



Members of the Cabinet
(Councillors A H Trollope-Bellew (Leader), M J Chilcott (Deputy
Leader), M O A Dewdney, K M Mills, C Morgan, S J Pugsley,
K H Turner and D J Westcott)

Our Ref DS/KK
Your Ref

Contact Krystyna Kowalewska kkowalewska@westsomerset.gov.uk
Extension 01984 635307
Date 24 August 2015

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING
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OR IN OTHER LANGUAGES ON REQUEST**

Dear Councillor

I hereby give you notice to attend the following meeting:

CABINET

Date: Wednesday 2 September 2015
Time: 4.30 pm
Venue: Council Chamber, Council Offices, Williton

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact Committee Services on 01984 635307.

Yours sincerely

A handwritten signature in black ink, appearing to read "Bruce Lang".

BRUCE LANG
Proper Officer

RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
Impact							

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.

CABINET

Meeting to be held on 2 September 2015 at 4.30 pm

Council Chamber, Williton

AGENDA

1. **Apologies for Absence**

2. **Minutes**

Minutes of the Meeting of Cabinet held on 5 August 2015 to be approved and signed as a correct record – **SEE ATTACHED.**

3. **Declarations of Interest**

To receive and record declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

4. **Public Participation**

The Leader to advise the Cabinet of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. **Forward Plan**

To approve the latest Forward Plan for the month of October 2015 – **SEE ATTACHED.**

6. **Cabinet Action Plan**

To update the Cabinet on the progress of resolutions and recommendations from previous meetings – **SEE ATTACHED.**

7. **Corporate Performance Report – Quarter 1**

To consider Report No. WSC 128/15, to be presented by Councillor A Trollope-Bellew, Leader of Council – **SEE ATTACHED.**

This report provides Members with key performance management data up to the end of quarter 1 2015/16, to assist in monitoring the Council's performance. Publishing this information also supports the aim of greater public accountability.

8. Financial Monitoring Report – Quarter 1 2015/16

To consider Report No. WSC 129/15, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of this report is to provide Members with details of the Council's initial forecast financial outturn position for the 2015/16 financial year for both revenue and capital budgets, together with information relating to predicted end of year reserve balances.

9. HPC Planning Obligations Board – Allocations of CIM Funding

To consider Report No. WSC 130/15, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of the report is to present the recommendations of the Hinkley Point C Planning Obligations Board, for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point; and to inform Cabinet of the decision made by the Planning Obligations Board to allocate funding from the Community Impact Mitigation Small Grants Fund.

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS

The Council's Vision:

To enable people to live, work and prosper in West Somerset

The Council's Corporate Priorities:

- Local Democracy:
Securing local democracy and accountability in West Somerset, based in West Somerset, elected by the people of West Somerset and responsible to the people of West Somerset.
- New Nuclear Development at Hinkley Point
Maximising opportunities for West Somerset communities and businesses to benefit from the development whilst protecting local communities and the environment.

The Council's Core Values:

- Integrity
- Respect
- Fairness
- Trust

CABINET

MINUTES OF THE MEETING HELD ON 5 AUGUST 2015

AT 4.30 PM

IN THE COUNCIL CHAMBER, WILLITON

Present:

Councillor A H Trollope-Bellew..... Leader

Councillor M J Chilcott
Councillor K Mills
Councillor K Turner

Councillor M O A Dewdney
Councillor S J Pugsley
Councillor D J Westcott

Members in Attendance:

Councillor I Aldridge
Councillor B Maitland-Walker
Councillor R Woods

Councillor B Heywood
Councillor P Murphy

Officers in Attendance:

Director – Operations (S Adam)
Assistant Chief Executive (B Lang)
Senior Debt and Recovery Officer (S Perkins)
Finance Manager (S Plenty)
Corporate Strategy and Performance Officer (H Stevenson)
Meeting Administrator (R Bryant)

CAB28 Apologies for Absence

Apologies for absence were received from Councillor C Morgan.

CAB29 Minutes of the Meeting held on 1 July 2015

(Minutes of the Meeting of Cabinet held on 1 July 2015 - circulated with the Agenda.)

RESOLVED that the Minutes of the Meeting of Cabinet held on 1 July 2015 be confirmed as a correct record.

CAB30 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
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Councillor A Trollope-Bellew	All	Crowcombe	Spoke and voted
Councillor K Turner	All	Brompton Ralph	Spoke and voted
Councillor D Westcott	All	Watchet	Spoke and voted
Councillor P Murphy	All	Watchet	Spoke
Councillor B Maitland-Walker	All	Carhampton	Spoke
Councillor I Aldridge	All	Williton	Spoke

CAB31 Public Participation

No members of the public spoke at the meeting on any items on the agenda.

CAB32 Forward Plan

(Copy of the Forward Plan for the month of September 2015 – circulated with the Agenda.)

The purpose of this item was to approve the Forward Plan.

RESOLVED that the Forward Plan for the month of September 2015 be approved.

CAB32 Cabinet Action Plan

(Copy of the Action Plan – circulated with the Agenda.)

RESOLVED (1) that CAB18 – Request for Allocation of Planning Obligations Funding be deleted as actioned.

RESOLVED (2) that CAB19 – HPC Planning Obligations Board – Allocations of CIM Funding be deleted as actioned.

RESOLVED (3) that CAB20 – HPC S106 Housing Funding Strategy Amendment to Private Sector Housing Renewal Policy be deleted as actioned.

RESOLVED (4) that CAB21 – HPC S106 Provisional Allocation of Leisure Contribution be deleted as actioned.

RESOLVED (5) that CAB23 – Allocation of HPC S106 Tourism Information Funds be deleted as actioned.

RESOLVED (6) that CAB27 – Street and Toilet Cleaning Services Contract be deleted as actioned.

CAB33 Corporate Debt Policy

(Report No. WSC 119/15 – circulated with the Agenda.)

The purpose of the report was to introduce the new Corporate Debt Policy which was key in outlining operational debt recovery activities for a range of debt types. It was essential that all monies owed to the Council were actively pursued. The Policy therefore reflected a range of measures to help customers pay sums due, maximising the level of resources available to support front line public services.

The Policy was underpinned by the following key principles:-

- taking early and co-ordinated debt recovery action;
- taking account of all relevant circumstances relating to the debt;
- offering a range of payment methods to make it easier to settle debts;
- providing links to debt advice; and
- adopting a debt hierarchy to prioritise those debts where non-payment could directly impact on an individual's wellbeing.

The report was presented by the Lead Member for Resources and Central Support, who welcomed the proposed introduction of the new policy.

The Lead Member proposed the recommendation of the report, which was duly seconded by Councillor M Dewdney.

RESOLVED that it be recommended to Full Council:-

- (i) to approve the adoption of the new Policy detailed in Appendix 1 to the report;
- (ii) to note the Council's commitment to engage with those customers in debt, helping them to pay by providing advice and guidance and involving relevant welfare and debt agencies; and
- (iii) to note that the Policy would be reviewed on an annual basis, taking into account changes in legislation, service improvements, regulations and wider policy initiatives.

CAB34 Corporate Performance Report – Quarter 4 – Outturn 2014-2015

(Report No. WSC 118/15, circulated with the Agenda.)

The purpose of the report was to provide Cabinet with an update on progress in delivering the Council's Corporate Priorities and the performance of Council services for the period from 1 April 2014 to 31 March 2015. The report also provided an overview of the outcome of the latest Council Satisfaction Survey.

The Leader presented the item and confirmed that the Cabinet was happy to accept the recommendations made by the Scrutiny Committee from its meeting on 9 July 2015. Reference was also made to the results of the most recent Customer Satisfaction Survey which were particularly encouraging.

The Leader proposed the recommendation which was seconded by Councillor K Turner.

During the discussion, the following main points were raised:-

- The Chairman of the Scrutiny Committee, Councillor P Murphy, pointed out that the wording of the recommendations from the July meeting were not accurate. The actual recommendations were as follows:-
 - Scrutiny recommended that KPI 52 was amended to reflect the change in resources and the subsequent impact on performance. Scrutiny would support the target being amended from 22 weeks to 40 weeks;
 - Scrutiny Members asked that the Committee was proactively involved in the proposed review of the current performance measures to reflect new and emerging Corporate Plan priorities; and
 - That an item be included on a future Community PAG agenda to ask Christian Trevelyan to attend and discuss the matter of Disabled Facilities Grants in more detail.

An explanation as to the different interpretation of the Scrutiny views was provided to Members.

- Queries were made as to whether some of the existing performance targets were realistic. It was acknowledged that it was for the Lead Member to seek alterations to targets where this was required.
- Although the overall Satisfaction Survey results were good, there was still work to be done as far as street cleansing – particularly in Minehead during the summer season – was concerned.

RESOLVED that the performance in 2014/2015 be noted.

CAB35 Revenue and Capital Outturn 2014/2015

(Report No. WSC 121/15, circulated with the Agenda.)

The purpose of the report was to provide Members with details of the Council's financial outturn position for both revenue and capital budgets, together with information regarding end of year reserve balances, for the financial year 2014/2015.

The Lead Member for Resources and Central Support presented the item and outlined the details in the report. She went on to propose the recommendations which were duly seconded by Councillor M Dewdney.

During the discussion of this item, the following main points were raised:-

- Without the Hinkley Business Rates appeal decision, the Council would have reported an underspend.
- The situation was of concern especially that further savings would

need to be sought to balance the books

RESOLVED (1) that the reported General Fund Revenue Budget net overspend of £228,348 be noted.

RESOLVED (2) that it be recommended to Full Council to transfer £2,183,984 to the Business Rates Smoothing Reserve to mitigate the deficit on the Collection Fund in 2014/15 and the estimated deficit in 2015/16 due to the outcome of the recent Hinkley Point appeal, as well as future risks in this area.

RESOLVED (3) that it be recommended to Full Council to approve a Supplementary 2015/16 Revenue Budget allocation of £40,000 for essential asset maintenance and health and safety works to be funded from the Sustainability Earmarked Reserve.

RESOLVED (4) that the transfers to and from Earmarked Reserves as set out in Table 4 and Appendix B of the report be noted, and the recommended Budget Carry Forward of 2014/15 underspends for specific service costs in 2015/16 totalling £206,394 as set out in Appendix B to the report be supported.

RESOLVED (5) that the proposed recommendation to Full Council to approve Capital Programme Budget Carry Forwards totalling £577,719 for general schemes to be funded using capital receipts, capital grant and S106 contributions (as set out in Appendix C of this report) be noted.

RESOLVED (6) that it be recommended to Full Council to approve Capital Programme Budget Carry Forwards totalling £1,026,174 for Hinkley S106-funded schemes (as set out in Appendix C of the report).

RESOLVED (7) that the net overspend of £39,204 in relation to the Capital Programme for general schemes in the current year and that this overspend has been funded from the useable capital receipts reserve be noted.

CAB36 Medium Term Financial Plan Update

(Report No. WSC 120/15, circulated with the Agenda.)

The purpose of the report was to share the latest Medium Term Financial Plan forecasts for the Council's net spending and funding and highlighting the projected budget gap to be addressed over the immediate and short to medium terms.

The Lead Member for Resources and Central Support presented the report.

The Lead Member proposed the recommendation of the report which was seconded by Councillor M Dewdney.

The main points raised during the discussion included:-

- The Council needed to recognise that due to its financial situation it would only be able to deliver statutory services and a proportion of the non-statutory services in the future;
- Greater efforts were needed to bring in more income. For example, every property in the district needed to be rated; and
- Further savings would be sought but finding over £500,000 per annum would be extremely difficult.

RESOLVED that the updated Medium Term Financial Plan position and the key messages in respect of achieving continuing financial sustainability be noted.

