included at Appendix A to the report.

RESOLVED (3) that in accordance with Financial Regulation FR 6 (7), a project team consisting of three Members, to be appointed by full Council, and the Chief Executive be established to monitor and oversee the three projects.

The meeting closed at 6.25 pm

Weekly version of Forward Plan published on 25 April 2013

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/13/6/01 25/09/2012	5 June 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Cabinet Appointments on Outside Bodies Decision: to appoint representatives to serve on outside bodies for the period to the Annual Meeting in 2014 (except where specific periods are stated).		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/6/02 13/02/2013	5 June 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/6/03 3/04/2013	5 June 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Non-Domestic Rates – Section 49 Hardship Relief Policy Decision: To update the Council's current policy		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212
FP/13/6/04 10/04/2013	5 June 2013 By Councillor C Morgan – Lead Member Environment	Title: Quantock Hills AONB – New Constitution Decision: To note the new Constitution		No exempt / confidential information anticipated	Angela Lamplough, Climate Change & Community Liaison Manager
FP/13/6/05 25/09/2012	5 June 2013 By Councillor K V Kravis	Title: Implementing Value for Money Strategy		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212

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	– Lead Member Resources & Central Support	Decision: to agree way forward to implement Value for Money Strategy.			
FP/13/6/06	5 June 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Supplementary Estimate – Capital and Revenue 2013/14		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/13/7/01 25/09/2012	3 July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 1 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/13/7/02 25/09/2012	3 July 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2012-13 – Quarter 4 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/7/03 25/09/2012	3 July 2013 By Councillor K V Kravis – Lead Member	Title: Review of Financial Regulations [FR2] Decision: to offer comment on		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

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	Resources & Central Support	the Financial Regulations.			
FP/13/7/04 25/09/2012	3 July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Medium Term Financial Plan Update Decision: to present the updated Medium Term Financial Plan.		No exempt / confidential information anticipated	Section 151 Officer 01984 635253 01823 355482
FP/13/7/05 13/02/2013	3 July 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/7/06 25/09/2012	3 July 2013 By Councillor D J Westcott – Lead Member Community and Customer	Title: Review of Customer Access Decision: to review customer access.		No exempt / confidential information anticipated	Steve Watts, Group Manager Environment, Customer and Community 01984 635261
FP/13/7/07 25/09/2012	3 July 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Budget Strategy Update Decision: to advise members of the progress to date in formulating a new budget strategy to succeed the current strategy.		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212
FP/13/7/08 15/01/13	3 July 2013 By Councillor D Westcott – Lead	Title: Somerset Major Sports Facilities Strategy and Playing Pitch Assessment		No exempt / confidential information anticipated	Steve Watts, Group Manager Environment, Customer and Community

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	Member for Community and Customer	Decision: To approve the Somerset Major Sports Facilities Strategy			01984 635261
FP/13/8/01 13/02/2013	7 August 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/9/01 13/02/2013	4 September 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/10/01 25/09/2012	2 October 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 2 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/13/10/02 25/09/2012	2 October 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member	Title: Corporate Performance & Budget Monitoring Report 2013-14 – Quarter 1 Decision: to provide Members with an update on progress in		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

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	Resources & Central Support	delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.			
FP/13/10/03 13/02/2013	2 October 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/11/01 13/02/2013	6 November 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/12/01 23/11/2012	4 December 2013 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Review of Financial Regulations [FR2] Decision: to offer comment on the Financial Regulations.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/13/12/02 23/11/2012	4 December 2013 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2013-14 – Quarter 2 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

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FP/13/12/03 13/02/2013	4 December 2013 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/14/1/01 18/01/2013	8 January 2014 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Fees and Charges Decision: to propose levels of fees and charges for the period 1 April 2014 to 31 March 2015 (in some cases fee increases will be implemented earlier, this will be stated in the relevant sections of the report).		No exempt / confidential information anticipated	Section 151 Officer
FP/14/1/02 18/01/2013	8 January 2014 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 3 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/14/1/03 18/01/2013	8 January 2014 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Draft Capital Programme 2013-14 and Capital Strategy Decision: to present the draft Capital Programme 2013/14 and draft Capital Strategy for recommendation to Council.		No exempt / confidential information anticipated	Section 151 Officer
FP/14/1/04 13/02/2013	8 January 2014 By Councillor D	Title: Consideration of nomination/s received under the Community Right to Bid		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

