

## CABINET

Meeting to be held on 2 July 2014 at 4.30 pm

Council Chamber, Williton

### AGENDA

1. Apologies for Absence

2. Minutes

Minutes of the Meeting of Cabinet held on 4 June 2014 to be approved and signed as a correct record – **SEE ATTACHED.**

3. Declarations of Interest

To receive and record declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

4. Public Participation

The Leader to advise the Cabinet of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. Forward Plan

To approve the latest Forward Plan published on 19 June 2014 – **SEE ATTACHED.**

6. Cabinet Action Plan

To update the Cabinet on the progress of resolutions and recommendations from previous meetings – **SEE ATTACHED.**

7. Request for Allocation of Planning Obligations Funding

To consider Report No. WSC 98/14, to be presented by Councillor K V Kravis, Lead Member for Resources and Central Support – **SEE ATTACHED.**

The purpose of the report is to make proposals for the allocation of monies secured through planning obligations to individual schemes.

**8. Allocation of HPC Section 106 Tourism Information Funds**

To consider Report No. WSC 100/14, to be presented by Councillor K M Mills, Lead Member for Regeneration and Economic Growth – **SEE ATTACHED**.

The purpose of the report is to consult with Cabinet on a suggested approach for the allocation of the HPC S106 Phase 2 (Part 1) Visitor Information funds.

**9. Exclusion of the Press and Public**

To consider excluding the press and public during consideration of Item 10 on the grounds that, if the press and public were present during that item, there would be likely to be a disclosure to them of exempt information of the class specified in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended as follows:

Item 10 contains information that could release confidential information relating to the financial or business affairs of any particular person (including the authority holding that information). It is therefore proposed that after consideration of all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**10. Sale of Barnsclose Business Units, Dulverton**

To consider Report No. WSC 101/14, to be presented by Councillor K V Kravis, Lead Member for Resources and Central Support – **TO FOLLOW**.

The purpose of the report is to approve the freehold sale of the Barnsclose Business Units, Dulverton.

**COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS**

**The Council's Vision:**

**To enable people to live, work and prosper in West Somerset**

**The Council's Corporate Priorities:**

- Local Democracy:  
Securing local democracy and accountability in West Somerset, based in West Somerset, elected by the people of West Somerset and responsible to the people of West Somerset.
- New Nuclear Development at Hinkley Point  
Maximising opportunities for West Somerset communities and businesses to benefit from the development whilst protecting local communities and the environment.

**The Council's Core Values:**

- Integrity
- Respect
- Fairness
- Trust

**CABINET****MINUTES OF THE MEETING HELD ON 4 JUNE 2014****AT 4.30 PM****IN THE COUNCIL CHAMBER, WILLITON****Present:**

Councillor T Taylor ..... Leader

Councillor K V Kravis  
Councillor C Morgan  
Councillor A H Trollope-Bellew  
Councillor D J WestcottCouncillor K M Mills  
Councillor S J Pugsley  
Councillor K H Turner**Members in Attendance:**Councillor M J Chilcott  
Councillor G S Dowding  
Councillor B Heywood  
Councillor R P Lillis  
Councillor D J SandersCouncillor H J W Davies  
Councillor A P Hadley  
Councillor A F Knight  
Councillor E May  
Councillor K J Ross**Officers in Attendance:**Assistant Chief Executive (B Lang)  
Director of Operations (S Adam)  
Director of Housing and Communities (James Barrah)  
Assistant Director – Business Development (I Timms)  
New Nuclear Programme Manager (A Goodchild)  
Major Projects Manager (J Holbrook)  
Media and Public Relations Officer (D Rundle)  
Meeting Administrator (A Randell)**Also in Attendance:**

Matt Ballard, Project Lead (Broadband) – Somerset County Council

The Leader introduced and welcomed to the meeting officers and Councillors.

**CAB1      Apologies for Absence**

No apologies for absence were received.

**CAB2      Minutes of the Meeting held on 2 April 2014**

(Minutes of the Meeting of Cabinet held on 2 April 2014 - circulated with the Agenda.)

**RESOLVED** that the Minutes of the Meeting of Cabinet held on 2 April 2014 be confirmed as a correct record.

**CAB3 Declarations of Interest**

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Councillor H J W Davies	All	SCC	Spoke
Councillor K H Turner	All	Brompton Ralph	Spoke and voted
Councillor D J Westcott	All	Watchet	Spoke and voted
Councillor P H Murphy	All	Watchet	Spoke
Councillor K J Ross	All	Dulverton	Spoke

**CAB4 Public Participation**

Agenda Item 11 – Superfast Broadband Extension.

**CAB5 Forward Plan**

(Copy of latest Forward Plan published 21 May 2014 – circulated with the Agenda.)

The purpose of this item was to approve the latest Forward Plan published 21 May 2014.

**RESOLVED** that the latest Forward Plan published 21 May 2014 be approved.

**CAB6 Cabinet Action Plan**

(Copy of the Action Plan – circulated with the Agenda.)

**RESOLVED** that CAB119 and CAB123 – Volunteer Policy and Corporate Plan for 2014-16 be carried forward.

**CAB7 Cabinet Appointments to Outside Bodies**

(Copy of the Cabinet Appointments – Circulated with the Agenda.)

The purpose of the report was to appoint representatives to serve on outside bodies for the period to the annual meeting in 2015.

It was noted that the West Somerset Health Forum met four times a year.

**RESOLVED** that the representatives detailed in the document be appointed.

**CAB8 Member Reporting on Membership of Outside Bodies**

(Copies of Member Reports – Circulated with the Agenda.)

Reports on The Somerset Waste Partnership, Engage West Somerset, CLOWNS and Home-Start West Somerset were presented to Cabinet for information.

**RESOLVED** that the Member Reports be noted and approved; Councillors were thanked for their reports.

**CAB9 Dulverton Weir Repair Works**

(Report No. WSC 85/14, circulated with the Agenda.)

The purpose of the report was to provide an update on steps taken to secure a repair to the damaged Weir in Dulverton and to seek consent for a Capital contribution to initiate works.

The Lead Member for Resources and Central Support presented the item highlighting the proposals and also providing an update on the current position.

During discussion of the Dulverton Weir Repair Works, the following points were raised:-

- The proposals were wholly welcomed by Members, who felt the proposals were a large part of a more permanent solution.
- Discussion took place over the timescale of the project.

**RESOLVED (1)** To approve the proposed temporary repair to Dulverton Weir.

**RESOLVED (2)** To recommend Full Council to approve an increase to the 2014-2015 Capital Programme by £20,000 to support the works.

**RESOLVED (3)** To waive standing orders and appoint the Councils preferred contractor to undertake this work as a matter of urgency.

**CAB10 Hinkley Point C: Community Impact Mitigation Fund**

(Report No. WSC 83/14, circulated with the Agenda.)

The purpose of the report was to present to Cabinet the recommendations of the Hinkley Point Planning Obligations Board and approve the release of an allocation of funds from the recently allocated Community Impact Mitigation Fund that had been paid by EDF Energy to West Somerset Council.

The Lead Member for Resources and Central Support presented the item. She explained the importance of quickly progressing the launch of the Community Mitigation Fund to enable the Council to deliver against its agreed Corporate Priority relating to Hinkley Point.

The availability of funding would help ensure local communities directly affected by the Site Preparation Works at Hinkley Point C would have some access to the funding at the earliest opportunity.

The deadline for the submission of the first applications under the Fund would be 1 July 2014. Councillors were encouraged to direct community groups to apply for funding of under £1,000.

It was the intention that the initial funding would be released in advance of more substantial bids being received during the remainder of the summer.

During the discussion of this item the following points were raised:-

- It was very likely the main transport route – the A39 – would be impacted on negatively.
- Was there any provision in the fund for projects in Dulverton?
- It was reported that the likely impacts of the Hinkley Point project were subjective and could not be ascertained fully until the development was in full swing.

**RESOLVED** that Cabinet approved the proposal to allow for the release of an initial £24,000 of funds from the £3,500,000 that has been paid by EDF Energy to West Somerset Council for the Community Impact Mitigation Fund.

**CAB11 Superfast Broadband Extension – Request for Match Funding**

(Report No. WSC 86/14, circulated with the Agenda.)

The purpose of the report was to provide an update on the proposal to extend the superfast broadband rollout project from 90% to 95% coverage for the district.

Members of the public Peter Grandfield and Mike Copleston, voiced their concerns about the apparent lack of superfast provision in the areas of Holford and Kilve in the current extension plans. They were concerned about the Council spending £240,000 when there would still be areas that would not be able to receive superfast broadband.

The Lead Member for Regeneration and Economic Growth along with Matt Ballard, Service Manager for Economy and Planning – Somerset County Council (SCC) - presented the item. They made reference to various points of information contained in the report and sought to address the concerns expressed by the members of the public about the extent of future coverage in West Somerset.

During the discussion of this item the following points were raised:-

- There was no certainty what would be gained from the £240,000 investment and where this would benefit West Somerset;
- The extension would promote opportunities in the area along with education;
- There would be a danger that the area would remain stagnant if this

- proposal was not pursued;
- Concerns were raised about the exclusion of commercial post codes in the area although it was hoped that coverage in the area would be raised to over 90%;
  - The risks to economic development if this project was not pursued were stated;
  - It was reassuring that any money provided by the Council would remain in the district.

Members were informed that a value for money exercise would be used in certain rural areas to determine whether the cost ceiling had been reached. In such situations, alternative solutions could be considered as being more appropriate considering new technology in the market.

To allow discussion to take place on the confidential appendix submitted to Members it was **resolved** that the press and public be excluded from the meeting because of the likelihood that exempt information would otherwise be disclosed relating to Clause 3 of Schedule 12A to the Local Government Act, 1972 and the public interest in withholding the information outweighed the public interest in disclosing the information to the public.

Members took the opportunity to discuss and raise issues in relation to the confidential appendix.

It was duly **resolved** that the press and public be re-admitted for the remainder of the item.