The meeting closed at 6.24 pm

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Cabinet Forward Plan - October 2015

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/15/10/01 10/02/2015	7 October 2015 By Lead Member Resources & Central Support	Title: Allocation of Section 106 funds held – Quarter 2 Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.	No exempt / confidential information anticipated	Tim Burton Assistant Director Planning and Environment 01823 358403
FP/15/10/02 10/02/2015	7 October 2015 By Lead Member for Energy Infrastructure	Title: Hinkley Point Decision: to consider key issues relating to Hinkley Point	No exempt / confidential information anticipated	Andrew Goodchild, Assistant Director Energy Infrastructure 01984 635245
FP/15/10/03 04/06/15	7 October 2015 By Lead Member Resources & Central Support	Title: Review of Financial Regulations [FR2] Decision: recommend to Council to approve updated Financial Regulations	No exempt / confidential information anticipated	Paul Fitzgerald, Assistant Director Resources 01823 358680
FP/15/10/04 04/08/2015	7 October 2015 By Lead Member Resources & Central Support	Title: Discretionary Rate Relief Policy Decision: to recommend to Council to seek approval of a Discretionary Rate Relief Policy	No exempt / confidential information anticipated	Heather Tiso, Revenues & Benefits Manager 01823 356541

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors A H Trollope-Bellew, M Chilcott, M Dewdney, K M Mills, C Morgan S J Pugsley, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors P H Murphy, R Lillis, D Archer, G S Dowding, B Maitland-Walker, J Parbrook, R Clifford, R Woods and A Behan.

CABINET ACTION PLAN

5 AUGUST 2015	
<p>Minute Number</p> <p>Action Required</p> <p>Action Taken</p>	<p>CAB33 Corporate Debt Policy</p> <p><u>RESOLVED</u> that it be recommended to Full Council:</p> <p>(i) to approve the adoption of the new Policy detailed in Appendix 1 to the report;</p> <p>(ii) to note the Council's commitment to engage with those customers in debt, helping them to pay by providing advice and guidance and involving relevant welfare and debt agencies; and</p> <p>(iii) to note that the Policy will be reviewed on an annual basis, taking into account changes in legislation, service improvements, regulations and wider policy initiatives.</p> <p>At the Council meeting on 19 August 2015 it was <u>RESOLVED</u> that Full Council:</p> <p>(a) approve the adoption of the new Policy detailed in Appendix 1 to the report;</p> <p>(b) note the Council's commitment to engage with those customers in debt, helping them to pay by providing advice and guidance and involving relevant welfare and debt agencies; and</p> <p>(iii) note that the Policy will be reviewed on an annual basis, taking into account changes in legislation, service improvements, regulations and wider policy initiatives.</p>
<p>Minute Number</p> <p>Action Required</p> <p>Action Taken</p>	<p>CAB35 Revenue and Capital Outturn 2014/15</p> <p><u>RESOLVED (2)</u> that it be recommended to Full Council to transfer £2,183,884 to the Business Rates Smoothing Reserve to mitigate the deficit on the Collection Fund in 2014/15 and the estimated deficit in 2015/16 due to the outcome of the recent Hinkley Point appeal, as well as future risks in this area.</p> <p><u>RESOLVED (3)</u> that it be recommended to Full Council to approve a Supplementary 2015/16 Revenue Budget allocation of £40,000 for essential asset maintenance and health and safety works to be funded from the Sustainability Earmarked Reserve.</p> <p><u>RESOLVED (5)</u> that it be recommended to Full Council to approve Capital Programme Budget Carry Forwards totalling £577,719 for general schemes to be funded using capital receipts, capital grant and S106 contributions (as set out in Appendix C of this report).</p> <p><u>RESOLVED (6)</u> that it be recommended to Full Council to approve Capital Programme Budget Carry Forwards totalling £1,026,174 for Hinkley S106-funded schemes (as set out in Appendix C of the report).</p> <p>At the Council meeting on 19 August 2015 it was:</p> <p><u>RESOLVED (1)</u> that the reported General Fund Revenue Budget net overspend of £228,348 be noted.</p> <p><u>RESOLVED (2)</u> that the transfer £2,183,884 to the Business Rates Smoothing Reserve be approved to mitigate the deficit on the Collection Fund in 2014/15 and the estimated deficit in 2015/16 due to the outcome of the recent Hinkley Point appeal, as well as future risks in this area.</p>

RESOLVED (3) that a Supplementary 2015/16 Revenue Budget allocation of £40,000 for essential asset maintenance and health and safety works to be funded from the Sustainability Earmarked Reserve be approved.

RESOLVED (4) that the transfers to and from Earmarked Reserves as set out in Table 4 and Appendix B of this report be noted and the recommended Budget Carry Forward of 2014/15 underspends for specific service costs in 2015/16 totalling £206,394 as set out in Appendix B be supported.

RESOLVED (5) that the Capital Programme Budget Carry Forwards totalling £577,719 for general schemes to be funded using capital receipts, capital grant and S106 contributions (as set out in Appendix C of this report) be approved.

RESOLVED (6) that the Capital Programme Budget Carry Forwards totalling £898,149 for Hinkley S106-funded schemes (as set out in Appendix C of the report) be approved.

RESOLVED (7) that the net overspend of £39,204 in relation to the Capital Programme for general schemes in the current year be noted and that this overspend has been funded from the useable capital receipts reserve.

RESOLVED (8) that the Revenue Budget Carry Forwards for Hinkley S106-funded schemes (Stogursey Parish Council £2,640 and HTAP Action Plan £125,385) be also approved.

Report Number: WSC 128/15
Presented by: ANTHONY TROLLOPE-BELLEW, LEADER OF THE COUNCIL
Author of the Report: PAUL HARDING, CORPORATE STRATEGY AND PERFORMANCE
Contact Details: MANAGER

Tel. No. Direct Line 01823 356309
Email: P.HARDING@TAUNTONDEANE.GOV.UK

Report to a Meeting of: Cabinet
To be Held on: 2 September 2015
Date Entered on Executive Forward Plan Or Agreement for Urgency Granted: [Click here and type Date]

CORPORATE PERFORMANCE REPORT Q1 2015/16

1. PURPOSE OF REPORT

1.1 This report provides Members with key performance management data up to the end of quarter 1 2015/16, to assist in monitoring the Council's performance. Publishing this information also supports the aim of greater public accountability.

2. CONTRIBUTION TO CORPORATE PRIORITIES

2.1 The performance report summarises progress in the delivery of the corporate priorities and highlights service performance over a broad range of measures.

3. RECOMMENDATIONS

That Cabinet notes performance in Q1 and highlights any matters of particular concern.

4. RISK ASSESSMENT (IF APPLICABLE)

Risk Matrix

Description	Likelihood	Impact	Overall
The key risk is that the Council fails to manage its performance and use the subsequent information to inform decisions and produce improved services for customers.	Likely (4)	Major (4)	High (16)
<i>The mitigation for this will be the continued strong leadership from Lead Members and JMT to ensure that performance management remains a priority.</i>	Unlikely (2)	Major (4)	Medium (8)

The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

5. BACKGROUND INFORMATION

- 5.1 Regularly monitoring our performance is a key element of the Council's Performance Management Framework.
- 5.2 In addition to day-to-day performance management, at a team and individual level, performance is also formally reviewed each quarter by the Council's senior management team and by the Cabinet. In quarters 2 and 4 performance is also reviewed by the Scrutiny Committee.
- 5.3 A separate report relating to financial performance of the Council follows the same path as for this report and consequently most financial indicators are not contained within this report.
- 5.4 There are **62** individual measures in total which are reported within this report. Additionally, a separate detailed highlight report is provided in relation to the Joint Management and Shared Services (JMASS) programme, which is a key programme in supporting the 'Local Democracy' priority for the Council.

For Q2 onwards a similar summary will be provided in relation to the Energy Infrastructure Programme which again is a key programme in meeting the Council's other corporate priority of New Nuclear. It is hoped that providing greater and broader information in relation to these programmes within the performance report will give greater clarity regarding the progress being made in these crucial areas.

- 5.5 The full performance scorecard is attached at **Appendix A**. Each action/measure is given a coloured status to provide the reader with a quick visual way of identifying whether it is on track or whether there might be some issues with performance or delivery or an action. The key used is provided below:

KEY

	No significant Issues		Some uncertainty in meeting planned actions		Planned actions are significantly off course
	Performance indicators are on target		Some significant but resolvable issues or uncertainty.		Significant concern that Performance indicators may not achieve target.

The JMASS highlight report is attached at **Appendix B**

- 5.6 A summary of the performance headlines is provided below.

GREEN 	AMBER 	RED 	NOT DUE	NOT AVAILABLE	TOTAL
42	10	2	1	7	62

5.7 The **two red** indicators this quarter are:

Reference	Page No. Appendix A	Description	Commentary
KPI 52	20	Disabled Facilities Grants	<p>Average waiting time for the provision of disabled facility works, from receipt of the recommendation from the Occupational Therapist by the Council, has increased again between Q4 and Q1. Now running at 76 weeks against a revised target of 45 weeks. (Average waiting time was 61 weeks Q4 2014/15).</p> <p>This is largely due to the unmet demand from 2014/15. However, government funding for 2015/16 has increased and the backlog of cases is reducing which will see the average waiting time start to fall over future months.</p> <p>Currently 17 households on waiting list. 5 new Households added to waiting list during Q1.</p> <p>Christian Trevelyan will be presenting an item on DFG's and the work of the Somerset West Private Sector Housing Partnership at the September Community PAG meeting.</p>
KPI 90B	20	% Minor Planning Applications processed within 8 weeks	<p>Q1 performance of 48% of minor planning applications processed within 8 weeks against an annual target of 80%.</p> <p>This variation is largely associated with the short-term impact of planning officers being brought together as 'One Team' from 1st Feb 2015 and the officers learning to use two different planning systems and working with two differing planning policies/regimes for the first time.</p> <p>It is anticipated that performance will improve during coming quarters now that officers have become more acquainted with the new ways of working.</p>

7. FINANCIAL/RESOURCE IMPLICATIONS

7.1 None directly associated with this report.

8. COMMENTS ON BEHALF OF SECTION 151 OFFICER

8.1 Financial performance is reported within a separate report.

9. EQUALITY & DIVERSITY IMPLICATIONS

Members need to demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

9.1 This report provides an update on performance and does not recommend implementation of new services, policies, practices or changes to service provision which might impact on service users or staff. Therefore officers have not identified any clear equality and diversity implications relating to this report.

10. CRIME AND DISORDER IMPLICATIONS

10.1 None directly within this report.

11. CONSULTATION IMPLICATIONS

11.1 None directly with this report although publication of regular performance information on the Council's website supports the aim of public accountability.

12. ASSET MANAGEMENT IMPLICATIONS

12.1 None directly within this report.

13. ENVIRONMENTAL IMPACT IMPLICATIONS

13.1 None directly within this report.

14. HEALTH & WELLBEING

14.1 Demonstrate that the authority has given due regard for:

- People, families and communities take responsibility for their own health and wellbeing;
- Families and communities are thriving and resilient; and
- Somerset people are able to live independently.