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	Westcott – Lead Member for Community and Customer	Legislation Decision: To approve listing			
FP/14/2/01 18/01/2013	5 February 2014 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Annual Budget & Council Tax Setting 2014-15 Decision: to provide Members with all the information required for Council to approve the revenue budget and capital programme for 2014/15 for recommendation to Council.		No exempt / confidential information anticipated	Section 151 Officer
FP/14/2/02 18/01/2013	5 February 2014 By Councillor T Taylor – Leader of Council	Title: Draft Corporate Plan for 2014-15 Decision: to introduce the draft West Somerset Council Corporate Plan 2014/15 for recommendation to Council.		No exempt / confidential information anticipated	Adrian Dyer, Chief Executive 01984 635212
FP/14/2/03 13/02/2013	5 February 2014 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/14/3/01 1/03/2013	5 March 2014 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: Corporate Performance & Budget Monitoring Report 2013-14 – Quarter 3 Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

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FP/14/3/02 19/03/2013	5 March 2014 By Councillor D Westcott – Lead Member for Community and Customer	and customer satisfaction. Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/14/4/01 19/03/2013	2 April 2014 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 4 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Group Manager Housing, Welfare and Economy 01984 635271
FP/14/4/02 19/03/2013	2 April 2014 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/14/5/01	7 May 2014 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve listing		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200
FP/14/6/01	June 2014	Title: Cabinet Appointments on Outside Bodies Decision: to appoint		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/14/6/02	June 2014	<p>representatives to serve on outside bodies for the period to the Annual Meeting in 2014 (except where specific periods are stated).</p> <p>Title: Consideration of nomination/s received under the Community Right to Bid Legislation</p> <p>Decision: To approve listing</p>		No exempt / confidential information anticipated	Bruce Lang, Corporate Director 01984 635200

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors T Taylor, C Morgan, K V Kravis, S J Pugsley, D J Sanders, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors K J Ross, R Lillis, M J Chilcott, M O A Dewdney, G S Dowding, J Freeman, P N Grierson, B Heywood and D D Ross.

CABINET ACTION PLAN

Date/Minute Number	Action Required	Action Taken
<p>3 APRIL 2013</p> <p>CAB124 – Commissioning of Property Consultants</p>	<p>RESOLVED (3) that in accordance with Financial Regulation FR 6 (7), a project team consisting of three Members, to be appointed by full Council, and the Chief Executive be established to monitor and oversee the three projects.</p>	<p>At the Council meeting held on 24 April 2013, it was RESOLVED that the Portfolio Holder for Resources and Central Support together with Councillors K H Turner and I R Melhuish serve with the Chief Executive on a project team overseeing the disposal of the following Council owned under used assets:</p> <ul style="list-style-type: none"> • Former Aquasplash site, Minehead • Former leisure site as part of New Horizons on Seaward Way, Minehead • Former Visitor Information and Interpretation Centre, Minehead

Report Number: WSC 59/13
Presented by: Cllr K Kravis
Author of the Report: Ian Timms Corporate Manager Housing, Welfare and Economy
Contact Details:
 Tel. No. Direct Line 01984 635271
 Email: itimms@westsomerset.gov.uk

Report to a Meeting of: Cabinet
To be Held on: Wednesday May 8th 2013
Date Entered on Executive Forward Plan 16.4.13
Or Agreement for Urgency Granted:

REQUEST FOR ALLOCATION OF PLANNING OBLIGATIONS FUNDING

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to make a proposal for the allocation of capital monies secured through planning obligations to an individual scheme.

2. CONTRIBUTION TO CORPORATE PRIORITIES

- 2.1 The enhancement of this footpath does not contribute to the delivery of the Council's Corporate Priorities

3. RECOMMENDATIONS

Subject to Council approving recommendation 3.4 below it is recommended that Cabinet approve:

- 3.1 The virement of income to the value of £5,000 to part fund the capital cost of this project. (See paragraph 6.1 below).
- 3.2 That the commencement of the works to enhance the footpath be subject to the current legal agreement (See paragraph 5.4.4) between the West Somerset Council (WSC) and Somerset County Council (SCC) being amended or replaced to reflect the proposed enhancements and a commitment to the footpath being formally adopted
- 3.3 That the Chief Executive is granted delegated authority to determine whether recommendations 3.2 above has been satisfactorily discharged

That Cabinet recommends to Council: -

- 3.4 That the sum of £35,000 is allocated from the balance of monies held under the Morrisons Development Section 106 Agreement to the Minehead Street Lighting and Cycle Path Project.

