

You are requested to attend a meeting of the Standards Committee to be held in The John Meikle Room, The Deane House, Belvedere Road, Taunton on 20 October 2010 at 14:30.

Agenda

- 1 Appointment of Vice-Chairman of the Standards Committee.
- 2 Apologies.
- 3 Minutes of the meeting of the Standards Committee held on 8 June 2010 (attached).
- 4 Public Question Time.
- 5 Declaration of Interests.
To receive declarations of personal or prejudicial interests, in accordance with the Code of Conduct.
- 6 Update on the Coalition Government proposals relating to the future of Standards for England and Standards Committees. Verbal report of the Monitoring Officer.
Reporting Officer: Tonya Meers
- 7 Change in the Executive arrangements of the Council from May 2011. Verbal report of the Monitoring Officer.
Reporting Officer: Tonya Meers
- 8 Attendance at Taunton Deane Committee meetings and Parish Council meetings. Report of the independent Members and the Parish Liaison Officer, David Greig.
- 9 Raising the profile of the Standards Committee. A general discussion for Members of the Committee.
- 10 Setting the Forward Plan of the Standards Committee.
- 11 Date of next meeting.

The following items are likely to be considered after the exclusion of the press and public because of the likelihood that exempt information would otherwise be disclosed relating to the Clause set out below of Schedule 12A of the Local Government Act 1972.

- 12 Consideration of two recent Audit Reports in connection with the Registers of Interests for Members and staff of Taunton Deane Borough Council. Copies of reports attached. Paragraph 3 - Financial or Business Affairs.

Reporting Officer: Tonya Meers

Tonya Meers
Legal and Democratic Services Manager

13 October 2010

Members of the public are welcome to attend the meeting and listen to the discussions.

There is time set aside at the beginning of most meetings to allow the public to ask questions.

Speaking under “Public Question Time” is limited to 4 minutes per person in an overall period of 15 minutes. The Committee Administrator will keep a close watch on the time and the Chairman will be responsible for ensuring the time permitted does not overrun. The speaker will be allowed to address the Committee once only and will not be allowed to participate further in any debate.

If a member of the public wishes to address the Committee on any matter appearing on the agenda, the Chairman will normally permit this to occur when that item is reached and before the Councillors begin to debate the item.

This is more usual at meetings of the Council’s Planning Committee and details of the “rules” which apply at these meetings can be found in the leaflet “Having Your Say on Planning Applications”. A copy can be obtained free of charge from the Planning Reception Desk at The Deane House or by contacting the telephone number or e-mail address below.

If an item on the agenda is contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group.

These arrangements do not apply to exempt (confidential) items on the agenda where any members of the press or public present will be asked to leave the Committee Room.

Full Council, Executive, Committees and Task and Finish Review agendas, reports and minutes are available on our website: www.tauntondeane.gov.uk



Lift access to the John Meikle Room and the other Committee Rooms on the first floor of The Deane House, is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available off the landing directly outside the Committee Rooms.



An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.

For further information about the meeting, please contact Democratic Services on 01823 356382 or email d.durham@tauntondeane.gov.uk

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Standards Committee Members:-

Councillor D House
Councillor J Allgrove
Councillor S Brooks

Standards Committee – 8 June 2010

Minutes of a meeting of the Standards Committee held in the John Meikle Room, The Deane House, Belvedere Road, Taunton on Tuesday, 8 June 2010 at 2.30 p.m.

Present: Councillors Mrs Allgrove, Brooks and House
Mrs A Elder, Mr D Macey, Mr P Malim OBE, Mr M Marshall, Mr L Rogers,
Mr M Stanbury and Mr B Wilson

Officers: Mrs T Meers (Monitoring Officer), Mr D Greig (Parish Liaison Officer) and
Mr R Bryant (Democratic Services Manager)

Also present : Councillor Williams

29. Appointment of Chairman

Resolved that Mrs Anne Elder be appointed Chairman of the Standards Committee for the remainder of the Municipal Year.

30. Appointment of Vice-Chairman

Resolved that Mr Peter Malim OBE be appointed Vice-Chairman of the Standards Committee for the remainder of the Municipal Year.

31. Apologies

Mr A Cottrell and Mr R Symons.

32. Minutes

The minutes of the previous meeting of the Committee held on 14 April 2010 were taken as read and were signed.

33. Declaration of Interests

The Chairman, Anne Elder, declared a personal interest as a Member of the House Management Committee of one of the premises operated by the Royal Agricultural Benevolent Institution. Councillor Brooks declared a personal interest as a Member of Somerset County Council. Councillor Mrs Allgrove declared a personal interest as Chairman of the Somerset Association of Local Councils.