15. LEGAL IMPLICATIONS

15.1 None directly with this report

APPENDIX A

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
1.5.1	1. WSC Local Democracy	1. WSC Local democracy and accountability remains within West Somerset by working with Taunton Deane Borough Council to further develop shared service delivery models that deliver effective, efficient services and retain customer satisfaction.	Develop more effective mechanisms for communicating the Council's priorities, performance and key messages to our residents and businesses.	Increase the number of followers of the WSC Twitter account by 20% during 2015/16 (compared to a baseline set in March 2015)	2360 followers at the end of Q4 2014/15	GREEN	Q1 = 7% increase from Q4 14/15. 164 additional followers - (total of 2,524 followers at end June 2015). Interest in local elections helped boost the number of followers.
1.6.1	1. WSC Local Democracy	1. WSC Local democracy and accountability remains within West Somerset by working with Taunton Deane Borough Council to further develop shared service delivery models that deliver effective, efficient services and retain customer satisfaction.	Obtain customer feedback regarding overall satisfaction in the Council and Value for Money	The percentage of West Somerset respondents who agree that the Council provides value for money is equal or greater than the 2014/15 level of 82.9% (Reported Q1)	82.9%	GREEN	83% of respondents agree that the Council provides value for money.
1.6.2	1. WSC Local Democracy	1. WSC Local democracy and accountability remains within West Somerset by working with Taunton Deane Borough Council to further develop shared service delivery models that deliver effective, efficient services and retain customer satisfaction.	Obtain customer feedback regarding overall satisfaction in the Council and Value for Money.	Overall satisfaction with the way in which WSC runs things is equal or greater than the 2014/15 level of 81.5% (Reported Q1)	81.5%	GREEN	81% of respondents were satisfied with the way in which WSC runs things.
3.1.3	2. WSC New Nuclear	3. WSC Communities in West Somerset can access and understand the process for accessing funding opportunities provided for by the development at Hinkley Point and are supported in delivering funded projects and initiatives	To ensure that potential applicants are offered advice within 10 working days of submitting an Expression of Interest Form	90%	n/a	GREEN	8 OF 8 - 100%
3.1.4	2. WSC New Nuclear	3. WSC Communities in West Somerset can access and understand the process for accessing funding opportunities provided for by the development at Hinkley Point and are supported in delivering funded projects and initiatives	Explain to the West Somerset community the agreed process for communities and organisations to access and bid for funding, maximising the potential investment in West Somerset from Hinkley Point related funding once funding becomes available Target - 95%	To ensure that general enquires regarding the CIM Fund are answered within 10 working days	n/a	GREEN	10 OF 10 - 100%
3.4.1	2. WSC New Nuclear	3. WSC Communities in West Somerset can access and understand the process for accessing funding opportunities provided for by the development at Hinkley Point and are supported in delivering funded projects and initiatives	By March 2016 to deliver a programme of investment within West Somerset for the leisure funding provided directly to the council from the development at Hinkley Point	Working with SASP and Sport England identify and secure match funding opportunities for the leisure contributions and submit proposals to the WSC Planning Obligations Group	n/a	GREEN	Report presented to Cabinet and Council in July.
4.1.1	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Provide bespoke business support activity to build the capacity and capability of businesses to realise the opportunities offered by the Sites	Number of businesses attended training events of min 2 hours duration - 75 Number of new businesses registered on Supply Chain Portal - 20	n/a	GREEN	18 Individuals attended a days' Welcome Host Gold Training on 30 June 2015. Awaiting update on additional businesses on the supply chain portal.

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
4.1.2	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Diversify the local economy and build additional resilience by supporting the key sectors of niche specialist manufacturing / creative Industries/ food & drink and retail.	Number of business collaborations - 5	n/a	GREEN	1 x Welcome Host Training provided for Hospitality and Retail businesses.
4.2.1	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Address identified skills gaps and raise attainment levels through delivering packages of support to ensure that individuals are suitably skilled for work and are able to make the most of job opportunities.	Number of skills initiatives delivered - 8	n/a	GREEN	3 - 2 x Employment Hubs (Williton and Watchet) have been set up. 1 x skills swap brokerage
4.2.2	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Raise aspirations and improve motivation through developing knowledge of local employment and training opportunities and associated progression routes. Identify specific training needs and seek to deliver within the locality.	Number of initiatives delivered - 8	n/a	GREEN	Improved links with local employers have been developed through the employment hubs with some employers expressing desire to participate in workplacement and apprenticeship schemes which will be pursued over coming months. A number of initiatives are scheduled to go forwards under the Land Management and Skills work in the next quarter
4.2.3	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Address identified barriers which are restricting individual's access to employment and training opportunities. Provide access to mentoring, training and employment opportunities to support those furthest away from the labour market.	Number of people reached – 300 Number of people into employment - 15	n/a	GREEN	Number Reached = 82. Main delivery this quarter has been through the skills swap brokerage and employment hubs which are scheduled to report back shortly. 62 attendees at Skills Swap events in April and May. 20 individuals attending work hub in watchet. Awaiting report from Williton Employment Hub.
4.1.2	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Work with key partners and EDF Energy to support businesses to gain economic benefits from the development in terms of contracts awarded to local suppliers, as well as helping to make businesses more resilient in terms of any displacement and leakage of staff.	Provide bespoke support for businesses to become more resilient in respect of dealing with the effects of displacement of activity or staff to the HPC development. To include Improving the quality of their offering and upskilling and development of current employees. Target: Number of individuals accessing specific business support programmes on a 1:1 basis - 50	n/a	GREEN	Tender for Digital IT and Business Enterprise has been released in partnership with Sedgemoor DC and HTAP with contractor expected to be in place in August 2015 NB: Target for 2015/16 was previously 20
4.1.4	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Work with key partners and EDF Energy to support businesses to gain economic benefits from the development in terms of contracts awarded to local suppliers, as well as helping to make businesses more resilient in terms of any displacement and leakage of staff.	Continue to build and develop relationship with the Heart of the South West LEP to understand and exploit funding opportunities via Hinkley Strategic Delivery Forum, Senior Economic Development Officers Group and 1:1 opportunities Target: Funding bids considered and submitted as appropriate	n/a	GREEN	WSC / TDBC have contributed to interim HPC Supply Chain LEP wide Contract (ITT currently out)

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
4.3.1	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Work with tourism partners to mitigate the negative effects of the development and take advantage of any opportunities created.	Work with Hinkley Tourism Action Partnership to commission and deliver the following requirements of the S106 Agreement (1) Tourism Monitoring Surveys (2) Visitor Management & Travel Plan Target:	n/a	GREEN	2 Tourism monitoring surveys have been commissioned with the first report expected in September. The Visitor Management & Travel Plan is being developed and will be in place by September. 600 businesses are receiving an electronic newsletter that provides management information
4.3.2	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Work with tourism partners to mitigate the negative effects of the development and take advantage of any opportunities created.	Work with the Hinkley Tourism Action Partnership to deliver the key activity / actions identified within the HTAP Action Plan for 2015/16 Targets: Number of marketing and promotional initiatives delivered - 5 Number of initiatives delivered promoting day visits - 4 Number of initiatives delivered promoting week-end visits - 4	n/a	GREEN	The PR Contract has been let to The Agency. They will be delivering a number of marketing and promotional activities this season.
4.3.3	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Work with tourism partners to mitigate the negative effects of the development and take advantage of any opportunities created.	Deliver capacity building support for the Tourism Industry (via key Organisational groupings and networks) and identify and bid for external funding streams to add value to this activity. Target: Number of business support initiatives delivered - 8 Number of business collaborations - 4	n/a	GREEN	TIC support meeting established and SLA's in place for capacity building activity for Visit Somerset and Visit Exmoor. ITT issued for Digital Mentoring business support
4.4.1	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Support, enable and facilitate placed based regeneration projects and initiatives.	Support place based community groupings to achieve their economic development / regeneration aspirations by helping with accessing external funding / making dealing with Local Authority Departments as easy as relevantly possible (single conversation) and influencing other stakeholders. Target: Number of projects Supported - 4	n/a	GREEN	Supporting Minehead Development Trust / Minehead Vision Group / Onion Collective (Watchet) with town centre regeneration projects. Supporting Friends of Steam Coast Trail and Porlock Oysters Project.
4.4.2	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Support, enable and facilitate placed based regeneration projects and initiatives.	Support local groups and Parish / Town Councils to achieve public realm and public vitality and vibrancy activity (signage / street furniture / street markets / interpretation / digital infrastructure and events) Target: Number of projects supported - 4	n/a	GREEN	This target is well on the way to being met and exceeded. 1 event in Minehead (Somerset Stages) has been supported, Minehead Illuminations project is being supported, Watchet Action Group is delivering against its action plan. The Minehead Vision Manager post came to an end early April, with all the digital projects and heritage hub activity completed.
4.4.3	2. WSC New Nuclear	4. WSC The economic opportunities that arise from the development and associated activities are maximised	Support, enable and facilitate placed based regeneration projects and initiatives.	Identify appropriate funding streams and programmes to assist in the delivery of schemes. Assist in formulation of funding application bids to secure funding for projects Target: Number of applications made / supported – 4	n/a	GREEN	On target - £600,000 secured for Steam Coast Trail. Application made to Great UK Challenge Fund (unsuccessful, but currently scoping out support from EDF and University of Bristol) Partner in 2 Interreg Funding bids (£3M per programme) Outcome of EOI not yet known. Supported two bids for Coastal Town Teams

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
5.3.1	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	To work with landlords and owners of empty properties to reduce the number of long-term empty homes in the District as measured by the 1st October CTB1 return.	At least 5% reduction compared to previous year CTB1 return (October)	n/a	NOT DUE	Result not due until Q3
5.1.2	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	Using the Hinkley Point Housing Fund to provide 185 additional bed spaces in the West Somerset area by 31st Mar 2016	Facilitate the delivery of 30 bed spaces by housing associations in priority areas through Implementation of their Downsizing Policies.	n/a	AMBER	Q1 has seen 5 additional bedspaces delivered. The post hosted by Magna and secured by a bid to the Housing Fund is now in place.
5.1.3	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	Using the Hinkley Point Housing Fund to provide 185 additional bed spaces in the West Somerset area by 31st Mar 2016	Facilitate the delivery of 50 bed spaces by private developers using the enabling fund within the Hinkley Section 106 agreement	n/a	AMBER	We are currently in discussion with two developers with potential to bring forward one scheme each. Discussions are in the early stages.
5.1.4	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	Using the Hinkley Point Housing Fund to provide 185 additional bed spaces in the West Somerset area by 31st Mar 2016	Provide empty property grants and advice to deliver 5 bed spaces through bring properties back into use	n/a	AMBER	We have not delivered any bedspaces as yet but in Qtr 1 all agreements etc were put in place and we are now ready to start identifying potential dwellings
5.1.5	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	Using the Hinkley Point Housing Fund to provide 185 additional bed spaces in the West Somerset area by 31st Mar 2016	Provide 4 first time buyer loans to supplement tenants savings thereby freeing up private/social rented properties	n/a	AMBER	All policies have been agreed and we are now ready to start identifying potential purchasers
5.1.6	2. WSC New Nuclear	5. WSC Increase the availability of housing supply within West Somerset to mitigated the extra demands linked to Hinkley Point workers	Using the Hinkley Point Housing Fund to provide 185 additional bed spaces in the West Somerset area by 31st Mar 2016	Facilitate the delivery of 100 bed spaces through the landlord and tenant services scheme	n/a	GREEN	All Policies and agreements are now on place for all landlord and tenant services schemes and the initiatives are integrated into the 'day to day' role of teams – especially the Housing Options Team. The only initiative to deliver in Qtr one is the Somerset Homelet scheme. Which saw the following numbers of properties and bedspaces advertised:- April – 28 properties (126 bedspaces) May – 25 Properties (106 bedspaces) June 12 properties (54 bedspaces)
6.2.3	2. WSC New Nuclear	6. WSC The development at Hinkley Point is carried out in accordance with approved plans and ensuring that the Council actively monitors the development and responds to any complaints received in a timely and sound manner	To monitor and publicise Noise and Air Quality Data on the Councils website to enable communities affected to access data and, following the agreed complaints procedure, to respond appropriately to issues which arise from development activity.	Investigate and respond proactively to complaints received in relation to the development being carried out at Hinkley Point within 10 working days	n/a	GREEN	No complaints in Q1
7.1.1	2. WSC New Nuclear	7. WSC Minimise the effects on the environment by working with partners to positively respond to opportunities to enhance the environment in the affected communities using secured funding within Section 106 agreements are mitigated	Develop a programme of investment within West Somerset for the ecology funding provided directly to the council from the development at Hinkley Point	Using data supplied from EDF Energy develop a range of sites suitable for the provision of ecology mitigation Target: TBC	n/a	AMBER	The Major Projects Manager who was leading this work is no longer in post and this project has not been progressed. An equivalent post of Planning Lead will be appointed as part of the Energy Infrastructure structure in due course. There is no time bound commitment for WSC to progress this project hence amber rather than red status.

