

WEST SOMERSET DISTRICT COUNCIL

ANNUAL MEETING OF COUNCIL

AGENDA

Wednesday 16 May 2012 at 2.30 pm

Reverend Clive Gilbert or Reverend Bethan Guttridge of Watchet & Williton Benefice will read a prayer before the meeting commences.

1. Election of Chairman

It is a legal requirement that the first formal business at the Annual Meeting of Council shall be the election of a Councillor to be the Chairman of the Council.

Once the new Chairman is elected he/she will make and sign the Declaration of Acceptance of Office and receive the Chain of Office from the former Chairman.

The newly elected Chairman will preside from this point in the proceedings.

2. Appointment of Vice Chairman

Following the election of the Chairman and Vice Chairman, there will be a short break for formal photographs of the incoming and outgoing Chairmen.

3. Apologies for Absence

4. Declarations of Interest

To receive and record any declarations of interest in respect of any matters included on the agenda for consideration at this meeting.

5. Minutes

Minutes of the Meeting of Council held on 21 March 2012 and Special Council held on 16 April 2012 to be approved and signed as a correct record – **SEE ATTACHED.**

6. Public Participation

The Chairman to advise the Meeting of any items on which members of the public have requested to speak.

7. Appointment of Leader

8. Appointment of Deputy Leader

9. Cabinet

9.1 The Leader to announce the Cabinet Lead Members and their allocated portfolios.

9.2 The Leader of the opposition to announce the Shadow Lead Members.

10. Allocation of Seats to Committees

To agree the list of Committee members nominated by Group Leaders to enable the following Committees to appoint Chairmen and Vice Chairmen of –

Scrutiny Committee

Planning Committee

Licensing Committee

Audit Committee

Local Development Panel

Standards Committee (Chairman and Vice-Chairman to be appointed at the first committee meeting of the municipal year)

11. Appointment of Representatives on Outside Bodies

To appoint representatives to serve on outside bodies for the period to Annual Meeting in 2013 (except where specific periods are stated) – **SEE ATTACHED.**

12. The Localism Act 2011 – Preparing for the Implementation of the new Ethical Standards Regime

To consider Report No. WSC 73/12, to be presented by the Lead Member for Executive Support and Democracy – **SEE ATTACHED.**

The purpose of the report is to update Council on the work undertaken to date in regard to the preparation for the implementation of the new Ethical Standards Regime following the Localism Act 2011 and recommending the next steps in regard to the way forward.

13. Authorisation of Officers – Port Medical Officer Functions

To consider Report No. WSC 75/12, to be presented by the Lead Member for Housing, Environmental Health and Licensing – **SEE ATTACHED.**

The purpose of the report is to request Council to update the Scheme of Delegation to authorise named individuals to act on its behalf enabling the discharge of functions relating to port medical officers.

14. Consultation on Changes to National Park Governance

To consider Report No. WSC 71/12, to be presented by the Lead Member for Executive Support and Democracy – **SEE ATTACHED.**

The purpose of the report is to seek Council's approval of a submission to the Department of Environment, Food and Rural Affairs (DEFRA) relating to proposed changes of governance arrangements of National Parks.