



To: All Councillors

Our Ref DS/KK
Contact Krystyna Kowalewska kkowalewska@westsomerset.gov.uk
Date 13 March 2018

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Dear Councillor

I hereby give you notice to attend the following meeting:

COUNCIL MEETING

Date: Wednesday 21 March 2018
Time: 4.30 pm
Venue: Council Chamber, Council Offices, Williton

Please note that this meeting may be recorded. At the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during the recording will be retained in accordance with the Council's policy.

Therefore unless you advise otherwise, by entering the Council Chamber and speaking during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact Committee Services on 01643 703704.

Yours sincerely

A handwritten signature in black ink, appearing to read "B. Lang".

BRUCE LANG
Proper Officer

WEST SOMERSET DISTRICT COUNCIL

Meeting to be held on Wednesday 21 March 2018 at 4.30 pm

Council Chamber, Williton

AGENDA

1. Apologies for Absence

2. Minutes

Minutes of the Meeting of Council held on 23 February 2018 to be approved and signed as a correct record – **SEE ATTACHED.**

3. Declarations of Interest

To receive and record any declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

4. Public Participation

The Chairman to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public wishing to speak at this meeting there are a few points you might like to note.

A three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. There will be no further opportunity for comment at a later stage. Your comments should be addressed to the Chairman and any ruling made by the Chair is not open to discussion. If a response is needed it will be given either orally at the meeting or a written reply made within five working days of the meeting.

5. Chairman's Announcements

6. Notice on Motion

In accordance with Procedure Rule 11 the following motion was received from Councillor G S Dowding.

Recognising the waste and pollution caused by plastics, West Somerset Council resolves to become a 'single-use plastic free' council by:

- a) Phasing out single-use plastic products, such as bottles, cups, cutlery and drinking straws, and the unnecessary use of plastic bags in all council activities, where reasonable and possible, by Spring 2019.
- b) Encouraging users of Council facilities, local businesses and other local public agencies to do the same, by championing alternatives, such as reusable water bottles, cups, cutlery and bags.
- c) Submitting a public report to the Council by Autumn 2018, which summarises single-use plastic within the council, progress and plans for phasing it out, including by encouraging others; with a further update by Spring 2019.

7. **HPC Planning Obligations Board – Allocation of CIM Funding, Grant Applications under £100,000**

To consider Report No. WSC 30/18, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board and Cabinet, for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications under £100,000 received on 1 January 2018.

8. **HPC Planning Obligations Board – Allocation of CIM Funding, Grant Applications over £100,000**

To consider Report No. WSC 31/18, to be presented by Councillor M Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board and Cabinet, for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications over £100,000 received on 1 December 2017.

9. **Financial Monitoring 2017-2018 as at 31 December 2017**

To consider Report No. WSC 32/18 to be presented by Councillor Chilcott, Lead Member for Resources and Central Support – **SEE ATTACHED**.

The purpose of the report is to provide an update on the projected “outturn” – end of year – financial position of the Council for the financial year 2017-2018 (as at 31 December 2017).

COUNCILLORS ARE REMINDED TO CHECK THEIR POST TRAYS

WEST SOMERSET COUNCIL**Minutes of Council held on 23 February 2018 at 10.00 am****in the Council Chamber, Williton****Present:**

Councillor B Heywood Chairman
Councillor R Woods Vice-Chairman

Councillor I Aldridge	Councillor B Allen
Councillor A Behan	Councillor M J Chilcott
Councillor G S Dowding	Councillor A P Hadley
Councillor R Lillis	Councillor B Maitland-Walker
Councillor K Mills	Councillor P H Murphy
Councillor J Parbrook	Councillor P Pilkington
Councillor S Pugsley	Councillor N Thwaites
Councillor A H Trollope-Bellew	Councillor K Turner
Councillor T Venner	Councillor D J Westcott

Officers in Attendance:

Director of Growth and Development (B Cleere)
Assistant Chief Executive (B Lang)
Section 151 Officer (P Fitzgerald)
Assistant Director Resources and Support (P Carter)
Interim Finance Manager (A Stark)
Meeting Administrator (K Kowalewska)

At the start of the meeting the Chairman gave a warm welcome to Councillor Benet Allen, the new ward member for Minehead South.

C66 Apologies for Absence

Apologies for absence were received from Councillors R Clifford, H Davies, M Dewdney, S Goss, I Jones, A Kingston-James, C Morgan and R Thomas.

C67 Minutes

(Minutes of the meeting of Council held on 13 December 2017, circulated with the Agenda.)

RESOLVED that the Minutes of the meeting of Council held on 13 December 2017 be confirmed as a correct record.

C68 Declarations of Interest

Members present at the meeting declared the following personal interests in their capacity as a Member of a County, Parish or Town Council:

Name	Minute No.	Member of	Action Taken
Cllr I Aldridge	All	Williton	Spoke and voted
Cllr M Chilcott	All	SCC	Spoke and voted
Cllr B Maitland-Walker	All	Carhampton	Spoke and voted
Cllr P H Murphy	All	Watchet	Spoke and voted
Cllr J Parbrook	All	Minehead	Spoke and voted
Cllr P Pilkington	All	Timberscombe	Spoke and voted
Cllr N Thwaites	All	Dulverton	Spoke and voted
Cllr A H Trollope-Bellew	All	Crowcombe	Spoke and voted
Cllr K H Turner	All	Brompton Ralph	Spoke and voted
Cllr T Venner	All	Minehead	Spoke and voted
Cllr D J Westcott	All	Watchet	Spoke and voted

The Monitoring Officer reminded Members that they all had a prejudicial interest in regard to C74 – Council Tax Setting, but that a specific dispensation exemption existed as referenced in the Code of Conduct to enable the item to be considered and voted upon.

C69 Public Participation

No members of the public spoke at the meeting on any items on the agenda.

C70 Chairman's Announcements

There were no announcements.

C71 Treasury Management Strategy, Annual Investment Strategy and MRP Policy 2018/2019

(Report No. WSC 15/18, circulated with the Agenda.)

The purpose of the report was to inform Members of the recommended strategy for managing the Council's cash resources including the approach to borrowing and investments. It also sought the formal approval of the Treasury Management Strategy Statement, Annual Investment Strategy and MRP Policy which must be approved by Full Council by 31 March each year in line with regulations.

The Lead Member for Resources and Central Support presented the report, highlighting that a supplementary estimate had been approved in the year in respect of the mixed development proposal at Seaward Way, Minehead amounting to £2.839m and this was proposed to be funded from external borrowing.

The Lead Member proposed the recommendations which were duly seconded by Councillor D Westcott.

RESOLVED (1) that the Treasury Management Strategy Statement (TMSS), Annual Investment Strategy and MRP Policy for 2018/2019 as included in the report be approved.

RESOLVED (2) that the Prudential Indicators included within the TMSS which include limits for borrowing and investment be approved.

RESOLVED (3) that the Council's Minimum Revenue Provision (MRP) policy be approved.

C72 Annual Budget and Council Tax 2018/2019

(Report No. WSC 16/18, circulated with the Agenda. Alternative Budget Proposal report by the West Somerset Opposition Group circulated prior to the meeting.)

The purpose of the report was to provide Members with the information required to approve the proposed revenue budget for 2018/2019, and to approve its proposed Council Tax rate for 2018/2019.

The Lead Member for Resources and Central Support presented the item and highlighted key points from the report. She drew attention to the Final Grant Settlement and the fact that the general grant funding available to deliver services had again reduced significantly in 2018/2019. The Lead Member advised that the business rates position was skewed by the 2017 revaluation of rateable values and that the uplift in the rateable value for the Hinkley B power station was reflected in the financial forecasts.

She confirmed that it was worth noting that the Band D basic tax rate increase of £5 was an annual increase for residents.

She went on to propose the recommendations of the report which were duly seconded by Councillor A Trollope-Bellew.

Councillor P Murphy, Leader of the West Somerset Council Opposition Group, proposed an amendment in respect to recommendation 2.2 and that it be substituted with the following wording, "Full Council approves the 2018/2019 Budget as proposed in Report No. WSC 16/18 subject to increasing the contribution to the Sustainability Reserve from £160,000 to £210,000. The increase is to be met from a £50,000 reduced contribution to the Business Rates Smoothing Reserve".

Councillor Murphy drew Members' attention to the impact this amendment had on the Council's budget as well as highlighting the comments made by the Section 151 Officer in his robustness statement. He stressed that what was being proposed would be in the best interest for the Council and the people of West Somerset. He advised the intention was to build capacity to bring projects forward by increasing the monies in the sustainability fund, and would assist in the provision of a one year post to bring projects forward. He believed there to be lots of good ideas for invest to save projects that the Council could adopt with a view to increasing its revenue stream, and should act now rather than wait for transformation to deliver a dedicated officer team.

The amendment was seconded by Councillor M Chilcott.

During the debate on the amendment the following points were made:

- The increase in the sustainability fund was welcomed, however the time it took to prepare projects to a point of bringing them forward was lengthy and this needed to be taken into consideration.
- In response to a question regarding the possibility of the Council accessing 'cheap' financing to invest in land/property in order to recoup an income, the S151 Officer advised that the authority had to look at any business case proposition around acquiring an investment and key factors to consider when making such a decision would be the scale of risk and rate of return on any acquisition, as well as the authority's level of reserves and resilience to large volatility.
- The budget amendment was intended to provide sufficient resources to have the officer capacity to research and make decisions as to what investment projects should be invested in.
- This would make the Council more commercial.
- It was important to start the process now to build up the resources; and the achievements and financial contributions would be carried forward into the future.
- Members were urged to put themselves at the forefront of the 'invest to save' schemes in order to be fully aware of the details and provide support.
- The merits of exploring the possibility of implementing smaller projects to bring in an income, e.g. from advertising on the Council's website; this should not be restricted to just larger projects.
- Managing expectations and engaging in further dialogue was important to deliver what was being proposed.

In accordance with legislation around decision making where matters affecting the Council's budget or Council Tax were considered, a recorded vote was taken on the amendment.

Councillor I Aldridge	For	Councillor A Benet	For
Councillor A Behan	Abstain	Councillor M Chilcott	For
Councillor G S Dowding	For	Councillor A Hadley	For
Councillor B Heywood	For	Councillor R Lillis	For
Councillor B Maitland-Walker	For	Councillor K Mills	For
Councillor P Murphy	For	Councillor J Parbrook	For

Councillor P Pilkington	For	Councillor S Pugsley	For
Councillor N Thwaites	For	Councillor A Trollope-Bellew	For
Councillor K Turner	For	Councillor T Venner	For
Councillor D Westcott	For	Councillor R Woods	For

On being put to the vote the amendment was declared CARRIED.

There was no further debate and a recorded vote was taken on the recommendations, as amended, contained within the report.

Councillor I Aldridge	For	Councillor A Benet	For
Councillor A Behan	Abstain	Councillor M Chilcott	For
Councillor G S Dowding	For	Councillor A Hadley	For
Councillor B Heywood	For	Councillor R Lillis	For
Councillor B Maitland-Walker	For	Councillor K Mills	For
Councillor P Murphy	For	Councillor J Parbrook	For
Councillor P Pilkington	For	Councillor S Pugsley	For
Councillor N Thwaites	For	Councillor A Trollope-Bellew	For
Councillor K Turner	For	Councillor T Venner	For
Councillor D Westcott	For	Councillor R Woods	For

RESOLVED (1) that the forecast Medium Term Financial Plan and Reserves position, and the S151 Officer's Robustness Statement as set out in Appendix A of the report be noted.

RESOLVED (2) that the 2018/2019 Budget as proposed in Report No. WSC 16/18 be approved, subject to increasing the contribution to the Sustainability Reserve from £160,000 to £210,000. The increase would be met from a £50,000 reduced contribution to the Business Rates Smoothing Reserve.

RESOLVED (3) that the 2018/2019 Council Tax increase of 3.32%, increasing the Band D basic tax rate by £5 to £157.32, comprising £155.56 for services and £1.76 on behalf of the Somerset Rivers Authority be approved.

RESOLVED (4) that the minimum reserves level at £700,000 be approved.

C73 Capital Programme 2018/2019

(Report No. WSC 17/18, circulated with the Agenda.)

The purpose of the report was for Full Council to approve the recommended Capital Programme for 2018/2019 including the proposed funding arrangements.

The Capital Programme only included essential investment in core IT systems of £26,000 and £350,000 for Disabled Facilities Grants which were funded via contributions from the Better Care Fund.

The total recommended 2018/2020 Capital Programme was £376,000.

The Lead Member for Resources and Central Support presented the report and proposed the recommendations of the report which were seconded by Councillor K Turner.

RESOLVED (1) that the 2018/2019 Capital Programme Budget totalling £376,000, funded through a combination of revenue resources and external grant funding, be approved.

RESOLVED (2) that authority be delegated to the S151 Officer to approve adjustments to the 2018/2019 Disabled Facilities Grant Capital Budget to reflect the final grant funding received from the Better Care Fund.

C74 Council Tax Setting 2018/2019

(Report No. WSC 18/18, circulated with the Agenda.)

The purpose of the report was for Council to approve the calculation and setting of the Council Tax for 2018/2019.

The Lead Member for Resources and Central Support presented the report and drew attention to the breakdown of percentage increases in precept levels collected by WSC on behalf of the other authorities.

The Lead Member proposed the recommendations of the report which were duly seconded by Councillor R Woods.

Clarification was provided on the SRA precept and why it was collected in two amounts. The Leader advised that until such a time as it would be set up as a separate precepting authority, this was the most practicable way to collect the monies.

An explanation was provided regarding the presentation of the percentage increase figures for Somerset County Council Social Care, and it was agreed to add a footnote to provide further clarification in respect of the 2018/2019 percentages.

In accordance with legislation around decision making where matters affecting the Council's budget or Council Tax were considered, a recorded vote was taken.

Councillor I Aldridge	For	Councillor A Benet	Abstain
Councillor A Behan	For	Councillor M Chilcott	For
Councillor G S Dowding	For	Councillor A Hadley	For
Councillor B Heywood	For	Councillor R Lillis	For
Councillor B Maitland-Walker	For	Councillor K Mills	For
Councillor P Murphy	For	Councillor J Parbrook	For
Councillor P Pilkington	Abstain	Councillor S Pugsley	For
Councillor N Thwaites	For	Councillor A Trollope-Bellew	For
Councillor K Turner	For	Councillor T Venner	For
Councillor D Westcott	For	Councillor R Woods	For

RESOLVED (1) that the formal Council Tax Resolution detailed in Appendix A to the report be approved.

RESOLVED (2) that the total Band D Council Tax be noted to be as follows:

	2017/18	2018/19	Increase
	£	£	%
West Somerset Council	150.56	155.56	3.32
West Somerset Council - SRA	1.76	1.76	0.00
Somerset County Council	1,069.52	1,103.15	2.99
Somerset County Council – Social Care	42.43	76.17	3.00
Somerset County Council – SRA	12.84	12.84	0.00
Police and Crime Commissioner	181.81	193.81	6.60
Devon & Somerset Fire Authority	81.57	84.01	2.99
Sub-Total	1,540.49	1,627.30	5.64
Town and Parish Council (average)	68.76	71.65	4.20
Total	1,609.25	1,698.95	5.57

Note: The Somerset County Council tax is analysed into three lines for general services, social care additional precept and Somerset Rivers Authority additional precept. The total aggregate amount is increased by 5.99% (from £1,124.79 to £1,192.16). The 5.99% increase comprises 2.99% (£33.63) for general services and 3.00% (£33.74) for social care.

The meeting closed at 11.11 am.

Report Number: WSC 30/18

West Somerset Council

Council – 21 March 2018

HPC Planning Obligations Board – Allocation of CIM Funding, Grant applications under £100,000

This matter is the responsibility of Cllr M Chilcott, Lead Member for Resources and Central Support.

Report Author: Lisa Redston, Community and Housing Impact Lead, Energy Infrastructure

1 Purpose of the Report

- 1.1 The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board and West Somerset Council Cabinet, for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications under £100,000 received on 1st January 2018.

2 Recommendations

- 2.1 **That Full Council endorses the recommendations of the Hinkley Point C Planning Obligations Board and West Somerset Cabinet as follows:**
- 2.1.1 To not approve the allocation of funding to the Minehead RNLI for the D Class Lifeboat project.
- 2.1.2 To not approve the allocation of funding to the ATWEST for the Grow Moor Rover project.
- 2.1.3 To approve the allocation of £71,150 from the 2nd Annual Payment to Minehead Eye for the West Somerset Young People's Outreach Sexual Health Support Project

3 Risk Assessment

Risk Description	Current Score	Existing and planned control measures	Target Score after control
Lack of quality approvable bids to the CIM Fund due to communities not having the means (skills/resources) to make quality bids and deliver projects resulting in a lack of effective impact mitigation projects	Medium (12)	Community development officers in post in WSC/TDBC and Sedgemoor District councils and Engage WS contracted to support communities in WS in making bids and project delivery. Risk remains feasible as capacity of community development officers is limited.	Medium (9)

Risk of future community impacts not being mitigated due to early demand for funding exceeding available budget resulting in an inability to respond to future or unknown impacts.	Medium (12)	Annual contribution payments (2015 and 2016) will ensure a budget is available to respond to future demand. Planning Obligations Board to continue to develop funding strategy that includes mechanisms for review and reprioritisation and trigger points for release of funding to reflect changes in circumstances and impacts.	Low (8)
Failure of the Planning Obligations Board to allocate CIM fund by April 2019 resulting in continued requirement for staff resource to manage application/decision making process, finances and to support community.	Medium (9)	Planning Obligations Board to continue to develop funding strategy to provide direction for release of funding.	Low (4)
Failure of the Planning Obligations Board to monitor the actual and potential impacts of the development due to the lack of a defined impact monitoring procedure resulting in the inability of the Planning Obligations Board to apply funding to achieve maximum mitigation of impacts.	Medium (16)	Planning Obligations Board to develop process and procedures for monitoring the impact and potential impact of the development and reflect this in the funding strategy.	Low (8)

- 3.1 The scoring of the risks identified in the above table has been based on the WSC and TDBC council's risk assessment scoring matrix. Only those risks that score medium or high are detailed in this report. The full risk assessment is available on request from the CIM Fund Manager.

4 Background

- 4.1 Applications to the CIM Fund are considered by the Planning Obligations Board against nine criteria outlined in the Section 106 legal agreement for the Site Preparation Works at Hinkley Point. A recommendation is subsequently made to West Somerset Council's Cabinet. Any proposals above £25,000 also require approval by West Somerset's Full Council.

Criteria	Evaluation Criterion
Priority Impact Zones	<p>Priority shall be given to those areas that are anticipated in the Environmental Statement to experience or which actually experience the greatest adverse impact from the project in accordance with the following hierarchy:</p> <ol style="list-style-type: none"> 1) Directly adjacent to the site 2) Directly adjacent to the main transport routes to and from the site within West Somerset, Sedgemoor and Somerset 3) Within West Somerset and/or Sedgemoor and directly affected by adverse impacts of the project 4) In Somerset but beyond West Somerset and Sedgemoor and experiencing the next greatest degree of adverse impact, with projects which benefit West Somerset and Sedgemoor as well as its immediate area 5) In Somerset and experiencing indirect adverse impacts or in relation to a measure which benefits West Somerset and/or Sedgemoor.

Quality of Life	The principal purpose of the contribution shall be to enhance the quality of life of communities affected/potentially affected by the Project.
Sustainability	To what extent will the project contribute to achieving sustainable communities, contribute to regeneration objectives and raising environmental sustainability?
Extent of benefit	To what extent has the applicant demonstrated that the project will ensure a positive benefit and/or legacy to an adequate proportion of people within that community?
Community Need	To what extent has the applicant demonstrated a need for the project
Community Support	To what extent is there demonstrable local community and and/or business support for the project?
Partner Support	To what extent is there demonstrable local partner support for the project?
Governance	Demonstrate that good governance arrangements are in place, including financial and project management to ensure deliverability?
Value for Money	Can the applicant demonstrate value for money and that reasonable effort has been made to maximise the impact of any investment? Has match funding been secured where appropriate?