4. **RISK ASSESSMENT (IF APPLICABLE)**

Risk Matrix

Description	Likelihood	Impact	Overall
Failure to allocate monies correctly in line with legal agreements causing requirements to repay	Possible (3)	Major (4)	Medium (12)
<i>The Proposal within the report is matched to the legal agreement and monies available in that area</i>	Rare (1)	Major (4)	Low (4)
Failure to spend monies before date required in any legal agreements and trigger a requirement to repay	Unlikely (2)	Moderate (3)	Low (6)
<i>The recommended project uses funds that are available and in date requirements</i>	Rare (1)	Moderate (3)	Low (3)
Project does not progress in accordance with plan and therefore money remains unspent or the footpath remains un adopted	Possible (3)	Minor (2)	Low (6)
<i>Solicitors are engaged to negotiate the necessary amendments to the existing legal agreement.</i>	Unlikely (2)	Minor (2)	Low (4)

The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

5. **BACKGROUND INFORMATION**

5.1 Section 106 Agreements & Planning Obligations

- 5.1.1 The authority has established arrangements to allocate monies secured through planning obligations. These match schemes to the authority's priorities. This mechanism has now also begun to identify projects that may be funded through new development.
- 5.1.2 Proposals are considered by the internal planning obligations group against priorities, appropriate strategies and any identified local priorities to create recommendations for Cabinet to consider. Any individual proposals beyond £25,000 require approval by Full Council. Proposals are considered against set criteria as a part of the formal consideration of projects to allow allocation of funds and subsequent release of monies.
- 5.1.3 As previously reported each planning obligations agreement has individual requirements and must be carefully matched to any project that is suggested. Any project must meet those requirements and be "relevant and related" to mitigating the effects of the development that provides the funding.
- 5.1.4 The Section 106 Agreement with Morrison Supermarkets stipulates that the Council "will not spend the 'Town Centre Enhancement' contribution or any part thereof for any purpose other than towards the cost of:
- *Enhancing footpath and/or cycleway links between the Land and the Town Centre including the cost of any associated lighting, street furniture, signage or information boards together with the future maintenance of any works carried out;*
 - *Such improvements or enhancements within the town of Minehead which the District Council considers will improve or maintain the viability and/or vitality of the Town Centre together with the future maintenance of any works carried out."*

The proposed enhancement works to the footpath in question clearly conform to the criteria above.

5.4 Background information on the Footpath and Related Issues

- 5.4.1 In considering their preferred option for the development of Vulcan Road Car Park, Council agreed that any viable scheme put forward must include proposals for linking the development site and the town centre. The provision of this linkage was an important planning consideration and there was as a result a requirement on the developer to enhance that part of the footpath that came within the boundary of the development site.
- 5.4.2 Somerset County Council had, as part of a project to redevelop land in Mart Road, Minehead, enhanced a small section of the footpath at the northern end which was adjacent to the railway. This is the area shaded green on the drawing at **Appendix A**
- 5.4.3 This potentially left the middle section of the footpath (shaded blue on the drawing at **Appendix A**) in a considerably less of a standard than the rest and it was therefore decided that the Council would commission the work necessary to carry out the necessary enhancements.
- 5.4.4 The freehold owner of the full length of the footpath is Somerset County Council and as such the Council required their consent prior to commissioning this work. As a consequence a legal agreement was drafted that stipulated when and how the work was to be carried out. In addition the agreement imposed certain conditions on both the County Council as owner and the Council. These included:
- A condition for the Council to maintain the works at its own expense approximately to the standard of the green shaded area existing at the date of the agreement but to no greater standard.
 - A condition for the County Council to maintain the green shaded area to a standard existing at the date of the agreement but to no greater standard.
 - For the County Council to use its best endeavours to insure that the footpath between the points X and Y on the drawing is available for use by the public (pedestrian use only) at all times.
 - The footpath between points X and Y shall be for pedestrian use only by the public and there shall be no liability on either party to enhance or widen the footpath between these two points to enable cycle use or any other higher specification than currently exists on the area shaded green.
 - Both parties give notice that the footpath between points X and Y has not been dedicated to the public, nor is the use of the footpath to be taken in any way as an intention by the owner to dedicate it to the public.
- 5.4.5 Since the completion of the enhancement work the lights that were installed along the footpath have been continually vandalised and subsequently repaired leading to a situation where the Asset Management Group looked at a more vandal proof solution.
- 5.4.6 The Planning Obligations Group considered this project and recommended that it was reconsidered further by Asset Management Group (AMG). AMG considered the four possible options of this project as shown below in Table 1:

Table 1: Four Project Proposal Options

Item	External Contractors		Somerset Highways
Option 1 - Lighting using existing private cabling – Replace existing nine bollards with six LED street lights using existing cabling – represents an enhanced and different form of lighting which meets S106 requirements			
Street lighting installation	£9,157.14		
Project management	£2,250.00	Estimate	
Total	£11,407.14		
Option 2 - Lighting only, with Western Power Distribution (WPD) Cabling – Install six LED lighting using WPD cabling which would meet the standards for adoption by SCC – represents an enhanced and different form of lighting which meets S106 requirements. This proposal is to WPD standards.			
Street lighting and WPD cabling installation	£19,180.90		
Project management	£2,250.00	Estimate	
Total	£21,430.90		
Option 3 - Cycle path and lighting with WPD Cabling – In addition to Option 2 bring the footpath to adoptable cycle path standards. This creates additional costs of circa £25,000.			
Street lighting	£19,180.90		
Cycle/footpath	£25,000.00	Estimate	
Project management	£5,346.00	Estimate	
Total	£49,526.90		
Option 4 – Cycle path, lighting and adoption through to path which leads to Seaward Way by SCC			
Street lighting, cycle/footpath and project management for path under WSC's present management	£35,000	Estimate	
Upgrade seven lighting columns by Morrisons Car Park to SCC adoptable specifications	£12,000	Estimate	
Total	£47,000		

- 5.4.7 The Asset Management Group recommended that Option 4 be considered by Cabinet and Council and that Minehead Town Council, Minehead Visioning Group and District Ward Members be consulted on the proposal. The enhancement of the path between Seaward Way and Station Road Car Park (via the side of Morrisons) will be to a standard which is adoptable by SCC. The improvements will include six LED street lights instead of nine bollard lights and increasing the width of the footpath to become a dual use cycle/foot path which will eventually link up to the Steam Coast Trail, transporting pedestrians and cyclists directly to the town centre.

6. FINANCIAL/RESOURCE IMPLICATIONS

- 6.1 It is proposed that the estimated cost of the project of **£47,000** is funded from the following sources: -
- **£35,000** from the Section 106 agreed with Morrison Supermarkets relating to their development of Vulcan Road car park, Minehead (ref. 3/21/09/042). This leaves a balance of £88,455.98 remaining unallocated.
 - **£1,000** is vired from the estates maintenance (account 4314/50064) budget of £18,000 into a new estates account "Morrison Town Centre Footpath – Capital financed from Revenue". In accordance with Financial Regulations this transaction does not require member approval.
 - **£5,000** is vired from income received that was not included within the approved budget. This sum is an annual fee in respect of a license to pass over council owned land leading to Summerland car park. A sum was not included in the budget because the agreement in force at the time was being renegotiated to permit successors in title to do the same and therefore pay a license fee. In accordance with financial regulations a transaction of this type requires approval by Cabinet.
 - **£6,000** in the form of a grant from Minehead Town Council. This was approved at a meeting of the Town Council's Full Council held on 16th April 2013.

7. SECTION 151 OFFICER COMMENTS

- 7.1 In accordance with Financial Regulations, a virement in excess of £10,000 (but below £25,000) needs to be authorised by Cabinet, to demonstrate proper processes are being followed in the management of budgets. The sum within the report therefore requires approval by cabinet and full council in common with all sums allocated by the council to projects derived from planning obligations agreements.
- 7.2 Also, and in accordance with Financial Regulations, any virement of income to fund expenditure requires the approval of Cabinet.
- 7.3 Whilst the £35,000 for the street lighting will come from S106 monies and not the authority's budget, the additional costs of upgrading the seven lighting columns cannot come from S106 monies so will have to be financed by the Authority (or in partnership with others). Whilst there is an initial cost for this, in the longer term it should reduce the Authority's financial liabilities for maintenance.

8. EQUALITY & DIVERSITY IMPLICATIONS

Members need to demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

- 8.1 The application in this report is positive in addressing access for all. The project will bring many positive benefits for all groups of people by improving access and lighting to this important route linking Seaward Way to the Station Car Park.

9. CRIME AND DISORDER IMPLICATIONS

- 9.1 The proposal would enhance the pathway between Seaward Way and Station Road Car Park providing pedestrians and cyclists with well-lit access to the town centre whilst reducing the likelihood of vandalism.

10. CONSULTATION IMPLICATIONS

- 10.1 This application has been considered by Minehead Town Council and Minehead Visioning Group¹. Both these organisations are supportive of this proposal. West Somerset Railway is supportive of the new street lights being erected against their fence to enable the increase in width of the path.
- 10.2 It is proposed to install some enhanced lighting along a section of the footpath that falls within the boundary of the Morrison Supermarkets development at Vulcan Road and is currently maintained by them. In view of this they have been consulted on the proposals and their consent has been received to carry out the work and progress with the adoption process.