34. Standards and Taunton Deane Borough Council

The Chairman welcomed the Leader of the Council, Councillor John Williams, to the meeting.

Councillor Williams thanked the Committee for the invitation to attend and for the work it did, which he considered was a real benefit to the authority.

Councillor Mrs Allgrove asked whether any guidance had yet been received from Central Office in connection with the abolition of Standards for England.

Councillor Williams reported that it was perhaps too early to expect guidance to have been issued. In his view though, with the Government being keen to pursue a "Localism" agenda, it would not be a surprise for a Code of Conduct for District and Parish Councillors to remain and local Standards Committees continuing with their existing roles.

Maurice Stanbury stated that Councillor Williams's view as to the value of the Standards Committee was not perhaps shared by other Councillors judging by the poor response to the Ethical Governance Questionnaire.

Councillor Williams re-assured the Committee that most Councillors welcomed the role carried out by the Standards Committee and the pragmatic way it operated. He was unaware of any general feeling of antipathy and felt that if the questionnaire was to be circulated again a far better response would be received.

Councillor Brooks confirmed that there was little apathy towards the Standards Committee from the Liberal Democrat Group and suggested that often Members did not feel the need to respond to things like the questionnaire if they were generally content with the way in which the Committee operated.

Before leaving the meeting, Councillor Williams added that he knew that the Parish Councils within his Ward were very grateful for the Code of Conduct training they had received from the Parish Liaison Officer and appreciated the periodic appearances from the independent Members of the Committee.

On behalf of the Committee, the Chairman thanked Councillor Williams for attending the meeting,

35. Draft Performance Indicators for the Standards Committee

Reference Minute No 19/2010, reported that the comments made by the Committee at its last meeting had been incorporated into the draft Performance Indicators and a revised version was submitted for the information of Members.

It was felt that the target set for the delivery of suitable training to all new Borough and Parish Councillors and Clerks within six months of an election was too ambitious particularly with regard to the Parish Councillors.

After discussion, the Committee decided that the best way forward would be to split the target so that new Borough Councillors and Clerks to Parish Councils all received training within six months of an election and that new Parish Councillors were trained within twelve months of being elected.

Resolved that the amended Performance Indicators, as set out in the Appendix to these Minutes, be adopted by the Committee.

36. Proposed Dispensation to Members of West Monkton Parish Council

Reference Minute No 18/2010, reported that the Monitoring Officer, Tonya Meers, had requested the further information requested by the Committee from the Members of West Monkton Parish Council who were listed in its application for a dispensation.

The dispensation was required in order for the Parish to be able to participate in the Local Development Framework (LDF) planning process as 4000 dwellings had been proposed for Monkton Heathfield which was within the Parish.

Of the five Parish Councillors named in the application, only two had supplied additional information.

The Committee was unhappy with this situation but noted that it could grant a partial dispensation which would at least enable the Parish Council to meet if it was required to consider the development proposals.

It was also noted that with the Local Government and Parish Council elections due to take place in May 2011, it would be appropriate to grant the partial dispensation up to this date. If changes occurred to the membership of West Monkton Parish Council due to the elections, a further dispensation would have to be sought, if this was necessary.

To prevent a similar situation arising in the future, Members agreed that the Dispensation application form should be modified to ensure all relevant information was supplied to enable the Standards Committee to come to its decision without having to refer back to the Parish Council concerned.

Resolved that a partial dispensation in respect of Parish Councillors Barry Gage and Norman Cavill be granted to West Monkton Parish Council; such dispensation to be valid until the end of May 2011.

37. Standards for England

Mrs Meers reported that following the General Election a month ago, the new Government had announced the abolition of Standards for England (SfE) which was likely to occur in April next year.

Until detailed proposals were received from the Government, local authorities such as Taunton Deane could do nothing other than carry on as before. This meant that complaints about Councillors would still have to be dealt with on a local basis for the time being, although Mrs Meers was unsure what would happen if a complaint needed to be referred to a First Tier Tribunal.

She added that it was possible the current powers and duties held by SfE could be transferred to the Local Government Ombudsman but there was currently no indication this was going happen. It was also still possible the anticipated new Code of Conduct for Members would be produced but as to when this was likely to occur was open to suggestion.

The Committee asked Mrs Meers to write to the Minister for Local Government to express concern at the abolition of SfE and to ask for early decisions from the Government so that all Councils knew what was to replace the Standards regime.