5 CIM Applications considered by the HPC Planning Obligations Board

- 5.1 The HPC Planning Obligations Board considered 3 applications for grant funding under £100,000 to the CIM Fund on 8th February 2018. The Board considered the application against each of the nine funding criteria.
- 5.2 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in relation to education, skills, training or employment the Planning Obligations Board seeks the view of the Hinkley Point C Education, Employment and Skills Operations Group (EESOG). EESOG includes representatives from the District and County Council, EDFE, Department of Work and Pensions, and a range of Education and Training providers. The views of EESOG in relation to applications are included in the application summary where appropriate.
- 5.3 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in relation to the promotion of tourism the Planning Obligations Board seeks the view of the Hinkley Point C Tourism Action Partnership (HTAP). The view of HTAP in relation to the application is included in the application summary where appropriate.
- 5.4 All applications have been subject to financial viability checks, any concerns in relation to the viability of an organisation or project are highlighted within the summary.
- 5.5 Cabinet is asked to consider the following applications for allocation of CIM Funding.

5.6

Project Name:	Minehead D Class Lifeboat Appeal
Expression of Interest Ref No:	253
Organisation Applying:	RNLI (Minehead Fundraising Group)
Summary of Project:	Provision of a replacement, RNLI D-class inshore lifeboat for Minehead lifeboat station.
Impacts mitigated as stated in application:	80% of construction materials for HPC will be arriving by ship and will be transported across the area of the Bristol Channel covered by the Minehead lifeboat station. It is anticipated there will be an increase in the number of emergency calls. It is anticipated that additional calls will be generated from increased leisure use of the sea and coast due to the increase in population as a result of the temporary workforce.
Start Date: 1/12/18	Total Project Costs: £52,000
Completion Date:	Amount applied for: £25,000
Documents received:	Letters of support Minehead Town Council, Chanel training, WBOA, Minehead and District Sea Angling club, Minehead Boatman's Association. RNLI Accounts 16-17.
CIM Fund Manager Comments:	
<p>The application contained basic information in relation to the project. The Fundraising group have been tasked to raise funding for the new lifeboat and therefore did not provide detailed information in relation to the RNLI, the project or running costs or details of how the project will measure success in terms of impact mitigation.</p> <p>The RNLI plan to replace their current D class lifeboat as part of their routine replacement programme. The Boat has been ordered and will arrive in December. Any shortfall in fundraising will be covered by the RNLI.</p> <p>The following issues were raised with the applicants and received the following responses: Accounts and governing document required for RNLI. The RNLI is a major charity with running costs of some £485,000 a day. In 2016 – the last year for which figures are available – running costs came to £177 million and some £49.5 million was spent on buildings, lifeboats and equipment. Its accounts can be provided by way of demonstrating that it is a bona fide organisation. Accounts sent. Total cost of project is £52000, £25000 requested from the CIM fund with plans in place to raise all funds required, how would shortfall be met? £18,000 already raised from events and private donations. If target not achieved RNLI will cover any shortfall. Breakdown of build costs required. Unable to provide a breakdown of build costs. The standard cost of building a D class lifeboat to the RNLI's own specifications in its own workshops on the Isle of Wight is £52,000, which is the target sum we have been given. The issue of competitive tenders does not, therefore, arise.</p> <p>It proved difficult to score the application in relation to the funding criteria. It is unclear</p>	

<p>how much additionality will be provided by the project as the current D class boat is due to be replaced regardless of the HPC development.</p>	
<p>POB comments:</p>	
<p>The Board felt the application lacked sufficient detail in terms of the potential impacts on the community of increased maritime activity and whether a contribution towards a new D Class Boat would be the most appropriate mitigation of any potential impacts.</p> <p>The Board recommends that the applicants work with Burnham on Sea RNLI, the Hinkley Point and Bridgwater Harbour Masters and user groups to better understand potential community impacts of increased maritime and community use of the waters and to explore the most appropriate mitigation measures before submitting a revised application to the CIM fund.</p>	
<p>POB recommendation:</p>	<p>To not approve the allocation of funding to the Minehead RNLI for the D Class Lifeboat project.</p>

5.7

Project Name:	Grow Moor Rover Service
Expression of Interest Ref No:	230
Organisation Applying:	Accessible Transport West Somerset Ltd (ATWEST)
Summary of Project:	Moor Rover is a minibus for residents and tourists to enable car free journeys onto Exmoor and Coleridge Way reduce pollution, increase visitor numbers and encourage social and active lifestyles. The project aims to increase the financial viability of the service to become self-supporting by replacing the MPC with a 4x4 VW Transporter converted to a multi passenger vehicle, produce marketing materials and improve marketing of the service.
Impacts mitigated as stated in application:	The project aims to minimise the adverse effects of HPC on visits to Exmoor and Coleridge Way. The development impacts on one of the main roads into West Somerset with roadworks, noise, pollution, heavy traffic and worker transport. Local people and visitors are disinclined to visit the AONB due to negative press online, and in the media. The community is dependent on tourism with financial, environmental and social impacts if visitor numbers decline. There is a need to secure an employed future for young people.
Start Date: April 2018	Total Project Costs: £38970
Completion Date: April 2021	Amount applied for: £38970
Documents received:	Project income/expenditure. Project Plan, Annual report 2015/2016, Accounts 2016/2017, Business Plan 2013-2016, Letter of support: Dan James (HTAP and Visit Exmoor), WSC Community Development, Thanks you letter: St Johns Walks Woman's Club, Merrywood B and B.

HTAP Comments:
<p>HTAP: The project was discussed by HTAP following submission of a bid to the CIM fund in September. Comments from HTAP included:</p> <p>The need for the project to work with HTAP before resubmission of the application.</p> <p>The vehicle costs seem high and it is unclear whether a new vehicle will resolve the issues they are facing. It is also unclear how many additional journeys the new vehicle could make and if there is significant demand.</p> <p>While each journey covers its core costs there is no margin to pay for admin time and promotion and it is unclear whether a new vehicle will solve this issue.</p> <p>HTAP are supportive of the service but believe the application should focus more on developing the business support and marketing functions.</p>
CIM Fund Manager Comments:
<p>The application lacked sufficient detail to give assurance that the funding would achieve the desired outcome to provide a financially sustainable project that supported the local tourist economy and provided a service to residents of West Somerset.</p> <p>In terms of the significance of impact on the community there are a range of mitigation schemes in place in West Somerset that are working effectively and there is no evidence at present that the local tourist economy is being negatively impacted by the HPC project. In terms of local people that could access the service it is unclear how many of those are impacted by the HPC development and if there are plans to target these communities.</p> <p>The Business Plan provided with the application is out of date and therefore it is not possible to fully understand the governance, management structure and overall financial position of the organisation and therefore understand its financial position and potential to ensure the Moor Rover project can become financially viable.</p> <p>The application did not provide the current and projected costs of the service and income from journeys/sponsorship etc. It is unclear whether ongoing costs and future promotional activity are factored into the financial viability plans.</p> <p>The application did not contain sufficient evidence of community and partner support.</p> <p>The applicants have not sought match funding for the project. Increased promotional activity forms a large part of the application however only £400 of the funding would be used per year to produce marketing materials. The application also requests £4068 for staff costs and £1377 for mileage to promote the service and secure sponsorship over the 3 year period.</p> <p>The applicants have 8 years remaining on lease of land where the Atwest building is situated plans to extend this were not included in the application.</p>
POB comments:
<p>The Board agreed that the application lacked sufficient information to give assurance that the project would mitigate any impacts on the local community and would deliver its objectives.</p>

The Board recommended that the CIM Fund Manager provide the applicants with feedback in relation to their application.	
POB recommendation:	To not approve the allocation of funding to the ATWEST for the Grow Moor Rover project.

5.8

Project Name:	West Somerset Young People's Outreach Sexual Health Support Project
Expression of Interest Ref No:	241
Organisation Applying:	Minehead Eye CIC
Summary of Project:	<p>Funding will pay towards full time employment of a professional targeted youth worker over two years and key resources to work with young people aged 11-24 to provide:</p> <p>Regular professional health advice and support delivered through outreach work in key communities in West Somerset during evenings and weekends. The work will specifically focus on issues around sexual and/ or mental health, but may lead into issues around vulnerability, e-safety, safety, awareness, signposting and communication.</p> <p>The worker will deliver on a rolling 6 weekly basis on a 1 to 1 or small group basis in youth/community venues close to their residence. The worker will have use of the Minehead Eye centre and community minibus to create a mobile resource in West Somerset.</p>
Impacts mitigated as stated in application:	The need to increase resilience of young people, especially those most vulnerable in areas subject to change and impact of the HPC project in West Somerset over a 10 year period. Change in demographics, increased population, and increased use of the night time economy. There is a need to prepare young people for adulthood raise aspirations, increase self-esteem, education relating to health relationships, sexual health and e safety and the night time economy.
Start Date: 1/4/18	Total Project Costs: £81,150
Completion Date: 31/5/20	Amount applied for: £71,150
Documents received:	<p>Project Income and Expenditure, Project Plan, Business Plan, Job description, Letters of support: Minehead Beat Team (PCSO), West Somerset Council (Community Development), Minehead Middle School, Get Set Services, UK Youth, SRYP, West Somerset College, YMCA Somerset Coast, WSOA group, Danesfield School, Eddystone Trust, SCC (Youth and Community Officer), Minehead Town Council, WSC/SDC HPC Community Safety Officer, Watchet Town Council, SWISH, Children in Need, SCC Public Health Specialist (Sexual Health).</p> <p>Accounts 2016/2017, Mems and Arts, Child Protection Policy, Equalities Policy, Health and Safety Policy, Insurance Policy</p>

Expert Comments:	
<p>The Hinkley Community Safety Group, Hinkley Heath Task and Finish Group and the Safer Somerset Partnership have all agreed there is a need for proactive preventative work in relation to sexual health to respond to changes in demographic in West Somerset and the increased use of the Night Time Economy over the next 8-10 years.</p> <p>Raising aspirations of young people, providing advice and guidance, supporting the development of self-esteem and a good understanding of healthy relationships will help to prepare young people for when they reach adulthood and start to access the Night Time Economy.</p>	
CIM Fund Manager Comments:	
<p>The business plan for the project provides clear and evidenced need for increased capacity in targeted youth work in areas most significantly impacted by the HPC development.</p> <p>Key partners have identified the need for a proactive preventative response to issues raised in the application and offer strong support for the project. The application evidences a wide consultation with community groups, the police, schools, other youth service providers and sexual health providers and parish councils to establish community need and gain support.</p> <p>The application evidences strong governance and a proven track record of successful projects and delivering outcomes for young people.</p> <p>A range of delivery methods and targeted work in highly impacted areas will ensure young people in most need will have access to the advice and support on offer.</p> <p>Projects such as these are unable to self-fund, however the issue of ensuring the project has sustainable benefits and can secure future funding if needed has been well thought through and planned within the sustainability and exit strategy.</p>	
POB comments:	
<p>The Board recognised the potential future impacts on the night time economy in West Somerset and the capability of the project to deliver targeted support to young people in Minehead and rural communities in West Somerset.</p> <p>The Board also recognised the work of the applicants to ensure this support is integrated into current youth provision and their partnership approach with Public Health and other sexual health services.</p> <p>The Board felt they would also be inclined to support an application for a similar project in other areas impacted by an increased use of the night time economy, such as Bridgwater and Taunton. The Board requests that the applicants assist other providers of services for young people to bring forward applications to the CIM fund.</p>	
POB recommendation:	To approve the allocation of £71,150 from the 2 nd Annual Payment to Minehead Eye for the West Somerset Young People's Outreach Sexual Health Support Project

6 Links to Corporate Aims / Priorities

- 6.1 The allocation of these funds will enable the Council to deliver against the Corporate Priorities of '*Our Communities* - Helping our communities remain sustainable and vibrant is vital in keeping West Somerset a great place in which to live and work' and '*Our Place and Infrastructure* - West Somerset is a beautiful place to visit and in which to live and work. We want to keep West Somerset a place to be proud of and one which is well maintained and welcoming to residents, visitors and businesses alike.

7 Finance / Resource Implications

- 7.1 On 6th May 2016, EDF made the payment for the second anniversary of phase two under the Site Preparation Work agreement. Under this, the CIM fund has received £1,937,220 inclusive of inflation uplift. Bringing the total CIM Fund received to £7,424,395.
- 7.2 Financial information regarding allocated funding from the Community Impact Mitigation Fund can be found in Appendix A.
- 7.3 These proposals will not have an impact on the Council's own resources.
- 7.4 All organisations applying for funding are subject to financial viability checks to reduce risk associated with the award of grant funding.

8 Legal Implications

- 8.1 These funds have been paid by a developer (NNB Genco) due to the signing of a Section 106 legal agreement for planning permission to carry out the site preparation works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037). As part of this legal agreement West Somerset Council shall take into account the recommendations of the Planning Obligations Board when deciding how to apply those elements of the Community Impact Mitigation Contributions (Schedule 1 – General, Para. 5.3 of the S106).

9 Environmental Impact Implications

- 9.1 There are not considered to be direct implications of approving the release of these monies associated with the Community Impact Mitigation Fund. However, there are obviously environmental impacts associated with the wider proposed development of Hinkley Point C. These have been assessed within the Environmental Statement submitted by NNB Genco with the application to carry out Site Preparation Works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037) and mitigation measures have been secured.
- 9.2 Applicants are encouraged to consider any environmental implications of their project and are asked to describe how their projects will promote environmental sustainability

10 Safeguarding and/or Community Safety Implications

- 10.1 Applicants are encouraged to consider the promotion of community safety and community cohesion as part of their project.
- 10.2 Applications for projects that provide facilities or services to children, young people or vulnerable adults are required to include copies of the applicants safeguarding policy and procedures.
- 10.3 The requirement for organisations to adhere to Safeguarding legislation and to ensure necessary checks are carried out to ensure the suitability of staff or volunteers involved in the project are included in the CIM Fund grant terms and conditions.

11 Equality and Diversity Implications

- 11.1 Members must demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 11.2 Organisations applying to the CIM and Stogursey Contributions Funds are required to describe how their project will promote equal opportunities and will be accessible to all people in the community regardless of background, ability or personal circumstances.

- 11.3 Projects that restrict membership or access to services without being able to 'objectively justify' their reasons for doing so will not be eligible to be considered for funding. Projects that wish to limit access must be able to show that the less favourable treatment contributes to a 'legitimate' aim and that it is 'proportionate.'

- 11.4 Organisations are required to provide a copy of their Equal Opportunity Policy with their application to demonstrate awareness of their responsibility to deliver accessible services that advance equality.

- 11.5 Wider community benefit and the ability of the project to promote cohesive communities are both taken into account when scoring applications and making recommendations.

12 Social Value Implications

- 12.1 Applications to the CIM Fund must demonstrate how they provide economic, social and or environmental benefits for the local area. Applicants are also encouraged to provide opportunities for volunteering and community involvement wherever possible.

13 Partnership Implications

- 13.1 The Planning Obligations Board has representative members from Sedgemoor District Council, Somerset County Council, EDF Energy and West Somerset Council.

14 Health and Wellbeing Implications

- 14.1 The Community Impact Contribution and Stogursey Contribution have been paid to West Somerset Council for the purpose of mitigating the impacts of the Hinkley C development on local communities through projects that promote or improve the economic, social or environmental wellbeing of local communities.

- 14.2 The application and scoring process has been developed to prioritise funding of projects that aim to improve the health and wellbeing of people, families and communities affected by the development.

- 14.3 Applications are required to evidence and demonstrate that

- The communities is taking responsibility for their own health and wellbeing;
- Projects provide benefits which empower communities to be thriving and resilient

- Projects provide benefits which support people to live independently.

15 Asset Management Implications

15.1 There are no asset management implications as a result of these recommendations.

16 Consultation Implications

16.1 Applications to the CIM Fund are considered Planning Obligations Board. The Board consists of representatives from EDF, Sedgemoor District Council, West Somerset District Council and Somerset County Council.

16.2 All applicants are required to demonstrate that they have consulted with their local and wider communities on project proposals with the aim of informing their need appraisal and to shape delivery of their project.

17 Cabinet Comments / Recommendation(s)

17.1 Cabinet endorsed the recommendations of the Hinkley Point C Planning Obligations Board at its meeting on 7 March 2018.

Democratic Path:

- **Scrutiny / Corporate Governance or Audit Committees – No**
- **Cabinet/Executive – Yes**
- **Full Council – Yes**

Reporting Frequency: Every 2 months.

Contact Officers

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Report Number: WSC 31/18

West Somerset Council

Council – 21 March 2018

HPC Planning Obligations Board – Allocation of CIM Funding, Grant applications over £100,000

This matter is the responsibility of Cllr M Chilcott, Lead Member for Resources and Central Support.

Report Author: Lisa Redston, Community and Housing Impact Lead, Energy Infrastructure

1 Purpose of the Report

- 1.1 The purpose of this report is to present the recommendations of the Hinkley Point C Planning Obligations Board and West Somerset Council Cabinet, for the allocation of monies from the Community Impact Mitigation (CIM) Fund for grant applications over £100,000 received on 1st December 2017.

2 Recommendations

- 2.1 **That Full Council endorses the recommendations of the Hinkley Point C Planning Obligations and West Somerset Cabinet as follows:**
- 2.1.1 To allocate £382,047 from the 1st Annual CIM fund payment to Minehead Town Council for the New Changing Rooms and Community Hall at Minehead Recreation Ground.
- 2.1.2 To not approve the application for funding for Watchet Bowling Club for funding towards the Watchet Bowling Club, Gym and Community Facility.
- 2.1.3 To allocate £112,235 from the 1st Annual Payment to Somerset Activity and Sports Partnership for the Naturally Active Project
- 2.1.4 To allocate £159,035 from the 1st Annual Payment to Somerset Wildlife Trust for the Brilliant Coast Project.
- 2.1.5 To not approve the allocation of funding for the Somerset Rural Youth Project for the Coastal Character project.
- 2.1.6 To allocate £500,000 from the 1st and 2nd Annual Payments to YMCA Somerset Coast for the Great Western Hotel project.

3 Risk Assessment

Risk Description	Current Score	Existing and planned control measures	Target Score after control
Lack of quality approvable bids to the CIM Fund due to communities not having the means (skills/resources) to make quality bids and deliver projects resulting in a lack of effective impact mitigation projects	Medium (12)	Community development officers in post in WSC/TDBC and Sedgemoor District councils and Engage WS contracted to support communities in WS in making bids and project delivery. Risk remains feasible as capacity of community development officers is limited.	Medium (9)
Risk of future community impacts not being mitigated due to early demand for funding exceeding available budget resulting in an inability to respond to future or unknown impacts.	Medium (12)	Annual contribution payments (2015 and 2016) will ensure a budget is available to respond to future demand. Planning Obligations Board to continue to develop funding strategy that includes mechanisms for review and reprioritisation and trigger points for release of funding to reflect changes in circumstances and impacts.	Low (8)
Failure of the Planning Obligations Board to allocate CIM fund by April 2019 resulting in continued requirement for staff resource to manage application/decision making process, finances and to support community.	Medium (9)	Planning Obligations Board to continue to develop funding strategy to provide direction for release of funding.	Low (4)
Failure of the Planning Obligations Board to monitor the actual and potential impacts of the development due to the lack of a defined impact monitoring procedure resulting in the inability of the Planning Obligations Board to apply funding to achieve maximum mitigation of impacts.	Medium (16)	Planning Obligations Board to develop process and procedures for monitoring the impact and potential impact of the development and reflect this in the funding strategy.	Low (8)

- 3.1 The scoring of the risks identified in the above table has been based on the WSC and TDBC council's risk assessment scoring matrix. Only those risks that score medium or high are detailed in this report. The full risk assessment is available on request from the CIM Fund Manager.