**RESOLVED (1)** that Cabinet register their support for the rollout of superfast broadband in West Somerset, recognising the significant benefits that it would bring to the whole community.

**RESOLVED (2)** that Full Council be requested to determine the issue of whether this authority should make a financial contribution towards the project taking into account its wider Corporate Priorities.

The meeting closed at 7.02 pm

## RISK SCORING MATRIX

Report writers score risks in reports uses the scoring matrix below

### Risk Scoring Matrix

<b>Likelihood</b>	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
<b>Impact</b>							

<b>Likelihood of risk occurring</b>	<b>Indicator</b>	<b>Description (chance of occurrence)</b>
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

- Mitigating actions for high ('High' or above) scoring risks are to be reflected in Service Plans, managed by the Group Manager and implemented by Service Lead Officers;
- Lower scoring risks will either be accepted with no mitigating actions or included in work plans with appropriate mitigating actions that are managed by Service Lead Officers.



7  
Weekly version of Forward Plan published on 19 June 2014

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/14/8/01 25/07/2013	6 August 2014  By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Corporate Performance &amp; Budget Monitoring Report 2013-14 – Quarter 4</b>  Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/8/02 25/07/2013	6 August 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/8/03 6/02/2014	6 August 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/8/04 5/06/2014	6 August 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Proposed Shared Legal Services Partnership  Decision: to consider a proposal to establish a shared legal services partnership between Taunton Deane Borough Council, West Somerset Council and Mendip District Council		Exempt information relating to staffing matters	Bruce Lang, Assistant Chief Executive 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/14/9/01 24/09/2013	3 September 2014  By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Corporate Performance &amp; Budget Monitoring Report 2014-15 – Quarter 1</b>  Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/9/02 24/09/2013	3 September 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/9/03 6/02/2014	3 September 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/9/04 29/04/2014	3 September 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Hinkley Point C Community Impact Mitigation Fund  Decision: to agree the release of funding for the Community Impact Mitigation Fund		No exempt / confidential information anticipated	James Holbrook, Major Projects Manager (Hinkley Point) 01984 635218
FP/14/9/05 23/05/2013	3 September 2014  By Councillor K V Kravis	Title: <b>Medium Term Financial Plan Update</b>		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	– Lead Member Resources & Central Support	Decision: to present the updated Medium Term Financial Plan.			
FP/14/10/01 24/09/2013	1 October 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 2</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Assistant Director Business Development 01984 635271
FP/14/10/02 24/09/2013	1 October 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/10/03 6/02/2014	1 October 2014  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/14/11/01 6/02/2014	5 November 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/11/02 6/02/2014	5 November 2014  By Councillor C Morgan	Title: Hinkley Point  Decision: to consider key issues		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	– Lead Member for Environment – Hinkley Point	relating to Hinkley Point			01984 635245
FP/14/11/03 29/04/2014	5 November 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Hinkley Point C Community Impact Mitigation Fund  Decision: to agree the release of funding for the Community Impact Mitigation Fund		No exempt / confidential information anticipated	James Holbrook, Major Projects Manager (Hinkley Point) 01984 635218
FP/14/12/01 6/02/2014	3 December 2014  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Review of Financial Regulations [FR2]</b>  Decision: to offer comment on the Financial Regulations		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/14/12/02 6/02/2014	3 December 2014  By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Corporate Performance &amp; Budget Monitoring Report 2014-15 – Quarter 2</b>  Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/12/03 6/02/2014	3 December 2014  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/14/12/04 6/02/2014	3 December 2014  By Councillor C Morgan – Lead Member for	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	Environment – Hinkley Point				
FP/15/1/01 6/02/2014	7 January 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Fees and Charges</b>  Decision: to propose levels of fees and charges for the period 1 April 2015 to 31 March 2016 (in some cases fee increases will be implemented earlier, this will be stated in the relevant sections of the report).		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/15/1/02 6/02/2014	7 January 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Allocation of Section 106 funds held – Quarter 3</b>  Decision: to make proposals for the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.		No exempt / confidential information anticipated	Ian Timms, Assistant Director Business Development 01984 635271
FP/15/1/03 6/02/2014	7 January 2015  By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Draft Capital Programme 2014-15 and Capital Strategy</b>  Decision: to present the draft Capital Programme 2014/15 and draft Capital Strategy for recommendation to Council.		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/15/1/04 6/02/2014	7 January 2015  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
FP/15/1/05 6/02/2014	7 January 2015 By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/1/06 29/04/2014	7 January 2015 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: Hinkley Point C Community Impact Mitigation Fund Decision: to agree the release of funding for the Community Impact Mitigation Fund		No exempt / confidential information anticipated	James Holbrook, Major Projects Manager (Hinkley Point) 01984 635218
FP/15/2/01 6/02/2014	4 February 2015 By Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Annual Budget &amp; Council Tax Setting 2015-16</b> Decision: to provide Members with all the information required for Council to approve the revenue budget and capital programme for 2015/16 for recommendation to Council.		No exempt / confidential information anticipated	Shirlene Adam, Section 151 Officer 01984 635259
FP/15/2/02 6/02/2014	4 February 2015 By Councillor T Taylor – Leader of Council	Title: <b>Draft Corporate Plan for 2015-16</b> Decision: to introduce the draft West Somerset Council Corporate Plan 2015/16 for recommendation to Council.		No exempt / confidential information anticipated	Penny James, Chief Executive 01984 635246
FP/15/2/03 6/02/2014	4 February 2015 By Councillor D Westcott – Lead Member for Community	Title: Consideration of nomination/s received under the Community Right to Bid Legislation		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200

Forward Plan Ref / Date proposed decision published in Forward Plan	Date when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
	and Customer	Decision: To approve community listing			
FP/15/2/04 6/02/2014	4 February 2015 By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/3/01 22/04/2014	4 March 2015 By Councillor T Taylor – Leader of Council and Councillor K V Kravis – Lead Member Resources & Central Support	Title: <b>Corporate Performance &amp; Budget Monitoring Report 2014-15 – Quarter 3</b> Decision: to provide Members with an update on progress in delivering corporate priorities, performance of council services including budgetary information and customer satisfaction.		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/15/3/02 22/04/2014	4 March 2015 By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/15/3/03 22/04/2014	4 March 2015 By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245
FP/15/4/01 22/04/2014	1 April 2015 By Councillor K V Kravis – Lead Member	Title: <b>Allocation of Section 106 funds held – Quarter 4</b> Decision: to make proposals for		No exempt / confidential information anticipated	Ian Timms, Assistant Director Business Development 01984 635271

<b>Forward Plan Ref / Date proposed decision published in Forward Plan</b>	<b>Date when decision due to be taken and by whom</b>	<b>Details of the proposed decision</b>	<b>Documents and background papers to be available to decision maker</b>	<b>Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?</b>	<b>Contact Officer for any representations to be made ahead of the proposed decision</b>
	Resources & Central Support	the allocation of monies secured through planning obligations to individual schemes, and to update members with the current funding position.			
FP/15/4/02 22/04/2014	1 April 2015  By Councillor D Westcott – Lead Member for Community and Customer	Title: Consideration of nomination/s received under the Community Right to Bid Legislation  Decision: To approve community listing		No exempt / confidential information anticipated	Bruce Lang, Assistant Chief Executive 01984 635200
FP/15/4/03 22/04/2014	1 April 2015  By Councillor C Morgan – Lead Member for Environment – Hinkley Point	Title: Hinkley Point  Decision: to consider key issues relating to Hinkley Point		No exempt / confidential information anticipated	Andrew Goodchild, New Nuclear Programme Manager 01984 635245

Note (1) – Items in bold type are regular cyclical items.

Note (2) – All Consultation Implications are referred to in individual reports.

The Cabinet comprises the following: Councillors T Taylor, K V Kravis, K M Mills, C Morgan S J Pugsley, A H Trollope-Bellew, K H Turner and D J Westcott.

The Scrutiny Committee comprises: Councillors P H Murphy, R Lillis, M J Chilcott, M O A Dewdney, G S Dowding, J Freeman, P N Grierson, B Heywood and K J Ross.



### CABINET ACTION PLAN

Date/Minute Number	Action Required	Action Taken
CAB89 – Tobacco Declaration	<p><b>RESOLVED</b> that Cabinet wholeheartedly support the intentions of the Local Government Declaration on Tobacco Control and would continue working with the Health and Wellbeing Board to clarify detailed expectations and requirements to enable the document to be signed on behalf of the authority prior to it being recommended to Council for approval.</p>	
CAB9 – Dulverton Weir Repair Works	<p><b>RESOLVED (1)</b> To approve the proposed temporary repair to Dulverton Weir.</p> <p><b>RESOLVED (2)</b> To recommend Full Council to approve an increase to the 2014-2015 Capital Programme by £20,000 to support the works.</p> <p><b>RESOLVED (3)</b> To waive standing orders and appoint the Councils preferred contractor to undertake this work as a matter of urgency.</p>	<p>At the Council meeting on 18 June 2014, it was <b>RESOLVED (1)</b> that the proposed temporary repair to the Weir be approved.</p> <p><b>RESOLVED (2)</b> that an increase to the 2014-15 Capital Programme by £20,000 to support the works be approved.</p> <p><b>RESOLVED (3)</b> that the standing orders be agreed to be waived and the Council's preferred contractor be appointed to undertake this work as a matter of urgency.</p>
CAB11 – Superfast Broadband Extension – Request for Match Funding	<p><b>RESOLVED (2)</b> that Full Council be requested to determine the issue of whether this authority should make a financial contribution towards the project taking into account its wider Corporate Priorities.</p>	<p>At the Council meeting on 18 June 2014, it was <b>RESOLVED (1)</b> that the sum of £240,000 for the SEP Broadband Project, underwritten by West Somerset Council in the following manner and subject to the issues raised in the report be approved, pending the outcome of bids for external funding:</p> <ul style="list-style-type: none"> <li>- £109,000 of unallocated capital resources, plus</li> <li>- £131,000 from 2014/15 expected capital receipts.</li> </ul> <p>Should capital receipts not be forthcoming, then this will be funded from General Fund Reserves.</p> <p><b>RESOLVED (2)</b> that the Assistant Director Business</p>

		<p>Development be requested to urgently progress bids for external funding to cover the costs underwritten by West Somerset Council on the SEP Broadband project. An update report on progress would be shared with the Corporate Policy Advisory Group in six months.</p> <p><b><u>RESOLVED (3)</u></b> that it was determined that an in principle commitment be made and the Assistant Director Business Development be nominated to be the Council's representative throughout the procurement process.</p>
--	--	---

*Report Number:* WSC 98/14  
*Presented by:* Cllr K Kravis  
*Author of the Report:* Ian Timms, Assistant Director Business Development  
*Contact Details:*  
     *Tel. No. Direct Line* 01984 635271  
     *Email:* itimms@westsomerset.gov.uk  
  
*Report to a Meeting of:* Cabinet  
*To be Held on:* 2<sup>nd</sup> July 2014  
*Date Entered on Executive Forward Plan*  
*Or Agreement for Urgency Granted:* 25<sup>th</sup> September 2012

## REQUEST FOR ALLOCATION OF PLANNING OBLIGATIONS FUNDING

### 1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to make proposals for the allocation of monies secured through planning obligations to individual schemes.