38. Ethical Governance Questionnaire

Reference No 20/2010, Mrs Meers reported that following the very poor response received from Councillors to the Ethical Governance Questionnaire, she had been in touch with the Group Leaders to enlist their support.

It was proposed that the questionnaire should be sent again to the 47 Councillors who had not previously replied, this time with encouragement from the Group Leaders to provide the information sought.

The Committee agreed that there was insufficient time to re-submit the questionnaire and collate the responses in time for the Full Council meeting in July 2010. It was therefore decided to await the meeting of Full Council in October 2010 before making the presentation to Taunton Deane's Members.

39. Date of next meeting

The next meeting would be held on Tuesday, 10 August 2010 at 2.30 p.m. in The John Meikle Room at The Deane House.

40. Exclusion of the Press and Public

Resolved that the press and public be excluded from the meeting for the following items because of the likelihood that exempt information would otherwise be disclosed relating to Clause 2 of Schedule 12A to the Local Government Act 1972 and the public interest in withholding the information outweighed the public interest in disclosing the information to the public.

41. Update on complaints made against Councillors

Mrs Meers circulated a new spreadsheet which outlined the current position relating to complaints that had been received to date against Councillors under the Local Assessment Framework since the start of the year. Only one complaint had been received which related to a Borough Councillor.

The Committee noted that this complaint which related to the disclosure of confidential information had been referred for investigation.

Resolved that the report be noted.

(The meeting ended at 3.45 p.m.)

Objective	Indicator	Target	How/why measured?	Achieved? Yes/No?
Good Governance practices				
	Adherence to the Standards for England Guidelines for the operation of the Committee.	To make sure the Committee is operating in accordance with the latest guidelines.	Annual assessment against the guidelines.	
	Training of Members of the Committee to maintain full awareness of latest Code of Conduct requirements and Standards for England guidance.	<ul style="list-style-type: none"> (1) Keeping Members informed of the latest information, for example the Standards for England newsletters; (2) Provision of Member training into the new Code of Conduct or other relevant guidance/information; (3) Feedback from external training events to be submitted to the next scheduled meeting of the Standards Committee to ensure other Members are able to share newly acquired information/ideas. 	To ensure the knowledge of Members on matters relating to Standards is kept up to date.	

Objective	Indicator	Target	How/why measured?	Achieved? Yes/No?
Training and the promotion of high ethical standards				
	Training for all new Borough Councillors and Clerks to Parish Councils.	90% to receive suitable training on the Code of Conduct within three months of election and 100% within six months.	By keeping an accurate training record.	
	Training for all new Parish Councillors.	100% to receive suitable training on the Code of Conduct within twelve months of election.	By keeping an accurate training record.	
	Provision of refresher Code of Conduct training, as appropriate, for existing Members of Councils in Taunton Deane.	Refresher training to be arranged on an annual basis to ensure Members are fully aware of the Code of Conduct.	By keeping an accurate training record.	
Awareness Raising				
	Taunton Deane Committee meetings to be attended by independent Standards	To raise awareness of the work of the Standards Committee with Members of the Council.	Attendance log to be kept.	

Objective	Indicator	Target	How/why measured?	Achieved? Yes/No?
	Committee Members.			
	Meetings with Group Leaders and Chief Executive.	To provide Members of the Committee with the opportunity to meet and discuss issues with the political Group Leaders and the Chief Executive on at least an annual basis.		
	Parish Council meetings attended by Independent Standards Committee Members	To raise awareness of the work of the Standards Committee with Members of the Parish Councils in Taunton Deane.	Attendance log to be kept.	
	Evidence of Member awareness of Code of Conduct	To ensure Members of the Council are fully aware of the Code of Conduct and its implications.	By way of the Ethical Governance Questionnaire.	
	Number of complaints made against Members of the Borough and Parish Councils resulting in adverse publicity.	No more than two incidents in total against Borough or Parish Council Members.	Reference to the complaints spreadsheet presented to each meeting of the Standards Committee.	

Objective	Indicator	Target	How/why measured?	Achieved? Yes/No?
Efficiency				
	Compliance with the timescales set out in the protocol established to deal with complaints received against Councillors.	All complaints to be dealt with within protocol timescales.	Reference to the complaints spreadsheet presented to each meeting of the Standards Committee.	
	Ensure recommendations made by the Standards Committee are included in the Corporate Improvement Plan with the aim of their adoption by the Council.	Adoption of recommendations within a reasonable timescale. (It is recognised that the timescale will vary depending on the nature of specific recommendations.) It also needs to be noted that the adoption of recommendations is outside the direct control of the Standards Committee.	To ensure properly made recommendations have been considered and, where appropriate, adopted by the Council.	