4 Background

- 4.1 Applications to the CIM Fund are considered by the Planning Obligations Board against nine criteria outlined in the Section 106 legal agreement for the Site Preparation Works at Hinkley Point C. Recommendations are subsequently made to West Somerset Council's Cabinet. Any proposals above £25,000 require approval by West Somerset's Full Council.

Criteria	Evaluation Criterion
Priority Impact Zones	<p>Priority shall be given to those areas that are anticipated in the Environmental Statement to experience or which actually experience the greatest adverse impact from the project in accordance with the following hierarchy:</p> <ol style="list-style-type: none"> 1) Directly adjacent to the site 2) Directly adjacent to the main transport routes to and from the site within West Somerset, Sedgemoor and Somerset 3) Within West Somerset and/or Sedgemoor and directly affected by adverse impacts of the project 4) In Somerset but beyond West Somerset and Sedgemoor and experiencing the next greatest degree of adverse impact, with projects which benefit West Somerset and Sedgemoor as well as its immediate area 5) In Somerset and experiencing indirect adverse impacts or in relation to a measure which benefits West Somerset and/or Sedgemoor.
Quality of Life	The principal purpose of the contribution shall be to enhance the quality of life of communities affected/potentially affected by the Project.
Sustainability	To what extent will the project contribute to achieving sustainable communities, contribute to regeneration objectives and raising environmental sustainability?
Extent of benefit	To what extent has the applicant demonstrated that the project will ensure a positive benefit and/or legacy to an adequate proportion of people within that community?
Community Need	To what extent has the applicant demonstrated a need for the project
Community Support	To what extent is there demonstrable local community and and/or business support for the project?
Partner Support	To what extent is there demonstrable local partner support for the project?
Governance	Demonstrate that good governance arrangements are in place, including financial and project management to ensure deliverability?
Value for Money	Can the applicant demonstrate value for money and that reasonable effort has been made to maximise the impact of any investment? Has match funding been secured where appropriate?

5 CIM Applications considered by the HPC Planning Obligations Board

- 5.1 The HPC Planning Obligations Board considered 6 applications for grant funding over £100,000 to the CIM Fund on 8th February 2018. The Board considered the applications against each of the nine funding criteria.
- 5.2 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in

relation to education, skills, training or employment the Planning Obligations Board seeks the view of the Hinkley Point C Education, Employment and Skills Operations Group (EESOG). EESOG includes representatives from the District and County Council, EDFE, Department of Work and Pensions, and a range of Education and Training providers. The views of EESOG in relation to applications are included in the application summary where appropriate.

- 5.3 Where an application is seeking funding to mitigate impacts or to benefit from opportunities in relation to the promotion of tourism the Planning Obligations Board seeks the view of the Hinkley Point C Tourism Action Partnership (HTAP). The view of HTAP in relation to the application is included in the application summary where appropriate.
- 5.4 The Planning Obligations Board may also seek expert advice from other professionals that have an overview of activity relating to projects applying for funding.
- 5.5 All applications have been subject to financial viability checks, any concerns in relation to the viability of an organisation or project are highlighted within the summary.
- 5.6 Further commentary against the 9 funding criteria for each application is provided in Appendix A.
- 5.7 Cabinet is asked to consider the following applications for allocation of CIM Funding.
- 5.8

Project Name:	New Changing Rooms and Community Hall at Minehead Recreation Ground
Expression of Interest Ref No:	174
Organisation Applying:	Minehead Town Council
Summary of Project:	Funding is required for a new build community and sporting facility which will include Community Hall with kitchen and bar facilities, changing rooms, officials rooms and disabled facilities and new pitch floodlighting. The project aims to transform the recreation ground into a focal point for outdoor physical activity in Minehead. The wider project will include upgrade of the tennis courts and MUGA (funding not yet secured) and a 12 piece outdoor gym (funding for this has been secured). The new build will provide a home base for Minehead Football Club at weekends and a range of social, wellbeing and sporting activities for the community throughout the week.
Impacts mitigated as stated in application:	Hinkley workers and others serving the HPC project travel daily to and from Minehead. Recent estimates show that 7% of the current workforce is transported from the Minehead area, this number is expected to increase, especially with staff and visitors staying at the Premier Inn in Minehead. This will add to the congested traffic on the A39 to Bridgwater at peak times. New families moving into Minehead will require access to leisure and social activities to enable them to integrate into the community.
Start Date: Spring 2018	Total Project Costs: £763,000
Completion Date: Autumn 2018	Amount applied for: £382,047

Documents received:	Business Plan, Cost estimates (Jewson's and Wiseman lighting), Conveyance Deed, Letters of Support/Results of public consultation (SASP; Somerset Age UK; SCC Cllr Public Health; Louise Woolway Somerset County Council Consultant in Public Health; Helen Wilkes and Laura Browne GP Referral for Exercise professionals; Graham Collins Fitness Instructor; Luisa Skinner – Fitness Instructor; Sarah Vickers secretary Minehead Football Club; Martyn Young Director ESF Events youth football promoter; Paul Matcham Minehead EYE; John Atkins Dulverton Town Football Club.), Location plan, MTC Financial Regs, MTC accounts 15/16 and 16/17, Public liability insurance, Planning documents, Conveyance deed.
Expert Commentary:	
None Requested.	
CIM Fund Manager Comments:	
<p>If well planned and managed the project has the potential to mitigate impacts through the provision of leisure facilities, promoting social activities and integration of new communities, provision of local activities and facilities that promote health and wellbeing, reduce the need to travel and build capacity in the community.</p> <p>If the facilities and activities are promoted well it is likely that a good number of people both locally and in the wider community will benefit. Careful consideration has been given to the design of the building to ensure all sectors of the community can benefit from its use not just those involved in the football club at weekends (although this number is significant).</p> <p>The facilities will provide the only flood lit pitch in West Somerset which will increase provision of mid-week sporting/health activities. The building will also have sprung floors to provide better facilities for dance and exercise classes and toddler groups.</p> <p>The applicants have considered other organisations to manage the facility and consider Minehead Town Council (MTC) to be the most appropriate organisation to organise co-ordinated activities to meet local demand. If this is achieved quality of life will be improved for a good cross section of the community.</p> <p>Although some public consultation has been carried out and 350 members of the community voted for the project, the application lacked evidence of engagement with and support from the wider community and potential users, potential activity providers, other sport clubs and the football club. Further letters of support were provided to demonstrate the interest of potential users and hirers.</p> <p>Governance arrangements are in place through MTC, and the project will be managed by SASP. Further clarity is required on the financial management of the project to ensure it is delivered to budget. Measures of success require further development to ensure the project is mitigating impacts and promotional activity needs to be robust to ensure the wider community benefits from the facilities and hire targets are met.</p> <p>The project has the potential to draw in a significant amount of match funding, it is worth</p>	

noting that the majority of this will be local funding such as WSDC s106 funding and Minehead Town Council, however a grant of £100k is sought from the football foundation.

In terms of financial sustainability MTC are likely to achieve economies of scale by co-ordinating the management and maintenance of the building and have committed funds over 3 years to help ensure longer term sustainability of the building. The applicants have designed the building to enable areas to be isolated and used simultaneously to maximise rental income. Minehead FC will contribute £8500 - £9000 per year towards the upkeep of the building. If rental targets are met this should provide a small surplus.

The cost projections have small surplus margins which may not sufficiently allow for the development of new activities or long term regular maintenance plans. This should be reviewed and addressed by MTC as the project develops

Due Diligence – MTC financial position is robust.

POB comments:

The Board recognises the potential future impact on communities in Minehead due to a growing and diverse population as a result of HPC and the potential for the project to leave a legacy for the community.

The Board is confident that the governance arrangements for the project were robust and that Minehead Town Council were in position to manage the facility and ensure the sustainability of the building supported by the Somerset Activity and Sport Partnership.

The Board recognises that the facility will provide a unique opportunity for those in Minehead and the surrounding areas to have access to a floodlit pitch and sprung floor facility that will provide a wide range of activities and extend the times the facilities are available for use.

Funding has not yet been awarded to a project in Minehead that aims to promote cohesive communities through community activities and to address impacts on health and wellbeing, therefore the project identifies and fills a gap in impact mitigation in this area. The project compliments other projects in Minehead that have received CIM funding for skills, employment and tourism activities.

The Board recommends that the business plan is reviewed to include:

- The project aims to be the hub of the community and provides a range of sport, leisure, social, educational and employment opportunities.
- Plans to measure delivery of the projects objectives, such as integrating new communities, improving health and wellbeing and activities for young people.
- The project is ring-fenced within MTC accounts and surpluses must be reinvested into the building and community activities.
- A clear construction management and cash flow plan.

POB recommendation:	To allocate £382,047 from the 1st Annual CIM fund payment to Minehead Town Council for the New Changing Rooms and Community Hall at Minehead Recreation Ground.
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5.7

Project Name:	Watchet Bowling Club, Gym and Community Facility
Expression of Interest Ref No:	198
Organisation Applying:	Watchet Bowling Club
Summary of Project:	<p>The project will provide new community and sporting facilities and social activities for all ages increase health and wellbeing, and improve the quality of life for the local community and new HPC workers and their families moving into the area.</p> <p>Funding is required towards the capital build element of the project including:</p> <ul style="list-style-type: none"> • Demolition of the existing garages alongside the bowling green. • New build indoor bowling green with two rinks. • Demolition of existing club house and new build replacement with community hall, open access gym, bar area, catering kitchen, disabled facilities & changing rooms. • External works to reconfigure the car parking and access to the club.
Impacts mitigated as stated in application:	Watchet is a focus of expansion and development locally and the impact of HPC is felt in terms of housing, transport, amenities and community cohesion. We are already seeing more workers and families moving into the town, with several hundred houses are planned to meet growing demand. The planned Park and Ride facility just outside the town will add to this. An influx of new residents will affect community infrastructure and community cohesion.
Start Date: 1/10/18	Total Project Costs: £1,696,878
Completion Date: 30/9/19	Amount applied for: £400,000
Documents received:	Watchet Bowling Club Business Plan 2017; Consultation Results; Feasibility Study; New build plans; Revenue budget; Letters of support Watchet Town Council, West Somerset healthcare (GP surgeries), Watchet Coastal Community Team, WSC Community Development Team; Village Agent, Watchet Live, SASP; Former Councillor, Cllr Westcott (District Cllr), Minehead Bowling Club, President Watchet BC, Porlock BC, Harbour Book shop, West Somerset Brass Band (potential users), Watchet Town Band (potential users), Watchet Twinning Society (potential users), Watchet market house museum, Watchet Mothers Club (potential users), Onion Collective; Income and expenditure breakdown; Project Plan; Detailed Cost Plan; Accounts; Constitution; Public and employers liability insurance; Health and Safety Policy;

	Safeguarding and Equalities Policies; Deeds of ownership; Accountants report ref VAT; Original Planning Permission.
Expert Commentary:	
None Requested.	
CIM Fund Manager Comments:	
<p>The applicants have demonstrated through research and studies into the area the particular vulnerabilities of the community of Watchet and described how the issues faced such as access to services and facilities, isolation and community cohesion are likely to be affected further by the HPC development, in particular impacts as a result of new residents and transient workers, impacts on travel and the park and ride and impacts on health and wellbeing. The application also highlights opportunities for the community in particular to increase employment and raise aspirations.</p> <p>The project identifies the need for a wider range of community activities, including skills and learning activities, a venue for private hire and events and improved all weather sporting and fitness facilities in the area.</p> <p>The application identifies the need for stronger leisure, community and social activities. Although there is mention in the application of the types of activities likely to be offered within the community building (soft play, kids crafts, badminton, bowls, dance and exercise classes) it is unclear who will be organising and providing these, when and how often they will occur and there is no evidence from providers that they are willing to deliver activities from the new building. Evidence of this would give assurance that the income generation and community benefit planned would be realised.</p> <p>The applicants state that Watchet currently lacks the community and social infrastructure needed to manage major change. Other similar facilities are stated to be 9 miles away, however there are indoor rinks at Minehead, Williton has a bowling club and a planned new community and sports building and there are several other community use spaces in Watchet such as the community centre and the Sanctuary that offer various activities such as large hall, fitness classes, toddler groups, youth club, functions, meeting and conference space, cafe, groups etc. There is also a small gym in Watchet. The activities planned seem to be duplicating those already available. Also it is unclear how skills development and learning activities will be provided as partners have not been consulted that may offer these services.</p> <p>While it is recognised that new facilities will widely benefit the community, especially a large community venue for hire and a gym suitable for wider membership and doctor referrals it is not clear what additionality the activities planned in the community building will bring at this stage.</p> <p>The applicants have strong governance arrangements in place and have consulted with the community on the need for a new community building in the area, which shows strong community support. They have also engaged with a good range of partners to influence the design and delivery of the project, some of which have provided resources.</p>	

Given the location of the project the applicants do not seem to have consulted with the social housing provider in the area, in terms of types of activities that could be delivered and potential for use by the provider.

It is not clear from the application how the applicants will ensure activities provided by others hiring the building are affordable

It would be helpful to have further explanation of the financial forecast for example what assurances do they have that usage and income is achievable bearing in mind the population of Watchet. Also it is unclear how they have calculated their income and what assumptions were made.

The application suggests phasing of the project, it would be helpful to understand how this will be delivered.

Planning permission is in place for refurbishment of club house but has been resubmitted for demolition and new build.

The risk assessment takes into account risk and mitigation management throughout the capital build project and during operation. There are however some elements missing from the operational risk assessment such as safeguarding, health and safety and risks to the delivery of projects objectives.

The business plan contains a list of output measures in relation to the increase in number of users, outcome measures in relation to social impact and impact mitigation will be developed during the project. These should reflect the impact mitigation objectives set out in the application.

The Safeguarding policy is not robust enough for an organisation providing youth sport and leisure activities and needs to be strengthened in terms of its hire policies and policies for the delivery of services to children by external providers.

In terms of value for money, it is recognised that the community of Watchet are being and will be impacted by the HPC project, especially with new properties being built and the population increasing due to its proximity to the site and park and ride. If successful the project will attract a further £1.2m into the area, providing a substantial benefit to the community. The project plans to have 47000 unique visits annually, benefiting approximately 3200 people per year over a significant period of time (10yrs +). Therefore the grant is likely to offer good value for money.

POB comments:

The board recognised the potential for the community in Watchet to grow as a result of HPC, however there were concerns about the robustness and governance of the project.

The Board recognised that although elements of the project were in place and the applicants had carried out work planning and feasibility work the project was very ambitious and there were some doubts over the sustainability of the project.

<p>The Board had concerns about the amount of funding requested and that it was an appropriate use of a significant amount of CIM funding in relation to the number of potential beneficiaries. The Board were unclear of the assumptions made in the business plan in relation to the number of users of the community building.</p> <p>The Board were not confident that match funding would be secured for the project as other funding applications had not been submitted or were in the early stages.</p> <p>The Board also had concerns about the impact of the new building on other community buildings in the area and whether a new building would support the sustainability of other facilities in the area.</p>	
POB recommendation:	To not approve the application for funding for Watchet Bowling Club for funding towards the Watchet Bowling Club, Gym and Community Facility.

5.8

Project Name:	Naturally Active
Expression of Interest Ref No:	226
Organisation Applying:	Somerset Activity and Sports Partnership
Summary of Project:	The project aims to provide a variety of physical activities for individuals of all ages and families at no or low cost in public green spaces within communities impacted by the HPC development in Sedgemoor and West Somerset. The project also aims to target those who would not normally be active in these areas, provide opportunities for local people to become trained instructors and provide work related placements for young people during the 3 year project. Funding is required for staffing (1 FTE manager), instructors, website development, equipment, training and promotion.
Impacts mitigated as stated in application:	Bridgwater is impacted by the daily congestion and pollution caused by construction traffic and West Somerset by an increase in worker traffic on the A39 making car journeys longer and more stressful. The number of workers travelling in West Somerset is likely to increase with the Premier Inn in Minehead.
Start Date: April 2018	Total Project Costs: £376, 815
Completion Date: March 2021	Amount applied for: £112,235
Documents received:	Naturally Active Business Plan 2017; Location Plan; Project Budget/Financial Forecast; Year 1 project plan; Risk Register; Example questionnaire; Safeguarding policy; Activity Audits for each area; Consultation responses and analysis; Articles of Association; Accounts

	<p>15/16 16/17. Letters of Support from Magna Chair of Somerset Health and Wellbeing Board, Cllr Redman (SDC), Somerset Village Agents, TDBC Community Development, Quantock Medical Centre (Nether Stowey), Together Team, Sedgemoor Community Partnership, WS Multi Academy Trust (schools), West Huntspill Day Centre, YMCA Bridgwater, Sydenham Community Centre, St Peters Church School (Williton), Parks Active Living Centre, Sustrans, Link Centre (Halcon Taunton), North Taunton Partnership, Stowey Walking Group, Salvation Army Bridgwater, Watchet Town Council, Minehead TC, Magna, Homes in Sedgemoor, SCC Public Health (contributing match for website/promotion), Sompar Zing Somerset project, Mind, Walking for Health.</p>
<p>Expert Commentary:</p>	
<p>None Requested.</p>	
<p>CIM Fund Manager Comments:</p>	
<p>The application scored well in terms of establishing community need and providing a relevant project that aims to mitigate the impact and provide meaningful benefits to those communities most significantly affected by HPC. The location of the green spaces targeted for provision of activities are suitable areas to be targeted, however impacts on communities in Pawlett and Woolavington are unclear and require explanation. The applicants have considered proportionality in terms of population density, deprivation and rurality.</p> <p>Those who are most vulnerable in communities affected by HPC will be targeted to increase activity levels, and the project seeks to overcome barriers through locally based low or no cost provision.</p> <p>The application clearly describes (and evidences through research) the benefits of physical activity in improving overall quality of life, reducing congestion and bringing communities together socially. The application also demonstrates wider community and individual benefits of the project, such as enhancing skills, volunteering and activating public space.</p> <p>The applicants have consulted with the community and other organisations, however apart from results of an online survey results of this engagement, especially with parish, town and district councils and playfield associations in terms of permission to use the open spaces, were not provided with the application.</p> <p>The activity audit carried out lacks detail and is not robust enough to ensure activities will not be duplicating current outdoor and indoor provision in each area.</p> <p>Fees for taking part in activities will be set at a maximum of £12 per month. This will provide unlimited access to any classes. This will be paid on a monthly basis with opportunities to pause payments. The monthly financial commitment may be a barrier to some wishing to take part in activities. Especially family activities. It would be helpful to understand whether some activities will be offered as a one off or short course.</p>	

Further clarity is required on the figures within the budget, and the shortfall in funding to enable an accurate assessment of value for money and viability. However overall the project, if targets and outcomes for delivery and income generation are met, would provide a good return on funding and added value.

POB comments:

The Board thought the application was well thought through and presented, with a good understanding of impacts of HPC on communities, was appropriately targeted and an ideal complement to other CIM funded projects.

The Board were confident of ability of the project to deliver its objectives in key impacted areas and recognised that the model was successfully delivered in other areas of the County.

The Board were impressed by the community led approach to the project and that the project would directly benefit a wide range of users from all ages and backgrounds in impacted areas.