### 2. CONTRIBUTION TO CORPORATE PRIORITIES

- 2.1 No clear links within the proposals.

### 3. RECOMMENDATIONS

- 3.1 Cabinet agree the allocation of £6250 for play equipment at Culvercliffe Play area, to be added to the Capital Programme and funded from planning obligation contributions.
- 3.2 Cabinet note that minor changes to the project being delivered by ARTlife have been made in agreement with the appropriate consultees and partners.

### 4. RISK ASSESSMENT (IF APPLICABLE)

#### Risk Matrix

Description	Likelihood	Impact	Overall
Failure to allocate monies correctly in line with legal agreements causing requirements to repay	3	4	12
<i>The Proposals within the report are matched to the legal agreements and monies available in that area</i>	1	4	4
Failure to spend monies before date required in any legal agreements and trigger a requirement to repay	2	3	6
<i>The recommended projects use funds that are available and in date requirements</i>	1	3	3
Projects do not progress in accordance with plan and therefore money remains unspent	2	2	4
<i>Set timescale for delivery of project. Reallocate money if required</i>	1	2	2

The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

## **5. BACKGROUND INFORMATION**

- 5.1 The authority has established arrangements to allocate monies secured through planning obligations. These match schemes to the authority's priorities. This mechanism has now also begun to identify projects that may be funded through new development. It also deals with specified streams of funding associated with the Hinkley Point development where funds have been directly paid to the Council and decisions are the sole responsibility of West Somerset.
- 5.2 Proposals are considered by the internal planning obligations group against priorities, appropriate strategies and any identified local priorities to create recommendations for Cabinet to consider on a quarterly basis. Any individual proposals beyond £25,000 require approval by Full Council. Proposals are considered against set criteria as a part of the formal consideration of projects to allow allocation of funds and subsequent release of monies.
- 5.3 A proposal for the use of £6,250 was received from Minehead Town Council to provide play equipment at Culvercliffe, Minehead. The type of equipment has been subject to consultation with local school children to establish desirable pieces of equipment to be installed. As part of the application Minehead Town Council have stated that they will maintain any equipment that is installed. The Group agreed that this met the requirements of agreements locally and should be recommended for approval.
- 5.4 A proposal was considered for Brompton Ralph Village Hall to increase the car park size for the village hall. The group was advised that the proposal did meet the requirement of the relevant planning agreement. However as noted in the consultation section below the parish council does not support the proposal. Due to the relatively limited number of obligations in the area the group agreed that this should be explored in more detail before any final decision was made on a recommendation to Cabinet.
- 5.5 General updates from the Planning Obligations Group are:
- An expression of interest has been received relating to the use of the significant sum of outstanding monies in Minehead. This has been reviewed and the applicant has been instructed to ensure that the application is discussed fully with Minehead Town Council.
  - Linked to that debate a number of changes were agreed to help improve clarity on the Expression of Interest form. The accompanying emails and correspondence regarding proposed bids will also be improved to ensure that in future the requirements of the Council relating to consultation are met by applicants.
- 5.6 Specific project updates:

### **Landscape Art Project**

The Watchet section of the new Coastal Path will not be completed within the original agreed timescales which were originally set out as part of this project. ARTlife have therefore requested an adjustment to the proposal, which would involve working with local artists on work associated with the Ancient Mariner, culminating in an exhibition at the 'Contains Art' gallery. ARTlife has consulted and received responses from the Planning Obligations Group, EDF Energy and Sedgemoor DC in line with the Hinkley Point Planning

agreements and will now proceed with the new proposal. The Hinkley Point legal agreement requires that any minor agreement is considered.

### **Crowcombe Play Equipment**

All the equipment has now been installed. The landscaping should be completed by 8th June. We are currently awaiting the post installation inspection which should have been received by the time of this Cabinet meeting. This will allow us to sign off the proposition.

### **Minehead Street Lighting**

Contractors are making good progress and should complete the new path surface and new LED lighting by end of May 2014. There has been positive feedback from the community. Requests have been received for additional waste/dog bins.

5.7 The current deadline dates for submission of funding applications are:

- 19 August 2014
- 18 November 2014

The application forms can be accessed through the website page:

<http://www.westsomersetonline.gov.uk/Planning---Building/Planning/Bidding--for-Planning-Obligation-Funds/Planning-Obligation-funding-available>

5.8 In line with previously agreed Scrutiny recommendations a financial report to provide members with a Summary of signed Planning Obligations is being produced. At the time of writing this report it was not available for inclusion as an Appendix but we aim to provide this at the meeting for members to review.

## **6. FINANCIAL/RESOURCE IMPLICATIONS**

6.1 The request for £6250 of funding in Minehead meets the requirements of a number of agreements within the Town. The proposed agreements for use are:

£2,500 - 3/21/09/110, £3,250 - 3/21/06/085, £500 - 3/21/08/099

The sums are all outlined in Appendix A of the report.

## **7. SECTION 151 OFFICER COMMENTS**

7.1 In accordance with Financial Regulations, a virement in excess of £25,000 needs to be agreed by Council, to demonstrate proper processes are being followed in the management of budgets. The sums within the report do not exceed the threshold of £25,000 so will be able to be approved by Cabinet. To aid monitoring and reporting against financial approvals, the sum of £6,250 will be added to the Capital Programme creating an agreed budget for the scheme, and be funded from contributions received. This will not impact on the use of 'un-ring-fenced' capital resources i.e. capital receipts.

## **8. EQUALITY & DIVERSITY IMPLICATIONS**

**Members need to demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.**

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

8.1 No issues associated with the report have been identified.

**9. CRIME AND DISORDER IMPLICATIONS**

9.1 No implications associated with this report.

**10. CONSULTATION IMPLICATIONS**

10.1 The proposal in Minehead has been developed in consultation with a group of local schoolchildren to ensure desirable equipment is installed. The Town Council submitted the application so do support it in principle.

10.2 The proposal in Brompton Ralph was taken by the Hall Committee to the Parish Council who did not support it at this stage. The group tasked the community specialist to speak with applicant and the Parish Council to review the proposal.

**11. ASSET MANAGEMENT IMPLICATIONS**

11.1 None identified for the Council in this report

**12. ENVIRONMENTAL IMPACT IMPLICATIONS**

12.1 The proposed projects considered within this report have no apparent negative impacts on the environment.

**13. LEGAL IMPLICATIONS**

13.1 The proposed allocations have been checked and are in line with the referenced planning agreements in section 6.1 above.

APPENDIX A – FINANCE

## PLANNING OBLIGATIONS

28-May-14

## Summary of monies received, allocated to projects &amp; released

**Brompton Ralph**

PI. Ref No: 3/02/06/012

<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£0.00
Stage 1: £1,000.00	24/09/2012		

**Detail of agreed works:**

Improving recreational facilities in Brompton Ralph. Profile basis of payment. Third on commencement of work, third 6 months after commencement & final third upon completion.

**TOTAL DUE:**  
£1,000

**TOTAL Rec'vd**  
£1,000

**TOTAL Remaining:** £1,000.00  
**Available for allocation**

Payment plan agreed by K Taylor. £100 pd 24/08/12, £50 pd 24/09/12, 150.00 pd 04/02/13. £100 pd 12/06/13. £150 pd 24/7/13, 17/04/14 £350 final payment.

BROMPTON RALPH

**To Be Used By:** 5 Years after initial payment

Developer: Mr &amp; Mrs Sloley

**Cost Centre:** 31077**Total Released** £0.00

PI. Ref No: 3/02/09/011

<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£1,000.00
Stage 1: £1,000.00	29/06/2011		

**Detail of agreed works:**

provison and/or enhancement of community recreational provision in the parish of Brompton Ralph or adjoining parishes. (previous permission 3/02/09/004).

**TOTAL DUE:**  
£1,000

**TOTAL Rec'vd**  
£1,000

**TOTAL Remaining:** £0.00  
**Available for allocation**

**Applicant:** Brompton Ralph Cricket Club £1,000.00

New changing room facilities

AWAITING INVOICES  
Delayed due to changes in requirements by other funder.

WINTER'S LANE

LYDEARD ST LAWRE

**To Be Used By:** No expiry date

Developer: MR JOHN SCOTT

**Cost Centre:** 31059**Total Released** £0.00**In the parish of : Brompton Ralph**

Amount owing to WSC - active planning obligations £2,000

Amount received by WSC: £2,000

Amount allocated to projects by WSC: £1,000

**Total remaining available for allocation: £1,000**

## Crowcombe

PI. Ref No: 3/07/09/006

**Detail of agreed works:**

Cond. 4 (3/07/09/006) Nopart of the development hereby permitted in respect of units 1, 2, & 3 shall be commenced until a suitable mechanism to secure the relevant level of contribution towards off site community recreational provision and/or enhancement has been agreed in writing by the Local Planning Authority.