11. ASSET MANAGEMENT IMPLICATIONS

- 11.1 The recommendations, if approved, will have no impact upon assets owned by the Council.

12. ENVIRONMENTAL IMPACT IMPLICATIONS

- 12.1 A reduction in the CO₂ emissions from the new LED streetlights.

13. LEGAL IMPLICATIONS

- 13.1 Solicitors acting on behalf of the Council will engage with the County Council to amend, as necessary, the legal agreement between WSC and SCC referred to in the body of the report.

¹ MVG membership includes: Somerset County Council, Minehead Town Council, West Somerset Council, Minehead Development Trust, Revive Minehead¹, Regal Theatre, Engage West Somerset, West Somerset Community College, Minehead Chamber of Trade and Minehead Information Centre.

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PLAN 1

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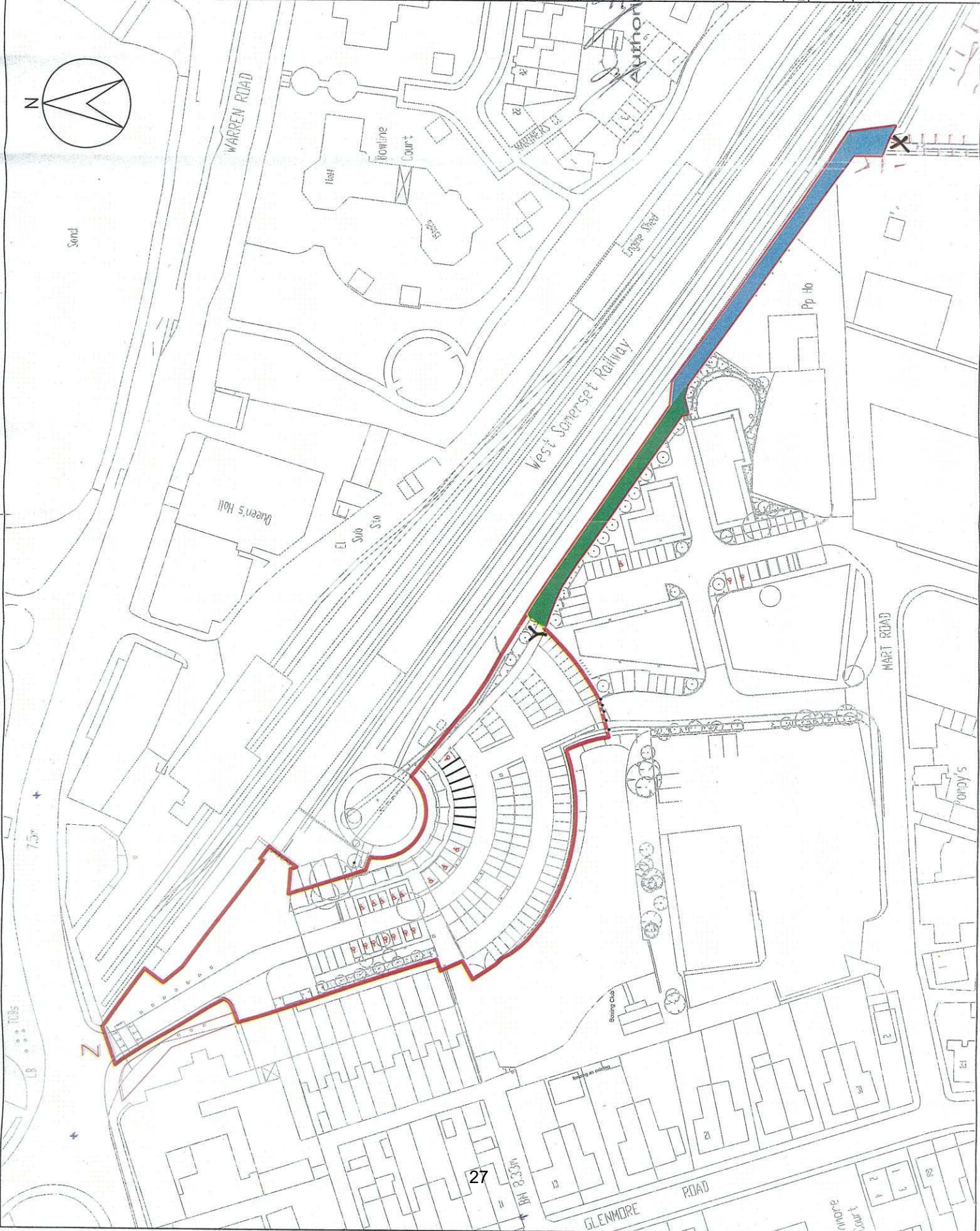
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Date: 18 Aug 04
Checked by: []
Project No.: []
Drawing No.: P3/C304/E02