POB recommendation:

To allocate £112,235 from the 1st Annual Payment to Somerset Activity and Sports Partnership for the Naturally Active Project

5.9

Project Name:	Somerset's Brilliant Coast
Expression of Interest Ref No:	212
Organisation Applying:	Somerset Wildlife Trust
Summary of Project:	<p>The project aims mitigate health and wellbeing, environmental and community cohesion impacts through the delivery 3 elements:</p> <ul style="list-style-type: none"> *Curious Coast will inspire residents and incomers to learn about the coast, appreciate its recreation opportunities and conservation need. *Parish Shores will work with parish communities, inspiring them to take action to conserve and celebrate their local shoreline. *Wild Beach will work with schools & local clubs to offer safe, outdoor learning opportunities for young people with the coast as a classroom. <p>Funding is required for a Project Manager (4days) and a Community Engagement officer (3days), contributions to existing core staff costs, staff and volunteer training, activity and event equipment and materials, IT equipment and clothing, event costs, specialists, recruitment and awareness raising and engagement costs.</p>
Impacts mitigated as stated in application:	<p>HPC will cause disturbance to the coastal community via noise & air pollution, increased traffic volume, road congestion & population increase in several settlements as construction workers & families move in. New workers from outside Somerset will need help integrating within the community. There will be increased parental</p>

	anxiety for children's safety exacerbated by disturbance factors. Another impact of HPC is the temporary diversion of the coastal path away from the coast & to the south of the construction site. Ensuring people still know how to reach the coast safely & easily is important.
Start Date: 1/14/2018	Total Project Costs: £186,386
Completion Date: 31/3/2021	Amount applied for: £159,035
Documents received:	Project location plan; Business Plan, Letters of support from Williton PC, SDC Economic Development Officer, Campaign to Protect Rural England, Otterhampton PC, Stogursey PC, Old Cleeve PC, Puriton PC, Berrow PC, Stockland Bristol PC, BOS Town Council, Cllr Pay SDC, SCC Rights of Way Officer, SCC Economic Development Officer, Natural England, 5 individuals. Accounts 15/16 and 16/17. Articles of Association. Public Liability Insurance, Safeguarding and Health and Safety Policies.
Expert Commentary:	
None Requested.	
CIM Fund Manager Comments:	
<p>The application proposes a project that will improve the quality of life for those participating directly and some indirect quality of life benefits for the wider community. Outdoor activities, community events, participation in community specific projects and improving the local environment will provide benefits to the mental and physical wellbeing of communities, bring communities together, increase opportunities for education and skills development, and potentially benefit the local economy.</p> <p>The project plans for a good number of people to participate in activities, and benefit from volunteering opportunities. The project requires parishes, schools and youth groups to opt in. This leaves some ambiguity around which communities will benefit and whether those most impacted by the HPC development will benefit directly from the project. The activities suggested in the application are likely to attract a range of participants from all age groups and backgrounds.</p> <p>The Business Plan has a clear focus on the impacts of HPC and the projects aim to mitigate these.</p> <p>As the project is yet to be developed it is uncertain exactly how many events and activities will take place. If funded this will need to be monitored to ensure the project is offering value for money and delivery is appropriate to provide mitigation for impacted communities.</p> <p>A good number of letters and emails of support for the application have been received by the community and organisations included local authorities, however there has been no wider consultation with the general public at this stage to establish whether the project is recognised as a community need. The application mentions consultation with community groups however there is no evidence of this is and the results of the consultation in the application.</p>	

Therefore it is unclear how this has helped to establish need or willingness to participate. Past similar projects delivered by the organisation however have had good take up.

The application has described a wide range of consultation with partners, and suggests how partners will be involved in the design and delivery of the project. However it would be helpful to see further evidence of this commitment and the roles partners have played or will play in shaping, promotions and delivery. There is also a lack of evidence that shows the commitment or willingness of parishes, schools or youth groups to participate in the project.

It was not made clear in the application whether there will be a charge for participation or whether any resource would be required from parishes, schools etc. for participation in the events and activities.

The Board would need to make a judgement on value for money based on the general principle, estimated and assumed figures of the number of people benefiting, and the geographical location of beneficiaries as details has yet to be developed.

POB comments:

The Board felt the application clearly described mitigation of impacts in key coastal communities, and the applicants had a very good understanding the indirect impacts and needs of the communities in relation to these.

The Board were confident that the project would deliver its planned outcomes of the community with a community led approach ensuring community buy in.

The Board recommends that the project links with the Hinkley Tourism Action Partnership to explore the scope of the project to maximise the potential of the Curious Coast and Coastal Paths projects, to add value to the visitor experience and improve community-visitor relationships. The Board also recommends that the applicants explore and develop potential legacies of the project, for example integration into the school curriculum and physical legacies.

POB recommendation:

To allocate £159,035 from the 1st Annual Payment to Somerset Wildlife Trust for the Brilliant Coast Project.

5.10

Project Name:	Coastal Character
Expression of Interest Ref No:	228
Organisation Applying:	Somerset Rural Youth Project
Summary of Project:	Delivery of 3 programmes of youth provision (11 - 25 years) aimed at developing character, employability and life skills, and build resilience for young people experiencing change and transition in their communities in West Somerset and Sedgemoor.

	<p>*Open Access provision (sense of belonging in communities);</p> <p>*Employability & Skills Development (increasing aspiration and economic wellbeing);</p> <p>*Social Action (working for meaningful change).</p> <p>The 3 year project that will target young people living along the coastal strip between Porlock and Brean.</p> <p>Funding is required for youth work staffing capacity (3 full time, 2 part time and 2 apprentices), delivery costs including residential provision, transport and project management costs.</p>
Impacts mitigated as stated in application:	<p>HPC will cause disturbance to the coastal community via noise & air pollution, increased traffic volume, road congestion & population increase in several settlements as construction workers & families move in. New workers from outside Somerset will need help integrating within the community. There will be increased parental anxiety for children's safety exacerbated by disturbance factors.</p> <p>Another impact of HPC is the temporary diversion of the coastal path away from the coast & to the south of the construction site. Ensuring people still know how to reach the coast safely & easily is important.</p>
Start Date: 1st April 2018	Total Project Costs: £677,148
Completion Date: 1st April 2021	Amount applied for: £548,956
Documents received:	<p>Coastal Character Business Plan 18-21; SRYP Business Development Plan Autumn 17; Coastal Character Reach Map; Letters of support Minehead EYE, WSOA, West Somerset Council (Community Development), Chanel Training, Somerset VCSE Strategic Forum, New Prospects, Burnham and Highbridge TC, CCG (mental health and wellbeing), Gill Millar Consultancy, Exmoor National Park, UK Youth, NHS Trust, Mind TWS, Careers South West, Barnardo's, CLOWNS, Exmoor Young Voices, Group Works Ltd, Taunton CAB, SWEDA, Dreamfields; SYRP prospectus; SYRP Vision; Safeguarding, Health and Safety and Equalities Policies; Accounts 16/17; Public Liability Insurance; SYRP Mems and Arts;</p>
Expert Commentary:	
Expert views were provided by SCC officers specialising in Youth Provision and SDC Employment and Skills Outreach Worker.	
CIM Fund Manager Comments:	
<p>Community Need for the project has been established through research into the needs of young people in the area, studies, consultation with other agencies and research into the potential impacts and opportunities for young people in relation to the HPC development this is evidenced within the application.</p> <p>The catchment for provision extends beyond those young people and communities immediately and directly impacted by the HPC development, however some impacts and opportunities have been identified by the Board previously as being felt more widely across</p>	

Somerset.

SRYP are clearly a trusted partner and provider evidenced through the content of letters of support from other agencies. The applicants have also demonstrated that they have consulted widely with local agencies both statutory and non-statutory to ensure the delivery of the project is relevant and does not duplicate. The project is seen by the WSOA and other youth service providers to be enhancing current plans and provision. The letters of support demonstrate that referral processes are in place and key links in the community are being made. It may have been useful to see evidence of how the project will engage and link with independent youth clubs and community groups in the catchment area and also with the SCC Youth Service. SRYP have consulted with young people on the design of the project, it may also have been useful to see evidence and results of this. As the Somerset EBP is not yet established it would be unlikely to see reference to this in the application, however the applicants should be advised that it is essential they work with this project when looking at work placements to avoid duplication of effort when brokering these with employers.

Clarity is needed over the match funding for the project, in particular whether this funding is restricted to specific projects, the 2017 start date of the match funding and if any provision and expenditure has already occurred. It would also be helpful to have clarity over the budget for the project and the salary costs involved. To employ 5 members of staff £130k per year seems low. Also it is worth noting that the Board would expect all funds to be secured before a project starts however there can be no guarantee of SDC, small grant or young person contributions for each year.

SRYP will provide a good deal of added value to the project, and the use of volunteers will also add value. The cost per intervention and per individual will offer good value for targeted youth provision if targets are met.

POB comments:

The Board recognises the potential benefits of targeted work with young people in impacted communities, however the Board felt the application lacked sufficient detail of the activities and delivery methods. The Board were not confident that the project would complement the raft of activities already available for young people in these areas.

The Board also felt that without a thorough understanding of on the ground activities it was difficult to assess whether the amount of funding applied for was appropriate in terms of impact mitigation.

The Board recommends that the applicants consider revising their project in light of other activity for young people, link with key providers such as SCC and District Employment outreach workers to ensure the project is targeted appropriately, describes clearly activities and explains funding structures in relation the organisations core funded activity.

POB recommendation:

To not approve the allocation of funding for the Somerset Rural Youth Project for the Coastal Character project.

5.11

Project Name:	Great Western Hotel, Taunton Station.
Expression of Interest Ref No:	248
Organisation Applying:	YMCA Somerset Coast
Summary of Project:	The former Great Western Hotel (at Taunton Railway Station) will be brought back into use as a business and training focused hotel with 20 bedrooms, a restaurant and café. The hotel will include meeting, conference rooms and rentable office space. The project aims to provide a central location in the County town on the main rail corridor, focusing on making it easier for businesses to meet, train, grow and recruit. The project will focus on training and skills development for local businesses and will offer 10 new jobs/traineeships, 12 apprenticeships and accommodation for apprentices. The funding is required for the renovation and recommissioning of the Hotel
Impacts mitigated as stated in application:	The Hinkley Point C project is creating a demand for a large skilled workforce in an area where there is already a shortage. In particular there is a need for specialised engineers and construction workers however the impact is being felt in all industries. Somerset has comparatively low salaries on the national scale and regional employers are being challenged to match the pay rates offered by the HPC project and retain staff. Businesses are having to develop new ways of working to capitalise on the inward investment. As a training venue the hotel will play a pivotal part in helping businesses to upskill the workforce.
Start Date: March 18	Total Project Costs: £2,280,000
Completion Date: March 19	Amount applied for: £500,000
Documents received:	Business Plan; Operational Forecast; Feasibility Study; Location Map; Plans and architects impressions; Governance Structure and Biogs; Proposed staffing structure; Heritage Study and Assessment; Articles of Association, 2015/16 and 16/17 accounts; Safeguarding, Equalities and Health and Safety Policies. Letter of support TDBC Economic Development.
Expert Commentary:	
<p>EESOG - The general view is that the YMCA is a trusted organisation, there is much admiration for the work that has been delivered from and by the Beach Hotel in Minehead, therefore, this initiative is to be welcomed in Taunton.</p> <p>EDF (Helen Higgs) specifically asked that the project is aligned to the Apprenticeship Task & Finish Group of the Somerset Employment and Skills Steering Group, where work is underway to develop a local apprenticeship platform. Better join up is required to avoid duplication of activity and best use of limited resource. The request would be that if this application is successful, that the applicant make contact with this Group and look to work with it to see where value can be added.</p>	

The project would be best placed as an employment & skills hub, supporting business start-ups / social enterprises / young enterprise collaborations etc. A version of the Engine Shed. They would need to make sure that they worked with other organisations and activity including the Education Business partnership – but this could be a facility that provided the ‘glue’ to bring together and align activity for Taunton specifically (where a gap currently exists) with the YMCA at the helm, then this should be more feasible, realistic and sustainable.

CIM Fund Manager Comments:

The application and supporting documents demonstrate that the project has been thoroughly planned to ensure it is feasible and deliverable. The applicants have consulted with a range of partners to ensure the project is able to deliver its objectives and have researched the local market place (through discussions with hoteliers) to ensure it is placed suitably within the marketplace. The applicants have consulted with other similar business support and incubator provision in other parts of the region and is modelling provision on these, as well as the current Beach Hotel provision in Minehead.

The applicants have demonstrated the need for the project to support individuals, entrepreneurs, agile workers and SMEs to ensure opportunities created by the HPC project and issues relating to skills training, networking and collaboration can be met. Establishing this need through consultation with organisations and agencies in Somerset that support skills, business and employment sectors. The project is also likely to leave a legacy for the community.

Network rail are planning to reinstate the main entrance to the station at the current South Entrance opposite the hotel. Footfall at the station is 1.3 million passengers per year with 70,000 interchanges at Taunton. This along with the new fast service between London and Taunton are likely to feed into the hotel and business support provision.

The applicants have funded feasibility studies and research into the renovation of the building at a cost of £28000 (see match funding).

The building has not yet been purchased, this is dependent on successful funding and loan applications and granting of planning permission. The Planning application in progress.

Although the applicants have clearly consulted with a wide range of partners on the project and the influence of this is demonstrated in the Business Plan it would be helpful to see evidence of this through letters of support for the project.

The business plan describes phasing of the project, it would be helpful to have further explanation of how this will be achieved and how funding will be allocated during each phase.

Although the business plan fully explains the Financial Forecast, how this is calculated and any assumptions made, the forecast is conservative and contingency has been included further explanation is required on the financial stability of the YMCA and the potential risks of cash flowing the project during the initial stages. Also the financial forecast does not include loan repayments further explanation of this is required. It will also be helpful to understand how the apprentices will be accommodated and whether rooms will be allocated from the 20 available for guests. Proof of match funding secured will be required.

The application did not contain a full risk assessment or a list of output and outcome measures that will measure the success of the project in terms of impact mitigation.

POB comments:

The Board felt the project was a multi-faceted approach to mitigating a range of impacts of HPC such as displacement of workers to HPC and the need to upskill local people directly within the hospitality trade and through provision of a venue that supports other training opportunities and employment events; a venue to support growth of local businesses especially those in the direct or indirect HPC supply chain and the need to support vulnerable young people to access training, employment and housing.

The Board felt the project was deliverable and that the applicants had engaged with key partners such as EDF employment service and colleges to ensure its activities fit with wider provision linked to employment and skills.

The Board recognised that the organisation has the capacity and knowledge to deliver the project successfully, that the project was in a key location to deliver its objectives and that the project would leave a legacy for the community.

POB recommendation:

To allocate £500,000 from the 1st and 2nd Annual Payments to YMCA Somerset Coast for the Great Western Hotel project.

6 Links to Corporate Aims / Priorities

- 6.1 The allocation of these funds will enable the Council to deliver against the Corporate Priorities of '*Our Communities* - Helping our communities remain sustainable and vibrant is vital in keeping West Somerset a great place in which to live and work' and '*Our Place and Infrastructure* - West Somerset is a beautiful place to visit and in which to live and work. We want to keep West Somerset a place to be proud of and one which is well maintained and welcoming to residents, visitors and businesses alike.

7 Finance / Resource Implications

- 7.1 On 6th May 2016, EDF made the payment for the second anniversary of phase two under the Site Preparation Work agreement. Under this, the CIM fund has received £1,937,220 inclusive of inflation uplift. Bringing the total CIM Fund received to £7,424,395.
- 7.2 Financial information regarding allocated funding from the Community Impact Mitigation Fund can be found in Appendix A.
- 7.3 These proposals will not have an impact on the Council's own resources.
- 7.4 All organisations applying for funding are subject to financial viability checks to reduce risk associated with the award of grant funding.

8 Legal Implications

- 8.1 These funds have been paid by a developer (NNB Genco) due to the signing of a Section 106 legal agreement for planning permission to carry out the site preparation works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037). As part of this legal agreement West Somerset Council shall take into account the recommendations of the Planning Obligations Board when deciding how to apply those elements of the Community Impact Mitigation Contributions (Schedule 1 – General, Para. 5.3 of the S106).

9 Environmental Impact Implications

- 9.1 There are not considered to be direct implications of approving the release of these monies associated with the Community Impact Mitigation Fund. However, there are obviously environmental impacts associated with the wider proposed development of Hinkley Point C. These have been assessed within the Environmental Statement submitted by NNB Genco with the application to carry out Site Preparation Works at Hinkley Point C (West Somerset Council Planning Application No: 3/32/10/037) and mitigation measures have been secured.
- 9.2 Applicants are encouraged to consider any environmental implications of their project and are asked to describe how their projects will promote environmental sustainability

10 Safeguarding and/or Community Safety Implications

- 10.1 Applicants are encouraged to consider the promotion of community safety and community cohesion as part of their project.
- 10.2 Applications for projects that provide facilities or services to children, young people or vulnerable adults are required to include copies of the applicants safeguarding policy and procedures.
- 10.3 The requirement for organisations to adhere to Safeguarding legislation and to ensure necessary checks are carried out to ensure the suitability of staff or volunteers involved in the project are included in the CIM Fund grant terms and conditions.

11 Equality and Diversity Implications

- 11.1 Members must demonstrate that they have consciously thought about the three aims of the Public Sector Equality Duty as part of the decision making process.

The three aims the authority **must** have due regard for:

- Eliminate discrimination, harassment, victimisation

- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

11.2 Organisations applying to the CIM and Stogursey Contributions Funds are required to describe how their project will promote equal opportunities and will be accessible to all people in the community regardless of background, ability or personal circumstances.

11.3 Projects that restrict membership or access to services without being able to 'objectively justify' their reasons for doing so will not be eligible to be considered for funding. Projects that wish to limit access must be able to show that the less favourable treatment contributes to a 'legitimate' aim and that it is 'proportionate.'

11.4 Organisations are required to provide a copy of their Equal Opportunity Policy with their application to demonstrate awareness of their responsibility to deliver accessible services that advance equality.

11.5 Wider community benefit and the ability of the project to promote cohesive communities are both taken into account when scoring applications and making recommendations.

12 Social Value Implications

12.1 Applications to the CIM Fund must demonstrate how they provide economic, social and or environmental benefits for the local area. Applicants are also encouraged to provide opportunities for volunteering and community involvement wherever possible.

13 Partnership Implications

13.1 The Planning Obligations Board has representative members from Sedgemoor District Council, Somerset County Council, EDF Energy and West Somerset Council.

14 Health and Wellbeing Implications

14.1 The Community Impact Contribution and Stogursey Contribution have been paid to West Somerset Council for the purpose of mitigating the impacts of the Hinkley C development on local communities through projects that promote or improve the economic, social or environmental wellbeing of local communities.

14.2 The application and scoring process has been developed to prioritise funding of projects that aim to improve the health and wellbeing of people, families and communities affected by the development.

14.3 Applications are required to evidence and demonstrate that

- The communities is taking responsibility for their own health and wellbeing;
- Projects provide benefits which empower communities to be thriving and resilient
- Projects provide benefits which support people to live independently.

15 Asset Management Implications

15.1 There are no asset management implications as a result of these recommendations.

16 Consultation Implications

- 16.1 Applications to the CIM Fund are considered Planning Obligations Board. The Board consists of representatives from EDF, Sedgemoor District Council, West Somerset District Council and Somerset County Council.
- 16.2 All applicants are required to demonstrate that they have consulted with their local and wider communities on project proposals with the aim of informing their need appraisal and to shape delivery of their project.

17 Cabinet Comments / Recommendation(s)

- 17.1 Cabinet endorsed the recommendations of the Hinkley Point C Planning Obligations Board at its meeting on 7 March 2018.

Democratic Path:

- **Scrutiny / Corporate Governance or Audit Committees – No**
- **Cabinet/Executive – Yes**
- **Full Council – Yes**

Reporting Frequency: Every 2 months.