Crowcombe

Developer: Mr Richard Marks

**Amount Due to WSC**

Stage 1: £3,000.00

**TOTAL DUE:**  
£3,000

**Date received**

16/04/2014

15/05/2014

**TOTAL Rec'vd**  
£2,000

**Total Allocated to projects:** £0.00

**TOTAL Remaining:** £2,000.00  
Available for allocation

**To Be Used By:** No expiry date

**Cost Centre:**

**Total Released** £0.00

**In the parish of : Crowcombe**

Amount owing to WSC - active planning obligations £3,000

Amount received by WSC: £2,000

Amount allocated to projects by WSC: £0

**Total remaining available for allocation: £2,000**



## Minehead

<b>PI. Ref No:</b> 3/21/05/038	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £10,625.00 >	<b>Applicant:</b> Sustrans Cycle W.S. £10,625.00
<b>Detail of agreed works:</b> Towards improvements being carried out to cycling and walking facilities in the Alcombe area as part of the Local Transport Plan Programme.	Stage 1: £20,000.0	06/02/2006	<b>TOTAL Remaining:</b> £9,375.00	Project COMPLETED 2006/07 COMPLETED 2006/07
ALCOMBE ROAD MINEHEAD	<b>TOTAL DUE:</b> £20,000	<b>TOTAL Rec'vd</b> £20,000	<b>Available for allocation</b>	
Developer: Churchill Property Group / Abbey National	<b>Cost Centre:</b> 31004		<b>To Be Used By:</b> No expiry date	
			<b>Total Released</b> £10,625.00	
<b>PI. Ref No:</b> 3/21/06/050	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £4,517.50 >	<b>Applicant:</b> St Michael's C of E 1st £4,517.50
<b>Detail of agreed works:</b> Contribution towards recreation and conversion works as a contribution towards the provision of community facilities in the vicinity of the land - PARK STREET. POG agreed on 19/12/11 that £4,517.50 go towards the cost of St Michael's swimming pool. Agreed at Cabinet on 11.1.12.	Stage 1: £4,517.50	08/12/2008	<b>TOTAL Remaining:</b> £0.00	School PTA New swimming pool with enhanced access - COMPLETED 2013/14 PAID 12/6/13 Awaiting photo
PARK STREET MINEHEAD	<b>TOTAL DUE:</b> £4,518	<b>TOTAL Rec'vd</b> £4,518	<b>Available for allocation</b>	
Developer: Mr Maitland-Walker & Ms Coles	<b>Cost Centre:</b> 31029		<b>To Be Used By:</b> No expiry date	
			<b>Total Released</b>	
<b>PI. Ref No:</b> 3/21/06/057	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £4,867.60 >	<b>Applicant:</b> St Michael's C of E 1st £4,867.60
<b>Detail of agreed works:</b> £3,000 contribution towards recreation. A sum equivalent to 1% of the contract price of conversion works (£1, 867.50) as a contribution towards the provision of community facilities in the vicinity of the land - BAMPPTON STREET. POG agreed on 19/12/11 that £4867.60 go towards the cost of St Michael's swimming pool. Agreed at Cabinet on 11.1.12.	Stage 1: £4,867.60	07/12/2010	<b>TOTAL Remaining:</b> £0.00	School PTA New swimming pool with enhanced access - COMPLETED 2013/14 PAID 12/6/13 Awaiting photo
BAMPPTON STREET MINEHEAD	<b>TOTAL DUE:</b> £4,868	<b>TOTAL Rec'vd</b> £4,868	<b>Available for allocation</b>	
Developer: Mr J Maitland-Walker	<b>Cost Centre:</b> 31049		<b>To Be Used By:</b> No expiry date	
			<b>Total Released</b>	

<b>PI. Ref No:</b> 3/21/06/072	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £2,000.00	>	<b>Applicant:</b> St Michael's C of E 1st School PTA £2,000.00
<b>Detail of agreed works:</b> Provision and/or enhancement of Recreation Facilities within the Parish of Minehead. POG agreed on 19/12/11 that £2,000 go towards the cost of St Michael's swimming pool. Agreed at Cabinet on 11.1.12.	Stage 1: £2,000.00	14/01/2009	<b>TOTAL Remaining:</b> £0.00		New swimming pool with enhanced access - COMPLETED 2013/14
GLENMORE ROAD MINEHEAD	<b>TOTAL DUE:</b> £2,000	<b>TOTAL Rec'vd</b> £2,000	Available for allocation		PAID 12/6/13 Awaiting photo
Developer: Mr Howard	<b>Cost Centre:</b> 31031		<b>To Be Used By:</b> No expiry date		
			<b>Total Released</b>		
<b>PI. Ref No:</b> 3/21/06/085	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £3,000.00	>	<b>Applicant:</b> Minehead Baptist Church £3,000.00
<b>Detail of agreed works:</b> Towards the provision and/or enhancement of recreational facilities within the Parish of Minehead.	Stage 1: £6,250.00	26/11/2007	<b>TOTAL Remaining:</b> £3,250.00		The Hub indoor Soft Play Area - COMPLETED 2013/14
BLENHEIM ROAD MINEHEAD	<b>TOTAL DUE:</b> £6,250	<b>TOTAL Rec'vd</b> £6,250	Available for allocation		Project Completed
Developer: Country Manor Homes	<b>Cost Centre:</b> 31020		<b>To Be Used By:</b> No expiry date		
			<b>Total Released</b> £3,000.00		
<b>PI. Ref No:</b> 3/21/06/139	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £1,000.00	>	<b>Applicant:</b> St Michael's C of E 1st School PTA £1,000.00
<b>Detail of agreed works:</b> The improvement or provision of Recreational facilities in Minehead.	Stage 1: £1,000.00	01/01/2020	<b>TOTAL Remaining:</b> £0.00		New swimming pool with enhanced access - COMPLETED 2013/14
MIDDLE STREET MINEHEAD	<b>TOTAL DUE:</b> £1,000	<b>TOTAL Rec'vd</b> £1,000	Available for allocation		PAID 12/6/13 Awaiting photo
Developer: Mr B Coutts	<b>Cost Centre:</b> 31038		<b>To Be Used By:</b> No expiry date		
			<b>Total Released</b>		

**PI. Ref No:** 3/21/07/027

**Detail of agreed works:**

A Unilateral Undertaking providing for the payment of £1,000 towards community recreational provision and/or enhancement within Minehead will require to be completed and submitted to the LPA in order to satisfy the requirements of Condition 2 above. Such monies will be payable to the LPA prior to the first commencement of the change of use hereby permitted. POG agreed on 19/12/11 that £1,000 go towards the cost of St Michael's swimming pool. Agreed at Cabinet on 11.1.12.

SELBOURNE PLACE MINEHEAD

Developer:

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31062

**Date received**

22/08/2011

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £1,000.00

**TOTAL Remaining:** £0.00  
**Available for allocation**

**To Be Used By:** No Expiry date.

**Total Released**

> **Applicant:** St Michael's C of E 1st School PTA £1,000.00

New swimming pool with enhanced access - COMPLETED 2013/14

PAID 12/6/13  
Awaiting photo

**PI. Ref No:** 3/21/07/106

**Detail of agreed works:**

No U U agreement in place as of 20/9/11. Contribution towards recreational facilities. Unilateral received dated 28/9/2011. POG agreed on 19/12/11 that £1,000 go towards the cost of St Michael's swimming pool. Agreed at Cabinet on 11.1.12.

LOWER MEADOW ROAD ALCOMBE

Developer: Mr & Mrs K Gould(applicant)new develop

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31065

**Date received**

30/09/2011

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £614.90

**TOTAL Remaining:** £385.10  
**Available for allocation**

**To Be Used By:** No expiry date

**Total Released**

> **Applicant:** St Michael's C of E 1st School PTA £614.90

New swimming pool with enhanced access - COMPLETED 2013/14

PAID 12/6/13  
Awaiting photo

**PI. Ref No:** 3/21/08/099

**Amount Due to WSC**    **Date received**    **Total Allocated to projects:**    £0.00  
 Stage 1:    £1,000.00    24/07/2013

**Detail of agreed works:**

The developer, hereby undertakes on their own behalf and that of its successors in title with the intention of binding each and every part of the land to pay the Council prior to the date of commencement the sum of one thousand pounds (£1,000) as a contribution equivalent to (£1,000 per additional dwelling to be created) towards the provision and/or enhancement of community recreational provision in the vicinity of the land within the town of Minehead to be used solely for that purpose within three years of the date of payment with any unspent monies to be repaid with interest from the Council to the Developer upon expiry of that period.

**TOTAL DUE:**    **TOTAL Rec'vd**    **TOTAL Remaining:**    £1,000.00  
 £1,000    £1,000    Available for allocation

THE PARADE    MINEHEAD

**To Be Used By:**

Developer:    Mashru & Co Investments Ltd (check if ow    **Cost Centre:**    31092

**Total Released**    £0.00

**PI. Ref No:** 3/21/08/106

**Amount Due to WSC**    **Date received**    **Total Allocated to projects:**    £0.00  
 Stage 1:    £1,000.00    04/09/2012

**Detail of agreed works:**

Contribution towards recreational provision in Minehead. Condition 5 send letter. A Unilateral Undertaking has been signed and submitted, and an agreement of the monies to be paid in 5 instalments of £200.

**TOTAL DUE:**    **TOTAL Rec'vd**    **TOTAL Remaining:**    £1,000.00  
 £1,000    £1,000    Available for allocation

1st payment (4/9/12),

QUIRKE STREET    MINEHEAD

**To Be Used By:**    No expiry date.

Developer:    Mr C Cooper    **Cost Centre:**    31076

**Total Released**    £0.00

PI. Ref No: 3/21/09/042

**Detail of agreed works:**

1, Enhancing footpath and/or cycle way links between the Land and the town centre including the cost of any associated lighting, street furniture, signage, or information boards together with the future maintenance of any such works carried out.  
2, Such improvements or enhancements within the town of Minehead which the district Council considers will improve or maintain the viability and/or vitality of the Town Centre together with any future maintenance of any such works carried out.