Project: Minehead, Mart Road Regeneration Project
Authorised Officer: [Signature]

Drawing: Footpath Link between Vulcan Road Car Park & Minehead Town Centre

APPENDIX 'A'

SOMERSET
SOMERSET PROPERTY SERVICES
County Hall, Taunton, Somerset TA1 1AF
Tel: 01823-305107 (Fax)
David Taylor
County Property Services Officer



27

Representation on outside bodies – Exmoor Tourism Partnership

A full report on the role and purpose of the 'Exmoor Tourism Partnership' was provided to the West Somerset Cabinet meeting on Wednesday 11th January 2012. At this meeting it was resolved that –

- 1) West Somerset Cabinet agreed to Somerset County Council and North Devon+ becoming Core Members of the Exmoor Tourism Partnership.
- 2) Somerset Tourism Association is invited to become a Key Organisation enabling them to send a representative to future executive meetings with ETP.

The ETP is chaired by Evelyn Stacey (Director of South West Lakes).

The ETP executive meets on average once a quarter. These meetings are attended by Cllr David Sanders (Economic Regeneration), Nicki Maclean (Tourism and Economy projects), Robert Downes (Tourism) and Corinne Matthews (Economic Regeneration).

Recent items of particular note to WSC are –

The ETP Strategic Action Plan 2013 – 2018 was signed off in November 2012.

£45k has been secured for marketing over 2 years from ENPA's Partnership Fund.

£134k has been secured for tourism development from the EU funded COOL project.

Partners are lobbying the LEP and Visit England to ensure that local tourism needs remain a priority.

The LARC funded mobile website was launched in November.

A 2013 visitor brochure was published in December

Successful LARC bids are now funding a Porlock Trails App and expansion of Watchet's weekly market.

ETP partners have been instrumental in establishing the Hinkley Tourism Action Partnership.

Cllr David Sanders

REPRESENTATION ON OUTSIDE BODIES - INTO SOMERSET

A full report detailing information for members was provided to the West Somerset Cabinet meeting on 4th April 2012.

There was agreement that WSC should continue in the partnership for a further 3 years – 2012/13, 2013/14 and 2014/15 – with an annual contribution of £3,000 to be included in the budget process.

On behalf of West Somerset Council Cllr David Sanders (Economic Regeneration) attends 4 Into Somerset meetings each year at Taunton in the capacity of being a board member.

On occasions, the most recent being 5th March 2013 officers are also invited to attend these meetings and Corinne Matthews attended on behalf of West Somerset Council.

A short promotional video in regard to 'Into Somerset' was recently circulated by email to all West Somerset Councillors for their information.

'Into Somerset' recently organised a Facilities Management Supply Chain event at the West Somerset Community College which was very successful. They have also been in attendance at the 'Lorry in the Lab' event and at the 'Apprenticeship Evening' at WSCC.

Cllr. David Sanders

Representation on outside bodies – Dunster Steering Group

The Dunster Working Group first met in 2002 and a Full Working Group meeting open to the public is held once a year.

The Steering Group was established in 2007 so as to seek funding for a project manager, who was appointed the following year.

Following this the Ben Hamilton-Baillie report was published which contained proposals and a vision for the development and enhancement of Dunster and in particular Dunster High Street.

The Dunster Steering group meets 5 times a year with representation from Exmoor National Park, Somerset County Council Highways, the Crown Estate, and the Exmoor Society. Cllr Christine Lawrence (Dunster ward) attends on behalf of SCC and Cllr David Sanders (Economic Regeneration) attends on behalf of West Somerset Council. Nicki Maclean (WSC Economy and Tourism) also attends as and when appropriate.

The current project manager is Cllr Graham Lamacraft (Dunster Parish Council).

Over the past year a major project has been completed. This involved changing some of the cobblestones on the lower, or east side of the High Street with natural stone paving. The railings and posts at the roadside have also been replaced. This work was supported with LARC (Rural Communities) funding.

Plans for similar work on the opposite side of Dunster High Street are at an advanced stage.

Other on-going projects include the replacement of posts in the roadside in West Street and the siting of a new doctors surgery in the grounds of Dunster and AvillVale Sports Club Association (DAVSCA) Centre and extension.

The Steering Group also discusses parking arrangements including overflow arrangements for the village during peak times.