List of Appendices

Appendix A	Funding criteria commentary
Appendix B	Hinkley Community Impact Mitigation Fund Approval Balances
Appendix C	Update on Funded Projects
Appendix D	Additional information

Contact Officers

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Appendix A - Funding Criteria Commentary

Minehead Town Council – Community and Sport Building at Minehead Rec

Criteria	Notes/Comments
Priority Impact Zones	Within West Somerset and directly affected by adverse impacts of the HPC project.
Quality of Life	<p>The project aims to promote a cohesive community through a range of multi-use facilities, clubs, groups, activities and events bringing together people of all ages and backgrounds. Quality of life will be improved through access to co-ordinated sport and leisure facilities and activities, and to improve social interactions helping to promote health and wellbeing and integration of new residents.</p> <p>Minehead has the highest % of people over 65 in England, the project aims to promote the wellbeing of this sector in particular. Minehead FC provide football opportunities for over 200 young people in the town. The new building and facilities will help to sustain this provision. Quality of life will also be improved through access to a range of additional facilities such as tennis courts, MUGA (plans to update, funding not secured) and an outdoor gym (funding not yet secured) and play area (recently funding)</p>
Sustainability	<p>The new building has been designed to maximise rental and income opportunities, includes a bar and kitchen and has been designed so that parts of the hall can be used simultaneously and with social functions and conferences in mind to increase income potential. Minehead FC will have priority booking for weekend match days and fundraising functions and will provide a regular income stream.</p> <p>The short term (3yr) business plan aims to ensure sufficient income in year one to cover costs and from year 2 start to build a maintenance fund, with significant reliance on achieving hire targets. To help ensure financial viability MTC will cover the costs of managing operation, maintenance and care taking. MTC will include a £2.5k subsidy for the first 3 years to help ensure the viability of the project, without this margins are small and do not allow for unexpected decreases in rental income or an ongoing repair and maintenance plan.</p> <p>The project will support a sustainable community by building capacity in the community, providing opportunities for new clubs and groups and volunteering opportunities especially for older people during the day and to promoting social interaction and support networks.</p> <p>The project promotes environmental sustainability by using local suppliers and tradesman. The building has been designed to meet the latest energy efficiency standards replacing the old building that was costly to run. The project will also promote cycling and walking to the venue.</p>
Extent of benefit	The multi-use design of the new building and community space will make it accessible to a wide variety of users on weekdays. The project aims to benefit the wider community of Minehead, visitors and those new families moving into

	<p>the area through the provision of new community activities and events. The project will also be available for existing and in particular new community groups. Minehead Town Council plan to develop a flexible programme to benefit a variety of users. The current building is only suitable for use by Minehead FC at weekends. The facility is in an accessible location within walking distance of Minehead town centre and adjacent to a large public car park. The project will provide a base for Minehead Football Club (14 junior teams, 2 men's adult teams and a ladies team. 220 members and 27 coaches). The proposed floodlighting will enable more football fixtures/training to be run during the week (especially for women and girls) and other local clubs have expressed an interest in using the pitch (no other floodlit pitches in West Somerset, no evidence provided). The building is designed to be fully DDA compliant. The project aims to provide a legacy for future communities after the initial impact mitigation.</p>
Community Need	<p>Minehead has a lack of modern community sport facilities that meet the needs of the current population and growth anticipated due to HPC. The community require access to decent, multi-use, accessible, user friendly facilities locally to mitigate the need to travel along busy and congested roads. The community is likely to change and there is a need for activities that bring the community together in Minehead. MTC will establish a range of community activities that meet local need. Provision of community facilities is currently fragmented in Minehead, there are a number of church halls which have limited community use and Minehead eye specifically for young people. Other sports clubs in Minehead cater for club members only or have limited facilities. The project supports delivery of Minehead Town Councils community priorities, West Somerset Council Corporate and Health and Wellbeing strategies, SCCs County Plan and Sport England's study of activity and health in West Somerset.</p>
Community Support	<p>Public consultation was held in Minehead in June 2016 by MTC to gauge support for the project, the consultation was supported by the architects and SASP. 16 comments have been evidenced in the application. The applicants have taken into account suggestions from the community in relation to type of activities they would like to see at the facilities (see business plan, no evidence provided). The project was publicised through the local newspaper and social media offering communities chance to vote on the project as part of the Jewson's funding bid - 350 votes gained. Although some evidence of community consultation was included in the application, further consultation, letters of support or comments from members of the public, potential users and football club were missing to give assurance that the community fully supports the project.</p>
Partner Support	<p>The organisation has worked closely with Somerset Football Association and the Football Foundation who have been involved in the design of the project and have offered resources (no evidence or letters of support included). Minehead Football club will have a lease agreement for 20% of usage time, run the bar and fundraising activities to support football development. SASP plan to use the facility for various activities including GP referrals for exercise and rehab programmes, health walks and family based activities and Age UK have expressed an interest in using the facilities (evidenced). WSC has accepted an application for s106 moneys and are supportive of the plans to promote health and wellbeing in Minehead (funding not yet agreed). Jewson's are supportive and have agreed</p>

	to provide all building materials at discounted cost making considerable savings to the original QS cost estimate (evidence provided).
Governance	MTC will own, operate and maintain the new building through its current staff operations team and governance procedures. MTC will provide booking, maintenance and caretaking services for the new building. Plans for a user steering group to evaluate and direct activities and operation. Full planning permission is in place. The project lead (Colin Johnson SASP) has extensive experience in establishing similar projects. A risk assessment has been included in the application. Identified risks include capital budget overrun (contingency and contractual arrangements to mitigate); not generating enough income (projections plan for less uptake in years 1 and 2 while programme is being developed). MTC will put a plan of activities in place for daytime user groups giving a 6-9 month lead in time before opening for bookings. KPIs include No. of bookings and customer feedback. No detail on how quality of life improvements or impact mitigation outcomes will be measured. Some promotional activity planned (including a new website and social media) and new signage. Detail is missing on what this will entail to ensure maximum use of facilities.
Value for Money	The project is seeking 49% match funding (£375k) £5000 secured, £220k awaiting decision, £150k in principle. A 15% saving on materials has been secured (Jewson's Building Better Communities, original QS estimate £924k) with potential further discounts offered. Linking maintenance and care taking to current contracts will save expenditure. Management of the facilities and activities and clubs will be staffed by volunteers. Tender process not yet complete. It is likely that Minehead as the largest settlement in West Somerset will be impacted by the HPC development, if well managed it is likely that the project will benefit the quality of life of a good proportion of the community of Minehead (through the provision of co-ordinated activities and sporting opportunities and multi-use facilities) and the wider community for a significant period of time in return for the significant investment requested.

Watchet Bowling Club – Indoor Rink, Gym and Community Facility.

Criteria	Notes/Comments
Priority Impact Zones	Within West Somerset and directly affected by adverse impacts of the project.
Quality of Life	Health and wellbeing will be improved through provision of community space and activities, provision of sporting and fitness facilities. The need to travel to access activities and facilities will be reduced relieving stress. Feelings of isolation and loneliness will be reduced. The community will be able to conveniently access learning, recreational and social activities. New families will be able to meet and engage with existing residents and take part in positive and healthy activities. Activities will be diverse and designed to encourage shared experiences and

	<p>increase community cohesion such as toddler soft play sessions, community meals and events. Health and fitness levels will improve. The gym will be open access so that residents who wish to use a gym, or who have been referred by their GP no longer need to travel. The project will create 2 new jobs.</p>
Sustainability	<p>The project aims to promote a strong and sustainable community by bringing the community together, encouraging volunteering and participation, providing opportunities for learning and reducing isolation for people of all ages. This project aims to foster good relations and support networks and ensure that positive effects of HPC in the community outweigh any tensions.</p> <p>The building has been designed to be as efficient as possible reducing long-term maintenance and running costs, minimising energy use and improving the visual and environmental impact of the building. Local convenient activities will reduce the significant reliance on cars and public transport and reduce CO2 emissions.</p> <p>The project plans to be financially sustainable. The financial forecast predicts an annual turnover of £116k in the first year after build completion which is an increase of £44k over current turnover rising to £144k in year 3. The forecast gives a surplus which the applicants plan to reinvest into the facilities or community activities. Income will be generated through daytime hire, functions, catering, pop up restaurant and gym use. Increased trading from bowling activity is expected from the increased indoor green size, additional bar in come teas and catering. It is not clear from the application how the forecast what calculated and what assumptions have been made, especially in relation to income from gym usage and hire.</p>
Extent of benefit	<p>The project will primarily directly benefit those living in Watchet (current population 4000, 400 new homes planned) with some use by those living in the wider West Somerset area. Facilities (gym and bar) will be open access and activities are planned to be affordable to ensure as many members of the community as possible are able to benefit. There are currently no separate changing facilities for men and woman at the Bowling Club, separate facilities will attract and benefit more users and in particular young people. Young people are choosing to travel to Taunton during winter months as the current indoor rink and rink in Minehead are unable to meet the demand. The new rink will enable young people to play locally during winter months. The new facilities will be available for use for daytime hire (not previously offered) for community and sporting activity, 8 sessions per week 40 weeks of the year to include soft play, kids crafts, badminton, dance and exercise classes etc. (evidence that this is achievable has not been provided). The project will provide an ongoing legacy for the community.</p> <p>The project plans to increase provision as follows 91 to 121 outdoor bowling members; 52 to 92 indoor bowling members; 78 to 128 social members; Regular community use: 10 new activities attracting 150 users. Fitness class users: 6 new classes with 150 individual users monthly. Gym members: 120 annually</p>

	<p>Gym doctors referrals: 50 annually Other community/function use: 12-15 new events with 1500 individual users annually This equates to 47156 individual visits annually, an increase of 300%.</p>
Community Need	<p>The project aims to address need due to impacts of the HPC project relating to pressure on social and leisure facilities and services, new residents and transient workers, impacts on travel due to park and ride and traffic on A39, impacts on health and wellbeing. The project aims to address these by promoting community activities, provision of local sporting and fitness facilities and reducing the need to travel.</p> <p>The business plan included data and research to demonstrate the vulnerability of the town during the HPC development. Watchet is ranked as the most deprived ward in West Somerset in terms of employment, education, income and access to services. Change in population and impacts on ability to travel due to increases in traffic will increase pressure on local services and limit access further. New facilities with the right range of activities available locally would help to mitigate these impacts. If activities to develop skills and learning are provided from the facilities this would increase employability and chances to benefit from employment opportunities related to HPC.</p> <p>The applicants state that Watchet currently lacks the community and social infrastructure needed to manage major change. Other similar facilities are stated to be 9 miles away, however there are indoor rinks at Minehead, Williton has a bowling club and a planned new community and sports building and there are several other community use spaces in Watchet that are currently providing the types of activity planned for the new building. Watchet does not have a central venue with good facilities and has no large community space.</p> <p>The current sporting/fitness facility is likely to be strained as the population grows and the current gym is small with limited access.</p> <p>The West Somerset Council Sport and Recreation facilities assessment concluded that although provision for indoor bowls was met by Minehead Bowling Club, Watchet Bowling club was unable to meet demand during the winter months with young people choosing to play in Taunton. The study concluded that a new indoor rink would be needed if demand increases sufficiently to warrant a new rink. The Sport England calculator suggests that the new population in West Somerset as a result of HPC would likely create sufficient demand for a new rink. Aligns with Watchet's Community Plan, WSC priorities and SCC priorities for community participation, volunteering and self-help.</p>
Community Support	<p>The applicants carried out extensive community consultation during 2017 with young people, parents, current users and groups and the wider community. The consultation directly reached over 1000 people with 170 active participants. 96% of respondents thought that Watchet needed more community and sporting facilities. 50% had not used the bowling club before. Top 3 requests were for a venue for private hire and functions, indoor sports and fitness clubs. 60% said they would use a gym. The Onion collective also carried out whole town consultation work in 2014 (surveys, interviews, focus groups etc.) in which the most important thing people felt Watchet needed was a community centre. Evidence and analysis of the consultation was included in the application</p>

	<p>19 letters of support were included Watchet Town Council, West Somerset Healthcare, Watchet Coastal Community Team, West Somerset Council, Watchet Village Agent, Watchet LIVE, Somerset Activity and Sports Partnership, Other bowling clubs, Councillors and former councillors, Other local organisations. Some of the groups expressed an interest in using the new facilities, none of the letters of support mentioned HPC impacts as a factor for support or need.</p>
Partner Support	<p>Letters of support were included from the following: West Somerset Council - provided £50,500 funding for purchase of the garages through the Hinkley Leisure Fund. Watchet Coastal Community Team - the project is included in Watchet's Economic Plan; Watchet Town Council - coordinate the Watchet Facilities Forum; Somerset Activity and Sports Partnership - supporting the gym including advising on size, layout, equipment and operations; Onion Collective - supporting the community consultation and business planning process and advising on design and delivery; Somerset Community Foundation - funded the development of the project through the Reach fund; Village Agent, Izzy Sylvester - support vulnerable people and encourage them to participate.</p> <p>The applicants have plans to work in close collaboration with Williton Pavilion and other EDF funded projects to ensure proposed activities do not clash or compete, however contact with these groups was not evidenced in the application.</p>
Governance	<p>The Management Committee has final oversight of the project with day to day management of the project carried out by the Building Sub Committee (experience in finance, construction and an architect). Project management will be supported by Onion Collective and Francis Clark accountants to ensure compliance and best practice. Financial decisions will be made by the Management Committee on a monthly basis with reporting and cost planning carried out by the appointed Quantity Surveyor Clarke Associates. The QS will be responsible for the tender process using the cost plan. Architectural firm CaSa have been appointed with a full service including project administration. A full risk register for the project is in the attached business plan. The risk register will be reviewed and amended at Monthly Management meetings. The risk register covers both the planning and build, and operational phases of the project. Plans to develop a monitoring and evaluation plan as soon as funding is confirmed. Once operational a marketing and promotional plan will be in place and delivered by a new dedicated Venue Coordinator.</p>
Value for Money	<p>£65,500 secured (WS Hinkley Leisure Fund and Co-op), £54,000 (Peter Harrison foundation, Tesco) awaiting decision. £28,000 has been raised through local fundraising. 65% of VAT incurred can be reclaimed. £1.2m to be applied for. The project is a significant investment in the town. Impacts have been identified in relation to the park and ride and likely increase in population. The facilities will leave a long lasting legacy for the community. Match funding will be around £1.2m bringing significant external investment into the town with CIM funding accounting for 23.5% of the total project cost. The planned annual footfall is 47000 and the project is likely to benefit the community beyond the life of the HPC build. The project has an annual wellbeing valuation of £1,842,990</p>

Somerset Sports and Activity Partnership – Naturally Active

Criteria	Notes/Comments
Priority Impact Zones	Activities will be targeted at communities directly adjacent to the site and along the main transport routes and within host communities in Sedgemoor and West Somerset.
Quality of Life	<p>The project aims to significantly improve quality of life for those impacted by the HPC development, especially those that are not normally active, through the provision of local, low or no cost activities that will improve individual and community physical and mental health and wellbeing and reduce isolation. Provision of low or not cost activities in localities will remove identified barriers to inactivity and increase the number of people in the community, especially individuals on low incomes, those where ability to travel is restricted, those with low mobility and those with lower levels of confidence to take part in new activities.</p> <p>The project also aims to improve quality of life for impacted communities by promoting the use of active transport such as walking and cycling reducing the number of vehicles on the road; providing opportunities for volunteering for local people, providing instructor training for local people and work related placements for students (not yet agreed). The group nature and community outdoor location of the activities will promote a sense of community and strengthen cohesion.</p> <p>The Business Plan provides evidence of national and local research into the benefits of physical activity including reduction in long term conditions caused by inactivity (such as mental health/depression, diabetes, heart disease and cancer) and that outdoor activity is beneficial to mental health and physical activity (prescribed for depression and anxiety).</p> <p>Activating council owned or other public open spaces will promote their value to local communities and encourage use outside of activities.</p>
Sustainability	<p>The project aims to promote strong cohesive communities by providing opportunities for different age ranges to meet during formal and informal recreational activities. Social interactions between current residents and those new to the community will be strengthened and promote a sense of belonging. The project will build capacity in the community by offering opportunities to volunteer and learn new skills.</p> <p>The project aims to promote environmental sustainability by promoting active travel, providing activities in localities which will reduce reliance on travel by car and by promoting the use and value of local green spaces.</p>

	<p>The aim of the project is to become self-funding after the initial 3 year period through the generation of income from participant contributions. Sustainability plans also include using the website to generate income through advertising of physical activities from independent providers. Ongoing monitoring of participation and income generated will take place to ensure financial modelling is correct.</p>
Extent of benefit	<p>The project aims to ensure a minimum of 40 users are registered for activities in each of the 12 to 15 locations resulting in 600 individuals taking part in weekly activities by the end of year 3.</p> <p>The project is likely to provide benefits for a wide range of members of the community of all ages, HPC workers and families in each of the locations. Local, low or no cost provision is essential for successful interventions and activities will be designed to complement current indoor provision.</p> <p>Activities will be designed with the community to ensure they meet local needs, take up is maximised and attractive to all with a focus on groups more likely to be inactive such as older people, woman, and younger people. Sessions will be designed to be inclusive for those with low mobility or disabilities. The use of green spaces means that capacity is not limited as it would be in an indoor environment, enabling more people to take part in activities. Funding will allow for free taster sessions to be offered. Vibrant local outdoor spaces are likely to benefit those directly taking part in activities and the wider community.</p> <p>The project will target (not exclusively) projects such as village halls and play areas that have received CIM funding to maximise the benefits of these projects for as many members of the community as possible.</p> <p>If the project achieves its aims to become self-funded after the initial 3 year period the project will leave a legacy of organised local opportunities for physical activity.</p>
Community Need	<p>Activities will be targeted at communities directly adjacent to the site and along the main transport routes and host communities within Sedgemoor and West Somerset. These communities are affected by significant impacts including traffic, disruption and the transient workforce.</p> <p>The project aims to enable those that are impacted by the HPC development to take part in physical activity to improve their health and wellbeing without having to travel and to bring communities together. Access and cost are 2 main barriers to physical activity and currently choices in areas of those impacted are limited especially in areas of deprivation and rural locations. Only 35.9% of people in West Somerset and Sedgemoor meet the national health guidelines for taking part in physical activities. Bridgwater has a younger demographic with issues around childhood obesity, child poverty and life expectancy below national average. West Somerset has an older population where inactivity can increase risk of falls, fractures and hospital stays. The activities will be delivered proportionally, with areas of higher impact and population density having a higher number of activities than those areas with a smaller population. The community will help to identify gaps and design provision in each area to avoid duplication and give greater choice to residents.</p>
Community Support	<p>Consultation has taken place in the most impacted areas with 90 people the results demonstrate community support for an increase in the provision of activities that remove barriers such as time, location and cost (evidenced in</p>

	<p>application). 2 group consultations have been carried out with older groups in Minehead and Bridgwater with the results demonstrating a need for low cost local activities (no evidence provided). The results of the consultation include the need for suitable methods of delivery and inspiring confidence to take part, especially with the older generation. The organisation has also consulted with key parishes (although no evidence of this was provided with the application). The application stated that individuals have expressed an interest in taking part and becoming community champions, however evidence of this was not provided.</p> <p>Community feedback will be used to identify gaps in provision to ensure activities and age groups are targeted to avoid duplication and ensure maximum take-up.</p> <p>General letters of support from Chair of Somerset Health and Wellbeing Board, Cllr Redman (SDC), Somerset Village Agents, TDBC Community Development, Quantock Medical Centre (Nether Stowey), Together Team, Sedgemoor Community Partnership, WS Multi Academy Trust (schools), West Huntspill Day Centre, YMCA Bridgwater, Sydenham Community Centre, St Peters Church School (Williton), Parks Active Living Centre, Sustrans, Link Centre (Halcon Taunton), North Taunton Partnership, Stowey Walking Group, Salvation Army Bridgwater, Watchet Town Council, Minehead TC.</p>
Partner Support	<p>Fields in Trust (previously Somerset Playfields Association) are supporting the project with funding. Somerset Public Health and SASP are also contributing financially to the project. Partners that have agreed to promote the project include Magna, Homes in Sedgemoor, Somerset Partnership Foundation Trust, GP surgeries, Minehead TC, YMCA Somerset Coast, Walking for Health and other community organisations (evidence provided from Magna, HIS, Somerset PFT, Walking for Health only). The project aims to work with partners such as parish and district councils and playing field associations to use their open spaces and promote the project. Letters of support from partners that evidence involvement in the design or delivery of the project do not include parish's or playing field associations but do include Magna, Homes in Sedgemoor, SCC Public Health (contributing match for website/promotion), Somerset Partnership Zing Somerset project, Mind, Walking for Health.</p>
Governance	<p>SASP delivers a range of service and service contracts for a number of partners and manages a range of community based projects aimed at reducing inactivity including the Beach Fitness Centre in Minehead and community based projects in Sydenham. SASP now meets the national Code for Sports Governance Tier 3, which ensures sound financial and decision making governance is in place. The SASP board will be responsible for the strategic governance of the project. The funded project manager will have operational responsibility and will focus on development, consultation, deployment of workforce, training, the website, online bookings, promotion and social media. The SASP director will line manage the staff. A risk assessment was provided with the application.</p> <p>SASP aim to measure success with an outcome based questionnaire completed on registration and tracked every 6 months with indicators around mental wellness, mood and activity levels (the example provided will need to be tailored to the project). Targets will be set for each individual location. Community consultation will also be carried out to assess wider understanding of the benefits of physical</p>