VULCAN ROAD

MINEHEAD

**Amount Due to WSC**

Stage 1: £150,000.

**TOTAL DUE:**  
£150,000

**Date received**

13/04/2010

**TOTAL Rec'vd**  
£150,000

**Total Allocated to projects:** £67,537.27 >

**TOTAL Remaining:** £82,462.73  
**Available for allocation**

**To Be Used By:** 12/04/2015 - within  
5 years of the date  
of payment

**Applicant:** West Somerset Council £3,394.77

Minehead Coach Park - COMPLETED 2012/13

ALL PAID/COMPLETED On website Project 7 -  
<http://www.westsomersetonline.gov.uk/Home/News/New-Visitor-Coach-Park-Completed-at-Minehead>

**Applicant:** West Somerset Council - £2,980.00  
NM

Minehead Town Centre Business Directory  
Signage

£365 left to claim.

**Applicant:** West Somerset Council £3,500.00  
(CM)

Minehead Loyalty Scheme

Paid £1531.60

**Applicant:** West Somerset Council £35,000.00  
SW

Footpath Lighting Enhancements (next to  
Morrisons)

Total project cost £47,000 - £6k from MTC, £6k  
vired from other WSC funds, remainder from S106

POG 4.3.13 - AGREED for this to go to AMG  
along with upgrading footpath to cycle track  
upgrade, to include three options 1Basic lighting  
2LED lighting with existing power cabling  
3SCC adoptable lighting and cycle path

**Applicant:** West Somerset Council - £3,506.75  
CM

Minehead Trail: PAID Mkt stalls £3506.75, Ent. Pk signage £1162.50, Empty shop £400, Trail £6956.97, flagpole £533.95

£12,560.17 PAID SO FAR as at 11/3/13  
Mhd Market Stalls £3506.75 paid 19.6.12  
(although £6,000 was allocated, remainder for a trailer - £2,493.25 purchase summer 13)  
Enterprise Pk signage £1162.50 PAID 3/10/12  
+ Empty Shop Campaign £400 PAID 8.10.12  
Mhd Trail £6956.97 paid 1.12.12  
Flagpole/signage PAID £533.95 11.3.13  
£6,000 Street lighting AWAITING INVOICES.  
(£2,272.83 left in the pot to be allocated (excl lighting £6k.)

---

**Applicant:** West Somerset Council - £1,162.50  
CM

Minehead Trail: PAID Mkt stalls £3506.75, Ent. Pk signage £1162.50, Empty shop £400, Trail £6956.97, flagpole £533.95

£12,560.17 PAID SO FAR as at 11/3/13  
Mhd Market Stalls £3506.75 paid 19.6.12  
(although £6,000 was allocated, remainder for a trailer - £2,493.25 purchase summer 13)  
Enterprise Pk signage £1162.50 PAID 3/10/12  
+ Empty Shop Campaign £400 PAID 8.10.12  
Mhd Trail £6956.97 paid 1.12.12  
Flagpole/signage PAID £533.95 11.3.13  
£6,000 Street lighting AWAITING INVOICES.  
(£2,272.83 left in the pot to be allocated (excl lighting £6k.)

---

**Applicant:** West Somerset Council - £6,000.00  
CM

Minehead Trail: PAID Mkt stalls £3506.75, Ent. Pk signage £1162.50, Empty shop £400, Trail £6956.97, flagpole £533.95

£12,560.17 PAID SO FAR as at 11/3/13  
Mhd Market Stalls £3506.75 paid 19.6.12  
(although £6,000 was allocated, remainder for a trailer - £2,493.25 purchase summer 13)  
Enterprise Pk signage £1162.50 PAID 3/10/12  
+ Empty Shop Campaign £400 PAID 8.10.12  
Mhd Trail £6956.97 paid 1.12.12  
Flagpole/signage PAID £533.95 11.3.13  
£6,000 Street lighting AWAITING INVOICES.  
(£2,272.83 left in the pot to be allocated (excl lighting £6k.)

---

**Applicant:** West Somerset Council - £9,500.00  
CM

Minehead Trail: PAID Mkt stalls £3506.75, Ent. Pk signage £1162.50, Empty shop £400, Trail £6956.97, flagpole £533.95

£12,560.17 PAID SO FAR as at 11/3/13  
Mhd Market Stalls £3506.75 paid 19.6.12  
(although £6,000 was allocated, remainder for a trailer - £2,493.25 purchase summer 13)  
Enterprise Pk signage £1162.50 PAID 3/10/12  
+ Empty Shop Campaign £400 PAID 8.10.12  
Mhd Trail £6956.97 paid 1.12.12  
Flagpole/signage PAID £533.95 11.3.13  
£6,000 Street lighting AWAITING INVOICES.  
(£2,272.83 left in the pot to be allocated (excl lighting £6k.)

---

**Applicant:** West Somerset Council - £2,493.25  
CM

Minehead Trail: PAID Mkt stalls £3506.75, Ent. Pk signage £1162.50, Empty shop £400, Trail £6956.97, flagpole £533.95

£12,560.17 PAID SO FAR as at 11/3/13  
Mhd Market Stalls £3506.75 paid 19.6.12 (although £6,000 was allocated, remainder for a trailer - £2,493.25 purchase summer 13)  
Enterprise Pk signage £1162.50 PAID 3/10/12 + Empty Shop Campaign £400 PAID 8.10.12  
Mhd Trail £6956.97 paid 1.12.12  
Flagpole/signage PAID £533.95 11.3.13  
£6,000 Street lighting AWAITING INVOICES. (£2,272.83 left in the pot to be allocated (excl lighting £6k.)

Developer: **Cost Centre:** 31043 **Total Released** £18,570.94

**PI. Ref No:** 3/21/09/110

**Detail of agreed works:**

Provision and enhancement of community recreational facilities in Minehead and adjoining parishes

HOLLOWAY STREET MINEHEAD

Developer: Mr B Richard **Cost Centre:** 31085

**Amount Due to WSC** **Date received**  
Stage 1: £4,000.00 24/04/2013  
**TOTAL DUE:** £4,000 **TOTAL Rec'vd** £4,000

**Total Allocated to projects:** £1,500.00  
**TOTAL Remaining:** £2,500.00  
Available for allocation  
**To Be Used By:** No expiry date

**Applicant:** Minehead EYE Community Interest Company £1,500.00

Bouldering room - COMPLETED 2013/14  
PROJECT COMPLETED  
Photo 20/8/13

**Total Released** £1,500.00

**In the parish of : Minehead**

Amount owing to WSC - active planning obligations £196,635  
Amount received by WSC: £196,635  
Amount allocated to projects by WSC: £96,662  
**Total remaining available for allocation: £99,973**



## Nettlecombe

PI. Ref No: 3/24/10/003

**Amount Due to WSC**    **Date received**    **Total Allocated to projects:**    £0.00  
 Stage 1:    £1,000.00    14/12/2010

**Detail of agreed works:**

Contribution of £1,000 for each newly created dwelling as a contribution towards the provision and/or enhancement of community recreational provision in the parish of Nettlecombe and adjoining Parishes. (Unit 1, completion 19/4/11, B/26/04/033F).

**TOTAL DUE:**    **TOTAL Rec'vd**    **TOTAL Remaining:**    £1,000.00  
 £1,000    £1,000    Available for allocation

BEGGEARN HUISH

WASHFORD

**To Be Used By:**    No expiry date

Developer:    Mr Oliver Reynolds

**Cost Centre:**    31052

**Total Released**    £0.00

**In the parish of : Nettlecombe**

Amount owing to WSC - active planning obligations    £1,000

Amount received by WSC:    £1,000

Amount allocated to projects by WSC:    £0

**Total remaining available for allocation:**    **£1,000**

## Stogursey

PI. Ref No: 3/32/08/028

Amount Due to WSC

Date received

Total Allocated to projects: £0.00

Stage 1: £2,000.00

21/12/2012

**Detail of agreed works:**

Cond. 2 No part of the dev shall be commenced until a suitable mechanism is entered into to secure the relevant contribution to recreational/and or provision in the parish of stogursey.

**TOTAL DUE:**  
£2,000

**TOTAL Rec'vd**  
£2,000

**TOTAL Remaining:** £2,000.00  
Available for allocation

BURGAGE ROAD

STOGURSEY

To Be Used By: No expiry date

Developer: Rosebourne Country Homes

Cost Centre: 31083

**Total Released** £0.00

**In the parish of : Stogursey**

Amount owing to WSC - active planning obligations £2,000

Amount received by WSC: £2,000

Amount allocated to projects by WSC: £0

**Total remaining available for allocation: £2,000**

## Watchet

**PI. Ref No:** 3/37/05/048

**Detail of agreed works:**

The owner hereby undertakes to the Council to pay the sum of £1,000 for improving recreational facilities in Watchet after the council formerly adopts planning policy PO1 of the Local Plan within or upon commencement of work to the proposed house whichever is the latter. The monies to be repaid if not used within five years of the planning decision notice.

THE ESPLANADE

WATCHET

Developer: John Richards

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31082

**Date received**

08/11/2012

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:**

£1,000.00

**TOTAL Remaining:** £0.00  
**Available for allocation**

**To Be Used By:** within 5 years of the decision date.

**Total Released** £0.00



**Applicant:** Watchet Roots  
Outdoor Community Gym

£1,000.00

PI. Ref No: 3/37/06/007

**Detail of agreed works:**

Towards provision and/or enhancement of off-site youth and/or adult recreation in the town and parish of Watchet.