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
KBI 132	Corporate Health	Corporate Health	% of undisputed invoices for commercial goods and services paid within 30 days of receipt	90% or more	Q1 - 94.99% Q2 - 95.09% Q3 - 92.91% Q4 - 86.03%	GREEN	92.90%
KPI 133	Corporate Health	Corporate Health	Number of invoices received	Measure only - no target.	Q1 - 698 Q2 - 652 Q3 - 705 Q4 - 716	GREEN	648 invoices received
KPI 21	Corporate Health	Corporate Health	Number of unique visitors to Council Website	Target - 80,000	Q1 - 28,614 Q2 - 84,522 Q3 - 22,733 Q4 - 26,131	GREEN	Q1 = 31,184
1.1.3	Service Measure	Corporate Health	Increase supply of affordable housing within West Somerset	34 homes pa average (102 homes over 3 years) (Based on 35% of the emerging Local Housing Plan annualised new build housing figure of minus 30% to take account of small sites.)	28 homes for 2014/15	AMBER	In Q1 delivery has been zero. We aren't due to have any delivery until, realistically the third quarter of the year when two of our schemes (21 units) should be reported as complete. This measure is dependent upon developers commencing schemes following planning approval.
KPI 45	Service Measure	Service Measure	Number of Households making homeless applications (lower is better)	195 or fewer for the year	Q1 - 33 Q2 - 34 Q3 - 30 Q4 - 27	GREEN	15 Cases (if this trend continues per quarter there will be 60 which is below target).
KPI 52	Service Measure	Service Measure	Disabled facilities grants - average time taken end to end to complete adaptation work	Target 45 weeks or lower (Previously 21 Weeks)	Q1- 24 weeks Q2- 25 weeks Q3- 23 weeks Q4- 61 weeks	RED	76 weeks The weeks have increased due to the budget in 2014/15 restricting the number of cases which could be allocated to Aster. Those on the waiting list were held for some time. The picture should improve through the year as the number of cases allocated increases due to a new budget year.
KPI 90A	Service Measure	Service Measure	% major planning applications determined within 13 weeks (or within agreed extension of time)	60%	Q1 - 33% Q2 - 100% Q3 - 100% Q4 - 66.6%	GREEN	Q1 = 67% Out of 6 major applications determined, 4 of these were dealt within 13 weeks or an agreed extension of time.
KPI 90B	Service Measure	Service Measure	% minor planning applications determined within 8 weeks	80%	Q1 - 81.48% Q2 - 72% Q3 - 90.4% Q4 - 88.9%	RED	Q1 = 48% Out of 25 minor applications determined, 12 of these were dealt within 8 weeks or an agreed extension of time.
KPI 90C	Service Measure	Service Measure	% of other planning applications determined within 8 weeks	95%	Q1 - 91.07% Q2 - 96.3% Q3 - 90.4% Q4 - 94.2%	GREEN	Q1 = 95% Out of 40 other applications determined, 38 of these were dealt within 8 weeks or an agreed extension of time.
KPI 160	Service Measure	Service Measure	Number of days sickness per FTE	Average of 8 days or lower per FTE	7.89 days 2014/15	NOT AVAILABLE	Figures not yet available.

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
KBI 3	Service Measure	Service Measure	Housing Benefit - % Local Authority Error against overall expenditure (lower is better)	<0.48%	14/15 - 0.30%	GREEN	Q1 = 0.41%
KPI 5	Service Measure	Service Measure	Average processing times or new Housing Benefit claims	22 days or lower	Q1 - 26.07 Q2 - 21.57 Q3 - 21.89 Q4 - 21.23	AMBER	Q1 = 30.67 days
KPI 6	Service Measure	Service Measure	Average processing times for changes in circumstances (lower is better).	9 days or lower	Q1 - 8.62 Q2 - 6.54 Q3 - 7.1 Q4 - 3.75	GREEN	Q1 = 6.11 days
KPI 10	Service Measure	Service Measure	% Council Tax collected	97.8% by 31st March	Q1 - 30.36% Q2 - 57.57% Q3 - 84.92% Q4 - 97.25%	GREEN	Q1 = 32% On track
KPI 12	Service Measure	Service Measure	% Business Rates collected	98% or more by 31st March	Q1 - 30.36% Q2 - 55.2% Q3 - 80.26% Q4 - 98.5%	GREEN	Q1 = 50.06%
KPI 103	Service Measure	Service Measure	Street Cleansing % service requests actioned within 5 working days	85% target	Q1 - 89% Q2 - 93% Q3 - 95% Q4 - 95%	GREEN	Q1 = 88%
KCI 81	Service Measure	Service Measure	Street Cleansing - No. of complaints (lower is better)	Average of 20 or fewer over the year	Q1 - 3 Q2 - 0 Q3 - 2 Q4 - 0	GREEN	None received in Q1
KPI 88	Service Measure	Service Measure	Waste & Recycling Fly-tipping: % removed within 48 hrs	75%	Q1 - 85% Q2 - 85% Q3 - 92% Q4 - 68%	GREEN	Q1 = 95%
KPI 90	Service Measure	Service Measure	Waste & Recycling Fly-tipping: No of incidents	No target -measure only	Q1 - 18 Q2 - 26 Q3 - 14 Q4 - 40	AMBER	Q1 = 39
KPI 87	Service Measure	Service Measure	Waste & Recycling % missed collections collected within 24 hours	100%	Q1 - 97.5% Q2 - 99% Q3 - 100% Q4 - 98.65%	AMBER	Q1 = 98.3%
KPI 86	Service Measure	Service Measure	Waste & Recycling % of waste recycled and composted	target - 41%	n/a	NOT AVAILABLE	Data for Q1 not yet published by SWP

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
KPI 94	Service Measure	Service Measure	Building Control Dangerous structures - % of incidents responded to within 24 hrs.	Target - 95%	Q1 - 100% (3 reports) Q2 - 100% (2 reports) Q3 - none reported Q4 - none reported	GREEN	Q1 = 100% (4 Dangerous structures reported. All seen within 24 hours)
KPI 92	Service Measure	Service Measure	Building Control % applications registered within agreed timescale (5 days)	Target - 95%	Q1 - 97.65% Q2 - 92.5% Q3 - 100% Q4 - 98%	GREEN	Q1 = 96.84%
KPI 93	Service Measure	Service Measure	Building Control % of inspections carried out on day registered	Target - 95%	Q1 - 98.44% Q2 - 100% Q3 - 100% Q4 - 100%	GREEN	Q1 = 100%
KPI 25	Service Measure	Service Measure	Customer Access Abandoned in queue call rate %	Target - <8%	Q1 - 8.26% Q2 - 6.82% Q3 - 6.87% Q4 - 9.46%	GREEN	Q1 = 7.24%
KPI 123	Service Measure	Service Measure	% of formal complaints given substantive response within 20 working days of receipt.	100%	n/a	AMBER	No upheld Ombudsman complaints this quarter. 100% of customer complaints received and recorded by the Council, which have been closed had a full response within 20 working days. (4 received and responded within time and closed) There are however 3 further recorded complaints where the due date has passed but the response date (and copy of the response) has not been recorded. The outcome of those complaints could materially affect the % reported above. 3 status unknown Breakdown of AD area for outstanding complaints: 2 - TB 1 - CH
KPI 124	Service Measure	Service Measure	FOI requests provided with substantive response within 20 days.	Measure: - Number of FOI enquiries received. Target 75% answered within 20 working days.	n/a	GREEN	172 FOI received in Q1 89% responded within 20 working days
KPI 54	Service Measure	Service Measure	Environmental Health Average time taken to respond to initial request for service (days)	Average of 4 days or lower	Q1 - 1 day Q2 - 1 day Q3 - 3 day Q4 - 1 day	GREEN	Just 1 out of 219 requests was over the 4 days service request time.
KPI 56a	Service Measure	Service Measure	Environmental Health % of requests completed within stated service standard (60 days)	75% or higher	Q1 - 77% Q2 - 77% Q3 - 63% Q4 - 47%	GREEN	93% 210 requests of which 14 >60 days
KBI 59	Service Measure	Service Measure	Licensing % of licenses issued on time.	90%	Q1 - 100% Q2 - 93% Q3 - 88% Q4 - 95%	NOT AVAILABLE	

Ref	Corporate Aim/Priority	Corporate Objective	Description	Measure	Performance 14/15	Q1 (RAG)	Comments
KPI 52a	Service Measure	Service Measure	How many Disabled facility grant applications have been referred to the Council by Occupational Health/Therapist	Measure Only - no target	n/a	GREEN	Q1= 5
KPI 46	Service Measure	Service Measure	% of homeless applications accepted as statutory homeless (lower is better)	23% or lower	Q1 - 24% Q2 - 29% Q3 - 23% Q4 - 41%	NOT AVAILABLE	
KPI 47	Service Measure	Service Measure	Number of homelessness events prevented (higher is better)	42 or more for the year	Q1 - 17 Q2 - 22 Q3 - 21 Q4 - 16	NOT AVAILABLE	
KPI 48	Service Measure	Service Measure	Number of households in B&B accommodation	TBC	n/a	NOT AVAILABLE	
KPI 49	Service Measure	Service Measure	Number of households in temporary accommodation	TBC	n/a	NOT AVAILABLE	

JMASS Programme - Highlight Summary - Quarter 1 2015/16

Programme Manager Kim Batchelor

Link to Corporate Priorities:

WSC:

Priority: Local Democracy

Objective: Local democracy and accountability remains within West Somerset by working with Taunton Deane to further develop shared service delivery models that deliver effective and efficient services.

TDBC:

Priority: A Transformed Council

Objective(s): Transform Services. Transform the way we work. Achieve financial sustainability.

1. Project status				Funding status	
	Project	Delivery status		Last period	This period
		Last period	This period		
	Transition Projects	G	G	G	G
	SWO Succession Planning	G	G	G	G
	Deane House Relocation	G	G	G	G
	Project 1 - Visioning		G		G
	Project 2 - Affordability		G		G

Key

Delivery Status	RAG	Funding
Project/activity not yet due to start		
No Significant issues, progress on target	G	Funded
Some significant but resolvable issues	A	Funding source identified but not fully secured
Fundamental issue/significant delay	R	Funding source to be identified

2. Key progress / achievement

Transition Plan	<ul style="list-style-type: none"> Programme resource requirements signed off by JPAG iESE undertaking a review of the transformation programme T&Cs review progressing. Leaders & PFHs updated. Progress report presented to JPAG. ICT drop-in sessions held at Deane House & West Somerset House Cost/sharing mechanism rolled out to budget holders – training sessions held Staff communications survey undertaken and feedback reviewed Member workshops held (18 & 22 June) to update all members on JMASS progress to-date and initial thoughts regards Phase 2/Transformation.
SWO Succession Planning	<ul style="list-style-type: none"> Options appraisals by service progressing well and in-house costings emerging
Deane House Relocation	<p>Due diligence:</p> <ul style="list-style-type: none"> meeting held between DTZ and SCC design team to further understand scope of SCC works to inform the business. <p>Planning & Design:</p> <ul style="list-style-type: none"> TDBC Statement of Requirements issued to SCC 30.06.15.