Cllr David Sanders

Representation on outside bodies – LARC

The Local Action for Rural Communities (LARC) is part of the rural development programme for England, a European funded programme running from 2009 – 2013. This European investment is about improving the quality of life in rural areas and promoting diversification of the rural economy.

Recently there has been an average of one meeting every 2 months. On behalf of West Somerset Council these meetings have been attended by Cllr David Sanders and Sara Morgan-Broom (Non-voting member) at various locations in the Western Somerset area.

There have been many successful applications for LARC funding in this area over this period.

Here are a few examples just from the past 12 months –

West Somerset Advice Bureau (to train advisors),

Quantock Beekeepers

Minehead Tourism office,

Engage,

Visit Exmoor (Mobile website),

Brompton Regis Village Shop,

Regal Theatre,

Porlock Village Hall,

Cowbridge sawmill.

Between 2009 and 2013 a total of £2,233,000 was allocated to the Western Somerset LARC. This round of LARC funding is now complete. There will be a short period of 'mopping-up', i.e. of the remaining few hundred pounds and adding up administration costs, etc. When information is known about any future round of funding then it is proposed to hold a public event to show what has been done and what is planned.

Cllr. David Sanders

Somerset Leaders – Update from representative, Cllr Tim Taylor

We have discussed a number of pan-county issues and issues, which involve district councils. We learn from each other. Other councils have been helpful in their discussions on our finances, partnerships with other councils and HPC. We work well together.

South West Councils. I attend the SW Councils Leaders meeting every few months. This is less helpful but there is the opportunity to listen and lobby. The Chairman of the LGA attended our March meeting.

District Councils Network. I have attended two meetings of the District Councils Network in London. This is part of the LGA.

Discussions and presentations have been useful. We have been addressed by both Brandon Lewis and Nick Bowles (Planning Minister, both in DCLG).

Community Partnership. I chair this. We are working with WSCC to try to bring the generations together.

For several months I represented WSC on the Shadow Police and Crime Panel and the Somerset Health and Well-Being Board--when Leaders were involved in both. Cllr Dowding now represents WSC on the PCP and Cllr Turner (Lead Member) represents WSC on the H&WB Board.

enabling ~ collaborating ~ delivering

Encouraging grassroots activity...

£3,966 in Grants and Guarantees-against-loss awarded to local groups, to give them the confidence to go ahead with community events and new projects:

- Minehead & Exmoor Music Festival
- Friends of the Flatner, Watchet Boat Museum weekend
- Amnesty Minehead, children's poster workshops at Minehead EYE
- Minehead & West Somerset Arts Society
- Watchet Kids Festival
- Minehead Development Trust, band concerts in Blenheim Gardens
- Watchet Remembrance Project, banner making and oral history community days
- Mind, art afternoons in Minehead
- Watchet Catur's Night, banner and costume making
- Simonsbath Festival, music events
- Watchet Arts Group, public art for new community gardens

£2,580 to **Take Art** to support **volunteer promoters** to host rural touring companies in village halls across the district

Economic regeneration...

From the Ground Up – successfully completing two years of workshops, collaborative events, bursaries and training sessions for 300+ paid and voluntary creatives living and working along the Somerset Coastal strip (Brean to Porlock). To encourage sustainability in the sector in the future. Funded by Arts Council England (£40,000).

Creative Somerset C.I.C – an active partner in establishing this new overarching organisation to represent the creative sector across Somerset.

Creative Somerset.com – hosting the website that links creatives and their audiences and buyers.

£998 to **Somerset Film** to support artists and communities working with digital art and moving image

£688 to **Somerset Art Works** for visual arts education initiatives and the annual Somerset Art Weeks

Tourism...

£4,000 to Superact to run the **Blenheim Gardens Music Festival** – 15 weekend summer concerts, including the **Bandstand Marathon** on 9th September 2012 - one of hundreds of outdoor concerts that took place simultaneously in outdoor spaces across the UK, as the official closing event of the **London Olympics 2012 Festival**.

And developing a **new partnership agreement** between ARTlife, Superact, Minehead Development Trust and West Somerset Council, to ensure the future sustainability of events on the bandstand

The Coleridge Way – re-establishing the Coleridge Way steering group to encourage, promote and oversee new activity along the route. Delivering conference workshops and networking events to share the outcomes of the Coleridge Way Feasibility Study (published by ARTlife in 2011)

Landscape Art project – drawing down funding and beginning delivery of projects linked to the Coleridge Way and the heritage of this area as the birthplace of Romantic Poetry. Project continues into 2014.