Re: Trigger stage-19 dwelling occupied as of February 2010 - awaiting Stage 2 payment. (See PIOb.Ref 91 for Aff.Hsg details)

WEST STREET

WATCHET

**Amount Due to WSC**

Stage 1: £37,000.0

Stage 2: £37,000.0

**TOTAL DUE:**

£74,000

**Date received**

01/07/2008

**TOTAL Rec'vd**

£37,000

**Total Allocated to projects:** £37,000.00 >**TOTAL Remaining:** £0.00

Available for allocation

**To Be Used By:** within 5 years of the date of final payment/NR final**Applicant:** Watchet Footbridge £6,581.28Used to fund the study that led to the allocation of funds for the bridge - COMPLETED 2010/11  
ALL COMPLETED**Applicant:** Knights Templar pool committee £1,443.72

Splashout II - PAID £15, 186 - COMPLETED 2011/12

Total cost of project ex VAT £80,000. ALL PAID/COMPLETED - PHOTO SHOOT Fri 16 March.

**Applicant:** Mineral Line Railway Project paid to ENPA £27,000.00

PROJECT COMPLETED IN 2010

COMPLETED - OLD PROJECT PRIOR TO OCT '10

**Applicant:** Knights Templar Swimming Pool £1,975.00

Swimming Pool - COMPLETED

ALL COMPLETED - OLD PROJECT PRIOR TO OCT '10

Developer: Regal Heritage

**Cost Centre:** 31027**Total Released** £37,000.00

PI. Ref No: 3/37/06/041

**Detail of agreed works:**

Contribution towards the provision of the Land £2,000 per unit recreational facilities(See Hsg record 2).

ST DECUMENS ROAD

WATCHET

**Amount Due to WSC**

Stage 1: £14,000.0

**TOTAL DUE:**

£14,000

**Date received**

07/01/2009

**TOTAL Rec'vd**

£10,000

**Total Allocated to projects:** £10,000.00 >**TOTAL Remaining:** £0.00

Available for allocation

**To Be Used By:** Agreement not on file - N/A - all money committed**Applicant:** Watchet Sea Scouts Group £6,000.00

Refurbishment of building, fencing &amp; roofing - COMPLETED 2010/11

COMPLETED Sept 2010 On website Project 10 -

**Applicant:** Knights Templar Swimming Pool £4,000.00

Swimming Pool - COMPLETED

ALL COMPLETED - OLD PROJECT PRIOR TO OCT '10

Developer: Rock Homes

**Cost Centre:** 31028**Total Released** £10,000.00

**PI. Ref No:** 3/37/06/043

**Detail of agreed works:**

A completed Unilateral Undertaking dated 12th January 2007 relates to this permission & requires the payment of £1,000 to the Council prior to commencement of any works on site to be used for the purposes of community recreational provision and/or enhancement within Watchet.

Liddymore Road Watchet

Developer: Mrs J Taylor

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31080

**Date received**

18/06/2012

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £1,000.00

**TOTAL Remaining:** £0.00  
Available for allocation

**To Be Used By:** 2017 - monies to be repaid with interest if not used on a

**Total Released** £0.00

**Applicant:** Watchet Roots £1,000.00  
Outdoor Community Gym

**PI. Ref No:** 3/37/07/030

**Detail of agreed works:**

Contribution towards the provision and/or enhancement of community recreational provision in the vicinity of the land. £1,000 payable in five installments of £200. (1st Payment 13/7/030), £200 (2nd Payment 9/8/11) £200 (3rd payment 12/9/11), £200 (4th payment 12/10/11). Fifth and final payment (£200) paid on 4/11/11.

ANCHOR STREET WATCHET

Developer: Mr & Mrs A Musgrave

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31061

**Date received**

04/11/2011

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £0.00

**TOTAL Remaining:** £1,000.00  
Available for allocation

**To Be Used By:** No Expiry date.

**Total Released** £0.00

**PI. Ref No:** 3/37/07/039

**Detail of agreed works:**

Contribution towards recreation facilities in Watchet. (Unilateral Undertaking has been signed).

SOUTH ROAD WATCHET

Developer: D Quartley

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31064

**Date received**

06/09/2011

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £960.00

**TOTAL Remaining:** £40.00  
Available for allocation

**To Be Used By:** No Expiry date.

**Total Released** £960.00

**Applicant:** Watchet Town Council £960.00  
Two picnic benches - COMPLETED 2012/13  
COMPLETED - AGREED £1,000 total  
PAID £960 ON 3/10/12 On website Project 11 -

**PI. Ref No:** 3/37/08/026**Detail of agreed works:**

Subject to a unilateral agreement dated 2nd Dec 2005, which requires payment of £1,000 towards community recreational provision in the parish of Watchet.

Casino Road WATCHET

Developer: Mr C Nicholas

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**

£1,000

**Cost Centre:** 31088**Date received**

26/06/2013

**TOTAL Rec'vd**

£1,000

**Total Allocated to projects:**

£1,000.00

**TOTAL Remaining:** £0.00

Available for allocation

**To Be Used By:** To be used within 5 years of the payment or repaid**Total Released** £0.00**Applicant:** Watchet Roots  
Outdoor Community Gym

£1,000.00

**PI. Ref No:** 3/37/08/034**Detail of agreed works:**

No part of the development hereby permitted shall be commenced until a suitable mechanism to secure the affordable units, provision of bollards & car parking provision & the relevant level of contribution towards offsite community recreational provision and/or enhancement has been agreed in writing by the Local Planning Authority.

To pay the First Instalment to the Council on the date hereof.

Not to occupy or allow or permit the Occupation of more than five dwellings until such time as the Second Instalment (£4,000) has been paid

Not to Occupy or allow or permit the Occupation of any Dwelling until such time as the Traffic Bollard Payment has been paid to the Council.

Swain Street Watchet

Developer: ACORN Developments (SW) Ltd.

**Amount Due to WSC**

Stage 1: £6,000.00

Stage 2: £4,000.00

**TOTAL DUE:**

£10,000

**Cost Centre:** 31060**Date received**

09/06/2011

**TOTAL Rec'vd**

£6,000

**Total Allocated to projects:**

£5,995.00

**TOTAL Remaining:** £5.00

Available for allocation

**To Be Used By:** No expiry date.**Total Released** £0.00**Applicant:** Watchet Roots  
Outdoor Community Gym

£5,995.00

**PI. Ref No:** 3/37/09/017

**Detail of agreed works:**

CONTRIBUTION TOWARDS THE PROVISION AND/OR ENCHANCEMENT OF COMMUNITY RECREATIONAL PROVISION IN THE PARISH OF WATCHET, prior to works commencing.

SWAIN STREET WATCHET

Developer: MR JOHN STONE

**Amount Due to WSC**

Stage 1: £2,000.00

**TOTAL DUE:**  
£2,000

**Cost Centre:** 31066

**Date received**

12/03/2012

**TOTAL Rec'vd**  
£2,000

**Total Allocated to projects:** £0.00

**TOTAL Remaining:** £2,000.00  
Available for allocation

**To Be Used By:** NO EXPIRY DATE

**Total Released** £0.00

**PI. Ref No:** 3/37/10/017

**Detail of agreed works:**

£32,000 index linked as a contribution towards the provision of recreational facilities in the vicinity of the land (payable in 3 stages) 1. prior to commencement of development (£12k) 2. On occupation of the 7th Van (£10k) and On occupation of the 12th Van (£10k) + See record 2. (Affordable Housing).

WEST STREET WATCHET

Developer: Watchet Leisure Homes Limited

**Amount Due to WSC**

Stage 1: £12,000.0

Stage 2: £20,000.0

**TOTAL DUE:**  
£32,000

**Cost Centre:** 31054

**Date received**

21/02/2011

**TOTAL Rec'vd**  
£12,000

**Total Allocated to projects:** £8,342.41

**TOTAL Remaining:** £3,657.59  
Available for allocation

**To Be Used By:** No expiry date

**Total Released** £8,342.41

**Applicant:** Knights Templar pool committee £8,342.41

Splashout II - PAID £15,186 - COMPLETED 2011/12

Total cost of project ex VAT £80,000. ALL PAID/COMPLETED - PHOTO SHOOT Fri 16 March.

**PI. Ref No:** 3/37/11/013

**Detail of agreed works:**

contribution to recreational facilities as detailed under the Third Schedule, Clause 1.2 of the Section 106 Agreement. This application replaced 3/37/10/006. All funds received.

Churchill way

Watchet

**Amount Due to WSC**

Stage 1: £16,500.0

Stage 2: £16,500.0

**TOTAL DUE:**

£33,000

**Date received**

08/06/2011

07/07/2011

**TOTAL Rec'vd**

£33,000

**Total Allocated to projects:** £32,935.26 >

**TOTAL Remaining:** £64.74

**Available for allocation**

**To Be Used By:** 2016 - 5 Yrs of date each payment 50% by 08/06/11 and

**Applicant:** Watchet Town Council £10,872.00

Play Equipment 2 - COMPLETED 2011/12

ALL PAID/COMPLETED. On website Project 6 - <http://www.westsomersetonline.gov.uk/Home/News/New-play-equipment-for-Watchet-Memorial-Ground>

**Applicant:** Watchet Community Cinema £7,527.26

Projector and blinds - COMPLETED 2012/13 & 2013/14

COMPLETED  
14.9.13 photoshoot.

**Applicant:** Watchet TC £14,536.00

Liddymore Estate Play Equipment - COMPLETED 2012/13

COMPLETED. Invoice received and processed 14.3.13  
AGREED AT POG 18/12/12.

**Developer:** Summerfield Homes

**Cost Centre:** 31058

**Total Released** £32,935.26



PI. Ref No: 3/37/12/014

<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£16,000.00	<b>Applicant:</b> Watchet Roots	£16,000.00
Stage 1: £16,000.0	17/09/2013			Outdoor Community Gym	

**Detail of agreed works:**

Means £16,000 calculated on the basis of a payment of £2,000 in respect of each individual dwelling (or such sums as may be substituted therefore in pursuance of the indexation in provisions in Clause 6.8 of this Deed payable as detailed in paragraph 18 of the Second Schedule for the purposes of the Council providing and/or enhancing community facilities within the parish of Watchet

<b>TOTAL DUE:</b>	<b>TOTAL Rec'vd</b>	<b>TOTAL Remaining:</b>	£0.00
£16,000	£16,000	<b>Available for allocation</b>	

The council covenants that it will pay to the person who paid the sum such amount of any payment made under this Deed which has not been expended in accordance with the provisions of this Deed within 5 years of the date of receipt by the Council of such payment together with interest at the base lending rate published by the Bank of England from time to time for the period from the date of payment to the date of refund.