	<ul style="list-style-type: none"> • Space Planning – Initial draft prepared, illustrating potential provision of accommodation on A2, to be developed further. • Visit to Wiltshire CC – Trowbridge Offices (3 July 15) Future of Deane House: • Working with DTZ Consultants to consider the most appropriate options for the future of the site. <p>Communications:</p> <ul style="list-style-type: none"> • Completed all staff visits to County Hall and arranged Exec Members visit • Revs & Bens and Tenants Forum update sessions
Transformation 1-Visioning	<ul style="list-style-type: none"> • Project brief drafted • TDBC & WSC Leaders briefed on the proposed approach to progress the refresh of the councils visions and corporate priorities • Member workshops organised throughout August and invites sent. One wash-up session for each Council also arranged. • Background information pack being prepared for issue to members.
Transformation 2-Affordability	<ul style="list-style-type: none"> • Project objectives drafted • Project Team briefed & engaging with the LGA regarding their input/support

3. Key milestones / actions for next period (July-Aug 2015)

Transition Plan	<ul style="list-style-type: none"> • Finalise proposals from the T&Cs review & draft explanatory booklet • iESE reviewing the draft ICT strategy and feedback due end of July • Draft Communications action plan following Survey feedback. Continued support to the OneTeam newsletter production (next due 17/18 Aug) • Progress with the Deane House office moves. (Property & Dev & First Floor)
SWO Succession Planning	<ul style="list-style-type: none"> • SAP Project resourcing now in place and work will be undertaken in August • Options appraisal drafted service by service including outline costing of in-house delivery (end Aug) • Staffing implications by option being assessed (end Aug)
Deane House Relocation	<ul style="list-style-type: none"> • Consider and sign off concept design (31st July) • Develop A2 space plan further (during July) • Meeting to discuss and consider co-located services (14 July) • Joint planning session with SCC and TDBC workstream leads (4 August) • Future of Deane House progressing • Lease negotiations for A Block continue • Deane House de-clutter 2 weeks from 13.07.15
Transformation 1-Visioning	<ul style="list-style-type: none"> • Member meetings scheduled for August - 5 for TDBC & 4 for WSC to review their corporate priorities. • 2 wash-up sessions arranged – one for WSC and one for TDBC.
Transformation 2-Affordability	<ul style="list-style-type: none"> • Onsite review to be undertaken by the LGA (feedback Mid Aug) following by the drafting of an action plan in response to the review. • Model Options for 16/17 and Review of Reserves & Risks

Report Number: WSC 129/15
Presented by: Cllr Chilcott, Lead Member for Resources
Author of the Report: Steve Plenty, Finance Manager
Contact Details:

Tel. No. Direct Line 01984 635217
Email: sjplenty@westsomerset.gov.uk

Report to a Meeting of: Cabinet
To be Held on: 2nd September 2015

*Date Entered on Executive Forward Plan
Or Agreement for Urgency Granted:*

FINANCIAL MONITORING REPORT 2015-16 (APRIL – JUNE 2015)

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide Members with details of the Council's initial forecast financial outturn position for the 2015/16 financial year for both revenue and capital budgets, together with information relating to predicted end of year reserve balances.

2. CONTRIBUTION TO CORPORATE PRIORITIES

- 2.1 The Council's financial performance is directly linked to the 'Local Democracy' priority in terms of local accountability and maximising government funding. Additionally, financial performance and monitoring of financial information is crucial to monitoring the progress being made in delivering all Council services.

3. RECOMMENDATIONS

- 3.1 That Cabinet notes the current financial standing of the Council together with the estimated position at the end of the financial year.
- 3.2 It is recommended that Cabinet recommends to Full Council to approve the transfer of £200,000 to the Business Rates Smoothing Reserve.

4. RISK ASSESSMENT (IF APPLICABLE)

Risk Matrix

Description	Likelihood	Impact	Overall
That the Authority overspends against the approved budget	2	4	8
<i>Regular budget monitoring reports are produced and managers actively manage the budgets under their responsibility</i>	1	4	4

- 4.1 The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

5. **BACKGROUND INFORMATION**

- 5.1 The regular monitoring of financial information is a key element in the Council's Performance Management Framework. Crucially it enables remedial action to be taken in response to significant budget variances, some of which may be unavoidable. It also provides the opportunity to assess any consequent impact on reserves and the Council's the Medium Term Financial Plan.
- 5.2 As this report covers the position following the review at the end of the first quarter, it is generally expected that there would be fewer variances to report at this stage. Managers will take into account within forecasts the impact of any planned actions to control or mitigate early identified variances within budgets.

6. **REVENUE BUDGET OUTTURN 2015/16 AND RESERVES**

- 6.1 This is the Q1 financial monitoring report for 2015/16. This report provides an indication of the forecast outturn for the year and any significant variances to budget. There are risks and uncertainties within the forecast, and Officers will continue to monitor the position closely throughout the remainder of the year and will provide updates as appropriate.
- 6.2 The current forecast outturn for the 2015/16 Revenue Budget shows a projected net underspend of £20,489. Table 1 below provides a summary the revenue budget and outturn for the year.

Table 1 – Summary Predicted Revenue Outturn 2015/16

	Original Budget £	Current Budget £	Predicted Outturn £	Variance £
Corporate	88,640	88,640	88,640	0
Operations	3,528,383	3,549,383	3,549,383	0
Housing and Communities	573,727	573,727	573,727	0
Growth and Development	449,383	489,383	489,383	0
Subtotal - Net Service Costs	4,640,133	4,701,133	4,701,133	0
Interest costs and income	20,000	20,000	20,000	0
Revenue Funding of Capital Costs	76,633	76,633	76,633	0
Capital debt repayment ("MRP")	225,300	225,300	225,300	0
Subtotal – Net Costs	4,962,066	5,023,066	5,023,066	0
Transfers from Earmarked Reserves	-149,928	-189,928	-189,928	0
Transfers to Earmarked Reserves	0	0	200,000	200,000
Transfers to/from General Reserves	0	-21,000	-21,000	0
NET BUDGET AND EXPENDITURE	4,812,138	4,812,138	5,012,138	200,000
Business Rates Funding	-1,554,776	-1,554,776	-1,775,265	-220,489
Revenue Support Grant	-880,491	-880,491	-880,491	0
New Homes Bonus	-571,015	-571,015	-571,015	0
Council Tax	-1,885,584	-1,885,584	-1,885,584	0
Collection Fund Deficit - Business Rates	149,928	149,928	149,928	0
Collection Fund Surplus - Council Tax	-70,200	-70,200	-70,200	0
TOTAL FUNDING	-4,812,138	-4,812,138	-5,032,627	-220,489
NET UNDER(-)/OVERSPEND FOR THE YEAR	0	0	-20,489	-20,489

- 6.3 The main variances to budget reported this quarter relate to business rates retention funding. These are:

- **Business Rates Funding:** is currently forecast to exceed the original budget by £220,489. This relates mainly to a reduction in Levy costs as the amount of business rates projected to be due this year is lower than estimated when the budget was set.
- **Earmarked Reserves Transfers:** the forecast incorporates the recommendation within this report to transfer £200,000 to the Business Rates Smoothing Reserve, providing contingency funding for volatility under the Retention system.

6.4 Members are advised that, due to timing differences through the accounting arrangements for business rates, the apparent underspend in business rates funding is misleading. The reduction in Levy costs is caused by a significant drop in ongoing business rates due for Hinkley B nuclear power station. This will create a deficit in the Collection Fund this year, and the Council will need to cover 40% of this deficit within the 2016/17 Revenue Budget to bring the Collection Fund back into balance. Further information on business rates is included later in this report.

In Year Savings

6.5 With regard to the overall position against the revenue budget, for financial planning it is normally assumed any final net underspend or overspend at the end of the financial year will be transferred to or from General Reserves. Members will be aware from the 2014/15 Outturn Report, and taking into account that reserves have reduced to the minimum acceptable level it is essential that costs do not exceed the budget for the year, and it is also advisable to identify in year savings/underspends to boost reserves.

6.6 To this end, the Director of Operations has instructed the Assistant Director Resources to lead an in year review of budgets in order to identify savings that can be made in the current financial year. The outcome of this work will be reported to Members in the near future.

Successful Funding Bids

6.7 The council has recently supported two successful bids to DCLG by Coastal Communities Teams in Watchet and Minehead for £10,000. The bids relate to the establishment or evolution of Coastal Communities in both settlements. The grant award requires the development of clear action plans to address local issues. In Minehead this will lead to the development of a strategic plan for the Town to be delivered through the Coastal Communities Team. In Watchet the plan is tackling the theme of Tourism through the Team.

6.8 Successful bidders needed to be supported by the council with a requirement that we act as administering authority for these section 31 grants. The council will therefore act as the receiver of these grants and passport them on to the lead bidders to enable delivery of the grant requirements. The Assistant Director Business Development has approved the creation of the associated budget for this grant funding under delegated powers as we are required to account for the funding within our accounts, however this is good news for the area and is included in this report for information and transparency.

7. GENERAL RESERVES

7.1 The Original Net Budget for the year did not include any planned transfers to or from General Reserves, however there have been two supplementary estimates approved since the budget was set in February. The following table shows that the current approved reserves balance is **£508,899**.

Table 2 – General Reserves Balance 31 March 2016

	£
Balance Brought Forward 1 April 2015	529,899
<i>Supplementary Budget Allocations:</i>	
Wheddon Cross public convenience	12,000
Exford public convenience	9,000
Current approved reserves balance carried forward 31 March 2016	508,899

7.2 The current approved reserves balance of £508,899 is only £8,899 above the recommended minimum balance of £500,000. Experience shows that requests for additional funding arise during the year as the Council responds to emerging risks and issues. Any unbudgeted new essential and unavoidable spend would be likely to reduce reserves below acceptable minimum, therefore it is strongly advised that any such spending pressures are prioritised from existing budget where possible, or mitigated through identified in-year savings if budget has already been spent.

7.3 As has been highlighted to members previously, reserves are 'one-off' funds and this is not a sustainable basis for funding ongoing services, which will need to be addressed through the budget setting process for future years.

EARMARKED RESERVES

8.1 Earmarked Reserves are amounts that have been set aside for specific purposes from existing resources, where the expenditure is expected to be incurred in future years. The table below provides a summary of the movement in earmarked reserve balances during 2015/16 financial year to date, and includes the proposed transfer of £200,000 into the Business Rates Smoothing Reserve as recommended in this report. The current projected balance of £3,911,418 should reduce as funds are withdrawn to support planned commitments in 2015/16.

Table 3 – Estimated Earmarked Reserves Balance 31 March 2016

	Current Balance £	Forecast £
Balance Brought Forward 1 April 2015	3,901,346	3,901,346
Transfers to Revenue Account From Earmarked Reserves	189,928	189,928
Transfers from Revenue Account To Earmarked Reserves	0	200,000
Balance Carried Forward 31 March 2016	3,711,418	3,911,418

8.2 The transfers from earmarked reserves are £40,000 from the Sustainability Reserve for essential asset maintenance and health and safety works (approved by Full Council 19 August 2015) and £149,928 from the Business Rates Smoothing Reserve to fund the Collection Fund Deficit (included in the Original Budget). Further detail on earmarked reserve balances is included in Appendix A.

8.3 As part of the in-year savings exercise, a review of all earmarked reserves will be undertaken by the Assistant Director Resources to ensure that they are still required for the purpose for which they have been set aside, and the proposed spending remains essential. Any reserves no longer required will be recommended for transfer to the General Fund Reserve unless:

- A clear commitment/obligation exists to spend the money within 2015/16
- It is a "trading" reserve – which exists purely to support the requirement for certain trading services to break-even over a 3 year period.

9. BUSINESS RATES RETENTION

- 9.1 Business Rates Retention remains a volatile area of funding for the Council, with the biggest area of risk and uncertainty relating to appeals and refunds. The funding position has been significantly affected by the large reduction in the Rateable Value for Hinkley B nuclear power station (announced in May 2015), which has resulted in a very large refund (£7.18m) in 2015/16 and an ongoing reduction in business rates due in respect of Hinkley (£1.57m). The ongoing reduction will result in a deficit in the Collection Fund in 2014/15 and 2015/16, and reduces this Council's annual 40% 'Standard Share' of business rates funding by £627,000 in future years. The overall impact of the reduction in the Standard Share is partly offset by an expected reduction in the Levy payable to Government, so that the net effect is an estimated annual funding reduction of approximately £313,000.