Plus... active membership of the Minehead Visioning Group; contributed to Minehead Development Trust's project to acquire the Old Minehead Hospital; provided advice and information to artists, community groups and the public.

C.L.O.W.N.SActivities

The playbus sessions are well attended with over 250 during the year. Over 50 children and 40 adults attend these sessions every week.

Physical Family Fun have had 180 sessions during the year. 100 children and 100 adults attend these sessions regularly.

Outreach

12 families are visited every week, total over a year approx. 40 families.

Toy Library

2 sessions run every week at Minehead EYE - visited by approx. 8 families each week

Scrapstore

4 families or groups visit each week.

Playschemes

231 different children attended over 12 days

Last year their budget was set at £183,000, which has been achieved but due to cutbacks in current funding they have had to reduce the hours of all paid staff by 50%, from the 1st April 2013, this will obviously have a great impact on their operations for the coming year.

C.L.L.R. DAVE WESTCOTT.



Home-Start West Somerset 2012 – 2013

During this year Home-Start West Somerset **celebrated 10 years of activity** in the District Council reach. We have continued throughout this time to provide the rural communities of West Somerset with our unique service, recruiting and training volunteers – who are usually parents themselves – to visit families at home who are experiencing difficulties and who have at least one child under 7, to offer informal, friendly and confidential support. We have helped parents to give their children the best possible start in life, by supporting them as they grow in confidence, strengthen their relationships with their children and build positive links with the local community.

Since April 2012 we have provided home visiting support for more than **80 families** and the vast majority have already been able to identify positive outcomes that they have achieved with the support of their volunteer. These outcomes have included improved behaviour, parents being actively involved in their children's development and learning, improved school readiness and attendance, improved physical and mental health of children and parents, better management of family finances, improved home environment and improved communication. These families now have happier, healthier lifestyles and are able to contribute positively to their community.

Our core activity remains the home visiting service. Another key element is the training of volunteers. We were able to recruit and train **8 new home visiting volunteers** this year **keeping the team between 30 and 40 throughout the year**. The volunteer preparation course is accredited at level 2 by the Open College Network and has provided a helpful stepping stone back into training and employment for many. We have recruited new trustees with specific skills this year so that the board now has 12 trustees and 5 advisors. The staff team remains at 4 part-time posts held by 3 people. The team work in **close partnership with all the other local agencies** supporting families including the health team, early education providers, children's social care, police, housing associations and children's centres.

The end of this financial year sees the end of our 4 year contract with Barnardo's to deliver outreach services for the local children's centres. We are hopeful of a small contract direct from the children's centres (up to £15,000) to continue this provision on a smaller scale for the next 12 months, but the details have yet to be agreed. Apart from this and the £3000 promised from West Somerset Council (for which we are very grateful) we have no statutory funding or rollover grant funding. **The charity is now running on its reserves**. We have a range of funding applications pending as well as a very full programme of fundraising events planned. Our 'Friends of Home-Start' scheme also provides some regular support from the local community. To continue the level of service that we currently provide we have had to set our budget for the new financial year in excess of £90,000. **We face a big challenge to secure our much needed service for future West Somerset families.**

The good news is that during March 2013 we were subject to a full external 3 year **quality assurance** review and although we are still waiting for the full written report the initial assessment of our scheme was that it is 'second to none', providing safe practice, positive outcomes and excellent value for money.

*CHR. DAVE WESTCOTT
WITH HELP FROM*

Ali Sanderson, senior organiser

Safer Somerset Community Safety Partnership

This group has now been formed, the membership consisting of
 Avon & Somerset Constabulary
 Devon & Somerset Fire & Rescue Service
 five District Councils
 Somerset County Council
 Avon & Somerset Probation trust
 Somerset Clinical commissioning group

All these organisations have one vote. Also meeting with us is the Police Crime Commissioner or Deputy.

This group is known as the Gold Group which have 4 responsibilities:

- Sets the strategic priorities and directions of the partnership and allocate resources as operationally required
- Agree the performance measures for those priorities
- Undertakes domestic homicide reviews, as required.
- Provides links to other bodies to facilitate and ensure partnership working on shared areas of business

The Silver Group consists of Community Safety Officers and Senior Management. The responsibilities of this group are:

- Determines and directs operational activity to deliver the strategic priorities and performance measures.
- Comprises of the theme leads for each strategic priority together with representatives from the responsible bodies and lead agencies
- Report on performance measures to the Gold Group

The Bronze Group undertakes operational activity at the public level, to deliver the strategic priorities set. They feedback performance information to the Silver Group.

The Silver and Gold groups will be meeting separately 4 times annually.

Cllr. David Westcott