The Council shall provide the person who paid the sum such evidence as shall be reasonably required in order to confirm the expenditure of the sums paid under this Deed.

(Affordable Housing see PLOb.Ref 329, associated also with planning ref. 3/37/12/15).

Mill Street Watchet

Developer: Mark Thomas

Cost Centre: 31093

**To Be Used By:** within five years of receipt by the Council

**Total Released** £0.00

**In the parish of : Watchet**

Amount owing to WSC - active planning obligations	£186,000
Amount received by WSC:	£121,000
Amount allocated to projects by WSC:	£114,233
<b>Total remaining available for allocation:</b>	<b>£6,767</b>

Williton						
<b>PI. Ref No:</b> 3/39/07/033	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£3,000.00	>	<b>Applicant:</b> Williton Brownie Club £3,000.00
<b>Detail of agreed works:</b> Contribution towards the provision or enhancement of local Recreational Facilities within the Parish of Williton & West Somerset in accordance with Policy PO/1 of the West Somerset District Local Plan(proposed modifications)	Stage 1: £8,000.00	21/05/2008	<b>TOTAL Remaining:</b>	£5,000.00		Improvements to Brownie HQ - COMPLETED 2009/10 COMPLETED
HALF ACRE WILLITON	<b>TOTAL DUE:</b> £8,000	<b>TOTAL Rec'vd</b> £8,000	<b>Available for allocation</b>			
Developer: Rockleaf Limited	<b>Cost Centre:</b> 31026		<b>To Be Used By:</b>	No Expiry date.		
			<b>Total Released</b>	£3,000.00		
<b>PI. Ref No:</b> 3/39/08/032	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£0.00		
<b>Detail of agreed works:</b> Contributions towards local community facilities in Williton.	Stage 1: £2,000.00	15/09/2009	<b>TOTAL Remaining:</b>	£2,000.00		
LONG STREET WILLITON	<b>TOTAL DUE:</b> £2,000	<b>TOTAL Rec'vd</b> £2,000	<b>Available for allocation</b>			
Developer: Mr B Criddle	<b>Cost Centre:</b> 31039		<b>To Be Used By:</b>	No expiry date		
			<b>Total Released</b>	£0.00		
<b>PI. Ref No:</b> 3/39/08/034	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b>	£0.00		
<b>Detail of agreed works:</b> 2 No part of the development hereby permitted shall be commenced until a suitable mechanism to secure the relevant level of contribution towards offsite community recreational provision and/or enhancement has been agreed in writing by the Local Planning Authority. Reason To ensure an appropriate level of community recreational provision, to accord with Policy(ies) R/4(a) and PO/1. Condition 2.	Stage 1: £1,000.00	10/10/2012	<b>TOTAL Remaining:</b>	£1,000.00		
HIGH STREET WILLITON	<b>TOTAL DUE:</b> £1,000	<b>TOTAL Rec'vd</b> £1,000	<b>Available for allocation</b>			
Developer: Dr Louw	<b>Cost Centre:</b> 31078		<b>To Be Used By:</b>	No expiry date.		
			<b>Total Released</b>	£0.00		

**PI. Ref No:** 3/39/08/036

**Detail of agreed works:**

The developer undertakes on behalf of himself & its successors in title with the intention of binding each & every part of the land to pay £9,000 as a contribution towards the provision and/or enhancement of community recreational provision in the vicinity of the land.

TOWNSEND WILLITON

Developer: Charter (SW) Ltd

**Amount Due to WSC**

Stage 1: £9,000.00

**TOTAL DUE:**  
£9,000

**Cost Centre:** 31037

**Date received**

13/07/2009

**TOTAL Rec'vd**  
£9,000

**Total Allocated to projects:** £3,270.00

**TOTAL Remaining:** £5,730.00  
**Available for allocation**

**To Be Used By:** No expiry date

**Total Released** £3,270.00

**Applicant:** Williton Parish Council (Trustee of Williton Mem. Rec. Ground) £3,270.00

Enhance existing playing area with new equipment - COMPLETED 2012/13  
COMPLETED  
On website Project 10 - www.

**PI. Ref No:** 3/39/09/002

**Detail of agreed works:**

(No paper Unilateral) Grampian Condition which states; " no commencement shall be made until a suitable mechanism to secure the relevant level of contribution towards off site community recreational provision and/or enhancement has been agreed by the LPA.

BRIDGE STREET WILLITON

Developer: Mr & Mrs J Freeman

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31047

**Date received**

01/01/2001

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £0.00

**TOTAL Remaining:** £1,000.00  
**Available for allocation**

**To Be Used By:** No expiry date

**Total Released** £0.00

**PI. Ref No:** 3/39/10/020

**Detail of agreed works:**

The Developer undertakes on behalf of himself and its successors in title to pay the council £1,000 for one newly created dwelling as a contribution towards the provision and/or enhancement of community recreational provision in the parish of Williton. Payment shall be made prior to works commencing.

LONG STREET WILLITON

Developer: Mark Holmes

**Amount Due to WSC**

Stage 1: £1,000.00

**TOTAL DUE:**  
£1,000

**Cost Centre:** 31055

**Date received**

08/03/2011

**TOTAL Rec'vd**  
£1,000

**Total Allocated to projects:** £0.00

**TOTAL Remaining:** £1,000.00  
**Available for allocation**

**To Be Used By:** No expiry date

**Total Released** £0.00

<b>PI. Ref No:</b> 3/39/11/001	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £21,000.00	<b>Applicant:</b> Williton Parish Council (Trustee of Williton Mem. Rec. Ground) £21,000.00
<b>Detail of agreed works:</b>	Stage 1: £21,000.0	15/09/2011		
Towards the provision and/or enhancement of open space facilities. £21,000 prior to commencement + £21,000 on practical completion of the 10th dwelling. A supplemental Deed of Variation (signed 14/6/11, supersedes previous planning permission & S106 ref no. 3/3910/008).	Stage 2: £21,000.0	13/03/2013	<b>TOTAL Remaining:</b> £21,000.00	Enhance existing playing area with new equipment - COMPLETED 2012/13
High Street Williton	<b>TOTAL DUE:</b> £42,000	<b>TOTAL Rec'vd</b> £42,000	<b>Available for allocation</b>	COMPLETED
Developer: B A Gliddon & M Gliddon + Summerfield D	<b>Cost Centre:</b> 31063		<b>To Be Used By:</b> 15/09/16 - 5yrs from date of receipt of each payment	On website Project 10 - www.
			<b>Total Released</b> £21,000.00	

<b>PI. Ref No:</b> 3/39/12/025	<b>Amount Due to WSC</b>	<b>Date received</b>	<b>Total Allocated to projects:</b> £0.00
<b>Detail of agreed works:</b>	Stage 1: £53,750.0	02/07/2013	
Recreation contribution, for the provision or improvement of community facilities within the parish of Williton, of £107,500. (50%) to be paid prior to commencement and 50% prior to the practical completion of the 20th dwelling. If any payment is paid late interest will be payable from the date payment is due to the date of payment.	Stage 2: £53,750.0		<b>TOTAL Remaining:</b> £53,750.00
Doniford Road Williton	<b>TOTAL DUE:</b> £107,500	<b>TOTAL Rec'vd</b> £53,750	<b>Available for allocation</b>
Developer: Summerfield Developments	<b>Cost Centre:</b> 31089		<b>To Be Used By:</b> 5 yrs of the date of payment with base rate interest
			<b>Total Released</b> £0.00

### In the parish of : Williton

Amount owing to WSC - active planning obligations	£171,500
Amount received by WSC:	£117,750
Amount allocated to projects by WSC:	£27,270
<b>Total remaining available for allocation:</b>	<b>£90,480</b>

**ALL PARISHES TOTALS:**

Due to WSC under active Planning Obligations	<b>£562,135</b>
Received by WSC:	<b>£442,385</b>
Allocated to projects:	<b>£239,165</b>
Total remaining available for allocation:	<b>£203,220</b>

---



45

*Report Number:* WSC 100/14

*Presented by:* Cllr Karen Mills – Cabinet Lead for Economic Regeneration & Tourism

*Author of the Report:* Corinne Matthews – Economic Regeneration & Tourism Manager

*Contact Details:*

*Tel. No. Direct Line* 01984 635287

*Email:* [cmatthews@westsomerset.gov.uk](mailto:cmatthews@westsomerset.gov.uk)

*Report to a Meeting of:* Cabinet

*To be Held on:* Wednesday 2 July 2014

*Date Entered on Executive Forward Plan Or Agreement for Urgency Granted:*

## ALLOCATION OF HPC S106 TOURISM INFORMATION FUNDS

### 1. PURPOSE OF REPORT

- 1.1 To consult with Cabinet on a suggested approach for the allocation of the HPC S106 Phase 2 (Part 1) Visitor Information funds.

### 2. CONTRIBUTION TO CORPORATE PRIORITIES

- 2.1 Maximising opportunities for West Somerset communities and businesses to benefit from the nuclear development whilst protecting local communities and the environment.

### 3. RECOMMENDATIONS

- 3.1 To recommend to Council the allocation of the Phase 2 (Part One) S106 Tourism allocation of £50,000 to those Local Authorities and Visitor Centres named within the Section 106 Agreement, as follows:-
- (i) £20,000 to West Somerset Council for the purposes of supporting Minehead, Porlock and Watchet Tourism Information Centres.
- (ii) £15,000 to Sedgemoor District Council for the purposes of supporting Burnham-on-Sea Tourism Information Centre.
- (iii) £15,000 to Somerset County Council for the purposes of supporting the Sedgemoor Services Visitor Centre (located on the M5)
- 3.2 In respect of this allocation, to approve an additional expenditure budget of £50,000 to the Revenue Budget for Tourism Information Centres with a corresponding income budget of £50,000 for the S106 Contribution.