	<p>activity. Plans for promotion of the project include traditional methods, via parish and town newsletters, directly to community based groups and through social media. The website will have a page for each location. An activity audit has already been carried out in each targeted area however this lacks detail and is incomplete.</p>
Value for Money	<p>If all match funding/income generation secured amount requested will be 30% of total.</p> <p>If targets are reached and 600 people per week in significantly impacted areas are directly benefiting from the project and opportunities and benefits are likely to be felt by the wider community over 5 years the project offers good value and return on funding. Outdoor provision reduces costs in terms of overheads. The project aims to maximise CIM investment into other projects (play areas and village halls). Partners will provide in kind promotion of the project. The use of volunteers will provide added value.</p>

Somerset Wildlife Trust – Somerset’s Brilliant Coast

Criteria	Notes/Comments
Priority Impact Zones	<p>Depending on location of events, take up of activities by Parish Councils and Schools some activity may be directly adjacent to the site and some along the main transport routes. Activity most like to fall into 'Within West Somerset and Sedgemoor and directly affected by adverse impacts of the project'</p>
Quality of Life	<p>Quality of life benefits expected from the project include social connection and integration, quality family time, opportunities to enjoy the coastline, opportunities for physical activity, education (learning about coastline and heritage), ability to contribute to conservation, improved coastline for residents and visitors, improved sense of community and belonging through participation in local life and pride in the area.</p> <p>The project aims to provide activities, education and improve quality of life for people of all ages.</p> <p>Volunteers will become Coastal Ambassadors to promote the coast & encourage further coastal volunteering and acquire new skills through training.</p> <p>Communities, individuals, families and school age children and young people will be encouraged to spend time outdoors improving physical and mental health.</p> <p>The project will look to encourage behaviours and action that contribute to a clean healthy environment.</p> <p>Through its activities the project could also help attract and retain visitors to the area, helping to boost the local economy especially the tourist economy, providing further quality of life benefits.</p>
Sustainability	<p>The project aims to build stronger communities by providing activities that encourage new friendships and interaction, promote outdoor activities, social</p>

	<p>action, build skills and capacity in the local community and develop a shared love of place.</p> <p>The project aims to improve the environment through community activities that empower people to protect and conserve the coastline.</p> <p>The project aims to sustain benefits through Coastal Ambassadors, who will provide long term volunteer support and help with fundraising and advocacy combined with long-term commitment from SWT to provide general activity and a succession of projects around the Somerset Coastline. The project is not looking to generate income to sustain the project past the 3 year period.</p>
Extent of benefit	<p>Curious Coast Events - at least 900 participants. 60 volunteers.</p> <p>Parish Shores - at least 5 parishes participating, 6 volunteer coastal ambassadors.</p> <p>Wild Beach - 500 school age children taking part.</p> <p>The project is likely to have indirect benefits for the wider economy along the coastline by helping to attract visitors and encourage repeat visits if integrated with other projects around tourism in the area.</p> <p>Catchment includes Parish's/Towns along the coastline from Minehead to Brean, extending into Williton and Cannington. Delivery will be dependent on parishes self-selecting into the project, and schools wishing to engage their pupils in the activities. Therefore it is difficult to predict the geographical location of beneficiaries at this stage.</p> <p>Those benefiting from participation are like to be wide ranging in terms of age and background as the range of activities offered will be attractive to different groups. The project aims to engage HPC workers and their families through events, participation in parish projects and through school activities.</p>
Community Need	<p>The application identifies impacts on the quality of living environment, health and wellbeing challenges and a need for integration of the old and new communities.</p> <p>The project aims to mitigate impacts identified through the provision of stimulating, engaging, enjoyable, educational activities that will increase awareness of the local environment and encourage active participation in discovering and protecting the local coastline.</p> <p>The project consists of a range of fun participatory events (rock pool days, guided walks, talks, boat trips, art exhibitions, etc.) available to all. Opportunities for parishes to take part in more intensive participation, developed by the community (events, community activities and conservation projects depending on how much the parish wishes to be involved). Recruitment and training of local volunteers. A range of outdoor learning activities for schools and youth groups to be developed with the schools etc. increasing physical activity and outdoor experiences (may include, rock pooling, scavenger hunts, beach art and map exercises).</p> <p>The application identifies a need for integration of children new to the area into schools and the local environment.</p> <p>Letters of support from communities, parishes and statutory and non-statutory organisations have identified impacts of HPC on the communities targeted by the project and recognise the projects potential in mitigating the impacts and complementing other impact mitigation projects.</p> <p>The project has the potential to support EDF's strategy for supporting a healthy engaged workforce.</p>

	<p>Some of the wards targeted are the most deprived in Somerset. Ultimately the project aims to improve health and wellbeing and bring together communities.</p>
Community Support	<p>The applicants have engaged with local Parishes, District and County Council officers, EDF, individuals and community groups. This engagement is evidenced through letters and emails of support.</p> <p>The applications states that 21 local community groups have been consulted with however no further evidence of this consultation was provided.</p> <p>Letters supporting the application were received from Williton PC; Economic Development Officer, SDC; Campaign to Protect Rural England; Otterhampton PC ; Stogursey PC; Old Cleeve PC; Puriton PC; Stockland Bristol PC (Parishes have expressed an interest to know more but not yet committed); Berrow PC (supports but doesn't feel is impacted); Burnham on Sea PC; Cllr Pay SDC; West Somerset Council (Tourism element only, suggestions for activities and links to other projects.); SCC Economic Development Officer.</p>
Partner Support	<p>The application evidences engagement with Parish and Town Councils, Somerset County Council, Sedgemoor and West Somerset Councils (tourism, leisure and public rights of way officers), Natural England and the National Trust. The applicants have also consulted with HTAP.</p> <p>Council partners offer support for the project and suggestions however it is not clear from the application how these conversations have helped to shape the delivery of the project.</p> <p>Parish and Town Councils have offered general support for the project but no evidence has been provided of their commitment to participating. No letters of involvement have been received from schools.</p> <p>The application suggests that forums, support groups, GP surgeries, housing associations and West Coast 360 will be involved in promotion and working in partnership with the project, however no evidence has been provided to confirm this.</p> <p>The National Trust has offered match funding.</p> <p>Letters evidencing involvement in the project were received from SCC Rights of Way Officer and Natural England.</p> <p>There are plans to establish a regular project delivery group with local councils and community groups as well as attending any other relevant forums such as the Somerset Coast Tourism Group.</p>
Governance	<p>SWT has a proven track record in delivering externally funded projects on time and within budget such as the River Tone project (51 events, 3250 participants, 500 volunteer hours) and Parish Meadows (modelling for Parish Coasts element). The Project Manager will have overall management responsibility for this project including supervising the Community Engagement officer, evaluation and feedback from all stakeholders. The Project Manager will be supported by their line manager and Somerset Wildlife Trust's operational staff for finance, communications, HR and IT. SWT produces monthly management accounts which will support the project's financial reporting. SWT's Programme Management Board meets once a month and will monitor the project's progress.</p> <p>A full risk assessment is included identifying lack of participants, school engagement and parish council engagement, mitigation measures have been</p>

	planned. Plans to develop further indicators and targets for numbers of coastal ambassador volunteers, numbers of school children, residents and HPC employees involved, increased connection to others, learning and developing new skills, increased physical activity and awareness of the natural environment. The applicants plan to promote the project through traditional methods and social media, website, posters, Council and EDF channels, participating groups, local notices and parish newsletters, support groups, GP surgeries and housing associations.
Value for Money	The project has secured £27,351 match funding (15%). Costs are reduced through the use of the volunteer base adding value through habitat management, organising events and administration. Core SWT staff will provide in kind support to the project (e.g. financial managers, fundraisers). The project aims to benefit a wide range of people from impacted areas and the wider community although exact figures and geographical locations have not yet been established which makes value difficult to assess. In general the application offers good value for a 3 year project and will benefit from added value, although match funding is relatively low.

Somerset Rural Youth Project – Coastal Character

Criteria	Notes/Comments
Priority Impact Zones	Within West Somerset and Sedgemoor and directly affected by adverse impacts of the project. Note: Some areas targeted by the project are directly adjacent to the site and main transport routes to and from the site.
Quality of Life	<p>The project aims to support personal, social, educational and economic development of young people in the catchment. Increasing character, resilience & leadership; sense of belonging and citizenship, confidence, aspirations and improving economic wellbeing.</p> <p>The Open Access programme will reduce rural isolation through activities based in community settings enabling more young people to access opportunities. Trips, residential and exchange programmes will help raise aspirations. Activities will provide opportunities to improve physical and mental health. Activities relating to drugs and alcohol, relationships and mental health will help increase resilience.</p> <p>The Employability Skills programme will ensure young people are equipped to take the employment opportunities available to them and will target those likely to become economically isolated. Activities will include cv writing, trips to colleges and employers, interview skills and mentoring, support access to work placements and take part in money management and digital skills courses. The project will improve economic wellbeing and help break the cycle of reliance on benefits. Those taking part will benefit from accreditation.</p>

	<p>The Social Action programme will develop skills through the design and delivery of community projects by young people and support young people to take part in activities through NCS and DoE.</p> <p>Opportunities to volunteer and co-design future projects will improve young people's quality of life and that of the wider community. The youth voice will be amplified and better able to influence community action and service provision.</p> <p>Adults and communities involved in projects will benefit from skills development and capacity building. Partner organisations will build skills in working with young people.</p> <p>Longer term, young people will increasingly be able to stay in the area - contributing to the regeneration and sustainability of the Somerset Coast.</p>
Sustainability	<p>The project aims to strengthen and sustain communities by building capacity and capability of young people and communities through improved intergenerational relationships, increased sense of belonging, improved life skills, contribution to the local economy, improved access to services and delivery of youth led community projects.</p> <p>The project aims to promote environmental sustainability through reducing the need to travel outside of area to work, supporting local SMEs and reducing the impact of business travel and practical conservation activities.</p> <p>The project aims to ensure long term sustainability of youth provision through investment in this project. The project will increase volume, scale, capacity and capability of youth projects in West Somerset and Sedgemoor which will allow for the development of new and on-going work (e.g. grant-funding, contracted and commissioned opportunities) that build on its successful outcomes. Partnerships will be enhanced through this project, encouraging the sharing of facilities, resources and best practice. The development of a network of volunteers will increase capacity and capability.</p>
Extent of benefit	<p>The project will provide 2,335 interventions for approx. 1500 young people living in the catchment area of the coastal strip of West Somerset and Sedgemoor. The project will operate through the week, including evenings & weekends, and year-round.</p> <p>Open access will take place in community settings (village halls, parks, mobile facilities) enabling a greater number of young people to access the opportunities. The project will engage groups & individuals and benefit the wider community. The project aims to develop peer mentors and community volunteers. Schools and communities will benefit from an enabled, confident, articulate and engaged youth population.</p>
Community Need	<p>Competition for local services and increased traffic may reduce young people's ability to access services (e.g. health, leisure, social and cultural activities). Due to the increase in competition for employees and displacement of workers to HPC, there is a requirement for young people to develop employability skills that are transferable across sectors. An increase in demand for housing, requires young</p>

	<p>people to have the skills to successfully access and sustain accommodation locally to enable them to remain in the area. Any rise in community cohesion and community safety issues will require young people to build character and resilience. The project aims to provide 3 programme of activities:</p> <p>Open Access: Community based activities to build character, leadership and resilience.</p> <p>Employability and skills development: Targeted core life and employability skills.</p> <p>Social Action: Targeted active citizenship through coastal strip community based social action.</p> <p>JSNA, SYRP and Plymouth Uni studies have identified need identifying isolation, lack of job opportunities and lack of housing and lower achievement in coastal schools as key issues in the area. Letters of support from partners and the community also identify and evidence need for the project. Need has also been established through the West Somerset Opportunities Area and the deprivation index of communities in Sedgemoor.</p>
Community Support	<p>Consultation has been carried out with parish, town, district and county councils, other youth agencies, business and statutory services this has been evidenced through letters of support from West Somerset College, Somerset VCSE Strategic forum, New Prospects, Burnham and Highbridge Town Council, Careers SW, Barnardo's, Exmoor Young Voices, Taunton CAB and partner agencies (see below). Consultation has taken place with young people involved in current SYRP provision and previous users on the design of the project to ensure it meets needs and is relevant.</p>
Partner Support	<p>The applicants are working with a wide range of partners to design and deliver the project e.g. Minehead EYE, Burnham and Highbridge Zone youth club, YMCA Somerset Coast, Exmoor National Park Authority and the Department for Education to ensure an integrated, collaborative approach.</p> <p>Letters of support evidencing partnership working arrangements from Minehead EYE, Julie Ridge (WSOA), West Somerset Council, Chanel training, Somerset CCG, Gill Millar Consultancy, Exmoor National Park, UK Youth, NHS Foundation Trust, Mind TWS, CLOWNS, Group Works Ltd, SWEDA, Dreamfields Australia.</p> <p>SYRP is involved in a subgroup of the WSOA group and work with the District and County Councils.</p> <p>Within the region, SRYP is a key member of Young People South West and is the local constituent member of Ambition UK and UK Youth. SRYP also engages partner organisations for mutual benefit – offering opportunities for reciprocal in-kind provision. Often this includes providing venue space, resources, equipment or professional expertise.</p>
Governance	<p>The project will be governed by SRYPs board of directors with delegated powers to the CEO.</p> <p>A programme Manager will be responsible for overseeing the recruitment, health and safety, safeguarding and reporting. The funded Project Lead will be responsible for operation and achievement of targets. SYRPS senior management team will support the Project Lead. SRYP has worked extensively in West Somerset and Sedgemoor in the last 20 years, supporting young people aged 11-25 through a variety of project-based activity. SRYP currently works with 2,000 young people per year and is recognised nationally as an expert in rural regeneration using a youth</p>

	<p>work methodology. SRYP are recognised as a trusted provider of open access youth provision and benefit from a strategic position with District and County councils. A risk assessment has been carried out and mitigation measures identified. Performance will be measured using an outcome based approach and the Theory of Change model for young people in rural communities. Progress reports will be measured against a project work-plan, including quantitative and qualitative data. Measures will be collected through self assessment tools, case studies, completion of accreditation, surveys and questionnaires. Promotional activities planned including use of partners (including BME and LGBT groups), referrals, social media and traditional marketing.</p>
Value for Money	<p>Not able to accurately assess match funding as clarity is required. Application states match funding secured of £88,552 with £40000 awaiting decision. Total match funding £128,552 (19%). However there is some confusion between the figures in the application form and business plan. Also it is unclear if the funding is actually match funding or if it was secured for other specific projects. Some match funding was secured for 2017 and may have already been spent on provision.</p> <p>The project has capacity to increase volume and scale with added value provided by separately funded work (SRYP & partners), youth work resources and delivery materials. SRYP works with a range of volunteers and inducts and trains them in support of paid staff. Project aims to deliver 2335 interventions with 1500 young people, £366 per young person, £235 per intervention.</p>

YMCA – Great Western Hotel

Criteria	Notes/Comments
Priority Impact Zones	In Somerset but beyond West Somerset and Sedgemoor and experiencing the next greatest degree of adverse impact, with projects which benefit West Somerset and Sedgemoor as well as its immediate area
Quality of Life	<p>The project will result in increased economic activity, employment and employability. The project aims to provide training and skills opportunities through, traineeships, apprenticeships and volunteering opportunities and for use by wider businesses to ensure a skilled and work ready workforce. The target age range is 16-65. HPC represents an economic opportunity for the region and the future of our young people's quality of life. The project aims to enhance inward investment, creating better quality employment opportunities, drive up wages and provide more secure jobs offering people career progression and increasing aspiration.</p> <p>The project will provide a realistic work environment for training and the YMCA can provide relevant certificates such as manual handling, first aid, food hygiene. Young people who have found themselves in unfortunate circumstances are given shelter and support to grow. The increase of young people remaining will help stabilise the population imbalance.</p>

	<p>The hotel as both a provision and training facility will help increase in the quality of the catering tourism and customer service industries strengthening Taunton as a business and tourism destination.</p>
Sustainability	<p>The project aims to promote sustainable communities through the provision of a vibrant iconic building providing an ambassadorial role for tourism and business creating a sense of pride, training and skills opportunities for young people and volunteers, provision of community use spaces for the fire pool lock area, and local smart working to retain the younger generation.</p> <p>The project aims to use environmentally friendly materials and contractors, energy efficient facilities and equipment and to reduce traveller's carbon footprint.</p> <p>The project aims to ensure longer term financial sustainability through its trade as a social enterprise with income streams through hotel accommodation, young people accommodation, business facilities, business support and events, cafe and restaurant and community hire.</p> <p>The project aims to use a similar business model to the Beach Hotel.</p> <p>Although the business plan fully explains the Financial Forecast, how this is calculated and any assumptions made, the local market has been well researched, the forecast is conservative and contingency has been included further explanation is required on the financial stability of the YMCA and the potential risks of cash flowing the project during the initial stages.</p>
Extent of benefit	<p>Due to its central, County town location businesses across Somerset are expected to use and benefit from the project. The location of the building allows convenient access for people coming in from other areas and is easily accessed by foot, road and train and has ample parking and will offer a place for tourists, businesses to meet and stay and as a training venue.</p> <p>The project aims to benefit and encourage agile workers and entrepreneurs.</p> <p>The hotel operation will create 10 new jobs, 12 apprenticeships and will provide 80 opportunities for skills development and training over 3 years providing benefits to hospitality, catering and tourism businesses in Somerset.</p> <p>Initial occupancy (based on footfall at the station, research and the Beach Hotel) is expected to be 45% occupancy, 25% restaurant / cafe covers and 20 business space memberships.</p> <p>The hotel will have the added benefit of serving the new community of Firepool offering meeting and activity spaces and assist them in creating their identity and promoting social cohesion. Community facilities and events will mostly benefit those living within walking distance of the facility.</p> <p>The facilities and café will be accessible and accessible bedrooms will be provided to ensure as many people can benefit from the facilities as possible.</p> <p>The project will provide an ongoing legacy for a wide range of users, visitors and businesses in the local area and across Somerset.</p>
Community Need	<p>The Hinkley Point C project is creating a demand for a large skilled workforce in an area where there is already a shortage. In particular there is a need for specialised engineers and construction workers however the impact is being felt in all industries including hospitality. Businesses in Somerset are finding it difficult to attract and retain skilled staff. More people are locating to Taunton and require convenient office space that supports agile working. Young people require training opportunities to enable them to join the workforce. Local</p>