Appeals and Refunds

- 9.2 In addition to the impact of Hinkley B, there remain a significant number of other outstanding appeals. As at the end of the July 2015, there remain 150 number of appeals lodged with the Valuation Office Agency with a Gross Rateable Value of £8,127,750. The Council sets aside a provision within the Collection Fund in respect of outstanding appeals, to provide for the best estimate of the likely cost of refunds. The balance in the provision at the start of the year was £7,946,041. Of this amount, £7,180,440 covers the Hinkley B refund, with the balance of £765,601 providing for estimated costs in respect of other appeals.

Collection Fund Income

- 9.3 Within the Collection Fund, the forecast 'Non Domestic Rating Income' for the year is currently estimated as £10,396,043. This is significantly below the £11,518,952 included in the estimates used for the original budget and reflects the reduction in business rates due for Hinkley B in 2015/16. This reduction will result in a Collection Fund Deficit for the year, and WSC will need to include its 40% share of the deficit within the 2016/17 budget. The reduction in rating income will also affect the calculation of the amount of levy that will be due for 2015/16.

General Fund Business Rates Funding

- 9.4 The forecast of the business rates funding that is accounted for in 2015/16 is currently a surplus/underspend against budget of £220,489. This is due to:

- A reduction in estimated levy costs by £229,230 – reducing the levy to £205,634
- Less, a reduction of £8,741 estimated S31 grant income from government towards the cost of discretionary reliefs

- 9.5 Whilst the projected funding position is a surplus for accounting purposes, the increased deficit in the Collection Fund will not hit the Council's revenue budget until 2016/17 as indicated above. Taking this into account, and the ongoing risk and uncertainty in respect of appeals, it is recommended that £200,000 of the reported surplus is set aside in the Business Rates Smoothing Reserve to provide a contingency for losses in future years.

10. CAPITAL BUDGET PREDICTED OUTTURN 2015/16

- 10.1 The following table summarises the position for both general schemes and Hinkley-funded schemes. Actual spend in the first quarter totals £231,047, and at this stage no significant variances against budget have been reported with a minor net underspend of less than £1,000 across the whole programme.

Table 4 – Summary Capital Programme Outturn Q1 2015/16

	General Schemes £	Hinkley Funded Schemes £	Total £
Original Capital Budget 2015/16	790,000	0	790,000
Supplementary Budget Approvals	281,000	0	281,000
Carry Forwards from 2014/15	577,719	898,149	1,475,868
Revised Capital Budget 2015/16	1,648,719	898,149	2,546,868
Actual Spend in Q1	181,047	50,000	231,047
Forecast spend July 2015 to March 2016	1,156,715	848,149	2,004,864
Forecast Outturn 31/03/16	1,337,762	898,149	2,235,911
Projected Year End Spend v Budget	-310,957	0	-310,957
Projected Spend in 2016/17 subject to Carry Forward approval at year end	310,000	0	310,000
Total Forecast Spend on All Schemes	1,647,762	898,149	2,545,911
Net Underspend (-) / Overspend	-957	0	-957

- 10.2 Although this is the report for the period to June, Table 4 and the Appendix reflect approved supplementary budget and carry forward decisions since 30 June to ensure the budget information is up to date. A scheme by scheme analysis of the 2015/16 Q1 by Scheme is set out in **Appendix B**.
- 10.3 The overall General Fund capital funding position remains very limited for the Council, and it needs to be borne in mind that the current Capital Programme for 2015/16 requires funding of £1,153,549 from the Useable Capital Receipts Reserve. Below is a table showing the latest forecast for the reserve, and shows that the reserve is currently over-committed pending new receipts later in this financial year.

Table 5 – Useable Capital Receipts Reserve Balance 31 March 2016

	Actual £
Balance Brought Forward 1 April 2015	896,581
Actual Capital Receipts in Q1 2015/16	0
Balance of Receipts Available	896,581
Capital Receipts Required to fund 2015/16 Original Budget	-472,367
Capital Receipts Required to fund 2014/15 Carry Forwards	-421,182
Capital Receipts Required to fund 2015/16 Supplementary Approvals	-260,000
Capital Receipts Funding Required for Approved Schemes	1,153,549
Uncommitted Capital Receipts Balance	-256,968

- 10.4 In year capital receipts are expected to be received from the sale of low cost affordable homes at Clanville Grange, plus sale of surplus land in Minehead.
- 10.5 Currently the approved Capital Programme has not required an increase in the underlying capital borrowing requirement. However, Members should note that this is subject to receiving sufficient capital receipts income in the current financial year to cover the current shortfall in the reserve shown above. This remains a risk as the timing of receipts is not certain.

11. FINANCIAL/RESOURCE IMPLICATIONS

- 11.1 Contained within the body of the report.

12. COMMENTS ON BEHALF OF SECTION 151 OFFICER

- 12.1 Following the 2014/15 outturn position and reduction of general reserves to the acceptable minimum, the financial resilience of the authority has changed significantly. It is a concern that reserves are diminished which makes any new unbudgeted spending in-year unaffordable.
- 12.2 The ongoing impact of reduced business rates income is also detrimental to our financial sustainability. It is crucial that Members hold a strong stance with regard to financial decisions, and support essential efforts that are now needed to contain and reduce spending in the current financial year (a) to ensure the Council has immediate flexibility to deal with absolutely essential and unavoidable costs, and (b) to boost reserves to provide essential short-term resilience if needed through the budget process for next year.
- 12.3 I have requested that existing budgets and reserves – capital and revenue – are reviewed by the Assistant Director Resources in order to identify in-year savings for this purpose.

13. EQUALITY & DIVERSITY IMPLICATIONS

- 13.1 Members need to demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process. The three aims the authority must have due regard for include:
- Eliminate discrimination, harassment, victimisation
 - Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
 - Foster good relations between persons who share a relevant protected characteristic and persons who do not share it
- 13.2 There are no implications identified in respect of this report.

14. CRIME AND DISORDER IMPLICATIONS

- 14.1 None directly in this report.

15. CONSULTATION IMPLICATIONS

- 15.1 None directly in this report.

16. ASSET MANAGEMENT IMPLICATIONS

- 16.1 None directly in this report.

17. ENVIRONMENTAL IMPACT IMPLICATIONS

- 17.1 None directly in this report.

18. HEALTH & WELLBEING

- 18.1 Demonstrate that the authority has given due regard for:
- People, families and communities take responsibility for their own health and wellbeing;
 - Families and communities are thriving and resilient; and
 - Somerset people are able to live independently.
- 18.2 There are no implications identified in respect of this report.

19. LEGAL IMPLICATIONS

19.1 None directly in this report.

SUMMARY OF PREDICTED EARMARKED RESERVES AS AT 30TH JUNE 2015

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Predicted Balance) £	Comments
Area Based Grant	84,384				84,384	Fund 40% of economic regeneration manager
Community Safety	3,533				3,533	External funding specifically earmarked for community safety initiatives
Land Charges	25,511				25,511	Government grant specifically earmarked for providing refunds when due
Tourism	12,107				12,107	Specifically earmarked for tourism and is topped up by Exmoor National Park Authority
Sustainability Reserve	57,698		-40,000		17,698	Earmarked for initiatives that have a positive impact upon the long term sustainability of the Council, used for essential asset maintenance and health and safety works
Minehead Events	396				396	Mary Portas grant – specifically earmarked
DHP Reserve	44,861				44,861	Government Grant – specifically earmarked for Discretionary Hardship Payments
District Election Reserve	30,000				30,000	Earmarked for costs of 2015 elections
Water Bathing Signs	1,266				1,266	Environmental grant specifically earmarked
Other Election Reserve	23,663				23,663	Funds to meet the additional costs of Individual Electoral Registration
Inspire	7,131				7,131	Earmarked for costs under the Inspire Directive
Transparency Code	2,588				2,588	Earmarked to meet the cost of complying with the Transparency Code
Exmoor at your Fingertips	1,780				1,780	LARC Fund to fund the Exmoor at your fingertip project
Minehead Town Centre Signage	500				500	Contribution from Minehead Chamber of Trade and Morrison s106 to fund the signs
Our Place	10,934				10,934	Contribution for the Our Place project

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Predicted Balance) £	Comments
CCTV	1,565				1,565	Underspend in 2013/14 earmarked to fund the purchase of a new CCTV camera
Homelessness Prevention	43,620				43,620	Balance of Homeless Prevention funding plus remainder of Mortgage Rescue Grant
Morrison's Footpath	6,000				6,000	Earmarked to part fund the footpath upgrade
JMASS Reserve	275,714				275,714	Funding to support transformation costs under JMASS, which comprises £150,000 share of Transformation Challenge Grant, £105,514 remainder of the £358,000 allocated to fund original JMASS Business Case, and £20,200 for up front Business Case costs.
Watchet Harbour Dredging	13,200				13,200	Underspend in 2013/14 earmarked to fund additional dredging.
Customer Service Equipment Reserve	666				666	Specialised Chair Required (Health and Safety)
Car Parking Reserve	15,767				15,767	Monies set aside in respect of maintenance and signage required during 2015/16
Environmental Health Reserve	3,718				3,718	Destitute Burial Reserve
Minehead Harbour Dredging Reserve	5,500				5,500	2014/15 unused budget carried forward to 2015/16
Online DHP Reserve	5,375				5,375	Online Software Requirement for Revenues and Benefits
Compliance Works – Estates	26,736				26,736	Asset maintenance compliance works to be completed in 2015/16
Strategic Housing Market Area Assessment Reserve	1,000				1,000	Contribution towards the Strategic Housing Market Area Assessment in 2015/16

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Predicted Balance) £	Comments
Business Development Reserve	3,195				3,195	Funding from various sources (Somerset Skills & Learning £500, Chairman Fund £1,500, Hinkley C S106 £1,000 plus £100 from Eat Exmoor ER) to fund initiatives to support small businesses
Planning Reserve	20,000				20,000	Carry forward of £20,000 from planning fee income to fund specialist technical advice for major planning applications. E.g. Landscape visual impact assessments, retail studies etc.
Somerset Growth Board	957				957	Growth Board core costs for 2015/16
Dulverton Mill Leat	12,195				12,195	Carry forward of unused budget agreed as part of 14-15 financial monitoring reports
Hinkley Corporate Cost Reserve	50,000				50,000	To Earmark Hinkley Contribution to the Corporate Core (Full Cost as we are still under the SPW Agreement at 31st March) to cover salary cost in the event that the transition to the DCO is significantly delayed or does not happen.
Revenues and Benefits Reserve	67,905				67,905	Transfer to earmarked reserve to mitigate reduction in New Burdens grant.
Training Reserve	10,000				10,000	Underspend carried forward to 2015/16
Licensing Staff Reserve	10,000				10,000	To fund extra resource within West Somerset Council.
Finance Reserve	15,000				15,000	Underspend to provide resilience / maternity cover cost share
Community Right to Challenge	5,000				5,000	Government Grant set aside to support the administration of applications under regulations.
Assets of Community Value	10,000				10,000	Government Grant set aside to support the administration of applications under regulations.