#### 4. **RISK ASSESSMENT (IF APPLICABLE)**

##### **Risk Matrix**

<b>Description</b>	<b>Likelihood</b>	<b>Impact</b>	<b>Overall</b>
<i>Those TIC's supported do not undertake the monitoring and support requirement in respect of minimising the impacts and maximising the opportunities of the HPC Project</i>	Unlikely (2)	Low (6)	Medium (12)
<i>SLA's / Partnership Agreements in place that clearly set out the expectation.</i>			

The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

#### 5. **BACKGROUND INFORMATION**

##### **5.1. Role and Responsibilities of Tourism Information Services**

- Tourism Information Centres are the 'eyes and ears' of tourism intelligence across the County. They are a front-line service, and via their tried and trusted relationships with tourism providers and visitors are aware of visitor trends, opportunities and threats well in advance of any statistical analysis. The recent flooding issues that have impacted on Somerset, where Somerset was perceived as 'being under water' has endorsed this, and it was the local TIC's who were informing us on a daily basis of the detrimental effects this was having on tourism bookings for the County. This enabled us to direct some resources at the tourism industry to try and mitigate the impact.
- The role of Tourism Information Services has changed considerably over the past decade. The growth of the internet, and other modernised tourism marketing models, has minimised the role that the TIC has in supporting the consumer to research their holiday destination in advance of prior bookings. However, it still has significant strength in supporting Visitors once they have arrived within a destination, and helping to support accommodation providers and other key attractions in being an integral part of place based marketing and promotion. Information Centres, also traditionally provide a range of services for the local community as well.
- In respect of the Hinkley Point C Project specifically the Information Services will have a pivotal role in the following areas
  - Acquiring first-hand information in relation to any 'issues' that are impacting on tourism visits / visitor spend and rapidly communicating that information to the Local Authorities.
  - An important and vital conduit to businesses in terms of the dissemination of information / messages / alerts.
  - An important resource to HPC Construction Workers and their families, in helping to promote and market the area / provide information for recreational opportunities (providing regular updates to the HPC Accommodation website)

##### **5.2. Resource Allocation to-date**

The Phase 1 allocation of £50,000 was made payable to West Somerset Council in March 2012. This early allocation had been negotiated by WSC to reflect that it was very important to support Visitor Information Centres within a District that was highly dependent on the tourism economy, at the earliest possible stage within the execution of the HPC project. An additional factor that had prompted the early release of tourism funding from Phase 2 to



Phase 1 was in respect of the Minehead Information Centre transitioning from Local Authority operation to becoming a community run service.

West Somerset Council has made contributions to its named IC's from the £50,000 allocation as outlined in Table 1. The principles for the allocations were agreed by WSC's Cabinet in April 2012. Each allocation has been subject to there being an agreed Service Level Agreement in place with the Information Centre and West Somerset Council, where the Centres role in supporting the HPC Project has been made explicit.

The allocation has been used in its entirety and has supported the named TIC's for a period of two years.

Table 1 – Allocations to West Somerset IC's

Financial Year	Centre	Amount
2012/13	Minehead IC	28,000
	Porlock IC	4,000
	Watchet IC	750
<b>Total 2012/13</b>		<b>£32,750</b>
2013/14	Minehead IC	12,950
	Porlock IC	3,600
	Watchet IC	750
<b>Total 2013/14</b>		<b>£17,250</b>
<b>Total S106 drawn down</b>		<b>£50,000</b>

### **5.3. The need for continued support for Information Services**

- The role of the Public Sector in supporting Tourism Information Centres has changed considerably within the past decade, with very few Centres operating that are entirely supported from public sector funding streams. Having said that, the opposite is also true, and most Visitor Information Centres, continue to rely on some form of public sector investment or other support.
- In transitioning Information Centres from Local Authority run to private / community sector, it has been common for the public sector to either endow the Centres with resources / assets (capital support) and or provide some revenue funding.
- Most Local Authorities encourage TIC's to consider a range of income generating activity, external funding opportunities and flexibility with business models to remain viable and sustainable without the need for long term public sector support.

**Case Study: Minehead VIIC** – West Somerset Council closed the Visitor Centre in October 2011, but supported Minehead Development Trust to establish a new community run operation from Town Centre Premises, which opened in May 2012. The support took the form of direct financial investment towards capital and revenue costs, as well as Officer time to support applications / fund raising activity for other funding streams, and gifts of capital equipment from the former Visitor Centre.

After two years of operation there was an opportunity to terminate the lease agreement on the shop premises, and a chance to co-locate at the Beach Hotel (opposite the railway station) with a new museum and café. The co-location of services (the new centre opened May 2014), have realised significant savings for premises and staffing costs, which in turn means that the TIC is able to begin to close the gap between over reliance on public funding, and looking to break even sooner rather than anticipated.

- The above aims to recognise that Information Centres are changing as well as their business models, and these services can often be delivered in a number of different ways. The local geography together with the relationship that the Centre has with its local tourism businesses will often influence what it delivers.

#### **5.4 Future allocation of funding to Tourism Information Centres**

- In respect of the Phase 2 (Part 1) allocation, discussions have been held with Sedgemoor District Council and Somerset County Council. Whilst neither Council had a call upon the Phase 1 allocation, they have requested some revenue funding from this tranche of funding, to which the terms of the S106 Agreement entitles them too. Each Authority has agreed that an allocation of revenue funding to the Centres will enable them all to pursue additional project activity that will help them become sustainable and less reliant on public sector support in the future. Examples of the types of projects that Centres are working on include producing local guides (shopping / food & drink) and establishing destination information for Coach Companies. Often a small amount of 'pump priming' funding can establish an initiative that then goes on to become self-financing in future years and can also generate an income stream.
- The proposed allocations are detailed in the recommendation Paragraph 3.1. Namely that an agreement in principle has been reached that WSC will draw down £20K, and SCC and SDC £15K each.
- The individual West Somerset TIC's are providing us with additional information about the project activity they would like to use the funding for, but indications are that we would want to allocate:
  - Watchet TIC - £1,000
  - Porlock TIC - £4,000
  - Minehead TIC - £15,000
- The Phase 2 (Part 2 allocation) is due on the anniversary of the start of Phase 2 which will be the 6<sup>th</sup> May 2015, where a further £100,000 becomes available. This is clearly a far larger sum of money, and a further Strategy will need to be considered for the most effective targeting of this. The Tourism Information function essentially needs to be an integral part of the wider HTAP Tourism Strategy, and be flexible and responsive to the priorities of the Strategy. Therefore, there needs to be the ability to flex the funding to support a variety of TIC functions, and support those functions to be sustainable in the long term. This could include capital as well as revenue funding, a competitive process for TIC's to bid into, as well as recognising that the business model is constantly evolving and modernising. The geographical reach of which Centres require support may also need to be flexed, as the challenges and opportunities for the tourism industry become better understood as the HPC Project progresses. Members will have the opportunity to input to the early stages of forming the HTAP Strategy at the Economic Regeneration and Tourism Policy Advisory Group to be held on Thursday 24<sup>th</sup> July.
- All the 2014/15 TIC allocations (and in the future) will be subject to a Service Level Agreement / Partnership Agreement that clearly sets out the levels of monitoring and information that the Councils will require from the individual Centres in respect of the impacts of the HPC activity.

## **6. FINANCIAL/RESOURCE IMPLICATIONS**

- 6.1 The Phase 1 HPC TIC Contribution of £50K was received by West Somerset Council in March 2012 and was allocated in line with the recommendations of the April 2012 Cabinet.
- 6.2 The Phase 2 (Part 1) allocation of £50K was received by West Somerset Council on 6<sup>th</sup> May 2014, and is available to be allocated in-line with the Section 106 Agreement for Site Preparation works.
- 6.3 The Phase 2 (Part 2) allocation of £100K will be paid to WSC on 6<sup>th</sup> May 2015.

## **7. COMMENTS ON BEHALF OF SECTION 151 OFFICER**

- 7.1 As the accountable body for the S106 funding, the total expenditure of £50,000 will be recorded in the Council's accounts. This will include contributions to other local authorities of £30,000 as detailed above, leaving £20,000 for allocations to TICs within West Somerset. It is important to note that the S106 funding is one-off monies and it is advisable to use this to support one-off spending in order to prevent an ongoing budgetary commitment for the Council. It is not expected that there will be any associated costs, other than staff time and minimal administration, in respect of this item.
- 7.2 To aid monitoring and reporting against financial approvals, it is recommended that the sum of £50,000 is added to the Revenue Budget creating an agreed budget for the expenditure, with a matching income budget of £50,000 and be funded from contributions received. This will not impact on Council's Net Budget position.
- 7.3 It is noted that a further £100,000 one-off receipt is due to be received in May 2015, and a further decision will be required in respect of the allocation of those funds, as highlighted above.

## **8. EQUALITY & DIVERSITY IMPLICATIONS**

**Members need to demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.**

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

- 8.1 All Tourism Information Centres receiving support from this fund will have an SLA with their respective Local Authority that will set out the requirements for equal opportunities for all in respect of the service they provide.

## **9. CRIME AND DISORDER IMPLICATIONS**

- 9.1 Not applicable

## **10. CONSULTATION IMPLICATIONS**

- 10.1 Somerset County Council, Sedgemoor District Council and the named Tourism Information Centres have been consulted with.

**11. ASSET MANAGEMENT IMPLICATIONS**

11.1 Not applicable

**12. ENVIRONMENTAL IMPACT IMPLICATIONS**

12.1 Not applicable

**13. LEGAL IMPLICATIONS**

13.1 The recommendations that form part of this Report are in line with the requirements of the HPC Site Preparation S106 – Schedule 6.