	<p>businesses need an accessible central location to network, collaborate, grow and train new staff. The hotel will provide a platform to encourage this activity. The project aims to create much needed business class hotel rooms and to assist the region to maximise direct and indirect economic opportunities as a result of the HPC build.</p> <p>The project aims to capitalise on the strength of the rail links and take advantage of the upcoming new service offering a direct line to London with a 1 1/4hr travel time.</p> <p>There are three shared office facilities in Taunton, 2 of which are at full capacity, these do not offer accommodation. Training space and apprenticeships. Young people need to develop skills to become work ready in order to engage with the direct and indirect employment demands and the project would offer a suitable location for job brokerage and employment events.</p>
Community Support	<p>A range of organisations have been consulted with to gauge support such as local authorities, LEP, Chambers of Commerce etc. However no evidence of this has been provided. Individual local businesses or potential users have not been consulted with directly.</p>
Partner Support	<p>The applicants have consulted with a wide range of partners to help design the project these include - LEP; TDBC; Somerset and Taunton CoC; SCC Economic Development; Somerset Enterprise Agency (see application for full list).</p> <p>The applicants are working with Railway Heritage Trust and Architectural Heritage fund on sensitive renovation design; EDF brokerage; Local colleges to support apprenticeships, provide relevant qualifications and develop wider training opportunities; The Beach Hotel and Somerset Enterprise Agency (provision of business support for incubator space). The project aims to work in partnership with initiatives such as the Somerset Education Business Partnership and Somerset Enterprise Agency. The project is supported by TDBC and supports delivery of its Core Planning Policy. TDBC will provide links to the community and to support a strategic relationship with EDF. The applicants have consulted with providers of similar business support initiatives across the region: the Guild in Bath, the Engine Shed in Bristol, the Hive and Stables in Weston and the Somerset Enterprise Centres. The project in Taunton will complement and enhance this network. No letters of support to evidence this partnership working have been provided.</p>
Governance	<p>The renovation will be managed by the YMCA-SC Taunton Director and Building Projects Manager. Financially it will be managed by the YMCA-SC Finance Director. Management of the development will be overseen by the CEO and the YMCA Board. YMCA SC has managed the renovation of the Beach Hotel (Grade II), Steamers Bar (to house the Information Centre and Museum), Barley Wood House (Grade II) in Wrington and is currently managing the rebuilding of the Highbridge Hotel in Highbridge as a residential complex and the George Williams Centre in Bridgwater. YMCA SC has a track record of delivering projects on time and on budget. The applicants have identified risks to the project and these are discussed in the business plan (no risk assessment provided with the application). The applicants have plans to measure success mainly through outputs such as usage and outcomes for apprentices, these are listed in the application form, however not specified in the business plan. The applicants plan to promote the project through business and training channels (circulars, forums, chambers and</p>

	business initiatives and events). Accommodation will be advertised through the network of regional TICs and tourism promotion media and trade publicity vehicles. Social media will be used to promote the project and traditional press.
Value for Money	£53,300 match funding secured from YMCA and Nisbet Family Fund. Loans applied for - £750k TDBC and £446,700 loan from SCF. The impact of the HPC development on businesses in Somerset has been reported as significant such as providing opportunities and creating challenges, the project aims to benefit a significant amount of local people in Somerset through boosting economic growth and business sustainability, tourism, skills development and the retention of young people throughout the life of the HPC project and into the future. If successful the project will bring in £1.78m of match funding into Somerset to support economic growth.

Appendix B			62				
	TOTAL	West Somerset	Sedgemoor	Cannington	1st Annual payment	2nd Annual Payment	Stogursey
	£	£	£	£	£	£	£
CIM Fund Received(including Inflation Uplift)	6,700,000	2,000,000	1,000,000	500,000	1,600,000	1,600,000	500,000
Inflation Uplift	724,395	134,529	67,265	33,632	151,749	337,220	33,632
TOTAL Received	7,424,395	2,134,529	1,067,265	533,632	1,751,749	1,937,220	533,632
<u>Less previously approved allocation</u>							
Stogursey Parish Council - Burgage Road Play Area	(90,373)	(90,373)					Stogursey Earplug Scheme (2,087)
Wembdon Village Hall - New VH & Play Area	(250,000)		(250,000)				Victory Hall (200,000)
Somerset Youth & Community Sailing Association	(9,600)		(9,600)				
Tropiquaria - Relocation of primates	(40,000)	(40,000)					
Tropiquaria - Relocation of play area	(37,350)	(37,350)					
Porlock Shellfish Project	(800)	(800)					
Westfield Street Café	(110,000)		(110,000)				
Williton Bowling Club	(13,000)	(13,000)					
Kilve Cricket Club	(22,000)	(22,000)					
Onion Collective	(243,120)	(243,119)					
Williton Parish Council	(250,000)	(250,000)					
Stogursey Football Club	(750)	(750)					
North Petherton Playing Fields	(46,000)		(46,000)				
SDC - Sydenham Together	(60,000)		(60,000)				
Tropiquaria - Marketing	(1,000)	(1,000)					
Bridgwater Education Trust	(18,295)		(18,295)				
Sydenham and Bower FHWG	(200,000)		62 (200,000)				

			64					
	TOTAL	West Somerset	Sedgemoor	Cannington	1st Annual payment	2nd Annual Payment		Stogursey
	£	£	£	£	£	£		£
<u>Less Requested approvals</u>								
Minehead Town Council	(382,047)				(382,047)			
SASP	(112,235)				(112,235)			
Somerset Wildlife Trust	(159,035)				(159,035)			
YMCA Somerset Coast - GWH	(500,000)				(400,358)	(99,642)		
Minehead Eye	(71,150)					(71,150)		
Uncommitted Balance if all requests were approved	2,112,873	-	-	346,446	-	1,766,428		331,545

Appendix C

EOI Ref	Name of Organisation	Name of Project	Date of award	Amount Awarded	Expected completion date	Current Status
22	Stogursey Parish Council	Burgage Road Play area	17/09/14	£90,373	30/5/15	Project completed. Play equipment now in use, monitoring of usage continues.
38	Wembdon Village Hall	Wembdon Village Hall and Playing Fields.	17/09/14	£250,000	1/1/17	Project completed. Official opening 21 st July 2017.
69	Somerset Y & C Sailing Assoc	Purchase of dinghies and extended sailing opportunities	05/11/14	£9,600	1/4/15	Project completed. Dinghies purchased and being used.
73	Porlock Parish Council	Porlock Bay Shellfish project website	02/12/14	£800	1/5/15	Project completed. Website now live.
74	Tropiquaria Ltd	Relocation of primate and animal enclosures	19/11/14	£40,000	1/4/15	Project completed. All enclosures now completed and all animals relocated.
74a	Tropiquaria Ltd	Replacement of play equipment	19/11/14	£37,350	1/6/15	Project completed. Play area completed and now in use.
51	Westfield United Reform Church	Westfield Street Café	18/03/15	£110,000	1/3/17	Project completed. Now open to public. Monitoring of usage continues.
63	Williton Bowling Club	Improvement to Green	04/03/15	£13,000	1/1/16	Project completed. Bowling green being used.
84	Kilve Cricket Club	New stores and scoreboard	03/06/15	£22,000	1/8/16	Project completed. Facilities in use. Official opening 28 th May 2017
199	Onion Collective	Watchet Boat Museum and Visitor Centre	17/06/15	£243,120	21/7/16	Project Completed. Opening event took place and project now open to visitors.
99	Williton Parish Council	Williton Pavilion Project	17/06/15	£250,000	31/10/18	Project begun. Plans amended to incorporate requests from Big Lottery to include meeting room and separate baby changing facilities. Stage 3 Lottery decision now approved. Preparation works have begun on site.
127	Stogursey Football Club	Goal Posts	5/6/15	£750	22/6/15	Project Completed. Goals purchased and in use.
113	North Petherton Playing Fields	Parkersfield Playing Fields	22/7/15	£46,000	1/12/15	Project completed. Play equipment and BMX track in use.

117	Sedgemoor District Council	Sydenham Together	66	22/7/15	£60,000	1/4/18	Project on track. Agreement signed, second year payment made. Annual monitoring report submitted.
144	Tropiquaria	Marketing		13/7/15	£1000	14/7/15	Project completed. Positive feedback and results from Summer marketing campaign.
135	Bridgwater Education Trust	Student Business Mentoring Scheme		4/8/15	£18,295	1/1/18	Project completed. End of monitoring report received.
133	Sydenham and Bower Health and Wellbeing Group	Coronation Park Enhancement		16/9/15	£200,000	1/12/15	Project completed. Play equipment and recreation ground now in use.
143	Cannington Village Hall	Village Hall enhancement project		18/11/15	£186,186	1/8/16	Project completed. Facilities in use and monitoring use.
130	Victoria Park Community Centre	Digital Inclusion and Job Club		4/11/15	£14,524	1/7/18	Project on track. Clubs being delivered.
146	Watchet War Memorial Ground	Pavilion Enhancement project		6/1/15	£7500	4/4/16	Project completed. Improved facilities in use by teams.
150	Otterhampton Parish Council	Play and Recreation area enhancement		16/3/16	£37,820	31/6/16	Project completed. Monitoring of usage ongoing.
153	Bridgwater Doctors Cricket Club	Cannington Cricket Club enhancements		24/3/16	£1000	1/5/16	Project completed. Equipment being used.
163	Stogursey and District Village Hall Committee	Victory Hall Project		11/5/16	£400,000	TBC	Project not yet started. Developing new designs for the Hall. New plans developed and costed. Seeking match funding opportunities.
163	Greenways and Cycleroutes Ltd	Brean Down Way		20/7/16	£65,000	1/6/17	Project completed. Usage being monitored.
164	WS Employment Hub Network (WSC)	Employment Hub Sustainability Projects		20/7/16	£57,036	1/7/18	Project on track. Officer now in place and development work has started, hubs progressing well. New hubs opened in Stogursey and pop up hub in Dulverton.
171	Watchet Arts Group	Heritage Murals Project		6/9/16	£1000	31/10/16	Project Completed.
175	YMCA Somerset Coast - Beach Hotel	Kitchen Theatre		2/11/17	£12,500	31/3/17	Project Completed. Kitchen open and in use.
181	Friends of Steam Coast Trail	Steam Coast Trail Phase 2		22/3/17	£331,710	1/4/19	Project paused. Development officer is leaving post, awaiting confirmation of plans to continue project from FSCT.
193	Salvation Army (Bridgwater)	Youth Space		21/7/17	£19,745	01/01/23	Project complete. Equipment in use, monitoring ongoing.
195	West Somerset Council	Enterprising Minehead	66	02/08/17	£501,688	01/09/20	Project has begun and is progressing. Applications for match funding

		67				submitted awaiting decisions, planning permission application submitted, Academy work has begun, BID development work underway.
203	Bridgwater Chamber	Supply the Supplier Engagement Project	20/9/17	£79,289	01/01/20	Recruitment due to start in December. Project update now due.
232	Somerset County Council	Somerset Education Business Partnership	22/11/17	£393,849	31/12/20	Funding agreement in place. Project manager recruited project due to begin delivery in April 2018.
179	Holford and District Village Hall Committee	Fit for Future	22/11/17	£125,000	1/9/18	Funding Agreement in place. Awaiting final match funding decisions.

Additional information**HPC Planning Obligations Board – Allocation of CIM Funding, Grant applications over £100,000.****18 Purpose**

- 1.2 This paper provides additional information in relation to the report presented to Cabinet on 7th March 2018 HPC Planning Obligations Board – Allocation of CIM Funding, Grant applications over £100,000, paragraph 5.7 HPC CIM Fund application received from Watchet Bowling Club, CIM Fund Manager comments.

2 Additional Information

Project Name:	Watchet Bowling Club, Gym and Community Facility
Expression of Interest Ref No:	198
Organisation Applying:	Watchet Bowling Club
CIM Fund Manager Comments.	<p>Following the initial assessment of the application (as detailed in the original report) Watchet Bowling Club provided additional information in relation to the following comments:</p> <p>Although there is mention in the application of the types of activities likely to be offered within the community building (soft play, kids crafts, badminton, bowls, dance and exercise classes) it is unclear who will be organising and providing these, when and how often they will occur and there is no evidence from providers that they are willing to deliver activities from the new building. Evidence of this would give assurance that the income generation and community benefit planned would be realised.</p> <p>Two letters were provided as evidence from the following organisations Broomsquire (catering and event business) and Luisa Skinner (Personal trainer, fitness classes).</p> <p>SASP also provided a letter evidencing willingness to work in partnership with the club to support them in providing activities.</p> <p>Given the location of the project the applicants do not seem to have consulted with the social housing provider in the area, in terms of types of activities that could be delivered and potential for use by the provider.</p> <p>A letter from Magna was provided as evidence of their support for the project in general and a recognition of the potential for their tenants to benefit from the facilities.</p> <p>It would be helpful to have further explanation of the financial forecast for example what assurances do they have that usage and income is</p>

	<p>achievable bearing in mind the population of Watchet. Also it is unclear how they have calculated their income and what assumptions were made.</p> <p>A brief description of the assumptions made in relation to usage figures and income and expenditure was provided.</p> <p>The Safeguarding policy is not robust enough for an organisation providing youth sport and leisure activities and needs to be strengthened in terms of its hire policies and policies for the delivery of services to children by external providers.</p> <p>A revised Safeguarding Policy was provided.</p> <p>A job description for the proposed Venue Co-ordinator was provided to help evidence how the centre will be managed.</p>
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West Somerset Council Report No. WSC 32/18

Full Council – 21 March 2018

Financial Monitoring – 2017/18 as at 31 December 2017

This matter is the responsibility of Councillor Mandy Chilcott, Lead Member for Resources and Central Support

Report Author: Andrew Stark, Interim Finance Manager

1 Executive Summary

- 1.1 This report provides an update on the projected “outturn” – end of year – financial position of the Council for the financial year 2017/18 (as at 31 December 2017).
- 1.2 The current forecast outturn for the Revenue Budget for 2017/18 is a net underspend of £49K after transfer to reserves of £700,000. The gross underspend on services is £179,874.
- 1.3 The current General Reserves balance is £858,776 which is above the recommended minimum. If the forecast for 31 December 2017 proves to be accurate the projected balance at the end of the year is £1,017,562 which would be £317,562 above the recommended minimum. In view of the Council’s financial position, increasing the reserves balance is strongly advised therefore the forecast underspend is welcome from a financial resilience perspective.
- 1.4 The Earmarked Reserves projected balance is £3,227,213 after the proposed recommended transfers to earmarked reserves. The majority of these reserves are allocated to business rates funding volatility (£905,144), Strategic Housing Market Area Assessment (£575,760), Planning Policy (£195,207), Asset Maintenance and Compliance (£213,516) and Creating a New Council/Transformation (£866,183).
- 1.5 The current forecast position for the General Fund Capital Programme in 2017/18 is a net overspend of £33,600 against a total approved budget of £11,216,411, Forecast spend during the year is £900,582 with £10,349,429 projected to be spent in the following year. Spend to date is only £585,277 therefore a proportion of the costs are projected to be incurred in the last quarter of the year.
- 1.6 The Scrutiny Committee considered this report at their meeting on 15 February and the Cabinet at their meeting on 7 March – their comments are shown in section 16 of this report.

2 Recommendations

2.1 That Full Council notes the Council's forecast financial performance as at 31 December 2017 with the estimated position at the end of the financial year.

2.2 Full Council approve the recommendation to transfer:

- a) £600,000 to the Business Rates Smoothing reserve
- b) £70,000 to the Transformation reserve
- c) £30,000 to the Asset Management and Compliance reserve.

3 Risk Assessment (if appropriate)

Risk Matrix

Description	Likelihood	Impact	Overall
That the Authority overspends against the approved budget	3	4	12
<i>Mitigated by regular budget monitoring reports are produced and managers actively manage the budgets under their responsibility</i>	1	4	4

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
Impact							

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%

4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

4 Background and Full details of the Report

- 4.1 This report provides the Council's forecast end of year financial position for 2017/18 revenue and capital budgets, based on forecasts as at 31 December 2017.
- 4.2 The regular monitoring of financial information is a key element in the Council's Performance Management Framework. Crucially it enables remedial action to be taken in response to significant budget variances, some of which may be unavoidable. It also provides the opportunity to assess any consequent impact on reserves and the Council's the Medium Term Financial Plan.
- 4.3 Members will be aware from previous experience that the position can change between 'in-year' projections and the final outturn position, mainly due to demanded services. The budget monitoring process involves a detailed review of all budgets. However it should be noted that the frequency of formal reporting has reduced from this year as business processes are streamlined to reflect reductions in the overall capacity within the Council.
- 4.4 Budget Holders, with support and advice from their accountants, regularly review the position and update their forecasts based on currently available information and knowledge of service requirements for the remainder of the year. As with any forecast there is always a risk that some unforeseen changes could influence the position at the year end, and a number of risks and uncertainties are highlighted within this report. However, the following forecast is considered to be reasonable based on current information.

General Fund Revenue Account – 2017/18 Forecast Outturn

- 4.5 This report provides an indication of the forecast outturn (end of year position) for the year and any significant anticipated variances to budget. There are risks and uncertainties within the forecast, and Officers will continue to monitor the position through the remainder of the year and will provide updates as appropriate.
- 4.6 The current forecast outturn for the 2017/18 Revenue Budget shows a projected underspend of £49k after recommended transfers to reserves. This represents 1.01% of the Net Costs. Table 1 below provides a summary revenue budget and outturn for the year.

Table 1 – Summary Predicted Revenue Outturn 2017/18

	Original Budget £	Predicted Outturn £	Variance £
Corporate	526,310	512,540	-13,770
Operations	3,024,266	2,891,456	-132,810
Housing and Communities	998,090	964,796	-33,294
Growth and Development	443,970	443,970	0
Somerset Rivers Authority	24,394	24,394	0
Subtotal - Net Service Costs	5,017,030	4,837,156	-179,874
Interest costs and income	-26,875	-45,565	-18,690
Subtotal – Net Costs	4,990,155	4,791,591	-198,564
Transfers to Earmarked Reserves	-45,776	655,202	700,978
Transfers to/from General Reserves	-109,786	-109,786	0
NET BUDGET AND EXPENDITURE	4,834,593	5,337,007	502,414
Business Rates Funding	-1,145,115	-1,696,529	-551,414
Revenue Support Grant	-316,885	-316,885	0
New Homes Bonus	-545,411	-545,411	0
Rural Services Delivery Grant	-171,530	-171,530	0
Council Tax	-2,111,217	-2,111,217	0
Collection Fund Deficit - Business Rates	-480,635	-480,635	0
Collection Fund Surplus - Council Tax	-63,800	-63,800	0
TOTAL FUNDING	-4,834,593	-5,386,007	-551,414
NET UNDER(-)/OVERSPEND FOR THE YEAR	0	-49,000	-49,000

- 4.7 Only significant variations to budget are included in this report, with the following overspends and underspends highlighted for this review.

Overspends

- a) Land Charges: The reduction in Land Charges income of £13,084 and relates to the reduction in fees in 2016. The reduction was to compensate for lower payments to Building Control and SCC.
- b) Housing Bed and Breakfast: The forecast overspend in Bed and Breakfast of £27,603 is due to increased demand.

Underspends

- c) Human Resources: There is a forecast underspend in expenditure of £10,481.
- d) Elections: Forecast underspend of £13,770 is as a result of reimbursement from the PCC election.
- e) Building Control: Building Control partnership have forecast a saving of £22,650 on the contract.