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Predicted Balance) £	Comments
Business Rates Retention Smoothing Account	2,930,156		-149,928		2,780,228	The balance brought forward of £2,930,156 is required to fund the Council's 40% share of the Business Rates Collection Fund Deficit reported for 2014/15 and forecast for 2015/16. This reflects the impact of total £7.18m refund for Hinkley B. The current balance shown does not include the proposed transfer in of £200,000 included in the recommendations in Q1.
Planning Policy Reserve	61,725				61,725	Monies set aside and to be drawn down in 2015/16 to cover additional costs arising and relating to the West Somerset Local Plan preparation through to examination and beyond to adoption.
Total – Budget Carry Forwards For Specific Purposes	291,214				291,214	Following approval of the Carry forwards by Full Council on 19 August 2015, these funds will be added to the revenue budget and reflected in Q2 report.
Totals	3,901,346	0	-189,928	0	3,711,418	

Scheme	Original Budget 2015-16 £	Carry Forward 2014-15 £	Supplementary 2015-16 £	Current Budget 2015-16 £	Actual Spend 30.06.2015 £	Forecast Spend Rest of Year £	Total Spend in 2015-16 £	Total Spend v Current Budget £	Forecast Spend in Future Years £	Total Programme Spend £	Forecast Programme Variance £
General Schemes											
Street Cleansing Vehicles	0	138,000	0	138,000	0	130,000	130,000	(8,000)	0	130,000	(8,000)
Exford Public Conveniences	0	0	9,000	9,000	0	9,000	9,000	0	0	9,000	0
Wheddon Cross Public Conveniences	0	0	12,000	12,000	0	12,000	12,000	0	0	12,000	0
Superfast Broadband	240,000	0	0	240,000	0	0	0	(240,000)	240,000	240,000	0
JMASS ICT Transformation	221,000	124,595	0	345,595	0	345,595	345,595	0	0	345,595	0
Microsoft Licence	12,000	0	0	12,000	0	12,800	12,800	800	0	12,800	800
IS Annual Projects	61,000	0	0	61,000	21,776	39,224	61,000	0	0	61,000	0
Dulverton Weir	0	2,191	0	2,191	0	2,191	2,191	0	0	2,191	0
Disabled Facilities Grants	241,000	72,280	0	313,280	78,320	234,960	313,280	0	0	313,280	0
Former Visitor Information Centre (disposal costs)	0	4,200	0	4,200	0	4,200	4,200	0	0	4,200	0
7 The Esplanade, Watchet	15,000	0	0	15,000	0	15,000	15,000	0	0	15,000	0
East Wharf Scheme	0	0	0	0	927	0	927	927	0	927	927
East Wharf Contingent Disposal Costs	0	64,684	0	64,684	0	0	0	(64,684)	70,000	70,000	5,316
Demolition of the Cargo Shed	0	0	50,000	50,000	0	50,000	50,000	0	0	50,000	0
Harbours - Pre Cast Concrete Columns (Watchet)	0	23,574	0	23,574	0	23,574	23,574	0	0	23,574	0
Harbours - Pile Bracket Fixings (Watchet)	0	18,330	0	18,330	0	18,330	18,330	0	0	18,330	0
Harbours - Replacement Ladder (Watchet)	0	3,000	0	3,000	0	3,000	3,000	0	0	3,000	0
Seaward Way Housing Land	0	21,500	0	21,500	0	21,500	21,500	0	0	21,500	0
Seaward Way Leisure Land	0	7,208	0	7,208	0	7,208	7,208	0	0	7,208	0
Aquasplash Site Disposal Costs	0	13,900	0	13,900	0	13,900	13,900	0	0	13,900	0
Clanville Grange Low Cost Housing Scheme	0	0	210,000	210,000	0	210,000	210,000	0	0	210,000	0
Sub-total - General Schemes	790,000	493,462	281,000	1,564,462	101,023	1,152,482	1,253,505	(310,957)	310,000	1,563,505	(957)
S106-Funded General Schemes											
Burgage Road Play Area, Stogursey (s106)	0	2,000	0	2,000	0	2,000	2,000	0	0	2,000	0
Heritage Trail Minehead (s106)	0	18,743	0	18,743	16,510	2,233	18,743	0	0	18,743	0
Watchet Outdoor Gym Project (s106)	0	24,995	0	24,995	24,995	0	24,995	0	0	24,995	0
Illuminations Project (s106)	0	38,519	0	38,519	38,519	0	38,519	0	0	38,519	0
Sub-total - S106 Schemes	0	84,257	0	84,257	80,024	4,233	84,257	0	0	84,257	0
General Fund Programme Total	790,000	577,719	281,000	1,648,719	181,047	1,156,715	1,337,762	(310,957)	310,000	1,647,762	(957)

Scheme	Original Budget 2015-16 £	Carry Forward 2014-15 £	Supplementary 2015-16 £	Current Budget 2015-16 £	Actual Spend 30.06.2015 £	Forecast Spend Rest of Year £	Total Spend in 2015-16 £	Total Spend v Current Budget £	Forecast Spend in Future Years £	Total Programme Spend £	Forecast Programme Variance £
Hinkley-Funded Schemes											
Burgage Road Play Area, Stogursey (CMF)	0	51,128	0	51,128	0	51,128	51,128	0	0	51,128	0
Tropiquaria Play Equipment (CMF)	0	17,471	0	17,471	0	17,471	17,471	0	0	17,471	0
Prospect House (HF)	0	37,800	0	37,800	0	37,800	37,800	0	0	37,800	0
SHAL Housing Association (HF)	0	80,000	0	80,000	0	80,000	80,000	0	0	80,000	0
Williton Bowling Club (CMF)	0	13,000	0	13,000	0	13,000	13,000	0	0	13,000	0
Westfield United Church (CMF)	0	110,000	0	110,000	0	110,000	110,000	0	0	110,000	0
Roadwater Village Trust (CMF)	0	25,000	0	25,000	0	25,000	25,000	0	0	25,000	0
Living Over The Shop (HF)	0	204,750	0	204,750	0	204,750	204,750	0	0	204,750	0
First Time Buyers (HF)	0	105,000	0	105,000	0	105,000	105,000	0	0	105,000	0
Steam Coast Trail (Leisure)	0	4,000	0	4,000	0	4,000	4,000	0	0	4,000	0
Wembdon Village Hall and Playing Field (CMF)	0	250,000	0	250,000	50,000	200,000	250,000	0	0	250,000	0
Hinkley Fund Programme Total	0	898,149	0	898,149	50,000	848,149	898,149	0	0	898,149	0
TOTAL CAPITAL PROGRAMME ALL SCHEMES	790,000	1,475,868	281,000	2,546,868	231,047	2,004,864	2,235,911	(310,957)	310,000	2,545,911	(957)

Report Number: WSC 130/15
Presented by: Cllr M Chilcott, Lead Member for Resources and Central Support
Author of the Report: Lisa Redston, CIM Fund Manager
Contact Details:
Tel. No. Direct Line 01984 635218
Email: lredston@westsomerset.gov.uk

Report to a Meeting of: Cabinet
To be Held on: 2nd September 2015
Date Entered on Executive Forward Plan Or Agreement for Urgency Granted: 29/04/2014

HPC PLANNING OBLIGATIONS BOARD – ALLOCATIONS OF CIM FUNDING

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board, for the allocation of monies from the Community Impact Mitigation (CIM) Fund secured through the Section 106 legal agreement for the Site Preparation Works at Hinkley Point.

2. CONTRIBUTION TO CORPORATE PRIORITIES

- 2.1 The allocation of these funds will enable the Council to deliver against the Corporate Priority of '*maximising opportunities for West Somerset communities and businesses to benefit from the Hinkley development whilst protecting local communities and the environment*'.

3. RECOMMENDATIONS

- 3.2 That Cabinet makes a recommendation to Full Council to endorse the recommendations of the Hinkley C Planning Obligations Board as follows:
- 3.2.1 **To release £200,000 from the CIM Fund ring-fenced for projects in Sedgemoor (and in particular Bridgwater) to Sydenham and Bower Family Health and Wellbeing Group for the enhancement of Coronation Park in Bridgwater and that the significant amount of additional funding that will be levered into the area through the Coronation park enhancement project is noted.**
- 3.2.2 **To release £18,295 from the CIM Fund ring-fenced for projects in Sedgemoor (and in particular Bridgwater) to Bridgwater Education Trust as a contribution to the expansion of their student/employee mentoring project**
- 3.2.3 **That the second application for £15,000 of funding from Church House, Crowcombe is refused as the application did not demonstrate how the project would provide community benefits that address impacts of the Hinkley Point C development, or how it would effectively meet the CIM fund criteria.**

4. RISK ASSESSMENT (IF APPLICABLE)**Risk Matrix**

Risk Description	Current Score	Existing and planned control measures	Target Score after control
Lack of quality approvable bids to the CIM Fund due to communities not having the means (skills/resources) to make quality bids and deliver projects resulting in a lack of effective impact mitigation projects	Medium (12)	Community development officers in post in WSC/TDBC and Sedgemoor District councils and Engage WS contracted to support communities in WS in making bids and project delivery. Risk remains feasible as capacity of community development officers is limited.	Medium (9)
Risk of future community impacts not being mitigated due to early demand for funding exceeding available budget resulting in an inability to respond to future or unknown impacts.	Medium (12)	Annual contribution payments (2015 and 2016) will ensure a budget is available to respond to future demand. Planning Obligations Board to continue to develop funding strategy that includes mechanisms for review and reprioritisation and trigger points for release of funding to reflect changes in circumstances and impacts.	Low (8)
Failure of the Planning Obligations Board to allocate CIM fund by 2016 resulting in continued requirement for staff resource to manage application/decision making process, finances and to support community.	Medium (9)	Planning Obligations Board to continue to develop funding strategy to provide direction for release of funding.	Low (4)
Failure of the Planning Obligations Board to monitor the actual and potential impacts of the development due to the lack of a defined impact monitoring procedure resulting in the inability of the Planning Obligations Board to apply funding to achieve maximum mitigation of impacts.	Medium (16)	Planning Obligations Board to develop process and procedures for monitoring the impact and potential impact of the development and reflect this in the funding strategy.	Low (8)

4.1 The scoring of the risks identified in the above table has been based on the WSC and TDBC council's risk assessment scoring matrix. Only those risks that score medium or high are detailed in this report. The full risk assessment is available on request from the CIM Fund Manager.

5. BACKGROUND INFORMATION

5.1 Applications to the CIM Fund are considered by the Planning Obligations Board against nine criteria outlined in the Section 106 legal agreement for the Site Preparation Works at Hinkley Point. A recommendation is subsequently made to West Somerset Council's Cabinet. Any proposals above £25,000 also require approval by West Somerset's Full Council.

Criteria	Evaluation Criterion
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Priority Impact Zones	<p>Priority shall be given to those areas that are anticipated in the Environmental Statement to experience or which actually experience the greatest adverse impact from the project in accordance with the following hierarchy:</p> <ol style="list-style-type: none"> 1) Directly adjacent to the site 2) Directly adjacent to the main transport routes to and from the site within West Somerset, Sedgemoor and Somerset 3) Within West Somerset and/or Sedgemoor and directly affected by adverse impacts of the project 4) In Somerset but beyond West Somerset and Sedgemoor and experiencing the next greatest degree of adverse impact, with projects which benefit West Somerset and Sedgemoor as well as its immediate area 5) In Somerset and experiencing indirect adverse impacts or in relation to a measure which benefits West Somerset and/or Sedgemoor.
Quality of Life	The principal purpose of the contribution shall be to enhance the quality of life of communities affected/potentially affected by the Project.
Sustainability	To what extent will the project contribute to achieving sustainable communities, contribute to regeneration objectives and raising environmental sustainability?
Extent of benefit	To what extent has the applicant demonstrated that the project will ensure a positive benefit and/or legacy to an adequate proportion of people within that community?
Community Need	To what extent has the applicant demonstrated a need for the project
Community Support	To what extent is there demonstrable local community and and/or business support for the project?
Partner Support	To what extent is there demonstrable local partner support for the project?
Governance	Demonstrate that good governance arrangements are in place, including financial and project management to ensure deliverability?
Value for Money	Can the applicant demonstrate value for money and that reasonable effort has been made to maximise the impact of any investment? Has match funding been secured where appropriate?

6. CIM APPLICATIONS CONSIDERED BY THE HPC PLANNING OBLIGATIONS BOARD

- 6.1 Three new applications were presented to the HPC Planning Obligations Board for consideration on 4th August 2015. The Board considered the applications against each of the nine criteria.
- 6.2 All applications have been subject to financial viability checks, any concerns in in relation to the viability of an organisation are highlighted within the summary.
- 6.3 Cabinet are asked to consider the following 3 applications for CIM Funding.