- f) Waste: Somerset Waste Partnership have forecast an in year saving on Waste contract of £17,632.
- g) Roughmoor Depot and Enterprise Centre: forecast additional income of £10,912.
- h) Visitor Centre: Additional rental income and savings in NNDR lead to an overall underspend of £10,912.
- i) Environmental Health: Vacancies have seen a reduction of staffing costs of £23,077.
- j) Community Development: There is forecast underspend on professional fees and subscriptions of £18,119.
- k) Private Sector Renewal: There is saving on the HIA, Sedgemoor contracts of £32,066.
- l) Car Parks: There is a predicted excess of income over budget of £85,824 in car park pay and display income, another demand led service. This is susceptible to change therefore forecasts will be reviewed and updated throughout the year
- m) Interest Costs and Income: There is an underspend of £5,000 on interest payable as current cash flow forecasts indicated there will be no need to take on external loan borrowing during 2017/18, plus £13,690 additional investment interest income due to improved returns compared to budget assumptions.
- n) It is recommended to transfer:
 - a. £30,000 of the underspend to the Asset Management and Compliance Reserve which will enable further property compliance works to be funded, for example fire prevention, water hygiene and energy efficiency works.
 - b. £70,000 of the underspend to the Transformation reserve, recognising that this remains an area of potential financial uncertainty for the Authority. If it is proved that this is not required it would be returned to general reserves.
 - c. And to increase the transfer to the Business Rates Smoothing Reserve by £600,000. This transfer effectively recognises that this surplus has been brought forward from 2018/19 due to a recent clarification regarding the financial year in which we are required to recognise the change in the tariff adjustment; it is prudent to set aside this surplus as a contingency in the Business Rates Smoothing Reserve. Further details on this are shown in the table below and paragraphs 4.8 and 4.9:

Business Rates

A summary of the new Retained Funding figure is shown in the table below:

Table 2 – Business Rates Retention Estimates

Business Rates Retention Funding Estimates	2017/18 Budget £	2017/18 Actual £	2017/18 Difference £
40% Standard Share of Business Rates Yield	6,620,078	6,620,078	0
Rates yield from renewable energy schemes	50,000	29,490	20,510
Tariff to Government	-6,058,369	-4,770,161	-1,288,208
Levy Payment	0	-651,583	651,583
Safety Net Income	98,095	0	98,095
S31 Grant	414,729	448,123	-33,394
Net Retained Business Rates Funding	1,124,533	1,696,529	-551,414

- 4.8 As the table shows, although our projected 40% share of business rates income remains the same, our Tariff has decreased by approximately £1.3m but there is a levy to pay of £652k which is as a result of the one off adjustment to the Tariff mentioned below. Other adjustments give a surplus on Business Rates of £551k.
- 4.9 The one-off adjustment to the 2017/18 Tariff was notified to the Council as part of the Final Local Government Finance settlement for 2018/19 which was received recently. We have received clarification over the accounting treatment of this adjustment and understand that it will have a favourable effect on the 2017/18 outturn position. This forecast surplus is proposed to be transferred to the Smoothing Reserve.

General Fund Reserves

- 4.10 The following table shows that the current General Reserves balance is £858,776, and the current forecast underspend could increase this balance to £1,718,540 at the year end. .

Table 3 – General Reserves Balance 31 March 2018

	£
Balance Brought Forward 1 April 2017	858,776
2017/18 Budget transfer to General Reserve	30,700
2017/18 Budget: Transfer from Unused Earmarked Reserves	79,086
Current Budgeted Balance	968,562
2017/18 Projected Outturn Variance – Q3 Forecast	49,000
Projected Balance 31 March 2018	1,017,562
Recommended Minimum Balance	700,000
Projected Balance above recommended minimum	317,562

- 4.11 The current recommended minimum balance is £700,000 – the projected balance at 31 March 2018 of £1,017,562 would be £317,562 above the recommended minimum balance. In view of the Council's future financial pressures the prudent advice is to maintain reserves above the recommended minimum, to provide limited resilience for emerging costs and to provide some flexibility to support measures to address ongoing financial sustainability.

Earmarked Reserves

- 4.12 Earmarked Reserves are amounts that have been set aside for specific purposes from existing resources, where the expenditure is expected to be incurred in future years. The table below provides a summary of the movement in earmarked reserve balances during 2017/18 financial year to date.

Table 4 – Estimated Earmarked Reserves Balance 31 December 2017

	£
Balance Brought Forward 1 April 2017	2,635,809
Transfers From Earmarked Reserves in 2017/18	-109,086
Transfers To Earmarked Reserves in 2017/18	700,000
Current Balance	3,227,213

- 4.13 The table above shows that the current projected reserves balance is £3,227,213 after the proposed recommendations have been included. Full details of earmarked reserves can be found in Appendix A to this report. A significant proportion of the balance (£905,144) relates to the Business Rates Smoothing Reserve which is committed to provide a contingency for business rates funding volatility, £575,760 on funding for community land fund to support bringing forward affordable housing and £866,183 which is committed to support Transformation and Creating a New Council.

Capital Budget Predicted Outturn 2017/18

- 4.14 The following table summarises the position for both general schemes and Hinkley-funded schemes. Actual spend up to 31 December 2017 totals £585,277, and at this stage only a small variance against budget has been reported.

Table 5 – Summary Capital Programme Forecast as at 31 December 2017

	General Schemes £	Hinkley Funded Schemes £	Total £
Original Capital Budget 2017/18	6,858,124	426,961	7,285,085
Supplementary Budget Approvals	0	0	0
Carry Forwards from 2016/17	1,807,820	2,123,506	3,931,326
Revised Capital Budget 2017/18	8,665,944	2,550,467	11,216,411
Forecast Spend in 2017/18	803,957	96,625	900,582
Forecast Spend in Later Years	7,895,587	2,453,842	10,349,429
Total Forecast Capital Spend	8,699,544	2,550,467	11,250,011
Net Underspend (-) / Overspend	33,600	0	33,600

- 4.15 A scheme by scheme analysis of the 2017/18 Programme at 31 December 2017 is set out in Appendix B.

Capital Receipts Reserve

- 4.16 The overall General Fund capital funding position remains limited, and it needs to be borne in mind that the carry forward Capital Programme requires funding of £1,007,215 from the Useable Capital Receipts Reserve and the 2017/18 Capital Programme requires funding of £12,500. The Council has also previously agreed to use uncommitted capital receipts to fund capital debt repayment – in lieu of Minimum Revenue Provision (MRP) for a period of three years from 2015/16 to 2017/18 (£143,100 x 3 years). Council agreed to use unallocated capital resources of £111,488 to fund Transformation Implementation.

Table 6 – Useable Capital Receipts Reserve Balance 31 March 2018

	Actual £
Balance Brought Forward 1 April 2017	2,219,314
Actual Capital Receipts to date	0
Current Balance of Capital Receipts Available	2,219,314
2017/18 Original Budget (Council 22 February 2017)	-12,500
2016/17 Carry Forwards (Council 2 August 2017)	-1,007,215
Flexible use of capital receipts for Transformation Implementation Cost	-111,488
Current Capital Receipts Funding Required for Approved Schemes	1,088,111
Ring-fence to fund capital debt repayment (in lieu of MRP) in 2017/18	-143,100
Uncommitted Capital Receipts Balance	945,011

- 4.17 Currently the approved Capital Programme has not required an increase in the underlying capital borrowing requirement.

5 Links to Corporate Aims / Priorities

- 5.1 The financial performance of the Council underpins the delivery of corporate priorities and therefore all Corporate Aims.

6 Finance / Resource Implications

- 6.1 Contained within the body of the report.

7 Legal Implications

- 7.1 There are no legal implications associated with this report.

8 Environmental Impact Implications

- 8.1 None for the purpose of this report.

9 Safeguarding and/or Community Safety Implications

9.1 None for the purpose of this report.

10 Equality and Diversity Implications

10.1 None for the purpose of this report.

11 Social Value Implications

11.1 None for the purpose of this report.

12 Partnership Implications

12.1 None for the purpose of this report.

13 Health and Wellbeing Implications

13.1 None for the purpose of this report.

14 Asset Management Implications

14.1 None for the purpose of this report.

15 Consultation Implications

15.1 None for the purpose of this report.

16 Scrutiny/Cabinet Comments / Recommendation(s)

16.1 The Scrutiny Committee considered this report at their meeting on 15 February 2018. In particular Members of the Committee raised specific queries on some of the earmarked reserves, individual capital budgets and the cost of Environmental Health burials and subsequently received a separate briefing note on these points.

16.2 Scrutiny Members noted that there were some budget underspends as a result of the recruitment freeze which was in place. In addition members debated the impact of the decommissioning of Hinkley B and the business rates trough that would be experienced before Hinkley C came online. Members also urged officers to proceed as quickly as possible with Transformation to reduce concerns from staff.

16.3 Scrutiny Members made a suggestion that WSC could charge companies for advertisement space on the Council website and that Town and Parish Councils could be charged for use of the Data Protection Officer's expertise with the new General Data Protection Regulations (GDPR) due to take effect in May 2018. Members highlighted that WSC needed to be more proactive and set up schemes that generated income.

16.4 The Scrutiny Committee supported the recommendations, with the exception of

recommendation 2 (b) which they proposed was changed so that £70,000 was transferred to the Sustainability Reserve rather than the originally recommended Transformation Reserve.

- 16.5 The Cabinet considered this report at their meeting on 7 March 2018. The Cabinet carefully considered the recommendations of Scrutiny, together with advice from the S151 Officer who emphasised the original recommendations were based on prudent proposals to mitigate financial risk, and resolved to support the original recommendation that £70,000 should be transferred to the Transformation reserve. This is reflected in the recommendations included within this report to Full Council. Cllr Chilcott, Lead Member for Resources and Central Support, committed to reviewing the figures and the final outturn position at the year end, and to then consider options for allocating additional funds to the Sustainability Fund from residual underspends if they arise.

Democratic Path:

- **Scrutiny – Yes 15 February 2018**
- **Cabinet – Yes 7 March 2018**
- **Full Council – 21 March 2018**

Reporting Frequency: Twice-yearly

List of Appendices

Appendix A	Summary of Proposed Earmarked Reserves
Appendix B	Capital Programme Outturn 2017/18

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APPENDIX A

SUMMARY OF PREDICTED EARMARKED RESERVES AS AT 31 DECEMBER 2017

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Projected Balance) £	Comments
Community Safety	13,533				13,533	External funding specifically earmarked for community safety initiatives
Sustainability Reserve	40,700				40,700	Earmarked for initiatives that have a positive impact upon the long term sustainability of the Council, used for essential asset maintenance and health and safety works
Minehead Events	396				396	Mary Portas grant – specifically earmarked
District Election Reserve	8,550				8,550	Earmarked for costs of elections
Water Bathing Signs	1,266	490			1,756	Environmental grant specifically earmarked
Other Election Reserve	13,536				13,536	Funds to meet the additional costs of Individual Electoral Registration
Inspire	3,391				3,391	Earmarked for costs under the Inspire Directive
Cuckoo Meadow	16,820				16,820	Lottery monies earmarked to be used in future years for play equipment.
Minehead Town Centre Signage	115				115	Contribution from Minehead Chamber of Trade and Morrison s106 to fund the signs
CCTV	1,565				1,565	Underspend in 2013/14 earmarked to fund the purchase of a new CCTV camera
Homelessness Prevention	43,620				43,620	Balance of Homeless Prevention funding plus remainder of Mortgage Rescue Grant
Morrison's Footpath	6,000		-6,000		0	Earmarked to part fund the footpath upgrade
Transformation Reserve	39,470	70,000			109,470	Funding to support transformation costs

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Projected Balance) £	Comments
Watchet Harbour Dredging	7,000		-7,000		0	Earmarked to fund additional dredging.
Customer Service Equipment Reserve	666		-666		0	Specialised Chair Required (Health and Safety). This was funded from other resources.
Car Parking Reserve	10,000				10,000	Monies set aside in respect of maintenance and signage.
Environmental Health Reserve	4,081				4,081	Destitute Burial Reserve
Minehead Harbour Dredging Reserve	5,500		-5,500		0	Monies set aside to fund works in future years.
Online DHP Reserve	5,375				5,375	Online Software Requirement for Revenues and Benefits
Asset Maint & Compliance	213,516	30,000	-30,000		213,516	Asset maintenance compliance works to be completed.
Strategic Housing Market Area Assessment Reserve	575,760				575,760	DCLG funding for community land fund to support bringing forward affordable housing within West Somerset. The bulk of the funds anticipated to be spent in 2017/18 and 2018/19 as projects progress.
Business Support Grant	5,677				5,677	Funding from various sources to fund initiatives to support small businesses
Planning Reserve	20,000				20,000	Monies set aside to fund specialist technical advice for major planning applications. E.g. Landscape visual impact assessments, retail studies etc.
Revenues and Benefits Reserve	72,749		-37,725		35,024	Monies set aside to provide service resilience and to fund planned software upgrade needed for CTS scheme developments.

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Projected Balance) £	Comments
Training Reserve	10,000				10,000	Monies set aside to meet future training needs across the organisation.
Licensing Staff Reserve	12,791				12,791	Monies set aside to fund extra resource within West Somerset Council.
Finance Reserve	44,840				44,840	These monies fund additional staff to deal with BAU during transformation.
Community Right to Challenge	5,000		-5,000		0	Government Grant set aside to support the administration of applications under regulations.
Assets of Community Value	10,000				10,000	Government Grant set aside to support the administration of applications under regulations.
Business Rates Retention Smoothing Account	305,144	600,000			905,144	This is a volatile area and we are committed to mitigating the risk of Business Rates retention by setting aside an appropriate level of funds in this reserve
Dulverton Mill Leat	12,195		-12,195		0	
Planning Policy Reserve	195,207				195,207	Monies set aside and to be drawn down to cover additional costs arising and relating to the West Somerset Local Plan preparation through to examination and beyond to adoption.
Steam Coast Trail	31,723				31,723	WSC is working in continued partnership with Friends of the Steam Coast Trail and Sustrans. These monies will support the delivery of Phase 2 of the Steam Coast Trail - the creation of a traffic free route between Old Cleeve and Washford by the end of 2018. A key part of the Steam Coast Trail vision for safe cycling between Minehead and Williton.
Creating a New Council	756,713				756,713	Funding required primarily to implement the approved Transformation Business Case and also to create a new council replacing West Somerset and Taunton Deane councils.
SWP Vehicles	33,617				33,617	To help fund our contribution to the new operating model.

Earmarked Reserve Account	1 April Balance £	Transfers In	Transfers Out	Transfers Between Accounts	31 March (Projected Balance) £	Comments
WS Employment Hub	21,293				21,293	To be transferred to Community Outreach Fund.
Agile Working	20,000				20,000	Investment in technology to implement transformation changes and better enabling of agile working
Members Technology	20,000				20,000	Funding to invest in updating members technology that complements the implementation of transformation of ways of working
Contingency to underwrite 2017/18 Savings	48,000				48,000	Funding to underwrite the 2017/18 savings and mitigate any adverse impact on the General Reserve balance
Totals	2,635,809	700,490	-109,086	0	3,227,213	

*Projected balances are shown after proposed recommendations.

2017/18 CAPITAL PROGRAMME AS AT 31st December 2017

	A	B	C (= A+B)	D	E	F	G (= F+E)	H (= G-C)
Scheme	Current Budget 2017/18 £	Transfers and Supplementary Estimates 2017/18 £	Total Current Budget 2017/18 £	Actual Spend to Month 9 2017/18 £	Forecast Total Spend In 2017/18 £	Forecast Total Spend In Later Years £	Forecast Total Capital Spend £	Variance Against Current Budget £
General Schemes								
Wheddon Cross Public Conveniences	12,000	0	12,000	12,000	12,000	0	12,000	0
Superfast Broadband	240,000	0	240,000	0	0	240,000	240,000	0
JMASS ICT Transformation	274,580	0	274,580	0	188,580	86,000	274,580	0
Transformation	196,000	0	196,000	0	39,000	157,000	196,000	0
Offsite Backup Facility	15,000	0	15,000	0	0	15,000	15,000	0
ICT Infrastructure Projects	30,270	0	30,270	6,950	30,270	0	30,270	0
Annual Hardware Replacement	2,857	0	2,857	0	0	2,857	2,857	0
Disabled Facilities Grants	650,470	0	650,470	181,003	181,003	469,467	650,470	0
Private Sector Housing Partnership	0	0	0	5,788	5,788	0	5,788	5,788
Decent Homes	15,910	0	15,910	0	15,910	0	15,910	0
Stair Lift Recycling	760	0	760	0	0	0	0	-760
Clanville Grange Low Cost Housing Scheme	128,000	0	128,000	124,922	124,922	0	124,922	-3,078
7 The Esplanade, Watchet	15,000	0	15,000	0	0	15,000	15,000	0
East Wharf Contingent Disposal Costs	66,611	0	66,611	0	0	66,611	66,611	0
CASA Project	83,000	0	83,000	400	400	82,600	83,000	0
Minehead Esplanade Project	0	0	0	1,581	1,581	0	1,581	1,581
Somerset Waste Partnership-Loan	3,500,000	0	3,500,000	0	0	3,500,000	3,500,000	0
Capital Sustainability Fund	64,500	0	64,500	84,893	84,893	0	84,893	20,393
Steam Cost Trail	209,277	0	209,277	39,698	39,698	169,579	209,277	0
Cuckoo Meadow	3,460	0	3,460	0	3,460	0	3,460	0
Seaward Way-Proposals for Mixed Development	2,982,000	0	2,982,000	0	0	2,982,000	2,982,000	0
Seaward Way Housing Land	13,800	0	13,800	21,227	21,227	0	21,227	7,427
Sub-total - General Schemes	8,503,495	0	8,503,495	478,462	748,732	7,786,114	8,534,846	31,351
S106-Funded General Schemes								
Williton Pavilion	128,209	0	128,209	38,786	52,976	75,233	128,209	0
Huish Champflower Village Hall	10,000	0	10,000	0	0	10,000	10,000	0
Footpath Lighting Enhancement	12,000	0	12,000	0	0	12,000	12,000	0
Dunster Parish Council -Multi Use Games Area	12,240	0	12,240	0	0	12,240	12,240	0
Carhampton BBQ Area	0	0	0	2,249	2,249	0	2,249	2,249
Sub-total - S106 Schemes	162,449	0	162,449	41,035	55,225	109,473	164,698	2,249

2017/18 CAPITAL PROGRAMME AS AT 31st December 2017

	A	B	C (= A+B)	D	E	F	G (= F+E)	H (= G-C)
Scheme	Current Budget 2017/18 £	Transfers and Supplementary Estimates 2017/18 £	Total Current Budget 2017/18 £	Actual Spend to Month 9 2017/18 £	Forecast Total Spend In 2017/18 £	Forecast Total Spend In Later Years £	Forecast Total Capital Spend £	Variance Against Current Budget £
General Fund Programme Total	8,665,944	0	8,665,944	519,497	803,957	7,895,587	8,699,544	33,600

Hinkley-Funded Schemes								
HPC CIM - Westfield Church	8,100	0	8,100	0	8,100	0	8,100	0
HPC CIM - S BW 7 NP Mitigation	344,850	0	344,850	0	0	344,850	344,850	0
HPC CIM BW TC Support Scheme	116,070	0	116,070	0	0	116,070	116,070	0
HPC CIM Brean Down Way Project	65,000	0	65,000	65,000	65,000	0	65,000	0
HPC CIM - Beach Hotel Kitchen	3,000	0	3,000	0	3,000	0	3,000	0
Williton Pavilion	250,000	0	250,000	0	0	250,000	250,000	0
Steam Coast Trail	216,334	0	216,334	0	0	216,334	216,334	0
HPC Housing - Empty Homes & LOTS	94,500	0	94,500	0	0	94,500	94,500	0
Doniford Road Watchet	4,391	0	4,391	0	0	4,391	4,391	0
Stogursey Victory Hall (Leisure)	1,000,000	0	1,000,000	780	780	999,220	1,000,000	0
Enterprising Minehead	303,477	0	303,477	0	0	303,477	303,477	0
HPC CIM - Salvation Army - Youth Space	19,745	0	19,745	0	19,745	0	19,745	0
Holford & District Village Hall	125,000	0	125,000	0	0	125,000	125,000	0
Hinkley Fund Programme Total	2,550,467	0	2,550,467	65,780	96,625	2,453,842	2,550,467	0
TOTAL CAPITAL PROGRAMME ALL SCHEMES	11,216,411	0	11,216,411	585,277	900,582	10,349,429	11,250,011	33,600