6.4 Sydenham and Bower Family and Children Health and Wellbeing Group

Project Name:	Coronation Park enhancement
Organisation Applying:	Family and Children Health and Wellbeing Group (Sydenham and Bower)
Summary of Project:	To make Coronation Park a destination park for Bridgwater to include upgrading play equipment for all ages and abilities; facilities for informal football and basketball; an outdoor gym; improved space for dog walking; picnic benches and additional seating. The park will be used to offer community events. The park will offer a multigenerational community recreation space for the existing and new residents to socialise and improve physical and mental wellbeing.
Impacts mitigated as stated in application:	EDF worker campuses will be sited on the edge of the Sydenham estate where Coronation Park is located, which will bring an additional 1000 workers to the area. It is expected that there will be an additional 500 family households and up to 425 new children in the area. The Local Impact Report predicted that cultural differences, isolation of migrant workers and families and health and wellbeing may all be issues. Advanced mitigation before construction of campuses. Mitigating impacts of increased traffic flow on A39.
Start Date: 09/11/2015	Total Project Costs: £230,000
Completion Date: 31/12/2015	Amount applied for: £200,000
CIM Fund Manager Comments:	<p>Application supported and submitted by SDC on behalf of the Sydenham and Bower FCHWG.</p> <p>A well planned project to meet demonstrable community need in relation HPC and the mitigation of predicted impacts. Project is strongly governed and has been planned to offer the greatest value for money and maximise the social, environmental and economic benefits for the local and wider community, including HPC workers and their families. Partnership working has been established to ensure other projects in the park and local area are complementary and achieving common goals that will benefit those impacted by the development.</p> <p>Areas for consideration - A greater proportion of match funding would be desirable. However it's should be noted that the enhancement project will lever in a significant amount (£250k) of funding for sports, leisure and social activities in the park. Also the project aims to mitigate impacts of construction traffic, which is likely to be relevant over next 12 months, however the campuses are unlikely to be populated imminently. Therefore the project may be premature although it is recognised that some lead in time is necessary.</p>
HPC POB recommendation:	Recommend approval of £200,000 to support the project - to be funded from the Sedgemoor ring-fenced allocation.

6.5 Bridgwater Education Trust

Project Name:	Student Employer mentoring project
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Organisation Applying:	Bridgwater Education Trust
Summary of Project:	To expand the student/employer mentoring project currently operating in 6 secondary schools and academies in Bridgwater, training and supporting mentors, matching mentors to students, mock interview and employability activities, enterprise days, awards evenings, business breakfasts etc. Funding is required to cover administration of the scheme and mentor training and support costs over 2 years to increase the number of mentors to 100 and students taking part to 120. Students are mentored to prepare and plan for a future in employment and choose a career path that suits their skill and abilities. The project aims to help young people maximise opportunities emerging from the HPC development, increase local economic prosperity, enable local businesses to thrive with motivated, confident and work ready recruits.
Impacts mitigated as stated in application:	The expansion of Hinkley will create many new jobs, many of these will be skilled or highly skilled, science or engineer based. Young people may feel unable to benefit from the opportunities, however by upskilling and raising aspirations this project will allow more young people to make the most of the opportunities. Local businesses may find it difficult to find local employees with the enormous employment opportunities at EDF. The increase in economic activity and influx of new workers should have a positive impact on local businesses that will have more customers. To take advantage of this they will need good reliable work ready young people to help them grow and prosper.
Start Date: 01/09/2015	Total Project Costs: £54,715
Completion Date: 01/07/2017	Amount applied for: £18,295
CIM Fund Manager Comments:	<p>An established project, with proven 'quality of life' benefits for young people, and economic benefits for local businesses. The project focuses on maximising the economic and employment benefits of the HPC development. Demonstrates excellent value for money in terms of very low cost 1 to 1 support for students, which is not available elsewhere. The project has strong governance arrangements in place and will be managed by an experienced organisation well connected to local businesses. The project aims to expand to double the numbers of students and businesses taking part.</p> <p>Areas for consideration - Costs are estimated as mentor support and training needs to be responsive, any underspent grant will be repaid by the applicant.</p> <p>The scheme is governed by Bridgwater Education Trust and administered by Somerset Business Agency.</p>
HPC POB recommendation:	Recommend approval of £18,295 to support the project - to be funded from the Sedgemoor ring-fenced allocation.

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Project Name:	Church House External Fabric Conservation Project
Organisation Applying:	Church House, Crowcombe (2nd application)
Summary of Project:	Funding is required to carry out conservation of and repairs to the external fabric of Church House, a 500 year old, grade II listed building in Crowcombe.
Impacts mitigated as stated in application:	Increased traffic flow through Crowcombe as an alternative route to avoid the increase in traffic on the A39 from Williton to Bridgwater. Fabric of the building is likely to further deteriorate as a result of vibration and water splashing from increase commuter use of road through Crowcombe. Increased traffic will create problems for pedestrians as the village has no street lighting and few pavements.
Start Date: 1/4/2016	Total Project Costs: £65000
Completion Date: 31/7/2016	Amount applied for: £15000
CIM Fund Manager Comments:	<p>The application has not linked the potential impacts of increased traffic flow as a result of the HPC development to impacts on members of the community. The application did not identify how the project could benefit the community socially, economically or environmentally or demonstrate a clear community need for the building. The decision to overhaul the building was made in 2013, and at the time was not related to the HPC development. The project has not demonstrated financial viability or plans ensure that income is generated to cover future repairs (happy to break even each year). Although there is the aim to increase the activity in the building it is not clear how this will be achieved, or plans to promote the building to new users.</p> <p>Benefits are mainly aimed at the building, the outcomes and benefits for the community are not identified.</p> <p>Building serves small community of 200 households. Community could potentially use the village hall to access activities and community events.</p> <p>Church house has an interesting history, but there are no plans to utilise this for the financial benefit and sustainability of the building or to attract new users.</p> <p>Not currently well used, 3/4 bookings per week.</p>
HPC POB recommendation:	Recommend refusal of the application as the project has not clearly identified the how the project will provide community benefits that mitigate community impacts, and has not demonstrated how it will successfully meet the CIM Fund criteria.

8. **FINANCIAL/RESOURCE IMPLICATIONS**

- 8.1 On 6th May 2015, EDF has made the payment for the first anniversary of phase two under the Site Preparation Work (SPW) agreement. Under this, the CIM fund has received £1,751,749, inclusive of inflation uplift. This is in addition to the £3,735,426 previously under phase two, bringing the total CIM Fund received to £5,487,175.

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- 8.2 Financial information regarding allocated funding from the Community Impact Mitigation Fund can be found in Appendix A.
- 8.3 These proposals will not have an impact on the Council's own resources.
- 8.4 All organisations applying for funding are subject to financial viability checks to reduce risk associated with the award of grant funding.

9. COMMENTS ON BEHALF OF SECTION 151 OFFICER

- 9.1 The rules relating to the Section 106 Agreement have been adhered to by bringing this report to Full Council for a decision. All monies are accounted for within the Community Impact Mitigation (CIM) Fund received from EDF and held by West Somerset Council.

10. EQUALITY & DIVERSITY IMPLICATIONS

- 10.1 Members must demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 10.2 Organisations applying to the CIM and Stogursey Contributions Funds are required to describe how their project will promote equal opportunities and will be accessible to all people in the community regardless of background, ability or personal circumstances.
- 10.3 Projects that restrict membership or access to services without being able to 'objectively justify' their reasons for doing so will not be eligible to be considered for funding. Projects that wish to limit access must be able to show that the less favourable treatment contributes to a 'legitimate' aim and that it is 'proportionate.'
- 10.4 Organisations are required to provide a copy of their Equal Opportunity Policy with their application to demonstrate awareness of their responsibility to deliver accessible services that advance equality.
- 10.5 Wider community benefit and the ability of the project to promote cohesive communities are both taken into account when scoring applications and making recommendations.

11. CRIME AND DISORDER IMPLICATIONS

- 11.1 There are no direct implications on crime and disorder in West Somerset as a result of the recommendations within this report.

12. CONSULTATION IMPLICATIONS

- 12.1 Applications to the CIM Fund are considered Planning Obligations Board. The Board consists of representatives from EDF, Sedgemoor District Council, West Somerset District Council and Somerset County Council.

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- 12.2 All applicants are required to demonstrate that they have consulted with their local and wider communities on project proposals with the aim of informing their need appraisal and to shape delivery of their project.

13. ASSET MANAGEMENT IMPLICATIONS

- 13.1 There are no direct asset management implications as a result of this report

14. ENVIRONMENTAL IMPACT IMPLICATIONS

- 14.1 There are not considered to be direct implications of approving the release of these monies associated with the Community Impact Mitigation Fund. However, there are obviously environmental impacts associated with the wider proposed development of Hinkley Point C. These have been assessed within the Environmental Statement submitted by NNB Genco with the application to carry out Site Preparation Works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037) and mitigation measures have been secured.
- 14.2 Applicants are required to describe how their projects will promote environmental sustainability.

15. HEALTH & WELLBEING

- 15.1 The Community Impact Contribution and Stogursey Contribution have been paid to West Somerset Council for the purpose of mitigating the impacts of the Hinkley C development on local communities through projects that promote or improve the economic, social or environmental wellbeing of local communities.
- 15.2 The application and scoring process has been developed to prioritise funding of projects that aim to improve the health and wellbeing of people, families and communities affected by the development.
- 15.3 Applications are required to evidence and demonstrate that
- The communities is taking responsibility for their own health and wellbeing;
 - Projects provide benefits which empower communities to be thriving and resilient
 - Projects provide benefits which support people to live independently.

16. LEGAL IMPLICATIONS

- 16.1 These funds have been paid by a developer (NNB Genco) due to the signing of a Section 106 legal agreement for planning permission to carry out the site preparation works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037). As part of this legal agreement West Somerset Council shall take into account the recommendations of the Planning Obligations Board when deciding how to apply those elements of the Community Impact Mitigation Contributions (Schedule 1 – General, Para. 5.3 of the S106).

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APPENDIX A:

	TOTAL	West Somerset	Sedgemoor	Cannington	1st Annual payment
	£	£	£	£	£
CIM Fund Received(including Inflation Uplift)	5,100,000	2,000,000	1,000,000	500,000	1,600,000
Inflation Uplift	387,175	134,529	67,265	33,632	151,749
TOTAL Received	5,487,175	2,134,529	1,067,265	533,632	1,751,749
<u>Less previously approved allocation</u>					
Stogursey Parish Council - Burgage Road Play Area	(90,373)	(90,373)			
Wembdon Village Hall - New VH & Play Area	(250,000)		(250,000)		
Somerset Youth & Community Sailing Association	(9,600)		(9,600)		
Tropiquaria - Relocation of primates	(40,000)	(40,000)			
Tropiquaria - Relocation of play area	(37,350)	(37,350)			
Porlock Shellfish Project	(800)	(800)			
Westfield Street Café	(110,000)		(110,000)		
Williton Bowling Club	(13,000)	(13,000)			
Kilve Cricket Club	(22,000)	(22,000)			
Onion Collective	(243,119)	(243,119)			
Williton Parish Council	(250,000)	(250,000)			
Stogursey Football Club	(750)	(750)			
North Petherton Playing Fields	(46,000)		(46,000)		
SDC - Sydenham Together	(60,000)		(60,000)		
Tropiquaria - Marketing	(1,000)	(1,000)			
Current Uncommitted Balance	4,313,183	1,436,137	591,665	533,632	1,751,749
<u>Less Requested approvals</u>					
Sydenham and Bower FHWG	(200,000)		(200,000)		
Bridgwater Education Trust	(18,295)		(18,295)		
Uncommitted Balance if all requests were approved	4,094,888	1,436,137	373,370	533,632	1,751,749